

NOTICE OF PUBLIC MEETING
of the
Board of Directors of
SOMERSET ACADEMY OF LAS VEGAS

Notice is hereby given that the Board of Directors of Somerset Academy of Las Vegas, a public charter school, will conduct a public meeting on June 2, 2015, beginning at 5:30 p.m. at 7038 Sky Pointe Drive, Las Vegas, Nevada 89131. The public is invited to attend.

Attached hereto is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chairperson.

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend or participate at the meeting. Any persons requiring assistance may call Kimberly Ballou at (702) 431-6260 in advance so that arrangements may be conveniently made.

Public comment may be limited to three minutes per person at the discretion of the Chairperson.

AGENDA

June 2, 2015 Meeting of the Board of Directors of Somerset Academy of Las Vegas

(Action may be taken on those items denoted “For Possible Action”)

1. Call to order and roll call. (For Possible Action).
2. Public Comment and Discussion. (No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.).
3. Election of Board Member(s). (For Possible Action.)
4. Annual Election of Board Officers. (For Possible Action.)
5. Interview of Principal Candidates (For Possible Action.)
6. Discussion and Possible Action Regarding the Hiring of a Principal for the Sky Pointe Middle/High School. (For Possible Action.)
7. Review of School Financial Performance. (For Possible Action.)
8. Review and Possible Action Regarding Amendment to the 2015/2016 School Year Enrollment Numbers for Sky Pointe Middle/High School. (For Possible Action.)
9. Update on Furniture, Fixture and Equipment Purchases. (For Discussion.)
10. Review and Approval of Janitorial Vendor. (For Possible Action.)
11. Review and Approval of Painting Vendor for the Somerset North Las Vegas Campus. (For Possible Action.)
12. Discussion and Possible Action Regarding Revisions to Somerset Academy’s Revised Progressive Discipline Policy. (For Possible Action.)
13. Report on Signage for the Somerset Sky Pointe Campus. (For Discussion.)

14. Discussion and Possible Action Regarding Enrollment Policy. (For Possible Action.)

15. Review of Parent and Teacher Surveys. (For Discussion.)

16. Principal Reports and Curriculum Report. (For Discussion.)

17. Public Comments and Discussion. (Discussion.)

18. Adjournment. (For Possible Action.)

This notice and agenda has been posted on or before 9 a.m. on the third working day before the meeting at the following locations:

- (1) 385 W. Centennial Parkway, North Las Vegas, Nevada 89084
- (2) 7038 Sky Pointe Drive, Las Vegas, Nevada 89131
- (3) 50 N. Stephanie St., Henderson, Nevada 89074
- (4) 4650 Losee Road, North Las Vegas, Nevada 89081
- (5) North Las Vegas City Hall, 2200 Civic Center Dr., North Las Vegas, Nevada.
- (6) Henderson City Hall, 240 South Water Street, Henderson, Nevada.
- (7) Las Vegas City Hall, 495 S. Main St., Las Vegas, Nevada.
- (8) Academica Nevada, 1378 Paseo Verde Parkway, Suite 200, Henderson, Nevada 89012

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2015
Agenda Item: 3 – Election of Board Member.
Number of Enclosures: 1

SUBJECT: Election of Board Member.

- Action
- Appointments
- Approval
- Consent Agenda
- Information
- Public Hearing
- Regular Adoption

Presenter (s): Ryan Reeves

Recommendation:

Proposed wording for motion/action:

Motion to re-elect Eric Elison to the Somerset Academy of Las Vegas' Board of Directors.

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 2-5 Minutes

Background: Pursuant to the term pervious drawn for Board Member Eric Elison, his terms is set to expire in 2015. As such, Mr. Elison will need to be re-elected to the Board of Directors. The re-elected term will be for five (5) years.

Submitted By: Staff

Somerset Academy of Las Vegas' Board of Directors Roster Re-election Information

Name	Board Position	NRS 386.549 Membership Category	Date Elected to the Board	Term Number	Elected in Place of	Term of Appointment	Year to be Re-elected	Date of Resignation
Cody Noble	Chairperson	Professional	October 5, 2011	1		4 years (from 2012 when new terms were drawn)	2016	
Will Harty	Vice-Chairperson	Professional	January 14, 2014	1	Replaced Dana Dingee	5 years	2019	
Eric Elison	Secretary	Professional	April 13, 2011	1	Filled open seat	3 years (from 2012 when new terms were drawn)	2015	
Eric Brady	Treasurer	Parent	January 14, 2014	1	Replaced Brian Smith	5 years	2019	
Amy Malone		Educator	April 13, 2011	1	Filled open seat	5 years (from 2012 when new terms were drawn)	2017	
Carrie Boehlecke		Educator	May 14, 2015	1	Replaced Crystal Thiriot	5 years	2020	
Vacant								

Previous Board Members								
Name	Board Position	NRS 386.549 Membership Category	Date Elected to the Board	Term Number	Elected in Place of	Term of Appointment	Year to be Re-elected	Date of Resignation
Wendi Jensen	Chariperson		March 5, 2011		Original Forming Committee Member	2 years		June 11, 2011
Laura Boggess	Vice-Chairperson		March 5, 2011		Original Forming Committee Member	2 years		August 18, 2011
Ben Jorgensen	Secretary		March 5, 2011		Original Forming Committee Member	5 years		August 18, 2011
Jeff Orton	Treasurer		March 5, 2011		Original Forming Committee Member	4 years		October 25, 2012
Crystal Thiriot	Chariperson	Educator	June 11, 2011			5 years		February 3, 2015
Scott Hammond	Vice-Chairperson	Educator	March 11, 2011		Original Forming Committee Member	5 years		April 13, 2015
Dana Dingee			October 5, 2011			3 years		between Sept. 13 and Oct. 28 Board Meeting
Brian Smith			March 7, 2013					between Sept. 13 and Oct. 28 Board Meeting

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2015
Agenda Item: 4 – Annual Election of Board Officers.
Number of Enclosures: 1

SUBJECT: Annual Election of Board Officers.

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Ryan Reeves

Recommendation:

Proposed wording for motion/action:

NOMINATION OF BOARD OFFICER(S)

“The Chair will now take nominations from the floor for the Board of Directors Chairperson position.”

Nominations need not be seconded.

The chair should inquire if there are any further nominations. If none, announce “Nominations are closed.”

Proceed with vote, by either vocal vote or raise of hands, and announce the result, “_____ has been elected as the Chairperson on the Board of Directors for Somerset Academy of Las Vegas”

“The Chair will now take nominations from the floor for the Board of Directors Vice Chairperson position.”

Nominations need not be seconded.

The chair should inquire if there are any further nominations. If none, announce “Nominations are closed.”

Proceed with vote, by either vocal vote or raise of hands, and announce the result, “_____ has been elected as the Vice Chairperson on the Board of Directors for Somerset Academy of Las Vegas.”

“The Chair will now take nominations from the floor for the Board of Directors Secretary position.”

Nominations need not be seconded.

The chair should inquire if there are any further nominations. If none, announce “Nominations are closed.”

Proceed with vote, by either vocal vote or raise of hands, and announce the result, “_____ has been elected as the Secretary on the Board of Directors for Somerset Academy of Las Vegas.”

“The Chair will now take nominations from the floor for the Board of Directors Treasurer position.”

Nominations need not be seconded.

The chair should inquire if there are any further nominations. If none, announce “Nominations are closed.”

Proceed with vote, by either vocal vote or raise of hands, and announce the result, “_____ has been elected as the Treasurer on the Board of Directors for Somerset Academy of Las Vegas.”

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 5-10 Minutes

Background: Pursuant to the Board of Directors’ Bylaws, an annual election of Board Officers is required to take place. The election of Board officers will need to be conducted for the 2015-2016 school year.

Submitted By: Staff

BYLAWS
OF
SOMERSET ACADEMY OF LAS VEGAS, INC.

ARTICLE I
INTRODUCTION; LEGAL STATUS

Section 1. Name, Location and Address. The name of the charter school is Somerset Academy of Las Vegas (hereinafter referred to as the “School”) also known as Somerset Academy of Las Vegas, Inc., a non-profit corporation. The School is located in Clark County. The address of the School is 385 W. Centennial Parkway, North Las Vegas, Nevada 89084; 4650 Losee Road, North Las Vegas, Nevada 89030; 7038 Sky Pointe Drive, Las Vegas, Nevada 89131; and 50 N. Stephanie Street, Henderson, Nevada 89074.

Section 2. Legal Status. The School is a charter school pursuant to Nevada Revised Statute 386.527 sponsored by the Nevada State Public Charter School Authority. The Governing Board of the School is an independent body under the authorization of the State Public Charter School Authority. The Board plans and directs all aspects of the school’s operations.

Section 3. Statutes. The School shall operate in accordance with Nevada Revised Statutes, Chapter 386.

ARTICLE II
PURPOSE AND MISSION

Section 1. Purpose and Mission. The purpose and mission of the School is to provide a high quality education to children from Kindergarten (K) to eighth (8th) grade and shall be operated exclusively for educational objectives and purposes.

Additionally, the purpose of the School is to engage in any lawful act or activity for which corporations may be organized under Chapter 82 of the Nevada Revised Statutes, as limited by Chapter 386 of the Nevada Revised Statutes. Within the framework and limitations of the foregoing, the School is organized exclusively for one or more of the purposes as contemplated and specified in Sections 170(c)(2) and 501(c)(3) of the Internal Revenue Code.

Section 2. Non-Discrimination. The School shall not discriminate on the basis of race, religion, national origin, gender, age, disability, sexual orientation, status as a Vietnam-era or special disabled Veteran, or other protected class in accordance with applicable federal or state laws in hiring or other employment practices of the School. Further, the School shall be open to all students in its authorized geographic area on a space available basis and shall not discriminate in its admission policies or practices on the basis of race, gender, religion, ethnicity or disability. The School shall conduct all of its activities in accordance with all applicable local, state and

federal anti-discrimination laws, as well as in accordance with all other laws and regulations applicable to the operation of the charter public schools in the State of Nevada.

ARTICLE III GOVERNING BODY

Section 1. Powers and Duties. For the foregoing purposes, the Corporation shall operate in accordance with Chapters 82 and 386 of the Nevada Revised Statutes. The business, affairs, and property of the School shall be managed by a Board of Directors. The founding committee to form the school will become the first governing body of the School. Without limiting the general powers conferred by these Bylaws and provided by law, the Board shall have, in addition to such powers, the following powers:

(a) Perform any and all duties imposed on the Board collectively or individually by law or by these Bylaws;

(b) To make and change policies, rules and regulations not inconsistent with law, or with these Bylaws, for the management and control of the School and its affairs, and of its employees, and agents; to lease, purchase, or otherwise acquire, in any lawful manner, for and in the name of the School, any and all real and personal property, rights, or privileges deemed necessary or convenient for the conduct of the School's purpose and mission.

(c) To develop an annual School schedule of events and activities;

(d) Establish and approve all major educational and operational policies;

(e) To enter into agreements and contracts with individuals, groups of individuals, corporations, or governments for any lawful purpose;

(f) To hire, supervise and direct an individual who will be responsible for the day-to-day operations of the School;

(g) To develop and approve the annual budget and financial plan which shall be monitored and adjusted as necessary throughout the year;

(h) To submit a final budget to the state pursuant to statute and regulation;

(i) To cause to be kept a complete record of all the minutes, acts and proceedings of the Board;

(j) To cause an annual inspection or audit of the accounts of the School, as well as any other audits required by law, to be made by an accountant to be selected by the Board, showing in reasonable detail all of the assets, liabilities, revenues and expenses of the School and its financial condition.

- (k) To ensure ongoing evaluation of the School and provide public accountability;
- (l) To uphold and enforce all laws related to charter school operations;
- (m) To improve and further develop the School;
- (n) To strive for a diverse student population, reflective of the community;
- (o) To ensure adequate funding for operation;
- (p) Solicit and receive grants and other funding consistent with the mission of the School with the objective of raising operating and capital funds;
- (q) Carry out such other duties as required or described in the School's Charter.

Section 2. Prohibited Purposes and Powers. Notwithstanding the foregoing statement of purposes and powers, the School shall have and exercise only such powers and engage in only such activities as are contemplated and permitted to be carried on by a corporation exempt from federal income taxes under Section 501(a) of the Internal Revenue Code as an organization described in Section 501(c)(3) thereunder and by a corporation described in and contributions to which are deductible for federal income tax purposes under Section 170(c)(2) of the Internal Revenue Code.

Section 3. Prohibited Acts. The School shall not, incidentally or otherwise, afford or pay any pecuniary gain, dividends, or other pecuniary remuneration to any director or officer of the School or any other private person, and no part of the net income or net earnings of the School shall directly or indirectly, be distributable to or otherwise inure to the benefit of any private person; provided, however, that the School may pay reasonable compensation for services rendered to or for the benefit of the School and may make such other payments and distributions to nonprofit corporation members as permitted by these Bylaws herein. The School shall not carry on propaganda or otherwise attempt to influence legislation to such extent as would result in the loss of exemption under Section 501(a) of the Internal Revenue Code as an organization described in Section 501(c)(3) of the Internal Revenue Code. The School shall not participate in nor intervene in (including, without limitation, the publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office.

Section 4. Formation. The first Board formed after the approval of a charter issued pursuant to NRS 386.527(4) or NRS 386.527(6) shall consist of the members of the Committee to Form the School. Former Committee members prohibited from membership on the Board by NAC 386.345 or other applicable statute or regulation shall resign from the Board at its first meeting. Remaining Board members shall fill all vacancies created by resignations or these Bylaws at the first meeting. The election of all new Board Members to fill vacancies on the Board shall include candidates whose election to the Board will maintain compliance with NAC 386.345 and all other applicable statutes.

Section 5. Qualifications; Election; Tenure. The Board shall be composed of seven (7) Directors unless and until changed by amendment of these Bylaws. Any amendments will be discussed in an open meeting and approved by the School's Sponsor.

(a) The Board shall adhere to the statutory requirements of NRS 386.549 which requires one (1) active or retired teacher licensed by the State of Nevada, one (1) active or retired teacher licensed by the State of Nevada or an active or retired school administrator licensed by any State, one (1) parent of a student enrolled in the School who is not a teacher or administrator at the School, and two (2) members who possess knowledge and experience in one or more of the following areas:

- (1) Accounting;
- (2) Financial services;
- (3) Law; or
- (4) Human resources. (Requirement 5).

(b) A majority of Board Members shall be residents of the county in which the school is located.

(c) All Board members shall be devoted to the purpose and mission of the School and shall represent the interests of the community.

(d) The Board Members shall serve five (5) year terms. Board members may serve no more than two (2) five year terms. Terms shall be staggered so that no more than 1/2 of the Board shall be up for election in any one year, unless a vacancy(ies) needs to be filled. The Board shall establish the term for a newly elected Director before the election, in order to stagger the terms of each member of the Board. To initially stagger the terms, for the founding board, Two Directors will serve three-year terms, two Directors will serve four-year terms, and the remaining three will serve the usual five year term. Those Directors who will serve the three, four, and five year terms will be determined by lottery. When the term of a Board Member has expired or when a Board Member resigns, the remaining Directors shall elect a new Director to fill the vacancy.

(e) The School shall notify its sponsor and the Department of Education within ten days of the selection of a new Board Member and provide the sponsor and the Department of Education with the new member's resumes and affidavits as required pursuant to NRS 386.549(1).

(f) Board members shall be fingerprinted according to the NRS 386.588 procedure for employees of the school.

(g) The Board shall develop an orientation and training program for new directors and an annual continuing program for existing directors.

Section 6. Conflict of Interest. The Board shall follow the attached Conflict of Interest Policy

Section 7. Annual Meeting. The annual meeting of the Board shall be held at the School in June of each year as the Board may determine. The annual meeting shall take the place of the regularly scheduled quarterly meeting. Written notice stating the place, day, and hour of the meeting shall be given personally or mailed to each member of the Board at least three (3) business days prior to the date fixed for the annual meeting. Notice of the meeting must also be provided in accordance with Nevada Open Meeting Law. The annual meeting shall be for the purpose of electing officers and new Board members and for the transaction of such business as may come before the meeting.

Section 8. Regular and Special Meetings. The Board shall establish a regular day and place for regular meetings that shall occur no less frequently than once a quarter and shall be held in the county in which the School is located. Special meetings of the Board may be called at any time by the Chairperson or by a majority of the Board. Special meetings shall be held at such time and place as may be designated by the authority calling such meeting. Notice of the meeting must be provided in accordance with Nevada Open Meeting Law. Notice of the time and place of every regular or special meeting shall be given to each member of the Board by first class mail at least three (3) business days before the date fixed for the meeting and to all those individuals who request notice of relevant meetings. The purpose of any regular or special meeting must be specified in the notice of such meeting. Minutes of each Board meeting shall be taken and shall be approved by the Board and kept at the School.

Section 9. Agenda. An agenda must be produced for each regularly scheduled board meeting in order to provide effective and efficient meeting practice. The agenda shall be prepared in accordance with NRS 241.020(2).

(a) In addition to previously requested agenda items, any Board member may provide additional agenda items for the following meeting by providing, via e-mail, fax or regular mail, the School's supervising employee or administrator the request, noting its appropriate place on the normal agenda format, and a realistic time requirement for such item. Such requests must be received at least 24 hours prior to the posting deadline pursuant to Nevada Open Meeting Law.

Section 10. Quorum. A quorum at all meetings of the Board shall consist of a majority of the number of Directors then in office. Except as provided specifically to the contrary by these Bylaws, the act of a majority of the Directors in office at a meeting at which a quorum is present shall be the act of the Board. Proxy voting is not permitted.

Section 11. Vacancies. Any vacancy occurring in the Board may be filled by the affirmative vote of a majority of the Directors at a regular or special meeting of the Board. A Director elected to fill a vacancy resulting from death shall be elected for the unexpired term of such person's predecessor in office and shall hold such office until such person's successor is duly elected and qualified. Any Director elected to fill a vacancy resulting from removal or resignation shall be elected for a new term.

Section 12. Committees. The Board may designate from among its members, by resolution adopted by a majority of the entire Board, an Executive Committee, a Personnel Committee, a Finance Committee, an Academic Committee and one or more other committees,

each of which shall consist of at least one (1) Director and which shall have and may exercise such authority in the management of the School as shall be provided in such resolution or in these Bylaws. The Board shall not be permitted to delegate their power to contract nor their budget making authority. Any delegated activity or decision making authority may be unilaterally revoked at any time. All committee meetings shall be conducted in accordance with Nevada Open Meeting Law.

Section 13. Removal. Any member of the Board may be removed by the affirmative vote of two-thirds (2/3) of the Directors then in office, excluding the member at issue whenever in their judgment such removal would serve the best interests of School.

Section 14. Resignation. A resignation by a Board member shall be effective upon receipt by the Chairperson of a written communication of such resignation.

Section 15. Participation by Telephone. To the extent permitted by law, any member of the Board or committee thereof may participate in a meeting of such Board or committee by means of a conference telephone network or similar communications method by which all persons participating in the meeting can hear each other, and participation in such a fashion shall constitute presence in person at such meeting.

Section 16. Proxy Voting. Proxy voting is not permitted.

Section 17. Compensation. No member of the Board shall receive any compensation for serving in such office, except as allowable under NRS 386, and specifically authorized by a majority vote of the Board of Directors. The School may reimburse any member of the Board for reasonable expenses incurred in connection with service on the Board. Any such reasonable expenses that are not reimbursed by the School shall be construed as a gift to the School.

Section 18. Closed Sessions. Any Board member may call a Closed Session during any special or regular Board meeting for issues concerning personnel or other matters requiring confidentiality as approved by Nevada Open Meeting Law. All persons except Board members may be excluded from such Closed Sessions at the discretion of the Chair. Following such meetings, an officer shall provide a general description of the matters discussed to be provided as the minutes of said Closed Session. No action may be taken in a Closed Session.

Section 19. Protocol. The Board shall use Robert's Rules of Order, unless stated otherwise herein. If a Board member is unable to attend a Board meeting, the Board member shall contact the Chairperson, Administrator or designated supervising employee prior to the meeting.

Section 20. Public Comment. Time shall be set aside at each Board and Committee meeting for public comment. After the speaker identifies his or her name, address and affiliations, public comment shall be limited and shall be stated as such on the Agenda.

ARTICLE IV OFFICERS

Section 1. Number. The officers of the School shall include a Chair, Vice-Chair, Secretary, Treasurer, and such other officers as the Board shall deem necessary to elect.

Section 2. Election and Term of Office. The Board shall elect and appoint all officers of the School at the annual meeting of the Board, which officers shall be installed in office at such annual meeting to serve for terms of one (1) year and until their successors have been duly elected and qualified. Board Officers may serve no more than three (3) consecutive one-year terms in any office. Should there be more than one (1) nominee for a vacancy, the nominee receiving the greatest number of votes shall be declared elected and shall be installed in office at the annual meeting.

Section 3. Removal of Officers. Any officer of the School may be removed, either with or without cause, by a two-thirds (2/3) majority of the Directors then in office at any regular or special meeting of the Board.

Section 4. Chair. The Chair of the Board shall preside at all meetings of the Board. The Chair of the Board shall possess the power to sign all certificates, contracts or other instruments of the School which are approved by the Board. The Chair of the Board shall exercise and perform such other powers and duties as may be prescribed by the Board from time to time.

Section 5. Vice-Chair. In the absence of the Chair of the Board or in the event of the Chair's disability, inability or refusal to act, the Vice-Chair of the Board shall perform all of the duties of the Chair and in so acting, shall have all of the powers of the Chair. The Vice-Chair shall have such other powers and perform such other duties as may be prescribed from time to time by the Board or by the Chair.

Section 6. Secretary. The Secretary shall keep or cause to be kept a book of minutes at the principal office or at such other place as the Board may order of all meetings of the Board with the time and place of holding, whether regular or special and if special, how authorized, the notice thereof given, the name or names of those present at the Board meetings and the proceedings thereof. The Secretary shall give or cause to be given notice of all the meetings of the Board required by these Bylaws or by law to be given and perform such other duties as may be prescribed by the Board from time to time. The Secretary of the Board shall exercise and perform such other powers and duties as may be prescribed by the Board from time to time.

Section 7. Treasurer. The Treasurer shall have oversight responsibility and shall keep and maintain or cause to be kept and maintained adequate and correct accounts of the properties and business transactions of the School, including accounts of its assets, liabilities, receipts, disbursements, gains and losses. The books of account shall at all times be open to inspection by any Board member. The Treasurer shall be charged with safeguarding the assets of School and he or she shall sign financial documents on behalf of the School in accordance with the established policies of the School. He or she shall have such other powers and perform such other duties as may be prescribed by the Board from time to time.

Section 8. Vacancies. A vacancy in any office , held by an officer, because of death, resignation, removal, disqualification, or otherwise, may be filled by the Board by majority vote for the unexpired portion of the term.

ARTICLE V STAFF

The Board may appoint one employee to function as the administrator of the School (the “Administrator”). Such person may be delegated the authority to act in the absence of a specified policy provided that such action is consistent with the purpose and objectives of the Board and the School. Such person shall administer the School in accordance with Board direction and generally accepted educational practice.

ARTICLE VII CONTRACTS, LOANS, AND DEPOSITS

Section 1. Contracts. The Board may authorize any officer or officers, agent or agents to enter into any contract or execute and deliver any instrument in the name of and on behalf of the School, and such authority may be general or confined to specific instances.

Section 2. Loans. No loans shall be contracted for or on behalf of the School and no evidence of indebtedness shall be issued in the name of the School unless authorized by a resolution of the Board. Such authority shall be confined to specific instances. No loan shall be made to any officer or Board member of the School.

Section 3. Checks, Drafts, and Notes. All checks, drafts, or other orders for payment of money, notes, or other evidence of indebtedness issued in the name of the School shall be signed by such officer or officers, or agents of the School and in such manner as shall be determined by the Board. The Chair and Administrator are authorized and required to sign all checks over the amount of \$10,000.

Section 4. Deposits. All funds of the School not otherwise employed shall be deposited to the credit of the School in Nevada State Bank.

Section 5. Gifts. The Board may accept on behalf of the School any contribution, gift, bequest or devise for the general purposes or any special purpose of the School.

Section 6. Fiscal Year. The fiscal year of the School shall begin on July 1 and end on June 30.

ARTICLE VIII PROPERTY

The property of the School shall be held and applied in promoting the general purposes of the School declared in these Bylaws. No property, including real estate, belonging to the School shall be conveyed or encumbered except by authority of a majority vote of the Board. Any such

conveyance or encumbrance shall be executed by the Chair in the name of the School, and such instrument shall be duly approved by the Secretary or Treasurer of the School.

ARTICLE IX INDEMNIFICATION

The Board of Directors may authorize the School to pay or cause to be paid by insurance or otherwise, any judgment or fine rendered or levied against a present or former Board member, officer, employee, or agent of the School in an action brought against such person to impose a liability or penalty for an act or omission alleged to have been committed by such person while a Board member, officer, employee, or agent of the School, provided that the Board shall determine in good faith that such person acted in good faith and without willful misconduct or gross negligence for a purpose which he reasonably believed to be in the best interest of the School. Payments authorized hereunder include amounts paid and expenses incurred in satisfaction of any liability or penalty or in settling any action or threatened action.

ARTICLE X AMENDMENTS

These Bylaws may be amended, altered, or repealed and new Bylaws may be adopted by the Board of Directors by an affirmative vote of two-thirds (2/3) of all the Directors then in office at any meeting of the Board, provided that the full text of the proposed amendment, alteration, or repeal shall have been delivered to each Director at least five (5) days prior to the meeting. Bylaws may not be amended without the approval of the school's sponsor.

ARTICLE XI DISSOLUTION

Revocation of Charter or Dissolution. Upon the dissolution of the School, assets shall be distributed for one or more purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the School is then located, exclusively for such purposes or to such organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE XII PURPOSE OF THE BYLAWS

These Bylaws are adopted for the sole purpose of facilitating the discharge, in an orderly manner, of the purposes of the School. These Bylaws shall never be construed in any such way as to impair the efficient operation of the School.

CERTIFICATION

I hereby certify that I am the duly elected and acting Secretary of the School, and that the foregoing Bylaws constitute the Bylaws of the School, as duly adopted by unanimous vote of the Board of Directors.

DATED this ____ day of _____, 20__.

_____, Secretary

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2015
Agenda Item: 5 – Interview of Principal Candidates.
Number of Enclosures: 0

SUBJECT: Interview of Principal Candidates.

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Ryan Reeves

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 5-10 Minutes

Background: With the recent appointment of Principal John Barlow to the Executive Director position, there is now a need to appoint a Principal for the Somerset Sky Pointe Middle/High school. Candidates for this position are being brought before the Board for interview.

Submitted By: Staff

DR. ANDRE B. DENSON

(702) 374-1748 cell

omegaeducationalconsulting@gmail.com

PERFORMANCE PROFILE:

Educational and instructional leader with classroom, school-level and central office expertise reflecting a career within the Clark County School District (CCSD) spanning three decades, first and foremost as a teacher. Urban and rural education specialist with a deep and personal understanding of the complex needs of diverse communities and unique school configurations in the areas of the development of highly qualified teachers and administrators amid changing demographics and instructional demands.

Served as a high level cabinet member for over eight years in one of the nation's largest school districts. Fiscal and public policy expert in the governance of schools and the management of resources, with a focus on community involvement, instructional and business leadership, and increased parental and public support for investment in schools.

SELECTED ACCOMPLISHMENTS:

- * Led, as a high level administrator, community reform committees, task forces, and regulation changes, in various areas like discipline, disproportionality, student equity and bullying, climate issues and academic progression of students.
- Led, as a principal, performance turnarounds at large urban middle and high schools.
- Targeted instructional enhancements which focused on improving student achievement through Writing, Vocabulary, and Math Across the Curriculum, AVID, and Read 180 leading to substantial, measurable improvements in the areas of attendance, academics, student morale and participation, and stakeholder engagement.
- Supervised the academics, activities, and access of over 70 schools (rural, urban, small and large), at one time, in areas of instruction, state evaluations, test scores, and staff performance.
- Supervised enrollment management through Open Enrollment, zoning, and registration audit processes.
- Worked collaboratively with the Board of School Trustees, the Superintendent, and Executive Cabinet members in creating policies, regulations, and programs to improve academic and management procedures.
- Managed the budget and strategic planning of the largest Area in the school district which resulted in targeted academic and program improvements for schools, gains in technology resources, and enhancements for greater principal autonomy

EDUCATION:

Doctor of Education Degree, December, 1995
Educational Leadership
University of Nevada Las Vegas; Las Vegas, NV

Master of Education Degree, 1990
Educational Administration and Higher Education
University of Nevada, Las Vegas; Las Vegas, NV.
Magna Cum Laude

Bachelor of Science Degree, 1988
Mathematical Education
University of Nevada, Las Vegas; Las Vegas, NV.
Cum Laude

PROFESSIONAL
EXPERIENCE:

***President/CEO, Omega Educational Consulting, LLC, 2014**

Owner and operator of this high level consulting group that specializes in assisting students, parents, and faculties in an array of educational services. Student/parent advocacy in discipline, IEP and graduation needs; Career planning for educators; Professional development in pedagogy, climate, cultural competency, and climate highlight the areas of service provided.

Academic Support Facilitator, 2014 – present, Somerset Academy -Sky Pointe MS/HS

Worked with the principal and leadership team on Instructional and Academic Programming. Provided one-on-one support to licensed teachers in the form of mentoring, instructional support, and guidance. Spearheaded the school's Intervention Program, Interim Assessment Model, Smarter Balanced Assessment Consortium Assessment, College Initiative and the development of its academic courses and master schedule.

***Chief Educational Opportunities Officer, 2013 – 2014, Clark County School District (CCSD)**

Appointed to this cabinet level position to report directly to the superintendent on providing students and staff with equitable opportunities to succeed. Supervised at-risk elementary schools with diverse populations; along with providing leadership to the assistant superintendent and directors in charge of the Education Services Division, Instructional Support Department and the Equity and Diversity Department, respectfully.

***Associate Superintendent, 2009-2013, Clark County School District Area I (2009-2011) and Academic Services Division (2011 –2013)**

Supervised and managed the operations of approximately 100 schools with diverse student populations. Responsible for the Area's budget, Title I implementation, Edison Schools, Prime 6 schools, oversight, operations, and work with the curriculum and instruction of the schools. As the Academic Services Division supervisor, worked with the Education Services Division (alternative schools, credit recovery institutions, behavior management locations), Student Athletics/Activities, Equity and Diversity Department (Bullying Department), and the Academic Support and Community Service Center.

***Region Superintendent, 2006- 2009, Clark County School District/Southeast Region**

Supervised and managed the operation of approximately 66 elementary, middle and high schools within the Southeast area of the CCSD. Responsible for directly supervision of the assistant superintendents, the region budget, curriculum and instruction, and facility operations of the schools and auxiliary locations. Worked closely with board of school trustees and other district personnel in creating and implementing various improvement strategies, academic programs, and innovative strategies.

***Asst. Region Superintendent, 2005 – 2006, CCSD/Northeast Region**

Directly supervised approximately 30 elementary, middle and high schools/principals. Led school improvement strategies, curriculum improvement, and community relations activities with the schools.

***High School Principal, 2000 – 2005, CCSD/ Mojave High School and**

***Middle School Principal, 1998 – 2000, CCSD/ Charles West Middle School**

Middle and high school principal with student body populations of 1,700 and 2,800, respectively. Supervised, oversaw, managed, and provided educational leadership for staff of 160 licensed and support staff members. Worked with diverse communities on various educational endeavors, and success strategies in leading these schools. Appropriately maintained and managed budgets in excess of millions of dollars in order to provide the necessary resources for instructional demands.

Worked closely with state and community leaders on drafting bills and programs to better serve the students and staffs at schools. Worked collaboratively with other school leaders on improving systems that support student knowledge acquisition through productive teaching strategies.

***Assistant Principal, 1994-1998, Clark County School District**

Oversee, manage and supervise various areas in a comprehensive high school. Supervise forty professionals and support staff personnel.

***Dean of Students, 1992-1994, Clark County School District**

Work with students who exhibited attendance and discipline problems in a comprehensive high school. Devised programs and procedures to work with at-risk youth.

***Instructor of Mathematics, 1988-1992, Clark County School District**

Plan and implement lessons for learning activities. Provide classroom instruction to high school students. Assess and evaluate students' progress in learning established curriculum.

Adjunct Professor, 1988- 2011, University of Nevada System

- University of Nevada, Las Vegas; Las Vegas, NV (Master's Program)
- Community College Southern Nevada; North Las Vegas, NV
- Sierra Nevada College; Henderson, NV (Master's Program)

Implement lesson plans from set curriculum for college level courses.

Evaluate students' achievement and set standards for learning within the classroom.

Chair various master's students' thesis/research paper.

PUBLICATIONS:

- *Gang Task Force Initiatives*
CCSD, Las Vegas, Nevada, 1989
- *Interactions Within the Social Environment of Schools- Perspectives on Dropouts:Voices of Administrators, Teachers, Stay-ins, and Dropouts*
UNLV, Las Vegas, Nevada, 1995
- *Executive Summary of the Southeast Region*
CCSD, Las Vegas, Nevada, 2007 and 2008
- *Early Warning Signs of Potential Dropouts: Perspectives of Prime 6 Principals*
Green, RL, Las Vegas, Nevada, 2012

PROFESSIONAL
PRESENTATIONS:

Various seminars, conferences, and in-services were attended to stay abreast of the educational field and community needs. These activities included, but are not limited to:

- National Conference on Educating Children Conferences
- AVID Seminars/Conferences
- 90-90-90 Instructional Conferences
- Legally Sufficient Documentation Inservice

- Budgeting Inservice
- Classroom Management Inservice
- Anaheim Youth Conference
- Pupil Personnel Due Process Hearing Training
- Substance Abuse-Suicide Prevention Training
- Substance Abuse-Symptoms of Abuse Inservice
- Motivational Seminar – Self Esteem
- Motivational Seminar – Time Management
- Multicultural and Cultural Competency Inservices
- Administrative Leadership Seminar
- Northwest Accreditation Visiting Team
- Working with Children of Poverty
- Diversity in Schools Workshop PROGRAMS

DEVELOPED OR
CONDUCTED:

Various programs developed, conducted or facilitated by me were:

- Prime 6 Community Meetings
- Family Engagement Days at the University of Nevada, Las Vegas
- Guest Speaker at various events
- Male Leadership Summit
- “A Diamond in the Rough – The West Side Story”
- Gang Task Force, Las Vegas, Nevada
- UNLV College of Education Guest Speaker
- “Diversity on College Campuses”
- Upward Bound Program
- Southern Nevada College Fair
- National Testing Service Committee Member
- “A Journey Begins: A Comprehensive Model for Human Resource Development” for the CCSD.
- Educational Public Speaker/Presenter
- Student Council Zone Meeting Presenter
- Effective Administrative Deans’ Workshop
- “Just Do It!” committee for West Las Vegas students
- Ethnic Sensitivity in Education
- Use of Time Management
- Rights of Passage Program on Higher Education
- UNLV/CCSD Principal Mentorship Program
- “Money Smart” Financial Seminar
- Las Vegas High School Step Show

JOB EXPERIENCE:

Sports Official, 1984- present
Basketball Crew Chief, 2010- 2015
Ethics Committee Chairperson, 2008-2010
Southern Nevada Officials Association
Las Vegas, Nevada 89180

Recreation Aide, 1987-1988
Clark County Parks and Recreation
Las Vegas, Nevada 89115

COMMUNITY
ACTIVITIES:

Uplift Foundation (501 (c) 3), **Board of Directors**
2003 - present

Omega Psi Phi Fraternity, Inc.

Kappa Xi Chapter

President 1988-89, 1992-93 Treasurer 1987-88, 1989-90, 1992-1994, 1995, 1996

Chaplain 1986-87, Secretary 1990-91, 1997

State Representative, 12th district, 1990-91

Life Member

- Scholarship chairman
- Voter Registration Coordinator
- Youth Advisor

St. James Catholic Church

**Youth Group Advisor, 1984-1999

- Religious Education Training
- Conference Coordinator

**Parish Organizing Team/Finance Council

- 1992-1999 Parish Organizing Team
- 2004- 2014 Finance Council, Chair 2011-2014

Club Advisor, BAYC Club

Las Vegas High School

1987-1992

Board of Directors

Sickle Cell Disease Association of Nevada

1994-1996

Omega Gentlemen's Club of Las Vegas, Founder/Advisor

Community group of young men whose

purpose is to advance them educationally, socially, physically and spiritually

1989-present

PROFESSIONAL
ACTIVITIES:

Open Enrollment Task Force, CCSD, **Chairperson**

2009 – 2012

Realignment Committee, Nevada Interscholastic Activities Assoc. , **Chairperson**

2010 – 2013

Supt. Education Opportunities Advisory Committee- Equity Issues, CCSD, **Co-Chair**

2012 –2014

Prime 6 Advisory Committee, CCSD, **Chairperson**

2011- 2014

Expert Mathematics Committee, CCSD

2008- 2011

Administrators Negotiation Team, CCSD

2007 - 2011

Clark County Assoc. of School Administrators and Professional Tech Employees, 2002-05

Member, **Board of Directors**

Leadership Conference **Director**
University of Nevada, Las Vegas – BSA
Coordinated and implemented Leadership '91 Conference for college students which entailed thirty guest speakers, seminars, and social activities

BSA
University of Nevada, Las Vegas
Treasurer 1988-90, Parliamentarian 1990-1991

Head Junior Varsity Basketball Coach
Las Vegas High School
1988-1992

Drug Free Schools and Communities
Gang Intervention Task Force Committee
Clark County School District
1990

Southern Nevada Mathematics Council
Member, 1988-1992

Teacher Action Committee
Las Vegas High School
1988-1992, **Chairman** 1991-1992

Nevada Association of School Administrators
1992-present

Dwight D. Eisenhower Mathematics Advisory Council
Clark County School District
1995-1998

Administrative Eligibility Process Committee
Clark County Association of School Administrators
1995-1999

Curriculum Commission
Clark County School District
1998-2004

SELECTED
HONORS:

Phi Kappa Phi Honor Society
University Honor Society
1988-2005

Alliance of Professionals Academic Award
1985, 1986, 1987, 1988
Outstanding Student of the Year Award-1988
University of Nevada, Las Vegas

Dean's Honor List – University of Nevada, Las Vegas
Spring 1985, 1987, 1988 Fall 1986, 1987

Graduated with DISTINGUISHED HONORS
University of Nevada, Las Vegas
1988

New Teacher of the Year
Clark County School District
1989

Certificate of Achievement/ Perfect Attendance Record
Clark County School District
21 out of 26 years

University of Nevada, Las Vegas
Graduate College Fellowship Recipient
Full Ride Scholarship to work on Doctorate Degree
1991-1995

Teacher of the Year

Clark County School District in conjunction with
UNLV/Southland Corporation
1992

KCEP Radio Station Community Service Award
1991

Outstanding Faculty Award
UNLV Intercollegiate Athletics
1992

Omega Man of the Year
Las Vegas, Nevada
1992, 1993, 1994

Omega Man of the Year
12th District (California, Nevada, Oregon, Utah, Washington
Arizona, Montana, Alaska)
1995

Who's Who Among America's High School Teachers
Awarded 1992, 1994

CCEA Boss of the Year
1995

Distinguished Men of Las Vegas Award
1998 and 2000

Parade Grand Marshall
1998 Dr. Martin L. King, Jr. Parade

1998 Citizen of the Year
Omega Psi Phi Fraternity, Inc. Kappa Xi Chapter

Class Publications **Principal of the Year** -2004

Fredrick Douglass Community Service Award - 2007

Excellence in Educational Leadership Award – 2007
The University Council for Educational Administration

Who's Who Among Black Las Vegas – 2008 and 2010
Most Influential (2008) and Academia (2010)

Southern Nevada Football Coaches **Hall of Fame** - 2008
Recipient

Excellence in Education, CCSD, **Hall of Fame** -2010

RERERENCES: Available Upon Request

David Bechtel
7917 Millhopper Ave.
Las Vegas, NV. 89128
(702) 205-4499
deb951@interact.ccsd.net

OBJECTIVE

My goal is to obtain a principal's position.

QUALIFICATIONS

As an educational leader, I have worked for the creation of outstanding instruction for all students by maintaining high expectations and nurturing creative thought. I am a hard worker and I know the value of friendship and loyalty. As a student, teacher, coach and administrator, I have come to know and appreciate the true power of teamwork and have worked to establish a collegial, positive school climate.

EDUCATION

2001-2008	Doctor of Education Program, Nova Southeastern University
1995-1998	Master of Arts, Northern Arizona University
1985-1989	Bachelor of Arts, College of Idaho

WORK EXPERIENCES

2008-Present Principal – Basic High School, Henderson, NV.

- School Improvement Team
- District Committees
- Recipient of CCSLA Principal of the Year, 2013
- Created Magnet School for International Studies
- Implemented IB
- Evaluations, Performing Arts, Administration

2005-2008 Principal- Findlay Middle School

- Banking and Budget
- School Improvement Plan
- District Committees
- Implemented AVID
- NE Region Principal's Advisory Committee
- Evaluations, Math, English, Reading, Administration

2004-2005 Principal- Pahrump Valley High School

- Banking and Budget
- School Improvement Plan
- District Committees
- Evaluations, Math, English, Reading, Administration

2002-2004 Dean of Students – Las Vegas High School, Las Vegas

- Supervised and evaluated ELL and Foreign Language
- Supervised and evaluated support staff
- Managed and oversaw discipline of students
- Served as Discipline Committee Chairperson
- Oversaw facilities/building use
- Monitored attendance and provided interventions
- Enforced truancy regulations and procedures
- Organized Open House Program and Freshmen Orientation

1999-2002 History Teacher – Carson Middle School, Carson City, NV

- Department Chairperson
- Coach- Varsity Basketball
- Chaperoned Student Trips
- Northwest Accreditation Chair

1991-1999 History Teacher – Carson Middle School, Carson City, NV

- Department Chairperson
- District Textbook Adoption Committee
- Team Teacher
- Coach- Varsity Basketball, Track and Football
- Chaperoned Washington D.C. Trip

REFERENCES

Eva White, Assistant Chief Student Achievement Officer, CCSD

Andrea Klafter-Phillips, Assistant Chief Student Achievement Officer, CCSD

William Rob Roberts, Superintendent, Retired, NCSD



NEDDY M. ALVAREZ

OBJECTIVE Seeking a position as Principal at Somerset Academy Sky Pointe Middle/High School

SUMMARY OF QUALIFICATIONS

- successfully led a high school of 2400 diverse, low-socio economic students through the three year turnaround process meeting the goals given by the state of Nevada
- strategic planning, marketing, and utilizing the Principal Competencies to create a collaborative school vision focused on the academic needs of all students
- developing and leading culturally-responsive, high-performance teams in order to close student achievement gaps
- creating inclusive opportunities for parents and community members to engage in school level decisions
- utilizing a proactive approach to data collection to make informed instructional decisions
- developing community partnerships to enhance educational opportunities for all students
- developing an open collaborative student centered supportive environment
- providing leadership for instructional, curricular, and professional development opportunities
- aligning resources to maximize results based on school vision and goals
- providing supervision and evaluation of programs and staff

EXPERIENCE

PRINCIPAL, BONANZA HIGH SCHOOL

February 2015 – Present

Instructional transformational leader of a comprehensive High School. Currently working collaboratively with teachers, students, administration, and community members to inspire innovation and creativity while enhancing student achievement.

PRINCIPAL, WESTERN HIGH SCHOOL

July 2008 – January 2015

Instructional leader of a comprehensive Turnaround High School. Instructional programs, community involvement, student achievement, and the student population have significantly increased. Since the inception of the turnaround initiative, the graduation rate increased from 39.8 percent to 64.5 percent.

PRINCIPAL, J.D. SMITH MIDDLE SCHOOL

January 2005 – June 2008

J.D. Smith was designated High Achieving and selected as a Title I Distinguished School for the 2006-2007 school year.

ASSISTANT PRINCIPAL, FRANCIS H. CORTNEY JUNIOR HIGH SCHOOL

February 2003 – December 2004

Algebra I lab, seventh grade and ELL supervisor. High Quality Sheltered Instruction protocol was instituted throughout the school by providing professional development opportunities for all staff members.

ASSISTANT PRINCIPAL, SILVESTRI JUNIOR HIGH SCHOOL

August 2001 – February 2003

Mathematics, English Language Arts, Special Education and ELL supervisor, implemented the Read 180 Program as a co-op class for all low achieving students, which included ELL and special education students.

DEAN OF STUDENTS, SILVESTRI JUNIOR HIGH SCHOOL

January 2000 – June 2001

Discipline administrative responsibilities were met, along with assistant principal duties including testing, athletic supervisor, supervision and evaluation of twenty-two license staff.

TEACHING EXPERIENCE IN THE CLARK COUNTY SCHOOL DISTRICT

Silvestri Junior High School, August 1998 - December 1999

Mathematics Instructor for Algebra I Honors, Seventh grade Mathematics, Eighth grade Accelerated Mathematics, Eighth grade Mathematics

Green Valley High School, August 1991 - June 1998

Mathematics Instructor for College Survival (PSAT, ACT, SAT), Trigonometry/Pre-Calculus Honors, Geometry Honors, Algebra II, Algebra I Honors, Algebra I, Pre-Algebra

Dell H. Robison, August 1987 - June 1991

Mathematics Instructor for Algebra I Honors, Seventh grade Basic Mathematics, Eighth grade Accelerated Mathematics, Eighth grade Mathematics

Vo-Tech High School, January 1987 - June 1987

Mathematics Instructor for Algebra I, Consumer Math, Basic Mathematics II

EDUCATION

Georgetown University, Certificate Program in Educational Leadership and Management, currently enrolled

University of Virginia School Turnaround Program, June 2012

NOVA Southeastern University, ED.S/Educational Administration, June 2004

University of Nevada, Las Vegas, M.Ed. Instructional and Curricular Studies (Emphasis in Mathematics Education), Summer 1996

University of Nevada, Las Vegas, B.S. in Secondary Education, Major - Mathematics, December 1986

COMMUNICATION

Selected by CCSD Superintendent Skorkowsky to participate in the Public Education Foundation's Executive Leadership Institute of Nevada 2014 Cohort.

Selected by former CCSD Superintendent Jones to host a round table for US Department of Education Deputy Secretary Tony Miller to showcase the SIG Turnaround initiative for CCSD, February 2012.

BACKGROUND

I am a Native Nevadan fluent in two languages and a product of the Clark County School District. During my professional career as an enthusiastic and passionate educator, I have had the opportunity to work with all sectors of the Las Vegas community including: ELL, at-risk, high/low socio-economic status, and high/low achieving populations. As a turnaround principal at both Middle and High School levels, I had autonomy over staffing, budget, and curricular programs to ensure student success. I possess the leadership competencies and experience required for this position.

REFERENCES

April Key, CCSD Assistant Chief Student Achievement Officer
(702) 799- 2640
keyal@interact.ccsd.net

Kaweeda Adams, CCSD Assistant Chief Student Achievement Officer
(702) 799-1719
KGA031@interact.ccsd.net

Karen West, CCSD Assistant Chief Student Achievement Officer
(702) 799-2640
kwest@interact.ccsd.net

Roseanne DeCecari, National Professional Developer
(520) 460-6192
rdecasiaz@gmail.com

Dr. Ken Turner, Private Educational Consultant
(702) 301-4343
kturner@interact.ccsd.net

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2015

Agenda Item: 6 – Discussion and Possible Action Regarding the Hiring of a Principal for the Sky Pointe Middle/High School.

Number of Enclosures: 0

SUBJECT: Discussion and Possible Action Regarding the Hiring of a Principal for the Sky Pointe Middle/High School.

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Ryan Reeves

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 5-10 Minutes

Background: Candidates for the Somerset Sky Pointe Middle/High school were brought before the Board for interview. The Board will determine whether or not to appoint any of the candidates interviewed to the Principal position.

Submitted By: Staff

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2015
Agenda Item: 7 – Review of School Financial Performance.
Number of Enclosures: 1

SUBJECT: Review of School Financial Performance.

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Trevor Segrera / Carlos Segrera

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 5-10 Minutes

Background: Review of Financial Review Summary, Balance Sheet and Profit and Loss Statements.

Submitted By: Staff

Somerset Academy

Financial Summary as of 4-30-15

Prepared by: Carlos Segrera
carlos.segrera@academicanv.com
702-431-6260

Financial News, Notes, and Updates

1. Somerset Academy was awarded \$440,740.08 in SPED Part B Funds and \$193,349.08 in SPED Discretionary Units.
2. DSA per pupil funding dropped from 6,522 per student to 6506.
3. 2015-2016 PERS Rates will increase from 25.75% to 28% for 100% PERS.
4. 2015-2016 PERS Rates will increase from 13.25% to 14% for 50/50 PERS.

	Actual P/L as of 4/30/15	Budgeted P/L for 4/30/15	Variance
Sky Pointe	\$ 497,574.12	\$ 191,036.95	\$ 306,537.17
North Las Vegas	\$ 343,565.09	\$ 109,166.74	\$ 234,398.35
Losee	\$ 891,241.73	\$ 446,013.62	\$ 445,228.11
Stephanie	\$ 134,614.83	\$ (5,584.73)	\$ 140,199.56
All Campuses	\$ 1,866,995.77	\$ 740,632.58	\$ 1,126,363.19

Somerset Academy Surplus Breakdown	
+ Number = Surplus/ Under Budget - Number = Over Budget	
Category	Amount
Funding for Achieving Full Enrollment	\$ 1,226,285.52
Operating Under Budget	
Debt Services -New FFE Payments began in December, budgeted 12 months.	\$ 79,477.99
Insurance - Budgeted over 12 months but began payments in September	\$ 16,036.64
SPED Contracted Services	\$ 45,143.24
Lease - Began Stephanie/Losee increase in Sept. Budgeted 12 months	\$ 258,428.68
Payroll Services	\$ 20,637.64
Operating Over Budget	
Accrued Benefits Adjustment	\$ (98,806.90)
Copier (Overages)	\$ (44,903.97)
Computer Purchases	\$ (306,164.00)
Maintenance/ Janitorial Supplies	\$ (51,322.64)
LED Light Project - NLV	\$ (18,449.01)
Total	\$ 1,126,363.19

**Somerset Academy of Las Vegas
Profit & Loss Budget vs. Actual
July 2014 through April 2015**

	Jul 14 - Apr 15	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1300 - Tuition	338,893.80	309,396.00	29,497.80	109.5%
1310 - Kinder Tuition	0.00	0.00	0.00	0.0%
1300 - Tuition - Other	0.00	0.00	0.00	0.0%
Total 1300 - Tuition	338,893.80	309,396.00	29,497.80	109.5%
1900 - Other Revenue from Local Source	500.00	500.00	0.00	100.0%
1901 - NSB Cash Back Savings	500.00	500.00	0.00	100.0%
Total 1900 - Other Revenue from Local Source	1,000.00	1,000.00	0.00	100.0%
2000 - Revenue - Intermediate Sources	10,750.00	10,750.00	0.00	100.0%
2200(R) - Restricted Grants in Aid	0.00	0.00	0.00	0.0%
Total 2000 - Revenue - Intermediate Sources	10,750.00	10,750.00	0.00	100.0%
3000 - Revenue from State Sources	23,512,285.80	22,326,748.08	1,185,537.72	105.3%
3110 - DSA Revenue	161,124.20	161,124.30	-0.10	100.0%
3115a - SPED - Discretionary Unit	367,283.50	367,283.40	0.10	100.0%
3115b - SPED Part B Funding	0.00	0.00	0.00	0.0%
Total 3000 - Revenue from State Sources	24,040,693.50	22,855,155.78	1,185,537.72	105.2%
Total Income	24,390,837.30	23,164,551.78	1,226,285.52	105.3%
Expense				
1000 - Instruction	7,215,824.89	7,243,299.50	-27,474.61	99.6%
111.100 - Licensed Teachers Salaries	299,438.41	182,449.94	116,988.47	164.1%
113.100 - Licensed Substitute Teachers	111,673.66	0.00	111,673.66	100.0%
123.100 - Long Term Subs	48,176.69	0.00	48,176.69	100.0%
221.100 - FICA - Licensed Teachers	1,253,476.29	20,833.34	27,343.35	231.2%
231.100 - PERS Instruction Personnel	104,050.80	1,383,232.60	-129,756.31	90.6%
251.100 - MC Teachers	11,801.00	100,094.50	-3,956.30	104.0%
251.100 - Tuition Reimb. for Teachers	24,269.64	7,500.00	4,301.00	157.3%
261.101 - SUI Teachers	251,439.15	12,231.66	4,301.00	198.4%
271.100 - WC Teachers	55,506.08	234,462.70	12,037.98	107.2%
281.100 - Health Teachers	632,965.00	41,286.10	16,976.45	134.4%
331.100 - Training & Dev. - Teachers	11,943.55	762,801.30	-129,836.30	83.0%
443.100 - Copier	178,237.17	13,749.92	-1,806.37	86.9%
610.100 - General Supplies	55,722.95	133,333.20	44,903.97	133.7%
610.101 - Classroom Supplies/Consumables	27,142.61	90,602.50	-34,879.55	61.5%
610.102 - Teacher Reimbursements	30,578.77	5,677.00	21,465.61	478.1%
610.103 - Copier & Printing Supplies	9,271.80	36,416.70	-5,837.93	84.0%
610.104 - Assessment & Testing Materials	122,716.13	3,750.00	5,521.80	247.2%
Total 610.100 - General Supplies	122,716.13	136,446.20	-13,730.07	89.9%
610.2 - Classroom Supp Teacher Purchase	64.20	8,000.00	54,987.79	787.3%
612.100 - Furniture - Fixtures	62,987.79	169,000.00	-83,359.84	47.7%
641.100 - Curriculum - Textbooks	80,640.16	0.00	80,640.16	100.0%
650.100 - Supplies-Inf. Tech. Related	2,604.58	0.00	2,604.58	100.0%
651.99 - Technology Software	0.00	0.00	0.00	0.0%
650.100 - Supplies-Inf. Tech. Related - Other	0.00	0.00	0.00	0.0%
Total 650.100 - Supplies-Inf. Tech. Related	2,604.58	0.00	2,604.58	100.0%
651.100 - Tech. Software (Educational)	91,113.96	45,000.00	46,113.96	202.5%
652.100 - Supplies/Equip. (IT Hardware)	13,415.40	2,000.00	11,415.40	670.8%
653.100 - Classroom Computers & Equipment	313,501.41	4,000.00	309,501.41	7,837.5%
893.100 - Web Based (Website)	17,570.67	13,833.40	3,737.27	127.0%
893.100 - Indirect Costs- Incentives	31,045.89	64,336.84	-33,290.95	48.3%
Total 1000 - Instruction	10,934,462.52	10,577,891.20	356,571.32	103.4%
200-SP - SPED				

**Somerset Academy of Las Vegas
Profit & Loss Budget vs. Actual
July 2014 through April 2015**

	Jul 14 - Apr 15	Budget	\$ Over Budget	% of Budget
111.SP - SPED - Licenced Teacher	202,813.57	306,823.90	-104,010.33	66.1%
117.SP - SPED Instruction Support	1,239.36	5,000.00	-4,294.69	14.1%
221.SP - SPED - FICA Teacher	705.31	111,765.60	-75,163.01	32.7%
231.SP - SPED - PERS	36,602.59	7,287.80	5,041.91	30.6%
241.SP - SPED - MC Teachers	2,225.89	14,643.80	-9,467.27	35.3%
261.SP - SPED - SUI Teachers	5,176.53	437.50	3,972.22	9.2%
261.SP2 - SPED - FUJA	40.28	80.52	-643.19	71.6%
262.SP2 - SPED aides FUJA	80.52	2,263.20	-9,419.16	65.8%
271.SP - SPED - WC Teachers	1,620.01	27,512.50	-33,452.66	94.1%
281.SP - SPED - Health Teachers	18,093.34	11,124.94	4,574.75	141.1%
291.SP - SPED - Other Teachers	0.00	10,083.30	-594.88	94.1%
320.SP - SPED - Contracted Services	531,547.34	565,000.00	-33,452.66	94.1%
610.SP1 - SPED -General Supplies-Teachers	15,699.69	11,124.94	4,574.75	141.1%
610.SP2 - SPED -Special Ed Supp-Students	9,488.42	10,083.30	-594.88	94.1%
651.SP - Software- SPED	0.00	0.00	0.00	0.0%
Total 200-SP - SPED	825,332.85	1,061,922.54	-236,589.69	77.7%
200.00 - Special Education	1,944.99			
2100 - Support Services - Student	4.30			
2130 - Health Services				
610.213 - Nursing Supplies	5,508.00	8,000.02	-2,492.02	68.8%
Total 2130 - Health Services	5,508.00	8,000.02	-2,492.02	68.8%
2200 - Support Services - Instruction				
115.220 - Non-Licensed Support Staff	443,377.37	427,500.00	15,877.37	103.7%
225.220 - FICA - Ins. Support Staff	18,067.34	23,425.00	-5,357.66	77.1%
231.220 - PERS - Support Services	24,426.52	6,102.05	18,324.47	87.6%
245.220 - MC - Inst. Support Staff	5,345.45			
260.220 - Unemployment Comp.				
265.22 - SUI - Inst. Support Staff	15,257.82	14,720.84	536.98	103.6%
265.22B - FUJA - Inst. Support Staff	9,609.63	5,367.07	4,242.56	179.0%
Total 260.220 - Unemployment Comp.	24,867.45	20,087.91	4,779.54	123.8%
275.220 - WC - Inst. Support Staff	3,252.74	2,146.25	1,106.49	151.6%
285.220 - Health - Support Staff	5,337.52	9,400.00	-4,062.48	56.8%
Total 2200 - Support Services - Instruction	524,674.39	488,661.21	36,013.18	107.4%
2290 - Other Support Services- Inst.				
581.229 - Staff Travel- Teachers	12,996.17	30,999.96	-18,003.79	41.9%
Total 2290 - Other Support Service-Inst.	12,996.17	30,999.96	-18,003.79	41.9%
2300 - Support - General Admin				
115.230 - Gen Admin Salaries	613,557.53	562,157.50	51,400.03	109.1%
225.230 - FICA - Gen Admin	5,815.03	11,253.36	-5,438.33	51.7%
235.230 - PERS - Gen Admin	94,380.58	122,577.00	-28,196.42	77.0%
245.230 - MC - Gen Admin	8,573.50	6,996.20	1,577.30	122.5%
265.230 - SUI - Gen Admin	19,688.65	19,354.20	334.45	101.7%
275.230 - WC - Gen Admin	2,023.28	630.00	1,393.28	321.2%
285.230 - Health - Gen Admin	4,939.31	2,460.80	2,478.51	200.7%
340.230 - Other Professional Services	39,423.78	39,245.06	178.72	100.5%
340.23a - Audit	15,000.00	22,000.00	-7,000.00	68.2%
340.23b - Professional Fees	23,056.53	7,916.66	15,139.87	96.0%
340.23c - Background/Drug Tests	7,602.00	76,666.64	-69,064.64	74.7%
340.23d - Payroll Service Fees	57,253.02	69,166.64	-11,913.62	75.5%
340.23e - Payroll Services - support	52,200.75			
Total 340.230 - Other Professional Services	155,112.30	175,749.94	-20,637.64	88.3%
345.230 - Marketing Services	6,802.17	5,208.30	1,593.87	69.6%
531.230 - Postage/Shipping	3,625.73	25,833.40	-22,207.67	108.6%
533.230 - Telephone/Internet	28,042.66	20,329.23	7,713.43	71.2%
610.230 - General Office Supplies	20,329.23	1,519.09	18,810.14	71.2%
733.230 - Office Furniture & Equipment	1,519.09			

**Somerset Academy of Las Vegas
Profit & Loss Budget vs. Actual
July 2014 through April 2015**

	Jul 14 - Apr 15	Budget	\$ Over Budget	% of Budget
2300 · Support - General Admin - Other	4.43			
Total 2300 · Support - General Admin	1,003,837.27	1,000,007.40	3,829.87	100.4%
2318 · Legal Services	20,837.94	18,333.20	2,504.74	113.7%
340,231 · Legal	-14,524.65			
Total 2318 · Legal Services - Other	6,313.29	18,333.20	-12,019.91	34.4%
2400 · School Administration				
114,240 · Admin - Licensed	867,759.41	764,021.60	103,737.81	113.6%
115,240 · Admin - Non-Licensed	0.00			
225,240 · FICA- Lic. Admin	6,126.08	10,583.32	-4,457.24	57.9%
234,240 · PERS - Lic. Admin	163,720.92	244,072.80	-80,351.88	67.1%
240,240 · PERS - Admin Licensed	74.08	3,528.30	-3,454.22	2.1%
244,240 · MC - Admin Licensed	11,429.21	10,938.20	491.01	104.5%
260,240 · Unemployment Compensation				
264,24a · SUI - Admin Licensed	19,326.88	32,923.90	-13,597.02	58.7%
264,24b · FUTA- Lic Administration	2,637.75	315.00	2,322.75	837.4%
264,999 · FUTA- Licensed Admin	0.00			
Total 260,240 · Unemployment Compensation	21,964.63	33,238.90	-11,274.27	66.1%
274,240 · WC - Admin Licensed	6,410.69	5,088.30	1,322.39	126.0%
284,240 · Health - Admin Licensed	48,716.81	68,857.00	-20,140.19	70.8%
Total 2400 · School Administration	1,126,201.83	1,140,328.42	-14,126.59	98.8%
2500 · Central Services				
310,250 · Management Fee	1,625,475.00	1,625,475.00	0.00	100.0%
320,250 · Affiliation Fee	233,316.21	233,316.21	0.00	100.0%
Total 2500 · Central Services	1,858,791.21	1,858,791.21	0.00	100.0%
2610 · Operation of Building				
352,261 · IT - Technical Services	154,453.33	214,999.90	-60,546.57	71.8%
410,261 · Utility Services				
411,26a · Water	66,153.16	64,999.90	1,153.26	101.8%
411,26b · Sewer	38,267.61	40,833.30	-2,565.69	93.7%
Total 410,261 · Utility Services	104,420.77	105,833.20	-1,412.43	98.7%
421,261 · Trash	49,356.26	46,000.00	3,356.26	107.3%
422,261 · Janitorial Service (Contracted)	246,589.24	243,333.30	3,255.94	101.3%
440,261 · Rentals				
441,26a · Lease	3,298,682.52	3,557,111.20	-258,428.68	92.7%
441,26b · Portable lease	21,723.69			
Total 440,261 · Rentals	3,320,406.21	3,557,111.20	-236,704.99	93.3%
520,261 · Insurance				
521,261 · Property Insurance	98,407.32	67,916.60	30,490.72	144.9%
522,261 · Liability Insurance	11,509.18	50,000.10	-38,490.92	23.0%
523,26a · D & O Insurance	4,054.56	16,750.00	-12,695.44	24.2%
523,26b · Other Insurance	14,659.00	10,000.00	4,659.00	146.6%
Total 520,261 · Insurance	128,630.06	144,666.70	-16,036.64	88.9%
590,261 · Other Purchased Services				
590,20a · DSA Sponsor Fee	352,684.20	352,527.40	156.80	100.0%
590,20b · Power School	0.00	34,583.30	-34,583.30	0.0%
Total 590,261 · Other Purchased Services	352,684.20	387,110.70	-34,426.50	91.1%
621,261 · Natural Gas	1,448.61	2,500.00	-1,051.39	57.9%
622,261 · Electricity	236,504.57	289,416.70	-52,912.13	81.7%
Total 2610 · Operation of Building	4,594,493.25	4,990,971.70	-396,478.45	92.1%
2620 · Maintenance of Building				
117,262 · Custodial Wages	121,898.00	126,250.00	-4,352.00	96.6%
227,262 · Custodial- FICA	5,398.21	8,660.80	-3,262.59	62.3%

**Somerset Academy of Las Vegas
Profit & Loss Budget vs. Actual**

July 2014 through April 2015

	Jul '14 - Apr '15	Budget	\$ Over Budget	% of Budget
234.262 - PERS- Custodial	6,141.11	2,414.00	-1,007.40	58.3%
247.262 - Custodial-MC	1,406.60	306.70	1,466.70	578.2%
267.262 - Custodial- FULTA & MBT	1,773.40	4,999.70	3,703.02	107.4%
267.262 - Custodial-SUI	5,370.02	1,477.20	666.24	145.1%
277.262 - Custodial-WC	2,143.44			
281.262 - Health - Custodial	206.96			
430.262 - Misc Maint & Facilities Costs				
431.26a - A/C Maintenance Expense	38,843.74	29,166.66	9,677.08	133.2%
431.26b - Facility Maint	125,052.29	90,000.00	35,052.29	138.9%
431.26c - Summer Maintenance	3,905.36	9,483.32	-5,577.96	41.2%
431.26d - Maint Reserves	46.25			
431.26f - Lawn Care	29,855.00	41,666.70	-11,811.70	71.7%
430.262 - Misc Maint & Facilities Costs - Other	233.32			
Total 430.262 - Misc Maint & Facilities Costs	197,935.96	170,316.68	27,619.28	116.2%
432.1 - Technology & Maint Repair	98.28			
610.262 - Gen Maint & Janitorial Supplies	69,209.04	45,833.30	23,375.74	151.0%
Total 2620 - Maintenance of Building	411,581.02	360,258.38	51,322.64	114.2%
2660 - Security				
490.266 - Alarm Security System	9,598.27	13,333.40	-3,735.13	72.0%
Total 2660 - Security	9,598.27	13,333.40	-3,735.13	72.0%
2670 - Safety				
490.267 - Security & Fire Services	19,244.23	16,568.30	2,675.93	116.2%
Total 2670 - Safety	19,244.23	16,568.30	2,675.93	116.2%
2900 - Other Support Services				
3100 - Food Service Operations	181.56	14,583.36	-14,448.81	0.9%
570.31 - Food Services	134.55	0.00	0.00	0.0%
3100 - Food Service Operations - Other	0.00	14,583.36	-14,448.81	0.9%
Total 3100 - Food Service Operations	134.55	14,583.36	-14,448.81	0.9%
5000 - Debt Service				
810.500 - Dues & Fees	39,122.83	26,083.38	13,039.45	150.0%
830.500 - Debt-Related Expenditures	0.00	0.00	0.00	0.0%
832.50a - Debt Services - Academic/NAV	719,624.11	799,102.10	-79,477.99	90.1%
832.50b - Debt Serv -Loan	8,151.05			
832.50c - Interest Expense				
Total 830.500 - Debt-Related Expenditures	727,775.16	799,102.10	-71,326.94	91.1%
890.500 - Misc. Expenditures	477.44	2,500.00	-2,022.56	19.1%
892.50a - Bank Charges	66.00	2,083.40	-2,017.40	3.2%
892.50b - E-Funds Fee's				
Total 890.500 - Misc. Expenditures	543.44	4,583.40	-4,039.96	11.9%
5000 - Debt Service - Other	0.00	3,083.34	-3,083.34	0.0%
Total 5000 - Debt Service	767,441.43	832,852.22	-65,410.79	92.1%
66000 - Payroll Expenses	410,026.79			
900 - Co-Curricular/ Extra-Curricular				
920 - Athletics	11,073.61	10,416.68	656.93	106.3%
Total 900 - Co-Curricular/ Extra-Curricular	11,073.61	10,416.68	656.93	106.3%
Total Expense	22,523,841.53	22,423,919.20	99,922.33	100.4%
Net Ordinary Income	1,866,995.77	740,632.58	1,126,363.19	252.1%
Net Income	1,866,995.77	740,632.58	1,126,363.19	252.1%

Somerset Academy of Las Vegas
Profit & Loss Budget vs. Actual - Sky Pointe Campus
July 2014 through April 2015

	Jul '14 - Apr '15	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1300 - Tuition	68,905.05	57,684.00	11,221.05	119.5%
1310 - Kinder Tuition	68,905.05	57,684.00	11,221.05	119.5%
Total 1300 - Tuition	137,810.10	115,368.00	22,442.10	119.5%
1900 - Other Revenue from Local Source	228.00	228.00	0.00	100.0%
1901 - NSB Cash Back Savings	228.00	228.00	0.00	100.0%
Total 1900 - Other Revenue from Local Source	456.00	456.00	0.00	100.0%
2000 - Revenue - Intermediate Sources	190.00	190.00	0.00	100.0%
2200(R) - Restricted Grants In Aid	190.00	190.00	0.00	100.0%
Total 2000 - Revenue - Intermediate Sources	380.00	380.00	0.00	100.0%
3000 - Revenue from State Sources	7,594,468.30	7,211,846.24	382,622.06	105.3%
3110 - DSA Revenue	56,814.90	56,815.00	-0.10	100.0%
3115a - SPED - Discretionary Unit	129,510.40	129,510.40	0.00	100.0%
3115b - SPED Part B Funding	7,780,793.60	7,398,171.64	382,621.96	105.2%
Total 3000 - Revenue from State Sources	7,850,116.65	7,455,855.64	394,261.01	105.3%
Total Income	137,810.10	115,368.00	22,442.10	119.5%
Expense				
1000 - Instruction	2,409,956.71	2,389,036.70	20,920.01	100.9%
111.100 - Licensed Teachers Salaries	59,574.28	55,833.28	3,741.00	106.7%
113.100 - Licensed Substitute Teachers	60,720.93	0.00	60,720.93	100.0%
123.100 - Long Term Subs	19,620.89	420,904.40	-12,335.44	97.1%
221.100 - FICA - Licensed Teachers	408,568.96	31,628.10	3,183.09	110.1%
231.100 - PERS Instruction Personnel	34,811.19	2,275.00	5,165.25	327.0%
241.100 - MC Teachers	4,500.00	79,102.50	4,391.39	105.6%
251.100 - Tuition Reimb. for Teachers	7,440.25	13,624.40	5,089.75	137.4%
261.100 - Other (FLTA) - Teachers	83,493.89	283,371.20	-83,563.14	70.5%
271.100 - WC Teachers	18,714.15	2,916.66	245.61	108.4%
281.100 - Health Teachers	199,808.06	33,333.30	3,296.58	109.9%
331.100 - Training & Dev. - Teachers	3,162.27			
443.100 - Copier	36,629.88			
610.100 - General Supplies	18,643.24	26,250.00	-7,606.76	71.0%
610.101 - Classroom Supplies/Consumables	9,274.38	11,250.00	-1,975.62	113.6%
610.102 - Teacher Reimbursements	12,777.18	1,250.00	2,939.04	335.1%
610.103 - Copier & Printing Supplies	4,189.04	38,750.00	6,133.84	115.8%
610.104 - Assessment & Testing Materials	44,883.84	91,900.00	-55,505.22	39.6%
Total 610.100 - General Supplies	107,371.94	177,500.00	-70,128.06	115.8%
612.100 - Furniture - Fixtures	10,770.22			
641.100 - Curriculum - Textbooks	36,394.78			
650.100 - Supplies-Inf. Tech. Related	580.00			
651.99 - Technology Software	580.00			
Total 650.100 - Supplies-Inf. Tech. Related	580.00			
651.100 - Tech. Software (Educational)	18,078.03			
652.100 - Supplies/Equip. (IT Hardware)	4,197.54			
652.101 - Classroom Computers & Equipment	109,868.82			

Somerset Academy of Las Vegas
Profit & Loss Budget vs. Actual - Sky Pointe Campus
July 2014 through April 2015

	Jul '14 - Apr '15	Budget	\$ Over Budget	% of Budget
653,100 · Web Based (Website)	4,901.91	4,000.00	901.91	122.5%
893,100 · Indirect Costs- Incentives	10,551.36	25,423.20	-14,871.84	41.5%
Total 1000 · Instruction	3,587,227.96	3,472,098.74	115,129.22	103.3%
200-SP · SPED				
111.SP · SPED - Licenced Teacher	92,626.97	92,401.60	225.37	100.2%
221.SP · SPED - FICA Teacher	701.90			
231.SP · SPED - PERS	12,896.40	45,062.50	-32,166.10	28.6%
241.SP · SPED - MC Teachers	679.56	2,537.50	-1,857.94	26.8%
261.SP · SPED - SUI Teachers	1,795.74	5,775.00	-3,979.26	31.1%
261.SP2 · SPED - FUTA	1.04	175.00	-173.96	0.6%
271.SP · SPED - WC Teachers	695.42	892.50	-197.08	77.9%
281.SP · SPED - Health Teachers	6,981.46	10,850.00	-3,868.54	64.3%
320.SP · SPED - Contracted Services	166,211.26	187,500.00	-21,288.74	88.6%
610.SP1 · SPED -General Supplies-Teachers	13,359.07	8,750.00	4,609.07	152.7%
610.SP2 · SPED -Special Ed Supp-Students	2,502.09	4,166.70	-1,664.61	60.0%
651.SP · Software- SPED	0.00	0.00	0.00	0.0%
Total 200-SP · SPED	298,450.91	358,110.80	-59,659.89	83.3%
2100 · Support Services - Student	4.30			
2130 · Health Services				
610.213 · Nursing Supplies	2,614.56	2,916.68	-302.12	89.6%
Total 2130 · Health Services	2,614.56	2,916.68	-302.12	89.6%
2200 · Support Services - Instruction				
115.220 · Non-Licensed Support Staff	147,742.67	112,500.00	35,242.67	131.3%
225.220 · FICA - Ins. Support Staff	5,373.56	6,975.00	-1,601.44	77.0%
231.220 · PERS - Support Services	9,861.84			
245.220 · MC - Inst. Support Staff	2,157.53	1,631.25	526.28	132.3%
260.220 · Unemployment Comp.				
265.22 · SUI - Inst. Support Staff	4,481.40	3,712.50	768.90	120.7%
265.22B · FUTA - Inst. Support Staff	4,302.35	2,160.00	2,142.35	199.2%
Total 260.220 · Unemployment Comp.	8,783.75	5,872.50	2,911.25	149.6%
275.220 · WC - Inst. Support Staff	1,075.91	573.75	502.16	187.5%
285.220 · Health - Support Staff	2,949.78	900.00	2,049.78	327.8%
Total 2200 · Support Services - Instruction	177,945.04	128,452.50	49,492.54	138.5%
2290 · Other Support Service- Inst.				
581.229 · Staff Travel- Teachers	4,462.57	8,333.32	-3,870.75	53.6%
Total 2290 · Other Support Service- Inst.	4,462.57	8,333.32	-3,870.75	53.6%
2300 · Support - General Admin				
115.230 · Gen Admin Salaries	148,367.23	150,000.00	-1,632.77	98.9%
225.230 · FICA - Gen Admin	2,228.14			
235.230 · PERS - Gen Admin	20,141.43	38,625.00	-18,483.57	52.1%
245.230 · MC - Gen Admin	2,116.03	2,175.00	-58.97	97.3%
265.230 · SUI - Gen Admin	4,836.62	4,950.00	-113.38	97.7%
265.23b · FUTA - Gen Admin	735.48	210.00	525.48	350.2%
275.230 · WC - Gen Admin	1,417.76	765.00	652.76	185.3%
285.230 · Health - Gen Admin	11,432.96	9,300.00	2,132.96	122.9%
340.23a · Audit				
340.23b · Professional Fees	5,400.00	5,500.00	-100.00	98.2%
340.23c · Background/Drug Tests	12,017.98	2,500.00	191.00	107.6%
	2,691.00			

**Somerset Academy of Las Vegas
Profit & Loss Budget vs. Actual - Sky Pointe Campus**
July 2014 through April 2015

	Jul '14 - Apr 15	Budget	\$ Over Budget	% of Budget
340.23d - Payroll Service Fee's	19,818.00	20,833.34	-1,015.34	95.1%
340.23e - Payroll Services - support	17,766.00	20,833.34	-3,067.34	85.3%
Total 340.230 - Other Professional Services	57,692.98	49,666.68	8,026.30	116.2%
345.230 - Marketing Services	1,620.38	1,875.00	-190.37	89.8%
531.230 - Postage/Shipping	1,684.63	6,666.70	1,896.99	128.5%
533.230 - Telephone/Internet	8,563.69	7,500.00	-2,685.00	64.2%
610.230 - General Office Supplies	4,815.00			
Total 2300 - Support - General Admin	265,652.33	271,733.38	-6,081.05	97.8%
2318 - Legal Services				
340.231 - Legal	8,210.66	4,583.30	3,627.36	179.1%
2318 - Legal Services - Other	-7,262.32			
Total 2318 - Legal Services	948.34	4,583.30	-3,634.96	20.7%
2400 - School Administration				
114.240 - Admin - Licensed	264,923.42	248,633.80	16,289.62	106.6%
225.240 - FICA- Lic. Admin	210.43	86,047.90	-19,286.22	77.6%
234.240 - PERS - Admin Licensed	66,761.68	0.00	0.00	0.0%
240.240 - Medicare Payments	0.00	4,845.40	-1,125.57	76.8%
244.240 - MC - Admin Licensed	3,719.83			
260.240 - Unemployment Compensation	4,957.03	11,027.50	-6,070.47	45.0%
264.24a - SUI - Admin Licensed	165.51	105.00	60.51	157.6%
264.24b - FUTA- Lic Administration				
Total 260.240 - Unemployment Compensation	5,122.54	11,132.50	-6,009.96	46.0%
274.240 - WC - Admin Licensed	1,985.81	1,704.30	281.51	116.5%
284.240 - Health - Admin Licensed	13,200.58	20,718.30	-7,517.72	63.7%
Total 2400 - School Administration	355,924.29	373,082.20	-17,157.91	95.4%
2500 - Central Services				
310.250 - Management Fee	525,000.00	525,000.00	0.00	100.0%
320.250 - Affiliation Fee	75,914.19	75,914.19	0.00	100.0%
Total 2500 - Central Services	600,914.19	600,914.19	0.00	100.0%
2610 - Operation of Building				
352.261 - IT - Technical Services	49,810.90	62,500.00	-12,689.10	79.7%
410.261 - Utility Services				
411.26a - Water	26,569.17	18,333.30	8,235.87	144.9%
411.26b - Sewer	22,688.44	18,333.30	4,355.14	123.8%
Total 410.261 - Utility Services	49,257.61	36,666.60	12,591.01	134.3%
421.261 - Trash	14,369.56	11,666.70	2,702.86	123.2%
422.261 - Janitorial Service (Contracted)	84,711.09	79,166.70	5,544.39	107.0%
440.261 - Rentals				
441.26a - Lease	1,214,611.20	1,214,611.20	0.00	100.0%
Total 440.261 - Rentals	1,214,611.20	1,214,611.20	0.00	100.0%
520.261 - Insurance				
521.261 - Property Insurance	27,655.38	11,250.00	16,405.38	245.8%
522.261 - Liability Insurance	3,624.32	16,666.70	-13,042.38	21.7%
523.26a - D & O Insurance	1,297.52	5,000.00	-3,702.48	26.0%
523.26b - Other Insurance	4,690.88	5,000.00	-309.12	93.8%
Total 520.261 - Insurance	37,268.10	37,916.70	-648.60	98.3%

Somerset Academy of Las Vegas
Profit & Loss Budget vs. Actual - Sky Pointe Campus
July 2014 through April 2015

	Jul '14 - Apr 15	Budget	\$ Over Budget	% of Budget
590.261 - Other Purchased Services	113,917.00	113,871.26	45.74	100.0%
590.20a - DSA Sponsor Fee	0.00	8,750.00	-8,750.00	0.0%
590.20b - Power School				
Total 590.261 - Other Purchased Services	113,917.00	122,621.26	-8,704.26	92.9%
622.261 - Electricity	36,452.49	86,250.00	-49,797.51	42.3%
Total 2610 - Operation of Building	1,600,397.95	1,651,399.16	-51,001.21	96.9%
2620 - Maintenance of Building				
117.262 - Custodial Wages	40,025.45	33,750.00	6,275.45	118.6%
227.262 - Custodial- FICA	1,650.12	2,925.80	-1,275.68	56.4%
234.262 - PERS- Custodial	2,796.44			
247.262 - Custodial-MC	573.38	1,072.70	-499.32	53.5%
267.262 - Custodial- FUTA & MBT	644.99	201.70	443.29	319.8%
267.262 - Custodial-SUI	1,792.38	1,947.10	-154.72	92.1%
277.262 - Custodial- WC	577.15	1,005.50	-428.35	57.4%
281.262 - Health - Custodial	130.62			
430.262 - Misc Maint & Facilities Costs				
431.26a - A/C Maintenance Expense	13,887.98	10,000.00	3,887.98	138.9%
431.26b - Facility Maint	55,282.24	26,250.00	29,032.24	210.5%
431.26c - Summer Maintenance	0.00	2,291.66	-2,291.66	0.0%
431.26f - Lawn Care	14,355.00	12,500.00	1,855.00	114.8%
Total 430.262 - Misc Maint & Facilities Costs	83,505.22	51,041.66	32,463.56	163.6%
610.262 - Gen Maint & Janitorial Supplies	22,979.74	12,500.00	10,479.74	183.8%
Total 2620 - Maintenance of Building	154,675.49	104,444.46	50,231.03	148.1%
2660 - Security				
490.266 - Alarm Security System	2,305.00	2,500.00	-195.00	92.2%
Total 2660 - Security	2,305.00	2,500.00	-195.00	92.2%
2670 - Safety				
490.267 - Security & Fire Services	7,848.23	5,000.00	2,848.23	157.0%
Total 2670 - Safety	7,848.23	5,000.00	2,848.23	157.0%
2900 - Other Support Services				
3100 - Food Service Operations	181.56			
570.31 - Food Services	0.00	2,083.30	-2,083.30	0.0%
Total 3100 - Food Service Operations	0.00	2,083.30	-2,083.30	0.0%
5000 - Debt Service				
810.500 - Dues & Fees	21,100.70	9,166.68	11,934.02	230.2%
830.500 - Debt-Related Expenditures	215,417.83	258,333.30	-42,915.47	83.4%
832.50b - Debt Serv -Loan	215,417.83	258,333.30	-42,915.47	83.4%
Total 830.500 - Debt-Related Expenditures	215,417.83	258,333.30	-42,915.47	83.4%
890.500 - Misc. Expenditures	239.70	416.70	-177.00	57.5%
892.50a - Bank Charges	21.13	833.30	-812.17	2.5%
892.50b - E-Funds Fees				
Total 890.500 - Misc. Expenditures	260.83	1,250.00	-989.17	20.9%
Total 5000 - Debt Service	236,779.36	268,749.98	-31,970.62	88.1%
66000 - Payroll Expenses	45,136.84			
900 - Co-Curricular/ Extra-Curricular				

Somerset Academy of Las Vegas
Profit & Loss Budget vs. Actual - Sky Pointe Campus
 July 2014 through April 2015

	Jul '14 - Apr 15	Budget	\$ Over Budget	% of Budget
920 · Athletics	11,073.61	10,416.68	656.93	106.3%
Total 900 · Co-Curricular/ Extra-Curricular	11,073.61	10,416.68	656.93	106.3%
Total Expense	7,352,542.53	7,264,818.69	87,723.84	101.2%
Net Ordinary Income	497,574.12	191,036.95	306,537.17	260.5%
Net Income	497,574.12	191,036.95	306,537.17	260.5%

Somerset Academy of Las Vegas
Profit & Loss Budget vs. Actual -NLV Campus
July 2014 through April 2015

	Jul '14 - Apr '15	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1300 - Tuition	69,345.00	65,550.00	3,795.00	105.8%
1310 - Kinder Tuition				
Total 1300 - Tuition	69,345.00	65,550.00	3,795.00	105.8%
1900 - Other Revenue from Local Source				
1901 - NSB Cash Back Savings	100.00			
Total 1900 - Other Revenue from Local Source	100.00			
2000 - Revenue - Intermediate Sources				
2200(R) - Restricted Grants in Aid	2,640.00			
Total 2000 - Revenue - Intermediate Sources	2,640.00			
3000 - Revenue from State Sources				
3110 - DSA Revenue	6,030,901.30	5,727,448.66	303,452.64	105.3%
3115a - SPED - Discretionary Unit	37,284.80	37,284.80	0.00	100.0%
3115b - SPED Part B Funding	84,991.20	84,991.20	0.00	100.0%
Total 3000 - Revenue from State Sources	6,153,177.30	5,849,724.66	303,452.64	105.2%
Total Income	6,225,262.30	5,915,274.66	309,987.64	105.2%
Gross Profit	6,225,262.30	5,915,274.66	309,987.64	105.2%
Expense				
1000 - Instruction				
111.100 - Licensed Teachers Salaries	1,839,642.92	1,762,612.40	77,030.52	104.4%
113.100 - Licensed Substitute Teachers	95,742.15	49,950.00	45,792.15	191.7%
123.100 - Long Term Subs	39,817.32	0.00	39,817.32	100.0%
221.100 - FICA - Licensed Teachers	11,324.91	7,500.00	3,824.91	151.0%
231.100 - PERS Instruction Personnel	329,830.86	399,740.00	-69,909.14	82.9%
241.100 - MC Teachers	26,072.61	24,879.60	1,193.01	104.8%
251.100 - Tuition Reimb. for Teachers	1,350.00	7,500.00	-6,150.00	18.0%
261.100 - Other (FUTA) - Teachers	5,903.91	1,977.50	3,926.41	298.6%
271.100 - WC Teachers	62,482.47	56,622.50	5,859.97	110.3%
281.100 - Health Teachers	14,154.01	8,750.80	5,403.21	161.7%
331.100 - Training & Dev. - Teachers	170,585.70	163,049.10	7,536.60	104.6%
443.100 - Copier	445.81	3,333.30	-2,887.49	13.4%
610.100 - General Supplies	27,629.20	33,333.30	-5,704.10	82.9%
610.101 - Classroom Supplies/Consumables	14,072.92	23,750.00	-9,677.08	59.3%
610.102 - Teacher Reimbursements	6,526.01		-6,526.01	
610.103 - Copier & Printing Supplies	2,823.12	7,916.70	-5,093.58	35.7%
610.104 - Assessment & Testing Materials	1,948.59	0.00	1,948.59	100.0%
Total 610.100 - General Supplies	25,370.64	31,666.70	-6,296.06	80.1%
610.2 - Classroom Supp Teacher Purchase	64.20		64.20	
612.100 - Furniture - Fixtures	8,293.48	8,000.00	293.48	103.7%
641.100 - Curriculum - Textbooks	36,755.70	22,500.00	14,255.70	163.4%
650.100 - Supplies-Inf. Tech. Related	0.00	0.00	0.00	0.0%
651.100 - Tech. Software (Educational)	46,015.72	45,000.00	1,015.72	102.3%
652.100 - Supplies/Equip. (IT Hardware)	2,054.26	2,000.00	54.26	102.7%
653.100 - Classroom Computers & Equipment	49,959.19	4,000.00	45,959.19	1,249.0%
893.100 - Indirect Costs- Incentives	4,483.68	4,000.00	483.68	112.1%
Total 1000 - Instruction	280,595.31	2,645,498.54	-160,456.77	106.1%
200-SP - SPED				
111.SP - SPED - Licenced Teacher	7,000.28	91,666.70	-84,666.42	7.6%
221.SP - SPED - FICA Teacher	0.07	3,333.34	-3,333.27	0.0%
231.SP - SPED - PERS	1,802.56	20,270.80	-18,468.24	8.9%
241.SP - SPED - MC Teachers	79.02	1,329.20	-1,250.18	5.9%
261.SP - SPED - SUI Teachers	256.96	3,025.00	-2,768.04	8.5%

Somerset Academy of Las Vegas
Profit & Loss Budget vs. Actual - NLV Campus
July 2014 through April 2015

	Jul 14 - Apr 15	Budget	\$ Over Budget	% of Budget
261.SP2 - SPED - FUTA	0.00	87.50	-87.50	0.0%
271.SP - SPED - WC Teachers	44.84	467.50	-422.66	9.6%
281.SP - SPED - Health Teachers	1,034.48	5,683.30	-4,648.82	18.2%
320.SP - SPED - Contracted Services	117,705.80	146,666.64	-28,960.84	80.3%
610.SP1 - SPED - General Office Supplies	799.83	833.30	-43.47	94.8%
610.SP2 - SPED - Special Ed Supp-Students	2,799.00	2,083.30	715.70	134.4%
651.SP - Software-SPED	0.00	0.00	0.00	0.0%
Total 200.SP - SPED	131,512.84	275,446.58	-143,933.74	47.7%
200.00 - Special Education	4.31			
2130 - Health Services		1,666.70	-860.18	48.4%
610.213 - Nursing Supplies	806.52			
Total 2130 - Health Services	806.52	1,666.70	-860.18	48.4%
2200 - Support Services - Instruction				
115.220 - Non-Licensed Support Staff	88,349.01	112,500.00	-24,150.99	78.5%
225.220 - FICA - Ins. Support Staff	3,863.65	6,975.00	-3,111.35	55.4%
231.220 - PERS - Support Services	4,241.88			
245.220 - MC - Inst. Support Staff	910.30	1,631.25	-720.95	55.8%
260.220 - Unemployment Comp.				
265.22 - SUI - Inst. Support Staff	2,541.65	3,712.50	-1,170.85	68.5%
265.22B - FUTA - Inst. Support Staff	2,436.83	340.20	2,096.63	716.3%
Total 260.220 - Unemployment Comp.	4,978.48	4,052.70	925.78	122.8%
275.220 - WC - Inst. Support Staff	700.12	573.75	126.37	122.0%
285.220 - Health - Support Staff	145.80			
Total 2200 - Support Services - Instruction	103,189.24	125,732.70	-22,543.46	82.1%
2290 - Other Support Service- Inst.				
581.229 - Staff Travel- Teachers	368.00	8,333.30	-7,965.30	4.4%
Total 2290 - Other Support Service- Inst.	368.00	8,333.30	-7,965.30	4.4%
2300 - Support - General Admin				
115.230 - Gen Admin Salaries	276,489.08	226,168.60	50,320.48	122.2%
225.230 - FICA - Gen Admin	1,072.04	2,250.00	-1,177.96	47.6%
235.230 - PERS - Gen Admin	53,211.50	30,470.80	22,740.70	17.4.6%
245.230 - MC - Gen Admin	4,072.50	1,715.80	2,356.70	237.4%
265.230 - SUI - Gen Admin	8,762.88	3,905.00	4,857.88	224.4%
265.23b - FUTA - Gen Admin	579.84	140.00	439.84	414.2%
275.230 - WC - Gen Admin	2,072.87	603.50	1,469.37	343.5%
285.230 - Health - Gen Admin	13,750.37	7,336.70	6,413.67	187.4%
340.230 - Other Professional Services				
340.23a - Audit	5,400.00	5,500.00	-100.00	98.2%
340.23b - Professional Fees	10,235.63	2,083.30	10.70	100.5%
340.23c - Background/Drug Tests	2,094.00	21,666.70	-7,685.70	64.5%
340.23d - Payroll Service Fees	13,981.00	20,000.00	-9,244.25	53.8%
340.23e - Payroll Services - support	10,755.75			
Total 340.230 - Other Professional Services	42,466.38	49,250.00	-6,783.62	86.2%
345.230 - Marketing Services	1,108.36	1,250.00	291.55	123.3%
531.230 - Postage/Shipping	1,541.55	6,666.70	2,113.34	103.2%
533.230 - Telephone/Internet	6,878.04	7,083.30	-546.10	90.9%
610.230 - General Office Supplies	6,437.20			
733.230 - Office Furniture & Equipment	225.52			
2300 - Support - General Admin - Other	4.43			
Total 2300 - Support - General Admin	418,672.56	336,840.40	81,832.16	124.3%
2318 - Legal Services				
340.231 - Legal	8,210.66	4,583.30	3,627.36	179.1%
2318 - Legal Services - Other	-7,262.33			
Total 2318 - Legal Services	948.33	4,583.30	-3,634.97	20.7%
2400 - School Administration				

Somerset Academy of Las Vegas Profit & Loss Budget vs. Actual -NLV Campus

July 2014 through April 2015

	Jul '14 - Apr '15	Budget	\$ Over Budget	% of Budget
114,240 · Admin - Licensed	152,916.06	135,498.10	17,417.96	112.9%
115,240 · Admin - Non-Licensed	0.00	0.00	0.00	0.0%
225,240 · FICA - Lic. Admin	371.54	2,250.00	-1,878.46	16.5%
234,240 · PERS - Admin Licensed	20,661.76	58,158.30	-37,496.54	35.5%
240,240 · Medicare Payments	60.42	3,528.30	-3,467.88	1.7%
244,240 · MC - Admin Licensed	1,289.68	0.00	1,289.68	0.0%
260,240 · Unemployment Compensation	1,915.49	8,030.00	-6,114.51	23.9%
264,24a · SUJ - Admin Licensed	225.17	70.00	155.17	321.7%
264,24b · FUJA - Lic Administration	0.00	0.00	0.00	0.0%
264,999 · FUJA - Licensed Admin	0.00	0.00	0.00	0.0%
Total 260,240 · Unemployment Compensation	2,140.66	8,100.00	-5,959.34	26.4%
274,240 · WC - Admin Licensed	972.69	1,241.00	-268.31	78.4%
284,240 · Health - Admin Licensed	6,787.45	15,086.70	-8,299.25	45.0%
Total 2400 · School Administration	185,200.26	223,862.40	-38,662.14	82.7%
2500 · Central Services	417,000.00	417,000.00	0.00	100.0%
310,250 · Management Fee	60,288.94	60,288.94	0.00	100.0%
320,250 · Affiliation Fee	0.00	0.00	0.00	0.0%
Total 2500 · Central Services	477,288.94	477,288.94	0.00	100.0%
2610 · Operation of Building	35,926.94	58,333.30	-22,406.36	61.5%
352,261 · TT - Technical Services	16,326.20	20,000.00	-3,673.80	81.6%
410,261 · Utility Services	1,192.32	0.00	1,192.32	100.0%
411,26a · Water	17,518.52	20,000.00	-2,481.48	87.6%
411,26b · Sewer	9,630.94	10,833.30	-1,202.36	88.9%
Total 410,261 · Utility Services	53,541.17	50,000.00	3,541.17	107.1%
421,261 · Trash	1,018,130.11	1,022,500.00	-4,369.89	99.6%
422,261 · Janitorial Service (Contracted)	1,018,130.11	1,022,500.00	-4,369.89	99.6%
440,261 · Rentals	16,361.61	8,333.30	8,028.31	196.3%
441,26a · Lease	2,831.59	16,666.70	-13,835.11	17.0%
Total 440,261 · Rentals	19,193.20	25,000.00	-5,806.80	73.3%
520,261 · Insurance	523,26a · D & O Insurance	5,000.00	5,000.00	100.0%
521,261 · Property Insurance	523,26b · Other Insurance	3,664.75	3,664.75	100.0%
522,261 · Liability Insurance	Total 520,261 · Insurance	23,871.59	23,871.59	67.2%
523,26a · D & O Insurance	590,261 · Other Purchased Services	90,463.50	90,463.50	100.0%
523,26b · Other Insurance	590,20a · DSA Sponsor Fee	0.00	0.00	0.0%
Total 520,261 · Insurance	590,20b · Power School	8,750.00	8,750.00	100.0%
590,261 · Other Purchased Services	Total 590,261 · Other Purchased Services	99,183.40	-8,719.90	91.2%
590,20a · DSA Sponsor Fee	621,261 · Natural Gas	1,418.00	-1,082.00	56.7%
590,20b · Power School	622,261 · Electricity	80,596.15	-11,070.55	87.9%
Total 590,261 · Other Purchased Services	Total 2610 · Operation of Building	1,331,096.92	-59,419.78	95.7%
2620 · Maintenance of Building	117,262 · Custodial Wages	41,115.98	7,365.98	121.8%
227,262 · Custodial- FICA	227,262 · Custodial- FICA	1,875.74	-216.76	89.6%
234,262 · PERS- Custodial	247,262 · Custodial-MC	2,256.04	-63.55	87.0%
247,262 · Custodial-MC	267,262 · Custodial-FUTA & MBT	425.85	35.00	1,672.3%
267,262 · Custodial-FUTA & MBT	267,262 · Custodial-SUI	585.30	601.39	154.0%
277,262 · Custodial-SUI	277,262 · Custodial-WC	1,715.19	459.78	373.0%
281,262 · Health - Custodial	281,262 · Health - Custodial	641.88	0.00	0.0%
430,262 · Misc Maint & Facilities Costs	430,262 · Misc Maint & Facilities Costs	76.34	0.00	0.0%
431,26a · A/C Maintenance Expense	431,26a · A/C Maintenance Expense	22,144.62	12,144.62	221.4%
431,26b · Facility Maint	431,26b · Facility Maint	43,780.10	15,863.44	156.8%
431,26c · Summer Maintenance	431,26c · Summer Maintenance	1,653.19	-846.81	66.1%

Somerset Academy of Las Vegas Profit & Loss Budget vs. Actual -NILV Campus

July 2014 through April 2015

	Jul '14 - Apr '15	Budget	\$ Over Budget	% of Budget
431.26d · Maint. Reserves	-48.25			
431.26f · Lawn Care	7,500.00	12,500.00	-5,000.00	60.0%
430.262 · Misc Maint & Facilities Costs - Other	110.50			
Total 430.262 · Misc Maint & Facilities Costs	75,234.66	52,916.66	22,318.00	142.2%
432.1 · Technology & Maint Repair	72.88			
610.262 · Gen Maint & Janitorial Supplies	14,303.87	12,500.00	1,803.87	114.4%
Total 2620 · Maintenance of Building	138,303.73	103,069.46	35,234.27	134.2%
2660 · Security				
490.266 · Alarm Security System	2,689.00	4,166.70	-1,477.70	64.5%
Total 2660 · Security	2,689.00	4,166.70	-1,477.70	64.5%
2670 · Safety				
490.267 · Security & Fire Services	5,437.00	5,833.30	-396.30	93.2%
Total 2670 · Safety	5,437.00	5,833.30	-396.30	93.2%
3100 · Food Service Operations				
570.31 · Food Services	0.00	4,166.70	-4,166.70	0.0%
3100 · Food Service Operations - Other	0.00	0.00	0.00	0.0%
Total 3100 · Food Service Operations	0.00	4,166.70	-4,166.70	0.0%
5000 · Debt Service				
810.500 · Dues & Fees	14,742.21	7,500.00	7,242.21	196.6%
830.500 · Debt-Related Expenditures	0.00	0.00	0.00	0.0%
832.50a · Debt Services - AcademicanV	223,742.69	190,768.80	32,973.89	117.3%
832.50b · Debt Serv -Loan	8,151.05			
832.50c · Interest Expense	231,893.74	190,768.80	41,124.94	121.6%
Total 830.500 · Debt-Related Expenditures	231,893.74	190,768.80	41,124.94	121.6%
890.500 · Misc. Expenditures				
892.50a · Bank Charges	87.41	416.70	-329.29	21.0%
892.50b · E-Funds Fees	16.50	416.70	-400.20	4.0%
Total 890.500 · Misc. Expenditures	103.91	833.40	-729.49	12.5%
Total 5000 · Debt Service	246,739.86	199,102.20	47,637.66	123.9%
66000 · Payroll Expenses	33,484.39			
Total Expense	5,881,697.21	5,806,107.92	75,589.29	101.3%
Net Ordinary Income	343,565.09	109,166.74	234,398.35	314.7%
Net Income	343,565.09	109,166.74	234,398.35	314.7%

Somerset Academy of Las Vegas
Profit & Loss Budget vs. Actual - Losee Campus
July 2014 through April 2015

	Jul '14 - Apr 15	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1300 - Tuition	67,361.25	60,306.00	7,055.25	111.7%
1310 - Kinder Tuition	67,361.25	60,306.00	7,055.25	111.7%
Total 1300 - Tuition				
1900 - Other Revenue from Local Source	104.00			
1901 - NSB Cash Back Savings	104.00			
Total 1900 - Other Revenue from Local Source				
2000 - Revenue - Intermediate Sources	1,760.00			
2200(R) - Restricted Grants In Aid	1,760.00			
Total 2000 - Revenue - Intermediate Sources				
3000 - Revenue from State Sources	5,981,525.50	5,680,063.30	301,462.20	105.3%
3110 - DSA Revenue	44,387.30	44,387.30	0.00	100.0%
3115a - SPED - Discretionary Unit	101,180.00	101,180.00	0.00	100.0%
3115b - SPED Part B Funding	6,127,092.80	5,825,630.60	301,462.20	105.2%
Total 3000 - Revenue from State Sources				
Total Income	6,196,318.05	5,885,936.60	310,381.45	105.3%
Gross Profit	6,196,318.05	5,885,936.60	310,381.45	105.3%
Expense				
1000 - Instruction	1,664,002.70	1,841,974.80	-177,972.10	90.3%
111.100 - Licensed Teachers Salaries	103,513.08	45,416.66	58,096.42	227.9%
113.100 - Licensed Substitute Teachers	11,079.76			
123.100 - Long Term Subs	13,348.94	10,000.00	3,348.94	133.5%
221.100 - FICA - Licensed Teachers	255,211.21	321,824.60	-66,613.39	79.3%
231.100 - PERS Instruction Personnel	23,946.53	26,117.30	-2,170.77	91.7%
241.100 - MC Teachers	3,851.00	6,666.66	1,223.49	118.4%
251.100 - Tuition Reimb. for Teachers	7,890.15	58,979.60	6,551.04	111.1%
261.100 - Other (FUTA) - Teachers	12,864.62	12,766.50	98.12	100.8%
271.100 - WC Teachers	134,382.90	167,291.50	-32,908.60	80.3%
281.100 - Health Teachers	1,959.81	2,916.66	-956.85	67.2%
331.100 - Training & Dev. - Teachers	70,069.69	33,333.30	36,736.39	210.2%
443.100 - Copier				
610.100 - General Supplies	17,999.63	29,500.00	-11,500.37	61.0%
610.101 - Classroom Supplies/Consumables	5,320.24	10,000.00	-2,714.63	72.9%
610.102 - Teacher Reimbursements	7,285.37	2,500.00	567.13	77.3%
610.103 - Copier & Printing Supplies	1,932.87	42,000.00	-9,461.89	77.5%
610.104 - Assessment & Testing Materials				
Total 610.100 - General Supplies				
612.100 - Furniture - Fixtures	11,396.53			
641.100 - Curriculum - Textbooks	1,829.51			
650.100 - Supplies-Inf. Tech. Related	813.00			
651.99 - Technology Software	813.00			
Total 650.100 - Supplies-Inf. Tech. Related				
651.100 - Tech. Software (Educational)	2,696.40			
652.100 - Supplies/Equip. (IT Hardware)	3,170.71			
652.101 - Classroom Computers & Equipment	126,295.42			

Somerset Academy of Las Vegas
Profit & Loss Budget vs. Actual - Losee Campus
July 2014 through April 2015

	Jul '14 - Apr 15	Budget	\$ Over Budget	% of Budget
653.100 - Web Based (Website)	4,508.19	2,916.70	1,591.49	154.6%
893.100 - Indirect Costs- Incentives	6,786.62	29,830.30	-23,043.68	22.8%
Total 1000 - Instruction	2,557,685.52	2,602,034.58	-44,349.06	98.3%
200-SP - SPED				
111.SP - SPED - Licensed Teacher	37,276.78	35,255.60	2,021.18	105.7%
117.SP - SPED Instruction Support	1,239.36	25,567.70	-20,516.65	19.8%
231.SP - SPED - PERS	5,051.05	2,132.30	-1,590.25	25.4%
241.SP - SPED - MC Teachers	542.05	2,956.30	-1,865.42	36.9%
261.SP - SPED - SUI Teachers	1,090.88	87.50	-48.44	44.6%
261.SP2 - SPED - FUTA	39.06	287.95	-168.95	63.0%
271.SP - SPED - WC Teachers	287.95	456.90	-168.95	64.3%
281.SP - SPED - Health Teachers	3,568.78	5,554.20	-1,985.42	
291.SP - SPED - Other Teachers	0.00			
320.SP - SPED - Contracted Services	168,097.25	137,500.00	30,597.25	122.3%
610.SP1 - SPED -General Supplies-Teachers	964.77	833.34	131.43	115.8%
610.SP2 - SPED -Special Ed Supp-Students	2,223.20	2,500.00	-276.80	88.9%
Total 200-SP - SPED	220,381.13	212,843.84	7,537.29	103.5%
200.00 - Special Education	1,940.68			
2130 - Health Services	1,042.37	2,083.34	-1,040.97	50.0%
610.213 - Nursing Supplies				
Total 2130 - Health Services	1,042.37	2,083.34	-1,040.97	50.0%
2200 - Support Services - Instruction				
115.220 - Non-Licensed Support Staff	96,635.62	112,500.00	-15,864.38	85.9%
225.220 - FICA - Ins. Support Staff	3,736.36	6,975.00	-3,238.64	53.6%
231.220 - PERS - Support Services	4,433.05	1,631.25	-164.03	89.9%
245.220 - WC - Inst. Support Staff	1,467.22			
260.220 - Unemployment Comp.				
265.22 - SUI - Inst. Support Staff	3,689.50	3,712.50	-23.00	99.4%
265.22B - FUTA - Inst. Support Staff	1,368.79	1,783.53	-414.74	76.7%
Total 260.220 - Unemployment Comp.	5,058.29	5,496.03	-437.74	92.0%
275.220 - WC - Inst. Support Staff	737.80	573.75	164.05	128.6%
285.220 - Health - Support Staff	664.24			
Total 2200 - Support Services - Instruction	112,732.58	127,176.03	-14,443.45	88.6%
2290 - Other Support Service- Inst.				
581.229 - Staff Travel- Teachers	1,593.41	8,333.34	-6,739.93	19.1%
Total 2290 - Other Support Service- Inst.	1,593.41	8,333.34	-6,739.93	19.1%
2300 - Support - General Admin				
115.230 - Gen Admin Salaries	96,240.32	90,156.60	6,084.72	106.7%
225.230 - FICA - Gen Admin	1,725.69	7,336.70	-5,611.01	23.5%
235.230 - PERS - Gen Admin	9,991.04	30,470.80	-20,479.76	32.8%
245.230 - MC - Gen Admin	803.57	1,715.80	-912.23	46.8%
265.230 - SUI - Gen Admin	3,285.31	7,336.70	-4,051.39	44.8%
265.23b - FUTA - Gen Admin	535.34	140.00	395.34	382.4%
275.230 - WC - Gen Admin	743.93	603.50	140.43	123.3%
285.230 - Health - Gen Admin	3,593.92	16,666.66	-13,072.74	21.6%
340.230 - Other Professional Services				
340.23a - Audit	1,500.00	5,500.00	-4,000.00	27.3%
340.23b - Professional Fees	380.25	1,666.66	-1,286.41	107.1%
340.23c - Background/Drug Tests	1,785.00		1,785.00	

Somerset Academy of Las Vegas
Profit & Loss Budget vs. Actual - Losee Campus
July 2014 through April 2015

	Jul '14 - Apr 15	Budget	\$ Over Budget	% of Budget
340.23d · Payroll Service Fees	12,854.95	23,333.30	-10,478.35	55.1%
340.23e · Payroll Services - support	15,251.00	18,333.30	-3,082.30	83.2%
Total 340.230 · Other Professional Services	31,771.20	48,833.26	-17,062.06	65.1%
345.230 · Marketing Services	1,539.25	1,250.00	-923.75	26.1%
531.230 · Postage/Shipping	326.25	6,666.70	818.46	112.3%
533.230 · Telephone/Internet	7,485.16	7,083.34	-281.78	96.0%
610.230 · General Office Supplies	6,801.56			
733.230 · Office Furniture & Equipment	99.99			
Total 2300 · Support - General Admin	164,942.53	218,259.06	-53,316.53	75.6%
2318 · Legal Services				
340.231 · Legal	2,208.34	4,583.30	-2,374.96	48.2%
Total 2318 · Legal Services	2,208.34	4,583.30	-2,374.96	48.2%
2400 · School Administration				
114.240 · Admin - Licensed	298,279.93	209,695.50	88,584.43	142.2%
225.240 · FICA- Lic. Admin	5,320.08	6,666.66	-1,346.58	79.8%
234.240 · PERS - Admin Licensed	46,673.38	57,708.30	-11,034.92	80.9%
244.240 · MC - Admin Licensed	4,343.48	3,625.00	718.48	119.8%
260.240 · Unemployment Compensation				
264.24a · SUI - Admin Licensed	9,426.99	8,250.00	1,176.99	114.3%
264.24b · FUTA- Lic Administration	2,054.56	70.00	1,984.56	2,935.1%
Total 260.240 · Unemployment Compensation	11,481.55	8,320.00	3,161.55	138.0%
274.240 · WC - Admin Licensed	2,355.47	1,275.00	1,080.47	184.7%
284.240 · Health - Admin Licensed	15,941.47	22,500.00	-6,558.53	70.9%
Total 2400 · School Administration	384,395.36	309,790.46	74,604.90	124.1%
2500 · Central Services				
310.250 · Management Fee	413,550.00	413,550.00	0.00	100.0%
320.250 · Affiliation Fee	58,087.93	58,087.93	0.00	100.0%
Total 2500 · Central Services	471,637.93	471,637.93	0.00	100.0%
2610 · Operation of Building				
352.261 · IT - Technical Services	42,653.53	60,833.30	-18,179.77	70.1%
410.261 · Utility Services				
411.26a · Water	18,872.46	18,333.30	539.16	102.9%
411.26b · Sewer	11,250.40	18,333.30	-7,082.90	61.4%
Total 410.261 · Utility Services	30,122.86	36,666.60	-6,543.74	82.2%
421.261 · Trash	12,387.90	16,000.00	-3,612.10	77.4%
422.261 · Janitorial Service (Contracted)	61,163.31	70,833.30	-9,669.99	86.3%
440.261 · Rentals				
441.26a · Lease	617,500.00	760,000.00	-142,500.00	81.3%
Total 440.261 · Rentals	617,500.00	760,000.00	-142,500.00	81.3%
520.261 · Insurance				
521.261 · Property Insurance	35,441.72	23,333.30	12,108.42	151.9%
522.261 · Liability Insurance	3,036.32	7,500.00	-4,463.68	40.5%
523.26a · D & O Insurance	1,054.22	2,916.70	-1,862.48	36.1%
523.26b · Other Insurance	3,811.34			
Total 520.261 · Insurance	43,343.60	33,750.00	9,593.60	128.4%
590.261 · Other Purchased Services				

Somerset Academy of Las Vegas
Profit & Loss Budget vs. Actual - Losee Campus
July 2014 through April 2015

	Jul '14 - Apr 15	Budget	\$ Over Budget	% of Budget
590.20a · DSA Sponsor Fee	89,722.90	89,685.00	37.90	100.0%
590.20b · Power School	0.00	8,750.00	-8,750.00	0.0%
Total 590.261 · Other Purchased Services	89,722.90	98,435.00	-8,712.10	91.1%
622.261 · Electricity	67,903.52	68,166.70	-263.18	99.6%
Total 2610 · Operation of Building	964,797.62	1,144,684.90	-179,887.28	84.3%
2620 · Maintenance of Building				
117.262 · Custodial Wages	25,003.96	33,750.00	-8,746.04	74.1%
227.262 · Custodial- FICA	1,131.69	2,092.50	-960.81	54.1%
234.262 · PERS- Custodial	1,088.63			
247.262 · Custodial-MC	254.48	489.40	-234.92	52.0%
267.262 · Custodial- FUTA & MBT	332.96	35.00	297.96	951.3%
277.262 · Custodial-SUI	1,019.05	1,113.80	-94.75	91.5%
430.262 · Misc Maint- WC	806.55	172.10	634.45	468.7%
431.26a · A/C Maintenance Expense	2,811.14	5,000.00	-2,188.86	56.2%
431.26b · Facility Maint	11,460.25	23,333.34	-11,873.09	49.1%
431.26c · Summer Maintenance	0.00	4,691.66	-4,691.66	0.0%
431.26f · Lawn Care	4,800.00	12,500.00	-7,700.00	38.4%
Total 430.262 · Misc Maint & Facilities Costs	19,071.39	45,525.00	-26,453.61	41.9%
610.262 · Gen Maint & Janitorial Supplies	19,971.05	12,500.00	7,471.05	159.8%
Total 2620 · Maintenance of Building	68,679.76	96,677.80	-26,998.04	71.8%
2660 · Security				
490.266 · Alarm Security System	2,810.00	5,000.00	-2,190.00	56.2%
Total 2660 · Security	2,810.00	5,000.00	-2,190.00	56.2%
2670 · Safety				
490.267 · Security & Fire Services	3,431.00	4,901.70	-1,470.70	70.0%
Total 2670 · Safety	3,431.00	4,901.70	-1,470.70	70.0%
3100 · Food Service Operations				
570.31 · Food Services	134.55	4,166.66	-4,032.11	3.2%
Total 3100 · Food Service Operations	134.55	4,166.66	-4,032.11	3.2%
5000 · Debt Service				
810.500 · Dues & Fees	1,640.71	5,250.00	-3,609.29	31.3%
830.500 · Debt-Related Expenditures	164,717.17	219,166.70	-54,449.53	75.2%
832.50b · Debt Serv -Loan	164,717.17	219,166.70	-54,449.53	75.2%
Total 830.500 · Debt-Related Expenditures	164,717.17	219,166.70	-54,449.53	75.2%
890.500 · Misc. Expenditures	90.90	833.30	-742.40	10.9%
892.50a · Bank Charges	17.16	416.70	-399.54	4.1%
892.50b · E-Funds Fees				
Total 890.500 · Misc. Expenditures	108.06	1,250.00	-1,141.94	8.6%
5000 · Debt Service - Other	0.00	3,083.34	-3,083.34	0.0%
Total 5000 · Debt Service	166,465.94	228,750.04	-62,284.10	72.8%
66000 · Payroll Expenses	180,197.60			
Total Expense	5,305,076.32	5,439,922.98	-134,846.66	97.5%

**Somerset Academy of Las Vegas
 Profit & Loss Budget vs. Actual - Losee Campus**

July 2014 through April 2015

Net Ordinary Income
 Net Income

	Jul '14 - Apr 15	Budget	\$ Over Budget	% of Budget
	891,241.73	446,013.62	445,228.11	199.8%
	891,241.73	446,013.62	445,228.11	199.8%

**Somerset Academy of Las Vegas
Profit & Loss Budget vs. Actual - Stephanie Campus
July 2014 through April 2015**

	Jul '14 - Apr '15	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1300 · Tuition				
1310 · Kinder Tuition	133,282.50	125,856.00	7,426.50	105.9%
1300 · Tuition - Other	0.00	0.00	0.00	0.0%
Total 1300 · Tuition	133,282.50	125,856.00	7,426.50	105.9%
1900 · Other Revenue from Local Source				
1901 · NSB Cash Back Savings	68.00			
Total 1900 · Other Revenue from Local Source	68.00			
2000 · Revenue - Intermediate Sources				
2200(R) · Restricted Grants In Aid	6,160.00			
Total 2000 · Revenue - Intermediate Sources	6,160.00			
3000 · Revenue from State Sources				
3110 · DSA Revenue	3,905,390.70	3,707,389.88	198,000.82	105.3%
3115a · SPED - Discretionary Unit	22,637.20	22,637.20	0.00	100.0%
3115b · SPED Part B Funding	51,601.90	51,601.80	0.10	100.0%
Total 3000 · Revenue from State Sources	3,979,629.80	3,781,628.88	198,000.92	105.2%
Total Income	4,119,140.30	3,907,484.88	211,655.42	105.4%
Gross Profit	4,119,140.30	3,907,484.88	211,655.42	105.4%
Expense				
1000 · Instruction				
111.100 · Licensed Teachers Salaries	1,302,222.56	1,249,675.60	52,546.96	104.2%
113.100 · Licensed Substitute Teachers	40,608.90	31,250.00	9,358.90	129.9%
123.100 · Long Term Subs	55.65			
221.100 · FICA - Licensed Teachers	3,881.95	3,333.34	548.61	116.5%
231.100 · PERS Instruction Personnel	259,865.26	240,763.60	19,101.66	107.9%
241.100 · MC Teachers	19,220.47	17,469.50	1,750.97	110.0%
251.100 · Tuition Reimb. for Teachers	2,100.00			
261.100 · Other (FUTA) - Teachers	3,035.33	1,312.50	1,722.83	231.3%
261.101 · SUJ Teachers	39,932.15	39,758.10	174.05	100.4%
271.100 · WC Teachers	9,773.30	6,144.40	3,628.90	159.1%
281.100 · Health Teachers	128,188.34	149,089.50	-20,901.16	86.0%
331.100 · Training & Dev. - Teachers	6,375.66	4,583.30	1,792.36	139.1%
443.100 · Copier	43,908.40	33,333.30	10,575.10	131.7%
610.100 · General Supplies				
610.101 · Classroom Supplies/Consumables	5,007.16	11,102.50	-6,095.34	45.1%
610.102 · Teacher Reimbursements	6,021.98	5,677.00	344.98	106.1%
610.103 · Copier & Printing Supplies	7,693.10	7,250.00	443.10	106.1%
610.104 · Assessment & Testing Materials	1,201.30	0.00	1,201.30	100.0%
Total 610.100 · General Supplies	19,923.54	24,029.50	-4,105.96	82.9%
612.100 · Furniture - Fixtures	32,527.56			
641.100 · Curriculum - Textbooks	5,660.17	54,600.00	-48,939.83	10.4%
650.100 · Supplies-Inf. Tech. Related				
651.99 · Technology Software	1,211.58			
Total 650.100 · Supplies-Inf. Tech. Related	1,211.58			
651.100 · Tech. Software (Educational)	24,323.81			
652.100 · Supplies/Equip. (IT Hardware)	3,992.89			

Somerset Academy of Las Vegas
Profit & Loss Budget vs. Actual - Stephanie Campus
July 2014 through April 2015

	Jul '14 - Apr 15	Budget	\$ Over Budget	% of Budget
652.101 · Classroom Computers & Equipment	27,377.98			
653.100 · Web Based (Website)	3,676.89	2,916.70	760.19	126.1%
893.100 · Indirect Costs- Incentives	5,731.34	0.00	5,731.34	100.0%
Total 1000 · Instruction	1,983,593.73	1,858,259.34	125,334.39	106.7%
200-SP · SPED				
111.SP · SPED - Licenced Teacher	65,909.54	87,500.00	-21,590.46	75.3%
221.SP · SPED - FICA Teacher	3.34	1,666.66	-1,663.32	0.2%
231.SP · SPED - PERS	16,852.58	20,864.60	-4,012.02	80.8%
241.SP · SPED - MC Teachers	925.26	1,268.80	-343.54	72.9%
261.SP · SPED - SUI Teachers	2,032.95	2,887.50	-854.55	70.4%
261.SP2 · SPED - FUTA	0.18	87.50	-87.32	0.2%
262.SP2 · SPED aides FUTA	80.52			
271.SP · SPED - WC Teachers	591.80	446.30	145.50	132.6%
281.SP · SPED - Health Teachers	6,508.62	5,425.00	1,083.62	120.0%
320.SP · SPED - Contracted Services	79,533.03	93,333.36	-13,800.33	85.2%
610.SP1 · SPED - General Supplies-Teachers	586.02	708.30	-122.28	82.7%
610.SP2 · SPED -Special Ed Supp-Students	1,964.13	1,333.30	630.83	147.3%
Total 200-SP · SPED	174,987.97	215,521.32	-40,533.35	81.2%
2130 · Health Services				
610.213 · Nursing Supplies	1,044.55	1,333.30	-288.75	78.3%
Total 2130 · Health Services	1,044.55	1,333.30	-288.75	78.3%
2200 · Support Services - Instruction				
115.220 · Non-Licensed Support Staff	110,650.07	90,000.00	20,650.07	122.9%
225.220 · FICA - Ins. Support Staff	5,093.77	2,500.00	2,593.77	203.8%
231.220 · PERS - Support Services	5,889.75			
245.220 · MC - Inst. Support Staff	810.40	1,208.30	-397.90	67.1%
260.220 · Unemployment Comp.				
265.22 · SUI - Inst. Support Staff	4,545.27	3,583.34	961.93	126.8%
265.22B · FUTA - Inst. Support Staff	1,501.66	1,083.34	418.32	138.6%
Total 260.220 · Unemployment Comp.	6,046.93	4,666.68	1,380.25	129.6%
275.220 · WC - Inst. Support Staff	738.91	425.00	313.91	173.9%
285.220 · Health - Support Staff	1,577.70	8,500.00	-6,922.30	18.6%
Total 2200 · Support Services - Instruction	130,807.53	107,299.98	23,507.55	121.9%
2290 · Other Support Service- Inst.				
581.229 · Staff Travel- Teachers	6,572.19	6,000.00	572.19	109.5%
Total 2290 · Other Support Service- Inst.	6,572.19	6,000.00	572.19	109.5%
2300 · Support - General Admin				
115.230 · Gen Admin Salaries	92,460.90	95,833.30	-3,372.40	96.5%
225.230 · FICA - Gen Admin	789.16	1,666.66	-877.50	47.3%
235.230 · PERS - Gen Admin	11,036.61	23,010.40	-11,973.79	48.0%
245.230 · MC - Gen Admin	1,581.40	1,389.60	191.80	113.8%
265.230 · SUI - Gen Admin	2,803.84	3,162.50	-358.66	88.7%
265.23b · FUTA - Gen Admin	172.62	140.00	32.62	123.3%
275.230 · WC - Gen Admin	704.75	488.80	215.95	144.2%
285.230 · Health - Gen Admin	10,646.53	5,941.70	4,704.83	179.2%
340.230 · Other Professional Services				
340.23a · Audit	2,700.00	5,500.00	-2,800.00	49.1%
340.23b · Professional Fees	422.67			
340.23c · Background/Drug Tests	1,032.00	1,666.70	-634.70	61.9%

Somerset Academy of Las Vegas
Profit & Loss Budget vs. Actual - Stephanie Campus
July 2014 through April 2015

	Jul '14 - Apr 15	Budget	\$ Over Budget	% of Budget
340.23d · Payroll Service Fee's	10,599.07	10,833.30	-234.23	97.8%
340.23e · Payroll Services - support	8,428.00	10,000.00	-1,572.00	84.3%
Total 340.230 · Other Professional Services	23,181.74	28,000.00	-4,818.26	82.8%
345.230 · Marketing Services	2,534.18			
531.230 · Postage/Shipping	73.30	833.30	-760.00	8.8%
533.230 · Telephone/Internet	5,115.77	5,833.30	-717.53	87.7%
610.230 · General Office Supplies	2,275.47	6,875.00	-4,599.53	33.1%
733.230 · Office Furniture & Equipment	1,193.58			
Total 2300 · Support - General Admin	154,569.85	173,174.56	-18,604.71	89.3%
2318 · Legal Services				
340.231 · Legal	2,208.28	4,583.30	-2,375.02	48.2%
Total 2318 · Legal Services	2,208.28	4,583.30	-2,375.02	48.2%
2400 · School Administration				
114.240 · Admin - Licensed	151,640.00	170,194.20	-18,554.20	89.1%
225.240 · FIGA- Lic Admin	224.03	1,666.66	-1,442.63	13.4%
234.240 · PERS - Admin Licensed	29,624.10	42,158.30	-12,534.20	70.3%
240.240 · Medicare Payments	13.66			
244.240 · MC - Admin Licensed	2,076.22	2,467.80	-391.58	84.1%
260.240 · Unemployment Compensation				
264.24a · SUI - Admin Licensed	3,027.37	5,616.40	-2,589.03	53.9%
264.24b · FUTA- Lic Administration	192.51	70.00	122.51	275.0%
Total 260.240 · Unemployment Compensation	3,219.88	5,686.40	-2,466.52	56.6%
274.240 · WC - Admin Licensed	1,096.72	868.00	228.72	126.4%
284.240 · Health - Admin Licensed	12,787.31	10,552.00	2,235.31	121.2%
Total 2400 · School Administration	200,681.92	233,593.36	-32,911.44	85.9%
2500 · Central Services				
310.250 · Management Fee	269,925.00	269,925.00	0.00	100.0%
320.250 · Affiliation Fee	39,025.15	39,025.15	0.00	100.0%
Total 2500 · Central Services	308,950.15	308,950.15	0.00	100.0%
2610 · Operation of Building				
352.261 · IT - Technical Services	26,061.96	33,333.30	-7,271.34	78.2%
410.261 · Utility Services				
411.26a · Water	4,385.33	8,333.30	-3,947.97	52.6%
411.26b · Sewer	3,136.45	4,166.70	-1,030.25	75.3%
Total 410.261 · Utility Services	7,521.78	12,500.00	-4,978.22	60.2%
421.261 · Trash	12,967.86	7,500.00	5,467.86	172.9%
422.261 · Janitorial Service (Contracted)	47,173.67	43,333.30	3,840.37	108.9%
440.261 · Rentals				
441.26a · Lease	448,441.21	560,000.00	-111,558.79	80.1%
441.26b · Portable lease	21,723.69			
Total 440.261 · Rentals	470,164.90	560,000.00	-89,835.10	84.0%
520.261 · Insurance				
521.261 · Property Insurance	18,948.61	25,000.00	-6,051.39	75.8%
522.261 · Liability Insurance	2,016.95	9,166.70	-7,149.75	22.0%
523.26a · D & O Insurance	689.18	3,333.30	-2,644.12	20.7%
523.26b · Other Insurance	2,492.03			

Somerset Academy of Las Vegas
Profit & Loss Budget vs. Actual - Stephanie Campus
July 2014 through April 2015

	Jul '14 - Apr 15	Budget	\$ Over Budget	% of Budget
Total 520.261 - Insurance	24,146.77	37,500.00	-13,353.23	64.4%
590.261 - Other Purchased Services	58,580.80	58,537.74	43.06	100.1%
590.20a - DSA Sponsor Fee	0.00	8,333.30	-8,333.30	0.0%
590.20b - Power School	58,580.80	66,871.04	-8,290.24	87.6%
Total 590.261 - Other Purchased Services	58,580.80	75,201.74	-16,620.94	77.9%
621.261 - Natural Gas	30.61	43,333.30	-43,302.69	0.0%
622.261 - Electricity	51,552.41	43,333.30	8,219.11	119.0%
Total 2610 - Operation of Building	698,200.76	804,370.94	-106,170.18	86.8%
2620 - Maintenance of Building	15,752.61	25,000.00	-9,247.39	63.0%
117.262 - Custodial Wages	740.66	1,550.00	-809.34	47.8%
227.262 - Custodial- FICA	152.89	362.50	-209.61	42.2%
247.262 - Custodial-MC	210.15	35.00	175.15	600.4%
267.262 - Custodial- FUTA & MBT	843.40	825.00	18.40	102.2%
277.262 - Custodial- SUI	117.86	127.50	-9.64	92.4%
430.262 - Misc Maint & Facilities Costs	0.00	4,166.66	-4,166.66	0.0%
431.26a - A/C Maintenance Expense	14,549.70	12,500.00	2,049.70	116.4%
431.26b - Facility Maint	2,252.17	0.00	2,252.17	100.0%
431.26c - Summer Maintenance	3,200.00	4,166.70	-966.70	76.8%
431.26f - Lawn Care	122.82			
430.262 - Misc Maint & Facilities Costs - Other	20,124.69	20,833.36	-708.67	96.6%
Total 430.262 - Misc Maint & Facilities Costs	25.40	8,333.30	-8,307.90	0.1%
432.1 - Technology & Maint Repair	11,954.38	57,066.66	-45,112.28	21.0%
610.262 - Gen Maint & Janitorial Supplies	49,922.04	1,666.70	48,255.34	2900.0%
Total 2620 - Maintenance of Building	1,794.27	1,666.70	127.57	107.7%
2660 - Security	1,794.27	1,666.70	127.57	107.7%
490.266 - Alarm Security System	2,528.00	833.30	1,694.70	303.4%
2670 - Safety	2,528.00	833.30	1,694.70	303.4%
490.267 - Security & Fire Services	0.00	4,166.70	-4,166.70	0.0%
Total 2670 - Safety	0.00	4,166.70	-4,166.70	0.0%
3100 - Food Service Operations	115,746.42	130,833.30	-15,086.88	88.5%
570.31 - Food Services	1,639.21	4,166.70	-2,527.49	39.3%
Total 3100 - Food Service Operations	115,746.42	130,833.30	-15,086.88	88.5%
5000 - Debt Service	115,746.42	130,833.30	-15,086.88	88.5%
810.500 - Dues & Fees	59.43	833.30	-773.87	7.1%
830.500 - Debt-Related Expenditures	11.21	416.70	-405.49	2.7%
832.50b - Debt Serv - Loan	70.64	1,250.00	-1,179.36	5.7%
Total 830.500 - Debt-Related Expenditures	117,456.27	136,250.00	-18,793.73	86.2%
890.500 - Misc. Expenditures				
892.50a - Bank Charges				
892.50b - E-Funds Fee's				
Total 890.500 - Misc. Expenditures				
Total 5000 - Debt Service				

Somerset Academy of Las Vegas
Profit & Loss Budget vs. Actual - Stephanie Campus
 July 2014 through April 2015

	Jul '14 - Apr 15	Budget	\$ Over Budget	% of Budget
66000 - Payroll Expenses	151,207.96			
Total Expense	3,984,525.47	3,913,069.61	71,455.86	101.8%
Net Ordinary Income	134,614.83	-5,584.73	140,199.56	-2,410.4%
Net Income	134,614.83	-5,584.73	140,199.56	-2,410.4%

Somerset Academy of Las Vegas

Balance Sheet

As of April 30, 2015

	Apr 30, 15
ASSETS	
Current Assets	
Checking/Savings	
101 · Cash in Bank	
101.a · NSB - Operating Account-8726	1,668,672.72
101.d · SGF STE Account	28,392.10
101.e · SGF LOS Account	85,607.74
101.f · SGF NLV Account	187,825.86
101.g · SGF SKY Account	134,514.03
101.h · Bond-Obligated Operating Fund	2,080,614.07
Total 101 · Cash in Bank	4,185,626.52
Total Checking/Savings	4,185,626.52
Accounts Receivable	
153.1 · Accounts Receivable	-4,301.58
Total Accounts Receivable	-4,301.58
Other Current Assets	
Prepaid Debt Card	
Prepaid Sky Pointe	97.82
Total Prepaid Debt Card	97.82
153.11 · Due from Pinecrest	400.00
153.14 · Due from SESS	-9.00
153.16 · Due from NLV SGF	59.53
153.2 · DSA Receivable	2,453,059.87
153.3 · Undeposited Funds	62,970.00
153.4 · Due from State Tax Dept.	1,418.11
153.5 · Due from Aftercare Programs	25,443.66
181 · Prepaid Expenses	55,965.06
191 · Security Deposits	21,005.15
499.2 · Due from Sky Pointe	372.60
Total Other Current Assets	2,620,782.80
Total Current Assets	6,802,107.74
Other Assets	
231 · Building & Building Improvement	
231.2 · Building & Improvements Capital	
231.1 · Centenial Playground Expansion	180,000.00
Total 231.2 · Building & Improvements Capital	180,000.00
232 · Accumulated Dep. Build. Imp.	-6,016.44
Total 231 · Building & Building Improvement	173,983.56
Total Other Assets	173,983.56
TOTAL ASSETS	6,976,091.30
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
421 · Accounts Payable	
Accounts Payable - Transfers	2,233.01
421 · Accounts Payable - Other	509,394.55
Total 421 · Accounts Payable	511,627.56
Total Accounts Payable	511,627.56
Credit Cards	
451 · Credit Cards	
451.2 · Home Depot	277.34
451.5 · Staff Reimbursable Charges	301.84

Somerset Academy of Las Vegas

Balance Sheet

As of April 30, 2015

	Apr 30, 15
Total 451 · Credit Cards	579.18
Total Credit Cards	579.18
Other Current Liabilities	
461 · Accrued Salaries	
461.2 · Accrued Payroll Liability	773,999.58
461.3 · Salaried Payroll Liabilities	629,728.26
Total 461 · Accrued Salaries	1,403,727.84
499 · Other Current Liabilities	
499.1 · Clearing Account	13,661.77
Total 499 · Other Current Liabilities	13,661.77
521.1b · Note Payable	14,734.97
Total Other Current Liabilities	1,432,124.58
Total Current Liabilities	1,944,331.32
Long Term Liabilities	
521 · Loans Payable	
521.1 · Centennial Playground Expansion	104,959.05
521.2 · Zion FFE Loan	
Zion FFE (Computer) 2013-2014	-445,800.17
Zion FFE (Furniture) 2013-2014	-357,318.07
Zion FFE (Supplies) 2013-2014	-5,133.90
Zion FFE (Textbooks) 2013-2014	-291,667.40
521.2a · Zion FFE (Computer)	-146,711.63
521.2b · Zion FFE (Furniture)	-253,939.21
521.2c · Zion FFE (Supplies)	-2,048.06
521.2d · Zion FFE (Textbooks)	-319,967.71
521.2 · Zion FFE Loan - Other	1,822,586.15
Total 521.2 · Zion FFE Loan	0.00
Total 521 · Loans Payable	104,959.05
Total Long Term Liabilities	104,959.05
Total Liabilities	2,049,290.37
Equity	
8000 · Ending Fund Balance	2,685,864.57
Net Income	2,240,936.36
Total Equity	4,926,800.93
TOTAL LIABILITIES & EQUITY	6,976,091.30

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2015

Agenda Item: 8 – Review and Possible Action Regarding Amendment to the 2015/2016 School Year Enrollment Numbers for the Sky Pointe Middle/High School.

Number of Enclosures: 1

SUBJECT: Review and Possible Action Regarding Amendment to the 2015/2016 School Year Enrollment Numbers for the Sky Pointe Middle/High School.

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Ryan Reeves / John Barlow

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 10-15 Minutes

Background: Review and approval of proposed enrollment numbers for the Somerset Sky Pointe Middle/High school.

Submitted By: Staff

Sky Pointe

Grade	2015-2016 Target	2015- 2016 Registered	2015-2016 Wait list
K	125	118	483
1	125	124	380
2	125	124	346
3	125	124	292
4	125	124	319
5	125	125	273
6	160	147	340
7	220	209	148
8	160	149	118
9*	180	178	59
10	120	118	14
11	60	66	26
Total	1650	1606	2798

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2015
Agenda Item: Update on Furniture, Fixtures and
Equipment. Number of Enclosures: 7

SUBJECT: Update on Furniture, Fixtures and Equipment.

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Allison Salmon

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 5-10 Minutes

Background: Update on furniture, fixtures and equipment purchases for the 2015/2016 school year.

Submitted By: Staff

Somerset Academy of Las Vegas
 Furniture / Equipment / Curriculum
 2015-16

Lone Mountain

Supplier	Equipment Type	Details	Price		Pay Proceed				
INITIAL BUDGET	Start-up Loan	780	820.00	639,600.00					
	Operating Cash		70.00	0.00					
	Laptop Cart	4	17,650.00	70,600.00					
				710,200.00					
Technology									
Accu-Tech	WAP Covers	3	264.00				0.00	264.00	
Apple	Ipad	3	1,437.00				0.00	1,437.00	
Bestlink Netware	Cabling		595.20				0.00	595.20	
CDWG	IT Equipment		195,057.46				0.00	195,057.46	
Dell	Server		3,644.21				0.00	3,644.21	
Moore Educational Resources	Mimio Projectors	39	90,124.32	LMT 15-003			0.00	90,124.32	
School Specialty	Projector Cart		398.76				0.00	398.76	
				291,520.95			0.00	#DIV/0!	
Curriculum									
Teach TCI	History Alive		2,790.00				0.00	2,790.00	
							0.00	0.00	
							0.00	0.00	
							0.00	0.00	
							0.00	0.00	
							0.00	0.00	
							0.00	0.00	
							0.00	0.00	
							0.00	0.00	
				2,790.00			0.00	#DIV/0!	
Assessments / Software									
Teacher Innovations	PlanBook	30	324.00				0.00	324.00	
							0.00	0.00	
							0.00	0.00	
							0.00	0.00	
							0.00	0.00	
							0.00	0.00	
				324.00			0.00	#DIV/0!	
Furniture / Equipment									
School Specialty	Supplies		10,801.07	LMT 15-002			0.00	10,801.07	
School Specialty	Furniture		239,734.56	LMT 15-001			0.00	239,734.56	
School Specialty	Change Order 1		3,082.09				0.00	3,082.09	
				253,617.72			0.00	#DIV/0!	
				548,252.67	161,947.33	0.00	0.00	0.00	0.00

Somerset Academy of Las Vegas
 Furniture / Equipment / Curriculum
 2015-16

Losee - Middle/High

Supplier	Equipment Type	Details	Price		Pay Proceed				
INITIAL BUDGET	Start-Up Loan	240	820.00	196,800.00					
	Operating Cash	420	70.00	29,400.00					
	Laptop Cart	1	17,650.00	17,650.00					
				243,850.00					
Technology									
CDWG	IT Technology		36,870.25					0.00	36,870.25
Moore Educational Resources	Mimio Projectors	10	21,634.00	LOS 15-005				0.00	21,634.00
Apple	Ipad	2	958.00					0.00	958.00
Bestlink Netware	Cabling		438.10					0.00	438.10
				59,900.35				0.00	#DIV/0!
Curriculum									
Houghton Mifflin	Explorations in Core Math		5,253.61					0.00	5,253.61
Houghton Mifflin	Holt McDougal Math		5,820.60					0.00	0.00
								0.00	0.00
								0.00	0.00
								0.00	0.00
								0.00	0.00
								0.00	0.00
								0.00	0.00
								0.00	0.00
								0.00	0.00
				11,074.21				0.00	#DIV/0!
Assessments / Software									
Teacher Innovations	PlanBook	28	302.40					0.00	302.40
								0.00	0.00
								0.00	0.00
								0.00	0.00
								0.00	0.00
								0.00	0.00
				302.40				0.00	#DIV/0!
Furniture / Equipment									
School Specialty	Furniture		53,572.89	LOS 15-001				0.00	53,572.89
School Specialty	Supplies		518.91	LOS 15-002				0.00	518.91
School Specialty	Furniture - HS		12,514.39	LOS 15-003				0.00	12,514.39
School Specialty	Supplies - HS		82.84	LOS 15-004				0.00	82.84
				66,689.03				0.00	#DIV/0!
				137,965.99	105,884.01	0.00	0.00	0.00	0.00

Somerset Academy of Las Vegas
 Furniture / Equipment / Curriculum
 2015-16

North Las Vegas

Supplier	Equipment Type	Details	Price		Pay Proceed				
INITIAL BUDGET	Start-up Loan	0	820.00	0.00					
	Operating Cash	1200	70.00	84,000.00					
				84,000.00					
Technology									
Moore Educational	Mimio Projector		2,163.00	NLV 15-001				0.00	0.00
				2,163.00				0.00	2,163.00
Curriculum									
McGraw Hill	Spotlight on Music		11,798.34					0.00	11,798.34
								0.00	0.00
								0.00	0.00
								0.00	0.00
								0.00	0.00
								0.00	0.00
								0.00	0.00
								0.00	0.00
				11,798.34				0.00	#DIV/0!
Assessments / Software									
Teacher Innovations	PlanBook	56	537.60					0.00	537.60
								0.00	0.00
								0.00	0.00
								0.00	0.00
								0.00	0.00
				537.60				0.00	#DIV/0!
Furniture / Equipment									
School Specialty	Furniture		26,945.06	NLV 15-002				0.00	26,945.06
				26,945.06				0.00	0.00
								0.00	#DIV/0!
				41,444.00	42,556.00	0.00	0.00	0.00	0.00

2014-15
 School Specialty Furniture 900.77 NLV 1539

Somerset Academy of Las Vegas
 Furniture / Equipment / Curriculum
 2015-16

Sky Pointe - Elementary

Supplier	Equipment Type	Details	Price		Pay Proceed				
INITIAL BUDGET	Start-Up Loan	0	820.00	0.00					
	Operating Cash	750	70.00	52,500.00					
				52,500.00					
Technology									
Audio Enhancement	Classroom Audio System		1,877.00					0.00	1,877.00
Apple	Ipad	2	958.00					0.00	958.00
				2,835.00				0.00	#DIV/0!
Curriculum									
Center for Collaborative Classroom	Being a Writer		415.80					0.00	415.80
Delta Education	Science Kits		7,274.66					0.00	7,274.66
MSSD - Houghton Mifflin	Go Math		22,187.96					0.00	22,187.96
MSSD - McGraw Hill	Reading Wonders		3,629.76					0.00	3,629.76
School Specialty	PE Equipment		567.27					0.00	567.27
								0.00	0.00
								0.00	0.00
				34,075.45				0.00	#DIV/0!
Assessments / Software									
Brain Pop			2,295.00					0.00	2,295.00
Edmentum	Study Island							0.00	0.00
IXL	Math		1,073.00					0.00	1,073.00
McGraw Hill	Aleks		2,550.00					0.00	2,550.00
Renaissance Learning	Accelerated Reader							0.00	0.00
Starfall	Renewal		270.00					0.00	270.00
Teacher Innovations	Plan Book	29	313.20					0.00	313.20
				6,501.20				0.00	#DIV/0!
				43,411.65	9,088.35	0.00	0.00	0.00	0.00

Somerset Academy of Las Vegas
 Furniture / Equipment / Curriculum
 2015-16

Sky Pointe - Middle / High

Supplier	Equipment Type	Details	Price	
INITIAL BUDGET	Start-up Loan	180	820.00	147,600.00
	Operating Cash	720	70.00	50,400.00
				198,000.00
Technology				
Apple	Ipad	2	958.00	
				958.00
Curriculum				
				0.00
Assessments / Software				
				0.00
Furniture / Equipment				
School Specialty	Furniture		21,517.49	SKY 15-001
				21,517.49
				22,475.49
				175,524.51

Pay Proceed				
Paid				
Paid Loan	Operating	Pending	Total Paid	Difference
			0.00	958.00
			0.00	0.00
			0.00	#REF!
			0.00	0.00
			0.00	0.00
			0.00	0.00
			0.00	0.00
			0.00	0.00
			0.00	0.00
			0.00	0.00
			0.00	0.00
			0.00	#REF!
			0.00	0.00
			0.00	0.00
			0.00	0.00
			0.00	0.00
			0.00	#REF!
			0.00	21,517.49
			0.00	0.00
			#REF!	#REF!
			0.00	0.00
			0.00	0.00
			0.00	0.00
			#REF!	#REF!

Somerset Academy of Las Vegas
 Furniture / Equipment / Curriculum
 2015-16

Stephanie

Supplier	Equipment Type	Details	Price		Pay Proceed				
INITIAL BUDGET	Start-up Loan	90	820.00	73,800.00					
	Operating Cash	780	70.00	54,600.00					
	Laptop Cart	1	17,650.00	17,650.00					
				146,050.00					
Technology									
CDWG	IT Technology		23,894.25				0.00	23,894.25	
Bestlink Netware	Cabling		169.35				0.00	169.35	
Apple	Ipad	3	1,437.00				0.00	1,437.00	
Moore Educational	Mimio Projectors	6	12,982.00	STE 15-001			0.00	12,982.00	
				38,482.60			0.00	#DIV/0!	
Curriculum									
College Board	Springboard		10,957.65				0.00	10,957.65	
Gibb Smith	Nevada, Our Home		973.98				0.00	973.98	
Lakeshore Learning	1st Grade Manipulatives		1,299.47						
McGraw Hill	Reading Wonders		603.03				0.00	603.03	
Pearson	Investigations Math		4,782.59				0.00	4,782.59	
							0.00	0.00	
							0.00	0.00	
							0.00	0.00	
							0.00	0.00	
							0.00	0.00	
				18,616.72			0.00	#DIV/0!	
Assessments / Software									
Renaissance Learning							0.00	0.00	
Teacher Innovations	PlanBook	41	442.80				0.00	442.80	
							0.00	0.00	
							0.00	0.00	
							0.00	0.00	
				442.80			0.00	#DIV/0!	
Furniture / Equipment									
School Specialty	Furniture		21,710.95	STE 15-002			0.00	21,710.95	
School Specialty	Change Order 1		771.02				0.00	771.02	
School Specialty	Supplies		263.11	STE 15-003			0.00	263.11	
				22,745.08			0.00	#DIV/0!	
				80,287.20	65,762.80	0.00	0.00	0.00	0.00

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2015
Agenda Item: Review and Approval of Janitorial Vendor.
Number of Enclosures: 0

SUBJECT: Review and Approval of Janitorial Vendor.

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Jake Smoot

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 10-15 Minutes

Background: With the new school year approaching, bids for janitorial services have been received. It is suggested that a janitorial contract be entered in to for three (3) years, rather than on a yearly basis.

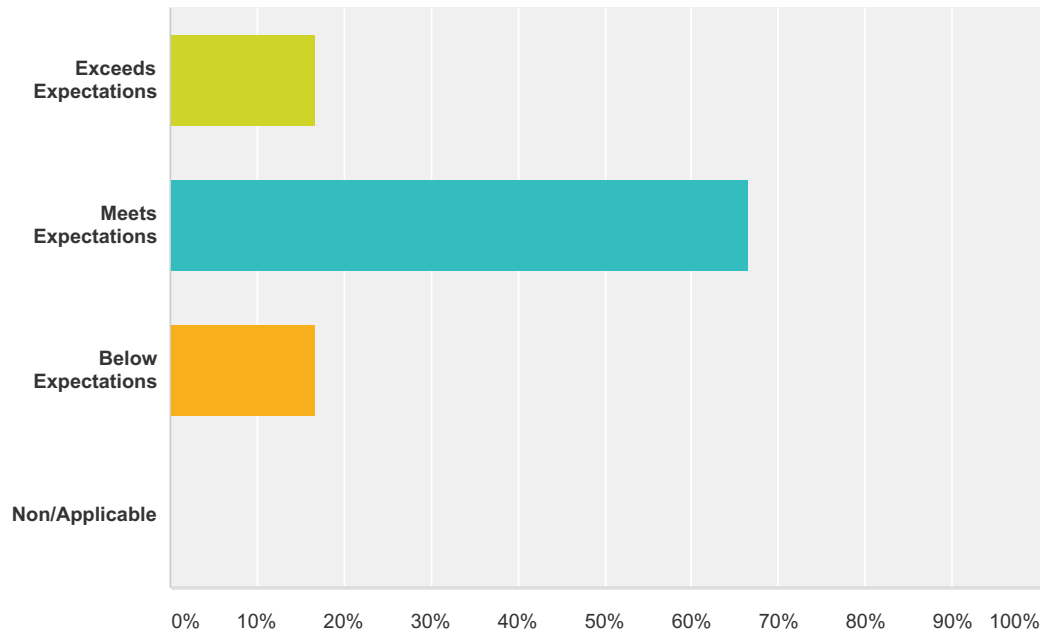
Submitted By: Staff

Janitorial Proposals for Somerset Academy

Company	NLV (Monthly)	Sky Pointe (Monthly)	Losee (Monthly)	Stephanie (Monthly)	Lone Mtn. (Monthly)	Total W/ CONS.	TOTAL W/O CONS.	TOTAL YEARLY
ISS (W/Consumables)	\$ 7,800.88	\$ 11,362.00	\$ 10,041.00	\$ 6,529.00	\$ 6,521.74	\$ 42,254.62		
ISS (W/Out Consumables)	\$ 6,425.00	\$ 9,462.00	\$ 8,381.00	\$ 5,429.00	\$ 5,429.00		\$ 35,126.00	\$ 421,512.00
ICC (W/Consumables)	\$ 8,516.60	\$ 12,561.70	\$ 10,909.50	\$ 6,924.20	\$ 6,944.20	\$ 45,856.20		
ICC (W/Out Consumables)	\$ 6,296.60	\$ 9,564.70	\$ 8,356.50	\$ 5,537.20	\$ 5,501.20		\$ 35,256.20	\$ 423,074.40
ABM (W/Consumables)	\$ 6,520.30	\$ 9,359.10	\$ 9,247.00	\$ 6,786.00	\$ 6,972.00	\$ 38,884.40		
ABM (W/Out Consumables)	\$ 5,346.30	\$ 7,660.10	\$ 7,763.00	\$ 5,790.00	\$ 5,973.00		\$ 32,532.40	\$ 390,388.80
Accurate BM(W/Consumables)	\$ 7,504.80	\$ 11,400.00	\$ 9,960.00	\$ 6,600.00	\$ 6,556.44	\$ 42,021.24		
Accurate BM (W/Out Consumables)	\$ 6,254.00	\$ 9,500.00	\$ 8,300.00	\$ 5,500.00	\$ 5,463.70		\$ 35,017.70	\$ 420,212.40
Mechants (W/Consumables)	\$ 7,476.52	\$ 11,358.61	\$ 9,923.48	\$ 6,577.39	\$ 7,957.82	\$ 43,293.82		
Merchants (W/Out Consumables)	\$ 6,141.08	\$ 9,266.90	\$ 8,077.90	\$ 5,390.38	\$ 6,521.73		\$ 35,397.99	\$ 424,775.88
Jan-Pro (W/Consumables)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Jan-Pro (W/Out Consumables)	\$ 6,254.00	\$ 9,500.00	\$ 8,300.00	\$ 5,500.00	\$ 5,463.00		\$ 35,017.00	\$ 420,204.00
Best Janitorial (W/Consumables)	\$ 7,570.43	\$ 11,920.93	\$ 9,819.64	\$ 6,808.74	\$ 8,104.71	\$ 44,224.45		
Best Janitorial (W/Out Consumables)	\$ 6,089.75	\$ 9,862.06	\$ 8,090.79	\$ 5,523.76	\$ 6,707.35		\$ 36,273.71	\$ 435,284.52
World Class Facilities (W/Consumables)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
World Class Facilities (W/Consumables)	\$ 6,052.43	\$ 9,696.83	\$ 8,763.48	\$ 5,465.46	\$ 5,797.95		\$ 35,776.15	\$ 429,313.77
E&J Janitorial (W/Consumables)	\$ 15,267.38	\$ 24,248.10	\$ 18,290.77	\$ 13,543.48	\$ 18,835.82	\$ 90,185.54		
E&J Janitorial (W/Consumables)	\$ 12,140.38	\$ 21,398.10	\$ 15,800.77	\$ 10,793.48	\$ 15,557.60		\$ 75,690.32	\$ 908,283.84

Q1 Company responds quickly to requests

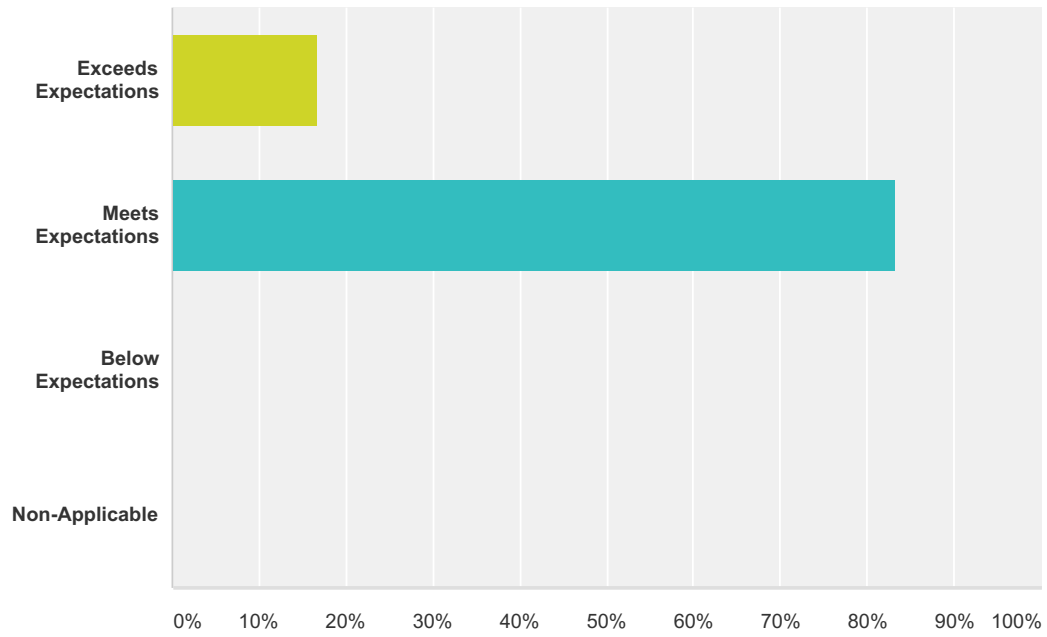
Answered: 6 Skipped: 0



Answer Choices	Responses
Exceeds Expectations	16.67% 1
Meets Expectations	66.67% 4
Below Expectations	16.67% 1
Non/Applicable	0.00% 0
Total Respondents: 6	

Q2 Courteous Janitorial Staff

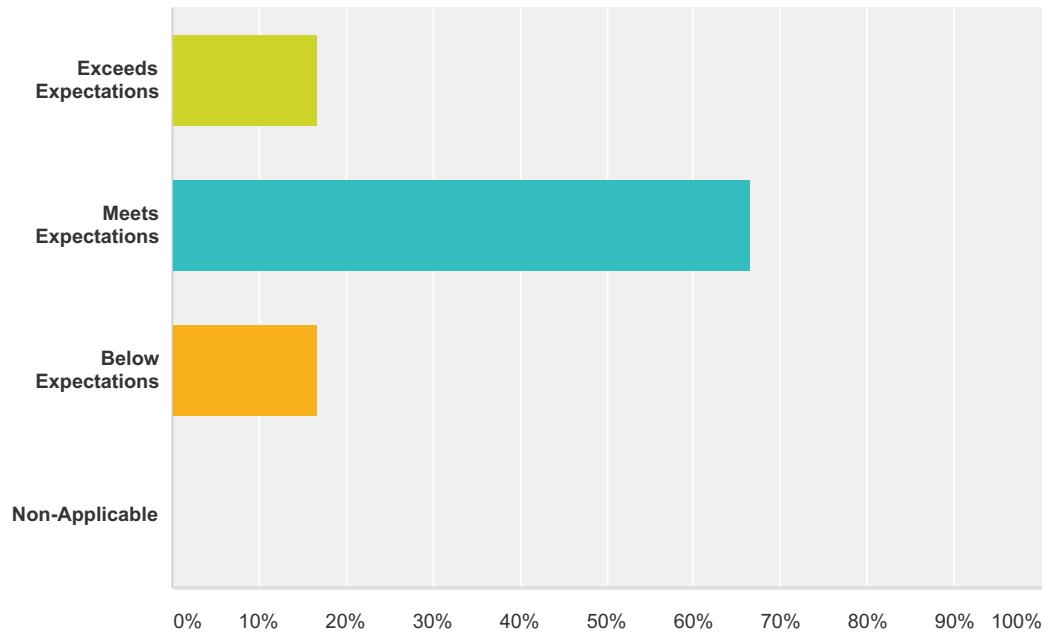
Answered: 6 Skipped: 0



Answer Choices	Responses	
Exceeds Expectations	16.67%	1
Meets Expectations	83.33%	5
Below Expectations	0.00%	0
Non-Applicable	0.00%	0
Total Respondents: 6		

Q3 Staff Uniformed or ID Badged

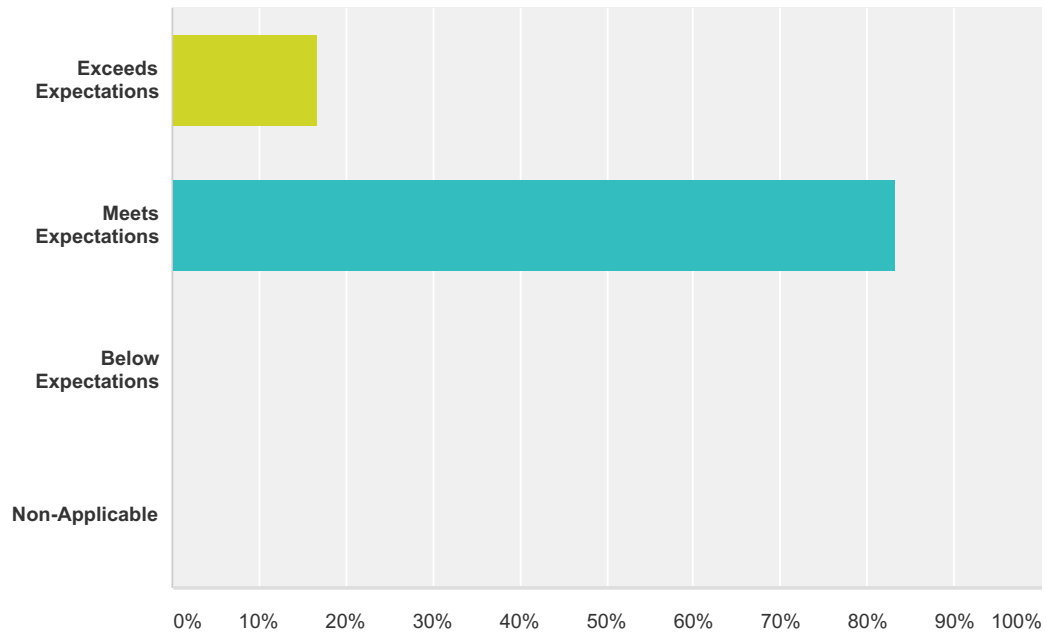
Answered: 6 Skipped: 0



Answer Choices	Responses
Exceeds Expectations	16.67% 1
Meets Expectations	66.67% 4
Below Expectations	16.67% 1
Non-Applicable	0.00% 0
Total Respondents: 6	

Q4 Office Areas

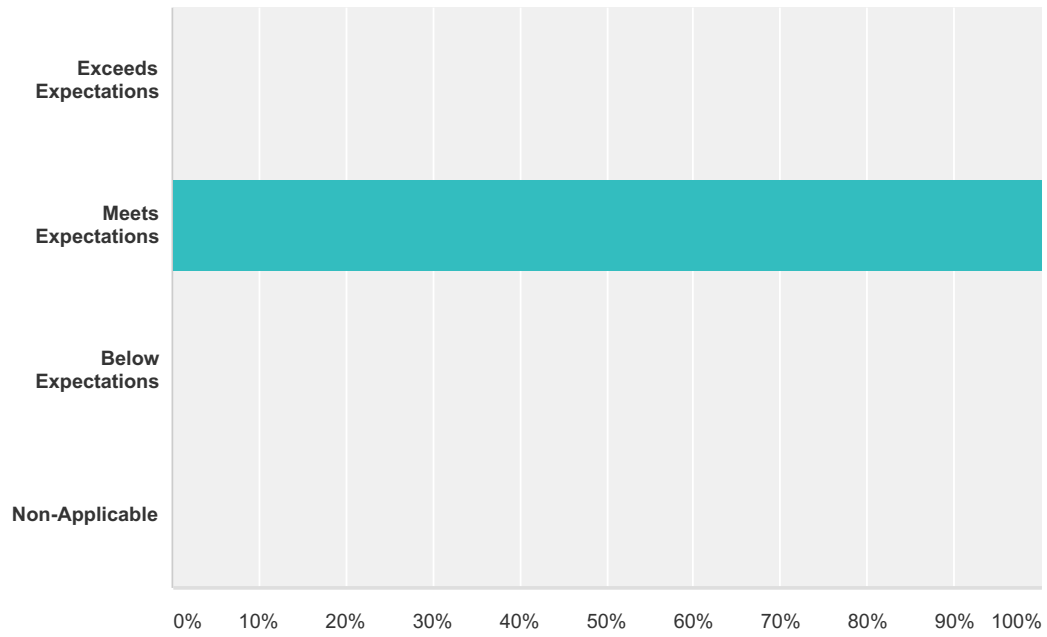
Answered: 6 Skipped: 0



Answer Choices	Responses	
Exceeds Expectations	16.67%	1
Meets Expectations	83.33%	5
Below Expectations	0.00%	0
Non-Applicable	0.00%	0
Total Respondents: 6		

Q5 Lobbies and Entry Areas

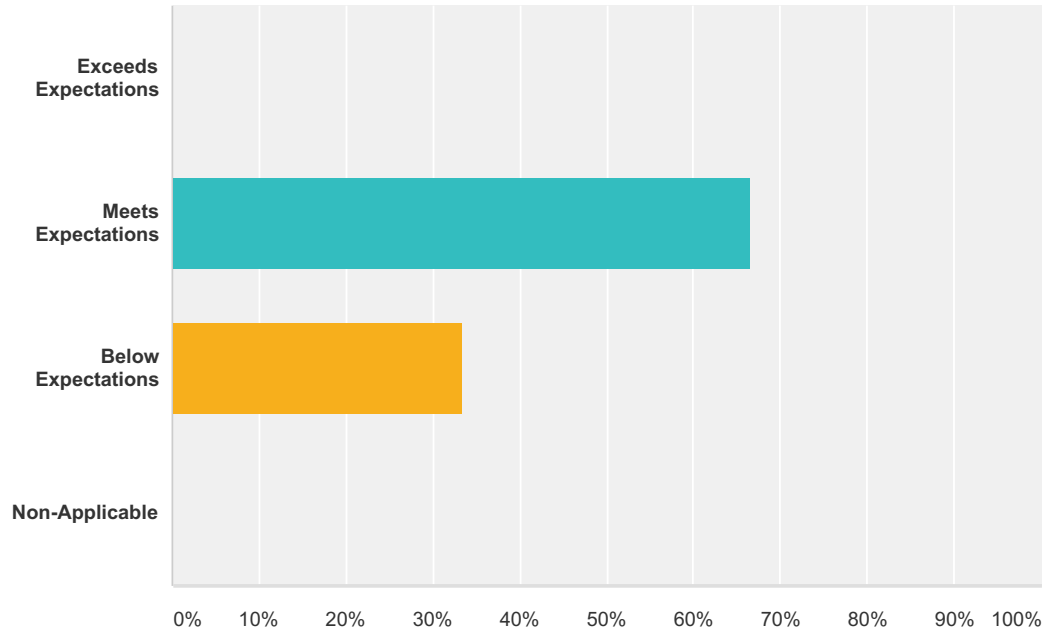
Answered: 6 Skipped: 0



Answer Choices	Responses
Exceeds Expectations	0.00% 0
Meets Expectations	100.00% 6
Below Expectations	0.00% 0
Non-Applicable	0.00% 0
Total Respondents: 6	

Q6 Corridors and Hallways

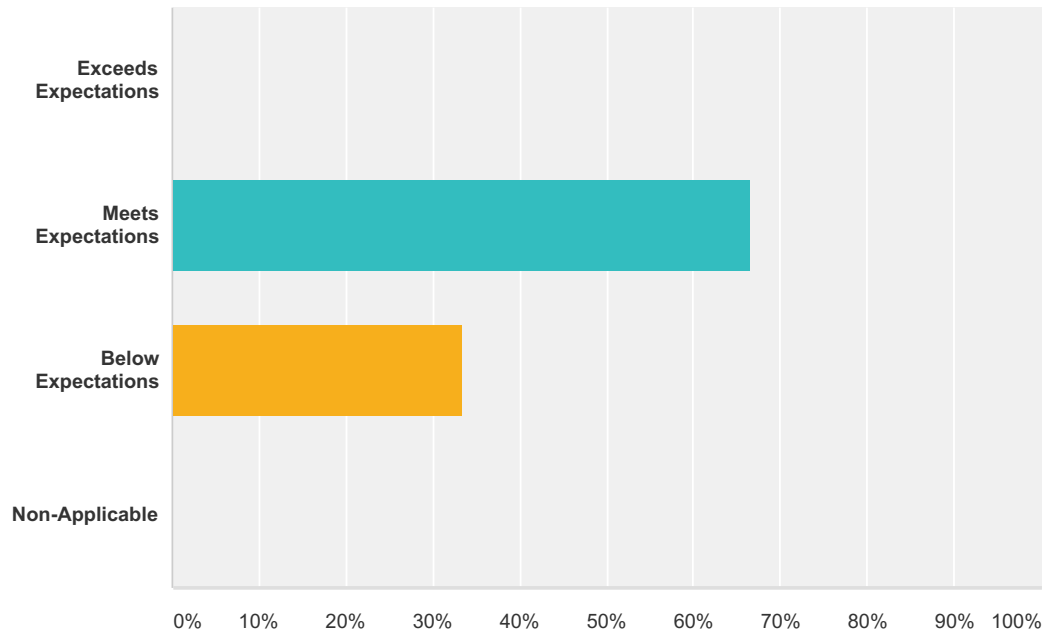
Answered: 6 Skipped: 0



Answer Choices	Responses
Exceeds Expectations	0.00% 0
Meets Expectations	66.67% 4
Below Expectations	33.33% 2
Non-Applicable	0.00% 0
Total Respondents: 6	

Q7 Classrooms

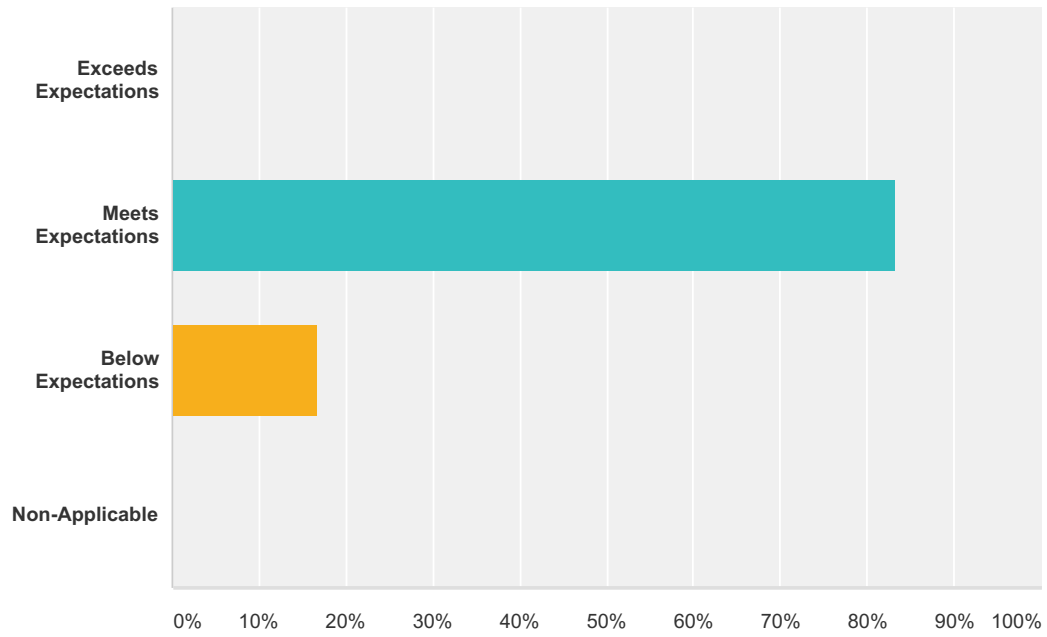
Answered: 6 Skipped: 0



Answer Choices	Responses
Exceeds Expectations	0.00% 0
Meets Expectations	66.67% 4
Below Expectations	33.33% 2
Non-Applicable	0.00% 0
Total Respondents: 6	

Q8 Bathrooms

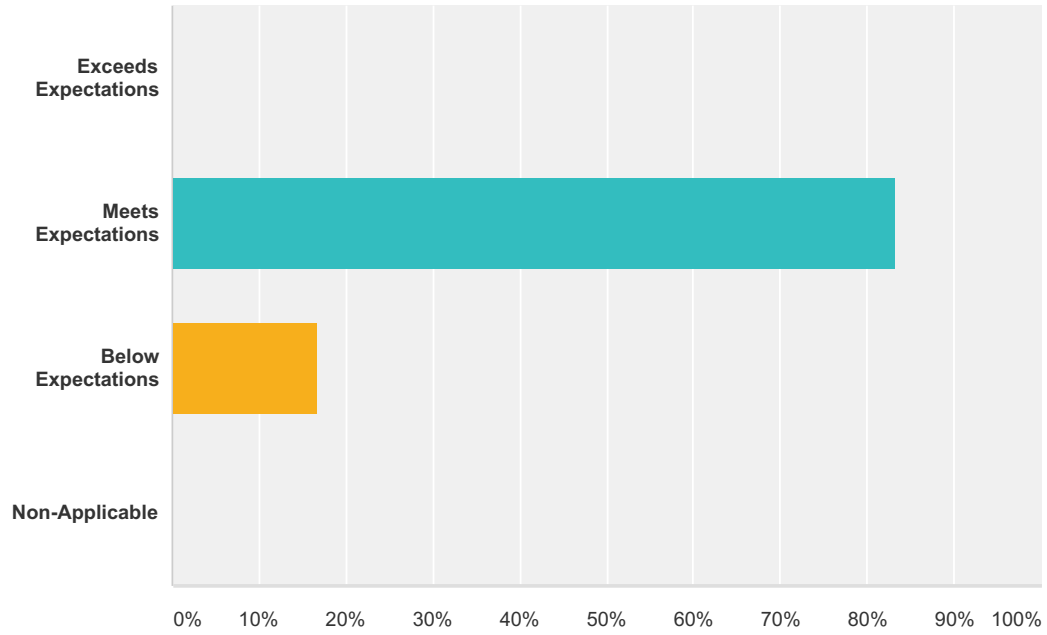
Answered: 6 Skipped: 0



Answer Choices	Responses
Exceeds Expectations	0.00% 0
Meets Expectations	83.33% 5
Below Expectations	16.67% 1
Non-Applicable	0.00% 0
Total Respondents: 6	

Q9 Cafeterias and Break Rooms

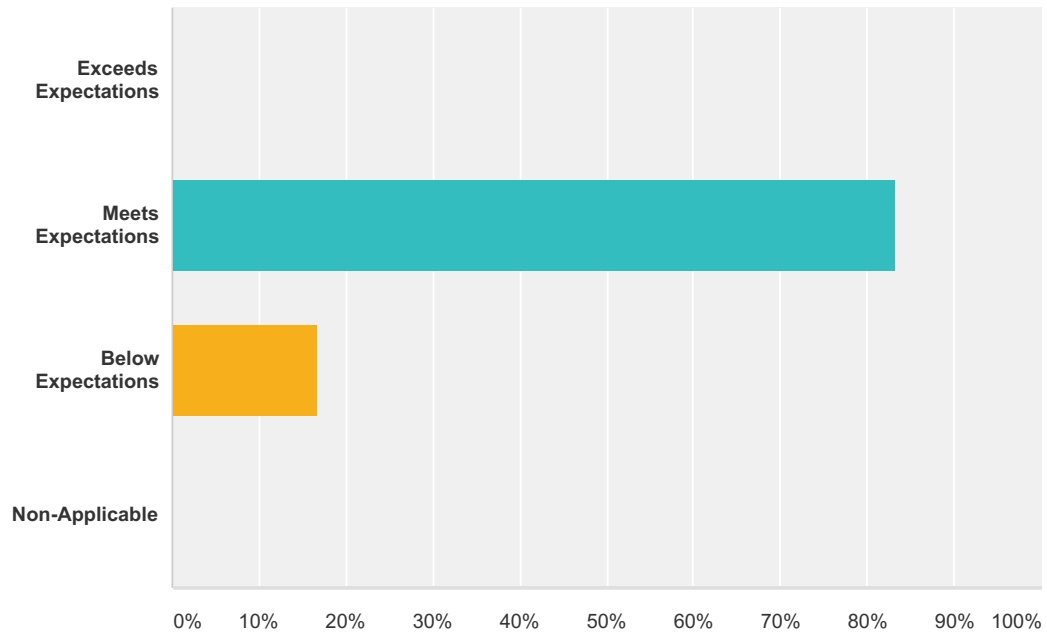
Answered: 6 Skipped: 0



Answer Choices	Responses
Exceeds Expectations	0.00% 0
Meets Expectations	83.33% 5
Below Expectations	16.67% 1
Non-Applicable	0.00% 0
Total Respondents: 6	

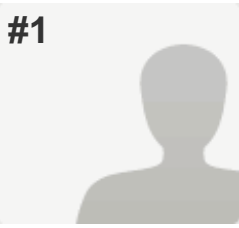
Q10 ICC's Overall Quality of Service

Answered: 6 Skipped: 0



Answer Choices	Responses
Exceeds Expectations	0.00% 0
Meets Expectations	83.33% 5
Below Expectations	16.67% 1
Non-Applicable	0.00% 0
Total Respondents: 6	

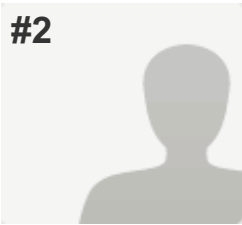
#1

**COMPLETE****Collector:** ISS Quality of Service Survey (Email)**Started:** Tuesday, May 19, 2015 11:38:28 AM**Last Modified:** Tuesday, May 19, 2015 11:43:26 AM**Time Spent:** 00:04:57**First Name:** Reggie**Last Name:** Farmer**Email:** reggie.farmer@somersetnv.org**IP Address:** 24.234.143.180

PAGE 1

Q1: Company responds quickly to requests	Meets Expectations
Q2: Courteous Janitorial Staff	Meets Expectations
Q3: Staff Uniformed or ID Badged	Below Expectations, Comments There are no identifiable clothing or badges
Q4: Office Areas	Meets Expectations
Q5: Lobbies and Entry Areas	Meets Expectations
Q6: Corridors and Hallways	Meets Expectations
Q7: Classrooms	Below Expectations, Comments Dusting is never complete (bookshelves, file cabinets, etc)
Q8: Bathrooms	Meets Expectations
Q9: Cafeterias and Break Rooms	Below Expectations, Comments Break Room not wiped down (top of fridge, mailboxes, etc.)
Q10: ICC's Overall Quality of Service	Meets Expectations, Comments Although we gave a meets grade, the service needs improvement

#2

**COMPLETE****Collector:** ISS Quality of Service Survey (Email)**Started:** Tuesday, May 19, 2015 12:20:37 PM**Last Modified:** Tuesday, May 19, 2015 12:28:30 PM**Time Spent:** 00:07:52**First Name:** Gayle**Last Name:** Jefferson**Email:** gayle.jefferson@somersetnv.org**IP Address:** 174.75.32.110

PAGE 1

Q1: Company responds quickly to requests	Exceeds Expectations, Comments (I'm not sure who ICC is. I assume you mean ISS. These answers are based on ISS.) Whenever I contact Alex, he is here that same day.
Q2: Courteous Janitorial Staff	Exceeds Expectations
Q3: Staff Uniformed or ID Badged	Meets Expectations, Comments I'm not sure how you would succeed in this area.
Q4: Office Areas	Meets Expectations
Q5: Lobbies and Entry Areas	Meets Expectations
Q6: Corridors and Hallways	Below Expectations, Comments I would like attention put on the walls. They are really dirty although I haven't seen a contract to know if this is part of their weekly duty.
Q7: Classrooms	Meets Expectations, Comments The floors in the classroom are hit or miss. I don't think our VCT tiles in the classroom always get mopped (but again, I haven't seen the contract to know if I should be expecting that.)
Q8: Bathrooms	Meets Expectations
Q9: Cafeterias and Break Rooms	Meets Expectations

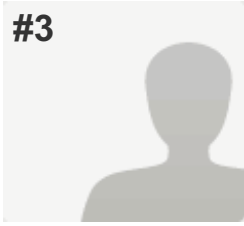
Q10: ICC's Overall Quality of Service

Meets Expectations,

Comments

I think ISS (ICC????) is a good company. I appreciate Alex's attention to our school when responding to concerns. We have had some broken items in the classrooms which weren't reported. When we brought it to Alex's attention, he is quick to purchase new ones. I don't like that the cleaning crew doesn't notify us when those things happen. For example, the machine that cleans the floor left a rather large dent in the wall. Rather than ISS letting us know, we had to discover it. They were quick to repair it, but I would like them to take responsibility before we notice it.

#3



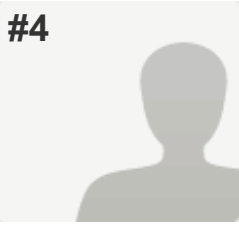
COMPLETE

Collector: ISS Quality of Service Survey (Email)
Started: Tuesday, May 19, 2015 12:54:05 PM
Last Modified: Tuesday, May 19, 2015 12:55:24 PM
Time Spent: 00:01:19
Email: francine.mayfield@somersetnv.org
IP Address: 174.71.195.56

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Q1: Company responds quickly to requests	Meets Expectations
Q2: Courteous Janitorial Staff	Meets Expectations
Q3: Staff Uniformed or ID Badged	Meets Expectations
Q4: Office Areas	Meets Expectations
Q5: Lobbies and Entry Areas	Meets Expectations
Q6: Corridors and Hallways	Meets Expectations
Q7: Classrooms	Meets Expectations
Q8: Bathrooms	Meets Expectations
Q9: Cafeterias and Break Rooms	Meets Expectations
Q10: ICC's Overall Quality of Service	Below Expectations, Comments ICC does not go the extra mile. While the service is adequate, I can't say it has ever been superior

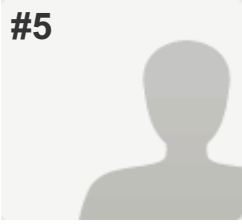
#4

**COMPLETE****Collector:** ISS Quality of Service Survey (Email)**Started:** Tuesday, May 19, 2015 5:43:54 PM**Last Modified:** Tuesday, May 19, 2015 5:45:36 PM**Time Spent:** 00:01:42**Email:** lisa.evans@somersetnv.org**IP Address:** 174.71.195.56

PAGE 1

Q1: Company responds quickly to requests	Meets Expectations, Comments Most of the time Alex is very responsive to our needs but his staff does not always follow through with the requests.
Q2: Courteous Janitorial Staff	Meets Expectations
Q3: Staff Uniformed or ID Badged	Exceeds Expectations
Q4: Office Areas	Exceeds Expectations
Q5: Lobbies and Entry Areas	Meets Expectations
Q6: Corridors and Hallways	Meets Expectations
Q7: Classrooms	Meets Expectations
Q8: Bathrooms	Meets Expectations
Q9: Cafeterias and Break Rooms	Meets Expectations
Q10: ICC's Overall Quality of Service	Meets Expectations

#5



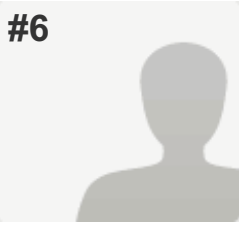
COMPLETE

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Started: Wednesday, May 20, 2015 12:38:38 PM
Last Modified: Wednesday, May 20, 2015 12:39:14 PM
Time Spent: 00:00:35
Email: dan.phillips@somersetnv.org
IP Address: 174.71.215.34

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Q1: Company responds quickly to requests	Meets Expectations
Q2: Courteous Janitorial Staff	Meets Expectations
Q3: Staff Uniformed or ID Badged	Meets Expectations
Q4: Office Areas	Meets Expectations
Q5: Lobbies and Entry Areas	Meets Expectations
Q6: Corridors and Hallways	Meets Expectations
Q7: Classrooms	Meets Expectations
Q8: Bathrooms	Meets Expectations
Q9: Cafeterias and Break Rooms	Meets Expectations
Q10: ICC's Overall Quality of Service	Meets Expectations

#6

**COMPLETE****Collector:** ISS Quality of Service Survey (Email)**Started:** Friday, May 22, 2015 3:50:32 PM**Last Modified:** Friday, May 22, 2015 3:55:54 PM**Time Spent:** 00:05:22**First Name:** Elaine**Last Name:** Kelley**Email:** elaine.kelley@somersetnv.org**IP Address:** 174.71.215.34

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Q1: Company responds quickly to requests	Below Expectations
Q2: Courteous Janitorial Staff	Meets Expectations
Q3: Staff Uniformed or ID Badged	Meets Expectations
Q4: Office Areas	Meets Expectations
Q5: Lobbies and Entry Areas	Meets Expectations
Q6: Corridors and Hallways	Below Expectations, Comments floors are dirty with stains more often than not
Q7: Classrooms	Below Expectations, Comments floors are not swept or even lightly mopped/ trash gets left unemptied at times
Q8: Bathrooms	Below Expectations, Comments dispensers for soap and or towels or toilet paper are not stocked every day
Q9: Cafeterias and Break Rooms	Meets Expectations
Q10: ICC's Overall Quality of Service	Meets Expectations



May 15th, 2015

Jacob Smoot

ACADEMICA

Re: 2015-2016 All Academies Pricing

Dear Jacob,

ISS Facility Services is pleased to present our recommendations for janitorial services for all the schools managed by Academica here in Las Vegas and Henderson, NV. We look forward to the prospect of continuing to work with you and the rest of the staff we are very familiar with.

We recognize the importance of ensuring high quality maintenance for your facility, owners and visitors. The following proposal has been specifically developed with your requirements in mind. We are confident that our improved program will help in achieving your business objectives while providing a level of service that exceeds your expectations.

Please call me at (702) 845-0013 if I can be of assistance during your review.

Thanks again for your consideration!

Sincerely,

Alex Alvarenga
Operations Manager
702.845.0013 Office • 702.822.2133 Fax 702-822-1193
Alex.Alvarenga@us.issworld.com

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Service Specifications – Exhibit A

Janitorial services will be delivered based on specifications submitted by Academica 5 days a week to all areas as outlined.



References

A sincere desire to please and attend to each customer has resulted in many long-term partnerships. We are more responsive, reliable, and consistent than our competition, and we encourage you to verify this with our customers.

Hughes West

Ms. Kathy Kooper
10100 West Charleston
Las Vegas, Nevada
702.363.4788
Since 1998
87,000 Square Feet

Metropolitan Police Department

Mr. Adam Wittman
400 South Martin Luther King Jr. Blvd
Las Vegas, Nevada
702.306.4435
Since 2011
450,000 Square Feet

City of Henderson

Ms. Jayne Masurkiewicz
105 Basic Rd.
Henderson, Nevada
702.267.4015
Since 2006
Jayne.masurkiewicz@cityofhenderson.com
Over 500,000 Square Feet



Pricing

Regarding Pricing – This has been broken down for Regular Janitorial Services, Periodic Floor Care Service, and Consumables.

- Regular Janitorial Services include:
 - Five days a week regular janitorial services / cleaning in all classrooms, common areas, break rooms, restrooms, MP rooms, dance rooms, general floor cleaning, kitchen floor cleaning and exterior of appliances, etc., adhering to the specs provided by Academica.

- Periodic Floor Care Services include:
 - 2x a year complete strip and waxing of all areas in the school
 - 1x a year strip and waxing of all common areas in the school

- Consumables to be included in the contract are for the use of the services ISS will be providing, which include:
 - Trash Liners Clear 24x33
 - Trash Liners Clear 43x48
 - Hand Soap
 - Toilet Tissue
 - Paper Towels
 - Toilet Seat Covers
 - Sanitary Wax Liners
 - Urinal Screens

At the same time, the pricing is presented as one - all inclusive for easier analysis. Please see next page attached.

Academica Managed Facilities - ISS Facility Services

2015-2016 School Year Pricing		Campus Sq. Ft.	Monthly Janitorial Services Cost	Price/Sq. Ft. Reg. Janitorial Services	Monthly Floor Care Program Cost	Monthly Consumable Supplies Cost	Monthly Price All Inclusive	Price/Sq. Ft. All Services Included
Campus	Location							
Pinecrest Academy Horizon Campus	1360 South Boulder Hwy. Henderson, NV 89015	46,392	\$ 4,127.00	\$ 0.09	\$ 563.00	\$ 1,020.62	\$ 5,710.62	\$0.12
Pinecrest Academy Inspirada Campus	Near Anthen and Henderson Exec. Airport	57,477	\$ 5,235.00	\$ 0.09	\$ 551.00	\$ 1,436.93	\$ 7,222.93	\$0.13
Pinecrest Academy Saint Rose Campus	1385 East Cactus Ave., Henderson, NV	54,662	\$ 4,901.00	\$ 0.09	\$ 528.00	\$ 1,093.24	\$ 6,522.24	\$0.12

* Pricing includes all services on specifications provided by Academica

Academica Managed Facilities - ISS Facility Services

2015-2016 School Year Pricing		Campus Sq. Ft.	Monthly Janitorial Services Cost	Price/Sq. Ft. Reg. Janitorial Services	Monthly Floor Care Program Cost	Monthly Consumable Supplies Cost	Monthly Price All Inclusive	Price/Sq. Ft. All Services Included
Campus	Location							
Mater Academy Campus	4315 Boulder Highway Las Vegas, NV 89121	54,870	\$ 4,901.00	\$ 0.09	\$ 528.00	\$ 1,097.40	\$ 6,526.40	\$0.12

* Pricing includes all services on specifications provided by Academica

Academica Managed Facilities - ISS Facility Services

2015-2016 School Year Pricing		Campus Sq. Ft.	Monthly Janitorial Services Cost	Price/Sq. Ft. Reg. Janitorial Services	Monthly Floor Care Program Cost	Monthly Consumable Supplies Cost	Monthly Price All Inclusive	Price/Sq. Ft. All Services Included
Campus	Location							
Doral Academy Cactus Campus	9025 West Cactus Rd. Las Vegas, NV 89178	55,000	\$ 4,915.00	\$ 0.09	\$ 571.00	\$ 1,210.00	\$ 6,696.00	\$0.12
Doral Academy Fire Mesa Campus	2568 Fire Mesa St. Las Vegas, NV 89128	55,870	\$ 4,901.00	\$ 0.09	\$ 528.00	\$ 1,117.40	\$ 6,546.40	\$0.12
Doral Academy Saddle Campus	9625 West Saddle Ave. Las Vegas, NV 89147	57,683	\$ 5,235.00	\$ 0.09	\$ 551.00	\$ 1,442.08	\$ 7,228.08	\$0.13

* Pricing includes all services on specifications provided by Academica

Academica Managed Facilities - ISS Facility Services

2015-2016 School Year Pricing		Campus Sq. Ft.	Monthly Janitorial Services Cost	Price/Sq. Ft. Reg. Janitorial Services	Monthly Floor Care Program Cost	Monthly Consumable Supplies Cost	Monthly Price All Inclusive	Price/Sq. Ft. All Services Included
Campus	Location							
Somerset Academy Lone Mtn. Campus	4491 N. Rainbow Blvd. Las Vegas, NV 89108	54,637	\$ 4,901.00	\$ 0.09	\$ 528.00	\$ 1,092.74	\$ 6,521.74	\$0.12
Somerset Academy Losee Campus	4650 Losee Rd. N. Las Vegas, NV 89030	83,000	\$ 7,490.00	\$ 0.09	\$ 891.00	\$ 1,660.00	\$ 10,041.00	\$0.12
Somerset Academy NLV Campus	385 W. Centennial Pkwy N. Las Vegas, NV 89084	62,540	\$ 5,813.00	\$ 0.09	\$ 612.00	\$ 1,375.88	\$ 7,800.88	\$0.12
Somerset Academy Sky Pointe Campus	7038 Sky Pointe Dr. Las Vegas, NV 89131	95,000	\$ 8,443.00	\$ 0.09	\$ 1,019.00	\$ 1,900.00	\$ 11,362.00	\$0.12
Somerset Academy Stephanie Campus	50 North Stephanie St. Henderson, NV 89074	55,000	\$ 4,901.00	\$ 0.09	\$ 528.00	\$ 1,100.00	\$ 6,529.00	\$0.12

* Pricing includes all services on specifications provided by Academica



Above Standard Pricing

WORK CATEGORY	RATE PER HOUR (WORK HOURS)	CHARGE RATE PER SQ. FT.	CHARGE PER OCCURANCE
Rates for Above Standard Labor If Requested			
Supervisory Labor	\$20.00/hr		
General Labor	\$15.00/hr		
Supervisory OT Labor Rate	\$30.00/hr		
General OT Labor Rate	\$22.50/hr		
Spray Buff		\$0.08/sf	
Scrub & Overcoat		\$0.15/sf	
Strip and Refinish		\$0.20/sf	
Truck Mounted Carpet Extraction		\$0.12/sf	
Carpet Extraction- Large Areas >10,000 SF		\$0.10/sf	
Carpet Shampoo		\$0.06/sf	
Marble Polishing all other floor areas		\$0.50/sf	
Detail cleaning of ceramic floor		\$150	
Pressure Washing (Emergency Call Out)	\$50.00/hr		
Refrigerator Cleaning per Reefer			\$25.00
Emergency Call Outs (Min 2 Hours)			\$75.00/hr
Window Cleaning Interior of Perimeter Windows (All floors both buildings)	Quote Upon Request		

Facility Services Agreement

CUSTOMER: Academica	ISS FACILITY SERVICES, INC.
ADDRESS: 1378 Paseo Verde Pwky #200 Henderson, NV 89012	ADDRESS: 4155 N. Rancho Dr. Suite #150 Las Vegas, NV 89130
PHONE: (702) 431.6260	PHONE: (702) 822.2133
FAX: (702) 431.6250	FAX: (702) 822.2136
E-MAIL: Jacob.Smoot@academicnv.com	E-MAIL: alex.alvarenga@us.issworld.com
FEDERAL ID #:	FEDERAL ID #: 06-1535240

This agreement is entered into between Customer and ISS Facility Services, Inc. (ISS) for the performance of **JANITORIAL services** as described more specifically on the appended Specifications.

1. Customer and ISS agree, in each party's respective dealings with the other party to act in good faith.
2. ISS is an independent contractor.
3. ISS has current, active business insurance; including a minimum of \$1,000,000 General Liability, \$1,000,000 auto liability, \$1,000,000 employee crime, \$1,000,000 umbrella coverage and Worker's Compensation in statutory required amounts. ISS's evidence of insurance is attached.
4. ISS employees will be properly supervised and perform Services in a workmanlike manner in apparel suitable for the location and assigned task.
5. ISS will, at ISS's cost, correct all Services which do not comply with the appended Specifications and will re-execute the Services and correct any other work damaged by improperly performed Services. If ISS has been noticed of a failure to perform, provided a commercially reasonable opportunity to cure and failed to cure, Customer may terminate this Agreement immediately on written notice to ISS.
6. Changes in the Specifications are only valid when in writing signed by Customer and ISS. If any changes increase or decrease the cost of performing Services, an equitable adjustment in the Service fee will be negotiated.
7. Each party, to the extent permitted by law, will indemnify, defend and hold harmless the other party, its parent, affiliates, and all of their directors, officers, employees, agents and representatives from and against all claims, liabilities, damages, losses or expenses to the extent caused by the negligence, willful misconduct, breach of contract or violation of law for which the indemnifying party, its directors, officers, employees, agents, or representatives is at fault. In the event the parties are jointly at fault, each party will indemnify the other in proportion to its relative fault.
8. ISS is an equal opportunity employer. ISS complies with all applicable laws and regulations related to workers compensation, social security, unemployment insurance, hours of labor, wages, working conditions and other employer-employee related issues. ISS is in compliance with all terms, provisions, regulations and rulings relative to the Immigration Reform and Control Act of 1986 (IRCA), as amended. OSHA Material Safety Data Sheets will be provided to Customer as required.



- 9. Except for insured claims being handled in the normal course and third party claims, ISS and Customer's liability one to the other will be limited in the aggregate to the annual amount paid by Customer to ISS for services. ISS Services are performed without warranties, express or implied.
- 10. ISS Service fee is subject to adjustment for increases in wages and associated payroll costs; payroll taxes; health/welfare payments, insurance rates or material costs, if any, as of the date incurred.
- 11. Customer will pay ISS within thirty (30) days of the ISS invoice date. Customer will pay applicable sales tax, if any. A late charge of 1½% imposed on all outstanding balances for more than thirty (30) days from ISS invoice date. All collections costs, including reasonable attorneys' fees and expenses, are for the account of the customer.
- 12. ISS and Customer are excused from performance to the extent and for the period that required performance is prevented, delayed or hindered by a force majeure occurrence.
- 13. All amendments to this Agreement must be in writing signed by Customer and ISS. This Agreement supersedes all terms of any Customer document.
- 14. Either party may terminate this Agreement with or without cause on 30 days prior written notice to the other party or immediately if the other party is subject to a bankruptcy filings. In the event of a bankruptcy by either party, and to the extent the automatic stay would apply, the party filing bankruptcy hereby consents to the other party having relief from the automatic stay to terminate this Agreement.
- 15. Either party may assign this Agreement upon written notice to the other party.
- 16. All notices will be sent by a recognized overnight courier service with subsequent tracking confirmation of delivery.
- 17. Disputes not amicably resolved before any legal proceedings are commenced must be submitted to mediation under the then-current mediation procedures used by JAMS. Each party will bear equally the costs of the mediation.
- 18. All appended Schedules executed by Customer and ISS are incorporated in this Agreement.

ACADEMICA

ISS FACILITY SERVICES, INC.

AUTHORIZED SIGNATURE

AUTHORIZED SIGNATURE

Date

Date

**Somerset Academy Lone
Mtn. Campus
Janitorial**

May 12th, 2015

Presented by
Integrity Commercial Cleaning

May 12th, 2015

Jacob Smoot
Academica Nevada
(o) 702-431-6260
(c) 801-350-1625

Jacob,

On behalf of Integrity Commercial Cleaning we are pleased to provide a Janitorial Services Proposal for Somerset Academy Lone Mtn. Campus. If you have any questions please feel free to give me a call at any time.

Regards,



Amber Claunch
Director of Business Development
4290 Cameron Street, Ste. #4
Las Vegas, NV 89103
702.460.2614
Aclaunch@iccphx.com

Executive Summary

Who is ICC, NV LLC?

After spending several years with larger Facility Service companies, we decided to form a company that paid more attention to service excellence and less emphasis on squeezing the last dollar of profit out of every contract. Along the way we gathered a team of likeminded team members. People that share our passion for quality service and customer commitment. We advocate the ideal of the old Chinese saying "Never perfect, but every day better."

For the past 7 years ICC has been offering efficient and flexible services solutions based on our individual customers wishes and needs. We are constantly looking and developing new methods, tools and materials that help improve our performance standards and the working conditions of our employees. Included in the above standard is our ongoing commitment to minimize any negative effects on the environment.

As Division Manager for a large Facility Management Company I managed 2,200 union employees. Services included light maintenance and common area cleaning for one of Sol Kerzner's 5 star hotels, Aircraft cleaning for 13 international carriers, Landscape services, Security, engineering and janitorial services. In Las Vegas I have provided services for Crescent real estate, Howard Hughes in Summerlin, the Marnell group, NV Energy, South West Gas, The Las Vegas Grand, EJM and CSN, and Thomas and Mac.

ICC and its customers benefit from more than 75 years of combined Management industry experience. Our team has been servicing many of the City's major corporate facilities for the past 10 years. At ICC we combine the benefits and resources of a regional service company with the service and commitment of a locally owned and operated business.

Executive Summary- Cont'd

What are the benefits of contracting with ICC?

- Locally owned and operated by industry experienced executives – Requests are handled by experienced principles of the organization eliminating the need to go through various management levels for problem resolution.
- Seasoned well trained supervision and front line employees – All of our employees are interviewed, trained and strategically placed by the organization ownership.
- Competitive pricing with no hidden overhead costs – Full disclosure of job costs.
- Utilization of the most innovative cleaning products and equipment – Through our suppliers and a variety of industry trade organizations, we are kept up to date on the best, most efficient supplies and equipment.
- Experienced in all Hard floor restoration and refinishing

Customer Service/Quality Assurance

CleanTelligent

ICC is pleased to announce the addition of CleanTelligent software to our arsenal for managing and tracking the performance of the service we provide to our facilities.

This is a web based program that will allow Century's management to monitor, in real time, the management of the cleaning service for the property we service for your company.

This new tool will be in addition to our already successful management methodologies.

Below is a sample list of items you can initiate within the software to help you monitor activities by our cleaning staff and management teams;

- Inspection reports that can be set by floor, suite and/or common areas.
- Track inspections and trends
- View task calendars for scheduled periodic work
- Electronic reminders for upcoming periodic tasks and completion
- Electronic tracking of all service requests or work orders
- Completion confirmation that logs ICC' S response time

Customer Service

Customer Service is key to the success of our company. Our philosophy is to take care of our customers and offer solutions rather than excuses. We will take the “proactive” approach rather than reactive. The following are some of our practices to ensure complete customer satisfaction.

Single Point of Contact

A single ICC Management contact will be assigned to the Century Executive Suites contract. This will ensure your requests are addressed in a timely manner by a decision maker.

Communication Log Book

These logs are provided at the customer’s request and are useful for written communication. Our preference is to always have verbal or electronic communication directly to the principals of our company. Again, this guarantees your request or concern is handled appropriately.

Nightly Checklist

These reports are used nightly to provide information about our activities, any unusual occurrences and for reporting any maintenance items to the Management Team. A copy of this report is provided nightly to Property Management.

Task Calendars

These calendars are used as a schedule for the periodic work as outlined in the cleaning specifications, i.e. floor waxing, carpet cleaning, etc., and to communicate completion of these tasks.

Quality Assurance

Our energies are focused on helping to solve your problems, and contributing in any way we can to your individual success. We are committed **not to** view you our customer as our obstacle, as someone who is to be outmaneuvered or avoided at every opportunity; or as someone whose demands are unreasonable and who does not understand **our** problems.

Our entire operation is designed to be non-intrusive and produce cleaning standards that compliment and support the image of Century Executive suites, your partners, tenants and their guests.

Building Inspections

ICC Management will perform unannounced inspection during and after normal business hours and log our findings in CleanTelligence. These reports are available to you on the web. This enables you to compare our inspections to your own regular inspections and assists us with identifying and correcting any service deficiencies.

Monthly Performance Meetings

These meetings (at customer's discretion) are held onsite with building management to evaluate service levels and to keep communication lines open between ICC and Management. At these meetings we can look at the actual reports and evaluate the data over time to track improvements, trends, or areas of concern. We can also monitor the numbers of service requests by type and ICC's response time. This enables your management and ICC to identify targets to improve service deficiencies and response times.

Operations

IN THIS SECTION WE WILL COVER THE DETAILS ON HOW CLEANTELLIGENCE IS USED TO MANAGE THE DAILY CLEANING OPERATIONS AT YOUR PROPERTIES. Our operations are based on the specifications included in the RFP documents.

Periodic Calendar

There is an electronic reminder that lists all the periodic tasks scheduled each week. This allows us to assign the specialty crews where needed and informs the building supervisor to assign the staff to those tasks. Once the tasks are complete they are entered into the system. This allows our Quality control inspections to include those tasks to evaluate their completion and standard. It allows you as the property manager to look back in the system to see completed tasks and to look forward to see when other tasks are scheduled

Service Requests

When you have a service request, either because of an emergency or service deficiency you would e mail the CleanTelligent site with the service order. It then logs and time stamps the request and forwards your e mail to ICC's service desk and the manager assigned to your account. Our service desk will confirm receipt of your request. Once the task is completed ICC will log the completion in the system and you will receive an e mail confirming completion. At our meetings we will be able to evaluate the number and type of requests and our response times. This is a valuable tool for identifying problem areas, tracking improvements and implementing changes to rectify shortfalls in service.

Quality Control

These reports allow us the correct deficiencies in a timely way. We can then monitor the work to either adjust time spent on the task, equipment used, added training, or cleaning

method to rectify the shortfall. The history of the inspections are accumulated over time and through bar charts and graphs will track performance levels in the tracked areas and allow us to adjust resources to improve overall performance. It also directs us in our training programs to include topics that may have been missed.

Operations

Equipment

All of the equipment assigned to your buildings will be new

Vacuum Cleaners. All of the vacuums will be HEPPA filtered to ensure what is vacuumed stays in the bag. They meet all the standards required for Green Cleaning. This covers both filtration and sound levels.

Floor Machines. The latest floor technology includes the new ORBOT floor machine. Instead of a circular spinning pad, it uses a high speed oscillating pad. It works much like a high speed sander that allows the operator to scrub or strip floors without the use of environmentally harmful stripping agents. It also eliminates the unsightly residue left on walls and skirting boards by the older circular machines. It also cuts down on water usage as there is no need to rinse away all the old stripper.

Microfiber

Color coded microfiber mopping and cleaning system will improve cleaning and save money.

1. it will reduce water consumption for cleaning by 90%
2. It removes over 97% of all surface bacteria without the need for chemicals
3. Color coded cloths reduce likelihood of cross contamination
4. Reduces dust
5. Reduces the use of harsh chemicals in building
6. Improves overall cleaning standards.

Training

Prior to job assignment every ICC employee receives the following training:

Hazardous Communication including MSDS, and blood borne pathogens.

Jobsite Safety which focuses on use of personal protective equipment, proper chemical and equipment use.

Basic cleaning techniques i.e. trash removal, restroom cleaning, vacuuming etc.

Advanced cleaning techniques is provided to floor care specialist, supervisors and managers.

In addition to this training we will conduct quarterly toolbox safety meetings with topics such as proper lifting techniques, wet floor sign usage etc.

We will also have training seminars sponsored by our suppliers. Topics for these seminars include carpet care, specialty floor care Infection control and basic cleaning.

We are co-sponsors with Brady Industries, and the State of Nevada Department of Epidemiology in infection control training. Last year we helped pass 150 Spanish speaking Janitors through the States Infection Control class.

Employee Appreciation

Employee recognition is very important to our organization. Employees who are treated with respect are more likely to be productive, loyal and happy with their jobs.

We want our employees to be a part of our organization. We encourage them to be involved and be a part of the decision making process.

Benefits and Rewards Program –Taking care of our employees is a top priority for us. The following are some example of how we take care of our people. -

Above Market Wage Rates – To attract a stable labor force requires labor rates in excess of the prevailing market wages.

-Paid Holidays for hourly Supervision

-Incentive Pay –For customer quality, budget and administrative goal achievement

-Attendance & Appearance Bonus – To promote continuous attendance and positive uninformed appearance.

-Holiday Gifts – Our hour paid supervision receive gift certificates from local stores

-On the spot recognition – For employees that have gone above and beyond the duty. These awards include gift cards, movie tickets and cash rewards.

Pricing

Somerset Academy Lone Mtn. Campus - Janitorial

Janitorial Services: Without Consumables

\$0.0895 cents per sf

\$4,890.00 a month (10 months)

\$48,900.00 Annually

Janitorial Services: Including Consumables (based off of \$1.85 per student)

\$6,333.00 per month

Floor Care Maintenance: (all floors, full floor care 2 X Christmas, summer, Common Areas, full floor care 1 X Spring Break)

\$6,112.00 Annually

Extra Hourly Labor:

\$14.50 an hour

Work load:

ICC has bid this contract at a productivity rate of 3,000 square feet an hour. Each location has a working supervisor and project manager assigned to the location.

***Note: ICC will extend a 2% discount to all janitorial contracts if awarded all locations. ICC has included an onsite auto scrubber for this location in addition to all the standard equipment.**

Professional References

Andrea Bleu, Property Manager, Collier's International
3960 Howard Hughes Pkwy, Suite 150
Las Vegas, NV
Tel: 702-510-9727

Caroline Chavez, Property Manager, Ensemble Real Estate,
2020 Goldring Avenue, Suite 201
Las Vegas, NV 89106
Tel: 702-562-7595

BJ Blakeley, Director of Business Development, Lake Mead Christian Academy
540 E. Lake Mead Parkway
Henderson, NV 89015
Tel: 702-565-5831 Fax: 702-566-6206

Gary Daning, Facility Manager, Faith Lutheran Jr./ Sr. High School
2015 S. Hualapai Way
Las Vegas NV 89117
Tel: 702-804-4402 Fax: 702-804-4493

Service Specifications

Janitorial services will be delivered Monday through Friday to all occupied areas as outlined.

OFFICES I ADMINISTRATION

Daily

1. Empty all trash containers. Replace soiled basket liners as required.
2. Remove all trash to disposal areas.
3. Dust all tops of desks, furniture, window ledges, telephones, partitions, file cabinets and other horizontal surfaces. (Documents, equipment and other miscellaneous items will not be moved.)
4. Spot clean interior partition glass.
5. Wash both sides of glass doors.
6. Remove fingerprints from around doors and light switches.
7. Dust/Mop all hard surface floors. Damp mop to remove spillage.
8. Secure all office doors and turn off lights as indicated.
9. Report all irregularities to management.

Weekly

1. Dust all lower areas of chairs, file cabinets, desks, etc.
2. Dust tops of picture frames and high ledges.
3. General high dust partitions and other vertical surfaces.

OFFICES I ADMINISTRATION (CONTINUED)

Monthly

1. Spray buff all resilient tile and hard surface floors.
2. Power vacuum upholstered furniture.
3. Dust Venetian blinds.
4. Fire extinguishers will be damp wiped.

Quarterly

1. Edge vacuum all exposed baseboards with crevice tool as needed.

Tri Annually

1. Strip and wax all resilient tile floors as needed. Buff to shine.
2. Clean all baseboards and door jambs.
3. Dust with treated clothes, all wood wall surfaces.
4. Vacuum all ceiling air vents.
5. Deep scrub and buff to shine all concrete floors. (North Campus)
6. Shampoo all carpet area rugs.

RESTROOMS

Daily

1. Empty and clean waste receptacles.
2. Physically restock all paper towel, toilet tissue, feminine products, deodorizers and hand soap dispensers.
3. Dust all ledges, dispensers and partitions.

4. Clean top, bottom and side surfaces, inside and out of all stools and urinals using a disinfectant cleaner.
5. Clean both sides of stool seats using a disinfectant cleaner.
6. Clean and polish all bright work.
7. Clean sinks and countertops to remove soil, stain and soap films.
8. Clean mirrors.
9. Spot clean both sides of doors to restrooms.
10. Clean doorknobs/push plates using a disinfectant cleaner.
11. Report malfunctioning of equipment to supervisor.

Weekly

1. Wipe down all stall partitions & doors.
2. Clean stools and urinals with non-acid bowl cleaner as needed.

Monthly

1. Pour water into floor drain.
2. Machine scrub restroom floors.
3. High dust all walls and air diffusers.
4. Damp wipe and clean wall tile using a disinfectant cleaner.
5. Mop all floors using a disinfectant cleaner.

ENTRY AREA(S) AND LOBBY AND HALLWAYS

Daily

1. Empty all trash containers.
2. Clean, disinfect and polish drinking fountain.
3. Clean both sides of entrance doors and door windows up to 80" in height.
4. Maintain metal door and window frames.
5. Power vacuum carpets and carpeted walk-off mats.
6. Sweep and damp mop hard surface floors.
7. Dust all medium level and low-level ledges.

ENTRY AREA/S AND LOBBY AND HALLWAYS (CONTINUED)**Weekly**

1. Dust all top ledges and walls.
2. Buff I spray buff resilient tile floors; and maintain other hard surface floors.
3. Auto scrub all floors.
4. Scrub walls to remove all marks and smudges.

Quarterly

1. High dust all wall areas.

Tri Annually

1. Strip and wax resilient tile floors as needed.

2. Scrub all walls.

CLASSROOMS

Daily

1. All bare floor areas swept or dust mopped.
2. All classrooms entrance and exit doors cleaned.
3. All carpets vacuumed.
4. Spot clean all stains on carpet.
5. Fire hose and extinguisher cabinets cleaned inside and out.
6. All student desks dusted with a micro fiber cloth. Check underside for gum.
7. All sinks cleaned and wiped down with disinfectant. Run water in all sinks daily.
8. Clean/polish all glass doors, glass partitions and framing to a bright condition, free of dust and streaks.
9. Spot clean all vertical surfaces, bright work and fixtures to remove graffiti and soil, with special attention near switch-plates, waste receptacles, fire extinguishers, door handles and frames.
10. Empty and clean all waste receptacles. Remove all trash to designated trash area and Replace trash liners as appropriate.
11. Brush/vacuum all common area and classroom furniture as necessary
12. Run water down all sinks and floor drains
13. Return furniture to neat and orderly position. 14. Vacuum all area rugs.
14. Clean whiteboards on Friday's only.

Tri Annually

1. Extraction of all carpeted areas/ rugs
2. Strip and wax all floors.

MULTI- PURPOSE ROOM

Daily

1. Dust mop all floors after each lunch.
2. Sweep and auto scrub all floors.
3. Wipe down all tables.
4. Wipe down all walls.
5. Spot clean all windows inside and out.

EMPLOYEE BREAKROOMS

Daily

1. Empty trash containers. Replace soiled basket liners as required.
2. Remove trash to disposal area.
3. Clean tabletops with disinfectant cleaner.
4. Wipe down chair seats and arms.
5. Wet mop tile floor and or vacuum carpet.
6. Spot clean walls.

7. Wipe down fronts of vending machines, coffee makers, ice machine, and change dispenser.
8. Clean sink and countertop with disinfectant cleaner.
9. Spot clean front of cabinet doors and outside front of refrigerators and microwaves.
10. Dust any window ledges.

Weekly

1. Clean all windows inside and outside.

Monthly

1. Spray buff resilient tile floor.
2. Dust Venetian blinds

Tri Annually

1. Clean all baseboards and door jambs.
2. Vacuum ceiling air vents.
3. Strip and wax all resilient tile floors as needed. Buff to shine.

JANITOR CLOSETS

Daily - Maintain in an orderly and clean condition.

NOTE SPECIAL ATTENTION:

1. Tri Annually floor work is included in monthly pricing.
2. All periodic work tri annually included in monthly pricing.
3. All power washing of designated areas included in monthly pricing.
4. All detail work is scheduled around the schools calendar.
5. Summer- clean/ wipe down all walls.

The following performance standards shall be

used to evaluate Services:

DAMP MOPPING – Satisfactory when the floor is free of dirt, dust soil, streaks and standing water.

DUSTING – Satisfactory when surface is free of cobwebs, dirt, dust, lint and streaks.

DUST MOPPING- Satisfactory when the floor is free if cobwebs, debris, dust, hair and lint.

GLASS CLEANING- Satisfactory when the surface is without film smudges or streaks and has a uniformly bright appearance.

LIGHT FIXTURE CLEANING- Satisfactory when the fixture and lenses (covers) are free of dirt, dust, film, insects, lint and streaks.

POLICING- Satisfactory when all the random litter, such as candy wrappers, cigarette butts, papers and etc., has been removed.

POLISHING- Satisfactory when surface is without deposits, oily film or tarnish and displays a uniformly bright appearance.

RECONDITION/REFINISHING- Satisfactory when the surface and finish are bright, clear, glossy and skid resistant, free of scuff marks and soil and adjacent surfaces (i.e. baseboards, walls, furniture) are FREE of incidental residue.

SANITIZING- Satisfactory when surface is free of filth, odor or ineffective matter.

SCRUBBING- Satisfactory when surface is free of imbedded dirt, film, marks, stains and standing water.

SPOT CLEANING- Satisfactory when surface is free of all deposits, soil, stains and is substantially skid resistant.

SPRAY BUFFING- Satisfactory when surface finish is bright, clear and free of scuff marks and soil and is substantially skid resistant.

SWEEPING- Satisfactory when surface is free of all debris, dirt and grit, except imbedded dirt.

VACUUMING- Satisfactory when carpet, fabric or other surface is free of debris, dust, loose threads and non-film soil.

WET MOPPING- Satisfactory when floor is free of dirt, dust, film, soil streaks and standing water.

Contractor will utilize any forms, rating or reporting systems developed or deemed necessary by Manager.

Contractor will cooperate with Manager in adjusting work loads, job descriptions, scheduling, specifications, staffing, costing and any other management procedures directed by Manager.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/3/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LeBaron & Carroll, LLC 1350 E. Southern Ave. Mesa AZ 85204		CONTACT NAME: Patti Moore, CISR PHONE (A/C, No. Ext): (480) 834-9315 FAX (A/C, No.): (480) 844-9866 E-MAIL ADDRESS: pmoore@landc.com																						
INSURED ICC (NV), LLC P.O. Box 80913 Phoenix AZ 85060		<table border="1"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A</td> <td>Peerless Indemnity Insurance</td> <td>18333</td> </tr> <tr> <td>INSURER B</td> <td>Colorado Casualty</td> <td>41785</td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A	Peerless Indemnity Insurance	18333	INSURER B	Colorado Casualty	41785	INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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COVERAGES CERTIFICATE NUMBER: **13/14 Master** REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDISUBR INSR LWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/>		CBP5590840	1/14/2013	1/14/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO-ECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/>					
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input checked="" type="checkbox"/>		CBP5590840	1/14/2013	1/14/2014	COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Non-owned \$ 1,000,000
	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		CB8838325	1/14/2013	1/14/2014	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	WC5590836	1/14/2013	1/14/2014	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
	DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) Proof of Insurance					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Proof of Insurance

CERTIFICATE HOLDER Proof of Insurance	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE P Moore, CISR/PATTI <i>Patti J Moore</i>

ACORD 25 (2010/05)
INS025 (201005)01

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SERVICE AGREEMENT- Sample

Between

Integrity Commercial Cleaning, Nevada ("ICC") having an office at **4290 Cameron, Suite 4 Las Vegas, Nevada 89103** and _____.

Client address: _____

Service Location: _____

In consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by each of the parties to the other, the parties hereto agree as follows:

1. SERVICES

ICC agrees to furnish to the Customer all labor required to perform the janitorial services for the monthly price of:

Night Service:

2. TERM

This Agreement shall be in effect for a term of (1) year beginning July 1st, 2015 and thereafter automatically be renewed for consecutive one year periods, unless either party gives a Thirty (30) day written notice to the other party of their desire to cancel.

3. SERVICE FEE

Services not covered by the Basic Fee as itemized above shall be performed upon request of the Customer and shall be separately invoiced by ICC.

4. PAYMENTS

Payment is due on the 5th day of the following month services rendered. A late charge of 1.5% per month will be imposed on all balances outstanding more than 90 days. Invoice will reflect the previous month billing for consumable order and the basic fee for the following month cleaning services.

Where state law mandates a lower charge, the late charge shall be at the rate legally permitted. In the event that any balance remains outstanding for more than 90 days, the Customer hereby acknowledges ICC right to terminate this Agreement upon 10 days written notice to Customer.

Customer agrees to pay to ICC all costs, including attorney's fees incurred by ICC in collecting any overdue balances. Failure of ICC at any time to exercise its rights hereunder shall not be construed as a waiver of such rights or as a bar to the later exercise thereof.

5. SERVICE ISSUES

If Customer takes exception to any services performed or claims that ICC has failed to perform any Services, such exception or claim must be submitted to ICC in writing within five (5) business days of the Services in question shall be deemed accepted by the Customer.

6. IDEMNIFICATION

ICC agrees to indemnify and hold harmless the Customer from and against all liabilities, costs, expenses resulting from claims and lawsuits directly attributed to the negligent performance of ICC under this Agreement.

7. INSURANCE

ICC will, at its expense, maintain combined single limit liability insurance with limits of \$1,000,000 for bodily injury and property damage. ICC shall also maintain statutory worker's compensation insurance and employer's liability insurance in the amount of \$100,000 each occurrence, and, if requested shall deposit with the Customer a Certificate of Insurance evidencing such coverage.

8. TAXES

ICC shall be responsible for all payroll taxes and payments required under employment insurance laws with respect to employees of ICC performing under this Agreement.

9. NON-SOLICITATION

The Customer agrees that it will not, while this Agreement is in effect and for at least one year after the termination of ICC Services hereunder, directly or in indirectly employ, hire or engage any person who shall have been a non-union employee, agent or representative of ICC in any capacity in any respect of the Services.

10. SUPPLIES AND EQUIPMENT

The Customer shall provide adequate storage space for ICC supplies and equipment and shall permit ICC, upon the expiration or termination of this Agreement, to remove its equipment and supplies from the premises within a reasonable time after such expiration or termination.

11. FAIR LABOR STANDARDS

The Customer agrees that any changes in the Fair Labor Standards Act affecting minimum wage or hours or increases in other operating cost incurred by Contractor shall require a change in compensation. Contractor shall be permitted to observe the following

holidays; New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. Customer acknowledges that Contractor compensation is based on Contractor not working these days.

12. EXCUSED PERFORMANCE

If ICC shall be prevented or hindered from the performance of Services by reason beyond its control including, without limitation, fire, floods, riots, strikes, or acts of God, then ICC shall be excused from the performance of such Services and Customer from the obligation of payment, therefore, to the extent and for the period that such performance is prevented or hindered by such condition or event.

13. NOTICES

Any notice, which either party is required or may desire to give to the other under this Agreement, shall be in writing.

Notices mailed as aforesaid, shall be deemed to have been given or serviced for all purposes under this Agreement on the third business day following the date on which they are mailed, return-receipt requested via the United States mail.

14. AMENDMENTS

All understanding and agreements hereto or simultaneously had between the parties are merged into this Agreement and are contained herein, and this Agreement fully and completely expresses the agreement between the parties with respect to the subject matter hereof.

This Agreement including janitorial specifications and pricing summary hereto may not be changed or modified orally.

15. BINDING EFFECT

All provisions of this Agreement shall be binding upon, inure to the benefit of, and be enforceable by and against the respective legal successors and assigns of ICC or Customer.

16. GOVERNING LAW:DISPUTE RESOLUTION

This Agreement shall be construed pursuant to the laws of the State of Nevada and the parties hereby agree that any disputes arising hereunder shall be submitted to arbitration under the rules of the American Arbitration Association as then in effect and that the award of the arbitrators shall be enforceable in any court of competent jurisdiction.

IN WITNESS WHEREOF, the parties have executed this Agreement this _____ day of _____ 2015.

Integrity Commercial Cleaning _____

BY: _____
Patrick Bristow

BY: _____

TITLE: Managing Member

TITLE:

DATE: _____

DATE: _____

ICC's Business Partners



ICC's Supply Partners



Somerset Academy
Losee Campus
Janitorial

May 12th, 2015

Presented by
Integrity Commercial Cleaning

May 12th, 2015

Jacob Smoot
Academica Nevada
(o) 702-431-6260
(c) 801-350-1625

Jacob,

On behalf of Integrity Commercial Cleaning we are pleased to provide a Janitorial Services Proposal for Somerset Academy Losee Campus. If you have any questions please feel free to give me a call at any time.

Regards,



Amber Claunch
Director of Business Development
4290 Cameron Street, Ste. #4
Las Vegas, NV 89103
702.460.2614
Aclaunch@iccphx.com

Executive Summary

Who is ICC, NV LLC?

After spending several years with larger Facility Service companies, we decided to form a company that paid more attention to service excellence and less emphasis on squeezing the last dollar of profit out of every contract. Along the way we gathered a team of likeminded team members. People that share our passion for quality service and customer commitment. We advocate the ideal of the old Chinese saying "Never perfect, but every day better."

For the past 7 years ICC has been offering efficient and flexible services solutions based on our individual customers wishes and needs. We are constantly looking and developing new methods, tools and materials that help improve our performance standards and the working conditions of our employees. Included in the above standard is our ongoing commitment to minimize any negative effects on the environment.

As Division Manager for a large Facility Management Company I managed 2,200 union employees. Services included light maintenance and common area cleaning for one of Sol Kerzner's 5 star hotels, Aircraft cleaning for 13 international carriers, Landscape services, Security, engineering and janitorial services. In Las Vegas I have provided services for Crescent real estate, Howard Hughes in Summerlin, the Marnell group, NV Energy, South West Gas, The Las Vegas Grand, EJM and CSN, and Thomas and Mac.

ICC and its customers benefit from more than 75 years of combined Management industry experience. Our team has been servicing many of the City's major corporate facilities for the past 10 years. At ICC we combine the benefits and resources of a regional service company with the service and commitment of a locally owned and operated business.

Executive Summary- Cont'd

What are the benefits of contracting with ICC?

- Locally owned and operated by industry experienced executives – Requests are handled by experienced principles of the organization eliminating the need to go through various management levels for problem resolution.
- Seasoned well trained supervision and front line employees – All of our employees are interviewed, trained and strategically placed by the organization ownership.
- Competitive pricing with no hidden overhead costs – Full disclosure of job costs.
- Utilization of the most innovative cleaning products and equipment – Through our suppliers and a variety of industry trade organizations, we are kept up to date on the best, most efficient supplies and equipment.
- Experienced in all Hard floor restoration and refinishing

Customer Service/Quality Assurance

CleanTelligent

ICC is pleased to announce the addition of CleanTelligent software to our arsenal for managing and tracking the performance of the service we provide to our facilities.

This is a web based program that will allow Century's management to monitor, in real time, the management of the cleaning service for the property we service for your company.

This new tool will be in addition to our already successful management methodologies.

Below is a sample list of items you can initiate within the software to help you monitor activities by our cleaning staff and management teams;

- Inspection reports that can be set by floor, suite and/or common areas.
- Track inspections and trends
- View task calendars for scheduled periodic work
- Electronic reminders for upcoming periodic tasks and completion
- Electronic tracking of all service requests or work orders
- Completion confirmation that logs ICC'S response time

Customer Service

Customer Service is key to the success of our company. Our philosophy is to take care of our customers and offer solutions rather than excuses. We will take the “proactive” approach rather than reactive. The following are some of our practices to ensure complete customer satisfaction.

Single Point of Contact

A single ICC Management contact will be assigned to the Century Executive Suites contract. This will ensure your requests are addressed in a timely manner by a decision maker.

Communication Log Book

These logs are provided at the customer’s request and are useful for written communication. Our preference is to always have verbal or electronic communication directly to the principals of our company. Again, this guarantees your request or concern is handled appropriately.

Nightly Checklist

These reports are used nightly to provide information about our activities, any unusual occurrences and for reporting any maintenance items to the Management Team. A copy of this report is provided nightly to Property Management.

Task Calendars

These calendars are used as a schedule for the periodic work as outlined in the cleaning specifications, i.e. floor waxing, carpet cleaning, etc., and to communicate completion of these tasks.

Quality Assurance

Our energies are focused on helping to solve your problems, and contributing in any way we can to your individual success. We are committed **not to** view you our customer as our obstacle, as someone who is to be outmaneuvered or avoided at every opportunity; or as someone whose demands are unreasonable and who does not understand **our** problems.

Our entire operation is designed to be non-intrusive and produce cleaning standards that compliment and support the image of Century Executive suites, your partners, tenants and their guests.

Building Inspections

ICC Management will perform unannounced inspection during and after normal business hours and log our findings in CleanTelligence. These reports are available to you on the web. This enables you to compare our inspections to your own regular inspections and assists us with identifying and correcting any service deficiencies.

Monthly Performance Meetings

These meetings (at customer's discretion) are held onsite with building management to evaluate service levels and to keep communication lines open between ICC and Management. At these meetings we can look at the actual reports and evaluate the data over time to track improvements, trends, or areas of concern. We can also monitor the numbers of service requests by type and ICC's response time. This enables your management and ICC to identify targets to improve service deficiencies and response times.

Operations

IN THIS SECTION WE WILL COVER THE DETAILS ON HOW CLEANTELLIGENCE IS USED TO MANAGE THE DAILY CLEANING OPERATIONS AT YOUR PROPERTIES. Our operations are based on the specifications included in the RFP documents.

Periodic Calendar

There is an electronic reminder that lists all the periodic tasks scheduled each week. This allows us to assign the specialty crews where needed and informs the building supervisor to assign the staff to those tasks. Once the tasks are complete they are entered into the system. This allows our Quality control inspections to include those tasks to evaluate their completion and standard. It allows you as the property manager to look back in the system to see completed tasks and to look forward to see when other tasks are scheduled

Service Requests

When you have a service request, either because of an emergency or service deficiency you would e mail the CleanTelligent site with the service order. It then logs and time stamps the request and forwards your e mail to ICC's service desk and the manager assigned to your account. Our service desk will confirm receipt of your request. Once the task is completed ICC will log the completion in the system and you will receive an e mail confirming completion. At our meetings we will be able to evaluate the number and type of requests and our response times. This is a valuable tool for identifying problem areas, tracking improvements and implementing changes to rectify shortfalls in service.

Quality Control

These reports allow us the correct deficiencies in a timely way. We can then monitor the work to either adjust time spent on the task, equipment used, added training, or cleaning

method to rectify the shortfall. The history of the inspections are accumulated over time and through bar charts and graphs will track performance levels in the tracked areas and allow us to adjust resources to improve overall performance. It also directs us in our training programs to include topics that may have been missed.

Operations

Equipment

All of the equipment assigned to your buildings will be new

Vacuum Cleaners. All of the vacuums will be HEPPA filtered to ensure what is vacuumed stays in the bag. They meet all the standards required for Green Cleaning. This covers both filtration and sound levels.

Floor Machines. The latest floor technology includes the new ORBOT floor machine. Instead of a circular spinning pad, it uses a high speed oscillating pad. It works much like a high speed sander that allows the operator to scrub or strip floors without the use of environmentally harmful stripping agents. It also eliminates the unsightly residue left on walls and skirting boards by the older circular machines. It also cuts down on water usage as there is no need to rinse away all the old stripper.

Microfiber

Color coded microfiber mopping and cleaning system will improve cleaning and save money.

1. it will reduce water consumption for cleaning by 90%
2. It removes over 97% of all surface bacteria without the need for chemicals
3. Color coded cloths reduce likelihood of cross contamination
4. Reduces dust
5. Reduces the use of harsh chemicals in building
6. Improves overall cleaning standards.

Training

Prior to job assignment every ICC employee receives the following training:

Hazardous Communication including MSDS, and blood borne pathogens.

Jobsite Safety which focuses on use of personal protective equipment, proper chemical and equipment use.

Basic cleaning techniques i.e. trash removal, restroom cleaning, vacuuming etc.

Advanced cleaning techniques is provided to floor care specialist, supervisors and managers.

In addition to this training we will conduct quarterly toolbox safety meetings with topics such as proper lifting techniques, wet floor sign usage etc.

We will also have training seminars sponsored by our suppliers. Topics for these seminars include carpet care, specialty floor care Infection control and basic cleaning.

We are co-sponsors with Brady Industries, and the State of Nevada Department of Epidemiology in infection control training. Last year we helped pass 150 Spanish speaking Janitors through the States Infection Control class.

Employee Appreciation

Employee recognition is very important to our organization. Employees who are treated with respect are more likely to be productive, loyal and happy with their jobs.

We want our employees to be a part of our organization. We encourage them to be involved and be a part of the decision making process.

Benefits and Rewards Program –Taking care of our employees is a top priority for us. The following are some example of how we take care of our people. -

Above Market Wage Rates – To attract a stable labor force requires labor rates in excess of the prevailing market wages.

-Paid Holidays for hourly Supervision

-Incentive Pay –For customer quality, budget and administrative goal achievement

-Attendance & Appearance Bonus – To promote continuous attendance and positive uninformed appearance.

-Holiday Gifts – Our hour paid supervision receive gift certificates from local stores

-On the spot recognition – For employees that have gone above and beyond the duty. These awards include gift cards, movie tickets and cash rewards.

Pricing

Somerset Academy Losee Campus - Janitorial

Janitorial Services: Without Consumables

\$0.0895 cents per sf

\$7,428.00 a month (10 months)

\$74,285.00 Annually

Janitorial Services: Including Consumables (based off of \$1.85 per student)

\$9,981.00 per month

Floor Care Maintenance: (all floors, full floor care 2 X Christmas, summer, Common Areas, full floor care 1 X Spring Break)

\$9,285.00 Annually

Extra Hourly Labor:

\$14.50 an hour

Work load:

ICC has bid this contract at a productivity rate of 3,000 square feet an hour. Each location has a working supervisor and project manager assigned to the location.

***Note: ICC will extend a 2% discount to all janitorial contracts if awarded all locations. ICC has included an onsite auto scrubber for this location in addition to all the standard equipment.**

Professional References

Andrea Bleu, Property Manager, Collier's International
3960 Howard Hughes Pkwy, Suite 150
Las Vegas, NV
Tel: 702-510-9727

Caroline Chavez, Property Manager, Ensemble Real Estate,
2020 Goldring Avenue, Suite 201
Las Vegas, NV 89106
Tel: 702-562-7595

BJ Blakeley, Director of Business Development, Lake Mead Christian Academy
540 E. Lake Mead Parkway
Henderson, NV 89015
Tel: 702-565-5831 Fax: 702-566-6206

Gary Daning, Facility Manager, Faith Lutheran Jr./ Sr. High School
2015 S. Hualapai Way
Las Vegas NV 89117
Tel: 702-804-4402 Fax: 702-804-4493

Service Specifications

Janitorial services will be delivered Monday through Friday to all occupied areas as outlined.

OFFICES I ADMINISTRATION

Daily

1. Empty all trash containers. Replace soiled basket liners as required.
2. Remove all trash to disposal areas.
3. Dust all tops of desks, furniture, window ledges, telephones, partitions, file cabinets and other horizontal surfaces. (Documents, equipment and other miscellaneous items will not be moved.)
4. Spot clean interior partition glass.
5. Wash both sides of glass doors.
6. Remove fingerprints from around doors and light switches.
7. Dust/Mop all hard surface floors. Damp mop to remove spillage.
8. Secure all office doors and turn off lights as indicated.
9. Report all irregularities to management.

Weekly

1. Dust all lower areas of chairs, file cabinets, desks, etc.
2. Dust tops of picture frames and high ledges.
3. General high dust partitions and other vertical surfaces.

OFFICES I ADMINISTRATION (CONTINUED)

Monthly

1. Spray buff all resilient tile and hard surface floors.
2. Power vacuum upholstered furniture.
3. Dust Venetian blinds.
4. Fire extinguishers will be damp wiped.

Quarterly

1. Edge vacuum all exposed baseboards with crevice tool as needed.

Tri Annually

1. Strip and wax all resilient tile floors as needed. Buff to shine.
2. Clean all baseboards and door jambs.
3. Dust with treated clothes, all wood wall surfaces.
4. Vacuum all ceiling air vents.
5. Deep scrub and buff to shine all concrete floors. (North Campus)
6. Shampoo all carpet area rugs.

RESTROOMS

Daily

1. Empty and clean waste receptacles.
2. Physically restock all paper towel, toilet tissue, feminine products, deodorizers and hand soap dispensers.
3. Dust all ledges, dispensers and partitions.

4. Clean top, bottom and side surfaces, inside and out of all stools and urinals using a disinfectant cleaner.
5. Clean both sides of stool seats using a disinfectant cleaner.
6. Clean and polish all bright work.
7. Clean sinks and countertops to remove soil, stain and soap films.
8. Clean mirrors.
9. Spot clean both sides of doors to restrooms.
10. Clean doorknobs/push plates using a disinfectant cleaner.
11. Report malfunctioning of equipment to supervisor.

Weekly

1. Wipe down all stall partitions & doors.
2. Clean stools and urinals with non-acid bowl cleaner as needed.

Monthly

1. Pour water into floor drain.
2. Machine scrub restroom floors.
3. High dust all walls and air diffusers.
4. Damp wipe and clean wall tile using a disinfectant cleaner.
5. Mop all floors using a disinfectant cleaner.

ENTRY AREA(S) AND LOBBY AND HALLWAYS

Daily

1. Empty all trash containers.
2. Clean, disinfect and polish drinking fountain.
3. Clean both sides of entrance doors and door windows up to 80" in height.
4. Maintain metal door and window frames.
5. Power vacuum carpets and carpeted walk-off mats.
6. Sweep and damp mop hard surface floors.
7. Dust all medium level and low-level ledges.

ENTRY AREA/S AND LOBBY AND HALLWAYS (CONTINUED)**Weekly**

1. Dust all top ledges and walls.
2. Buff / spray buff resilient tile floors; and maintain other hard surface floors.
3. Auto scrub all floors.
4. Scrub walls to remove all marks and smudges.

Quarterly

1. High dust all wall areas.

Tri Annually

1. Strip and wax resilient tile floors as needed.

2. Scrub all walls.

CLASSROOMS

Daily

1. All bare floor areas swept or dust mopped.
2. All classrooms entrance and exit doors cleaned.
3. All carpets vacuumed.
4. Spot clean all stains on carpet.
5. Fire hose and extinguisher cabinets cleaned inside and out.
6. All student desks dusted with a micro fiber cloth. Check underside for gum.
7. All sinks cleaned and wiped down with disinfectant. Run water in all sinks daily.
8. Clean/polish all glass doors, glass partitions and framing to a bright condition, free of dust and streaks.
9. Spot clean all vertical surfaces, bright work and fixtures to remove graffiti and soil, with special attention near switch-plates, waste receptacles, fire extinguishers, door handles and frames.
10. Empty and clean all waste receptacles. Remove all trash to designated trash area and Replace trash liners as appropriate.
11. Brush/vacuum all common area and classroom furniture as necessary
12. Run water down all sinks and floor drains
13. Return furniture to neat and orderly position. 14. Vacuum all area rugs.
14. Clean whiteboards on Friday's only.

Tri Annually

1. Extraction of all carpeted areas/ rugs
2. Strip and wax all floors.

MULTI- PURPOSE ROOM**Daily**

1. Dust mop all floors after each lunch.
2. Sweep and auto scrub all floors.
3. Wipe down all tables.
4. Wipe down all walls.
5. Spot clean all windows inside and out.

EMPLOYEE BREAKROOMS**Daily**

1. Empty trash containers. Replace soiled basket liners as required.
2. Remove trash to disposal area.
3. Clean tabletops with disinfectant cleaner.
4. Wipe down chair seats and arms.
5. Wet mop tile floor and or vacuum carpet.
6. Spot clean walls.

7. Wipe down fronts of vending machines, coffee makers, ice machine, and change dispenser.
8. Clean sink and countertop with disinfectant cleaner.
9. Spot clean front of cabinet doors and outside front of refrigerators and microwaves.
10. Dust any window ledges.

Weekly

1. Clean all windows inside and outside.

Monthly

1. Spray buff resilient tile floor.
2. Dust Venetian blinds

Tri Annually

1. Clean all baseboards and door jambs.
2. Vacuum ceiling air vents.
3. Strip and wax all resilient tile floors as needed. Buff to shine.

JANITOR CLOSETS

Daily - Maintain in an orderly and clean condition.

NOTE SPECIAL ATTENTION:

1. Tri Annually floor work is included in monthly pricing.
2. All periodic work tri annually included in monthly pricing.
3. All power washing of designated areas included in monthly pricing.
4. All detail work is scheduled around the schools calendar.
5. Summer- clean/ wipe down all walls.

The following performance standards shall be

used to evaluate Services:

DAMP MOPPING – Satisfactory when the floor is free of dirt, dust soil, streaks and standing water.

DUSTING – Satisfactory when surface is free of cobwebs, dirt, dust, lint and streaks.

DUST MOPPING- Satisfactory when the floor is free if cobwebs, debris, dust, hair and lint.

GLASS CLEANING- Satisfactory when the surface is without film smudges or streaks and has a uniformly bright appearance.

LIGHT FIXTURE CLEANING- Satisfactory when the fixture and lenses (covers) are free of dirt, dust, film, insects, lint and streaks.

POLICING- Satisfactory when all the random litter, such as candy wrappers, cigarette butts, papers and etc., has been removed.

POLISHING- Satisfactory when surface is without deposits, oily film or tarnish and displays a uniformly bright appearance.

RECONDITION/REFINISHING- Satisfactory when the surface and finish are bright, clear, glossy and skid resistant, free of scuff marks and soil and adjacent surfaces (i.e. baseboards, walls, furniture) are FREE of incidental residue.

SANITIZING- Satisfactory when surface is free of filth, odor or ineffective matter.

SCRUBBING- Satisfactory when surface is free of imbedded dirt, film, marks, stains and standing water.

SPOT CLEANING- Satisfactory when surface is free of all deposits, soil, stains and is substantially skid resistant.

SPRAY BUFFING- Satisfactory when surface finish is bright, clear and free of scuff marks and soil and is substantially skid resistant.

SWEEPING- Satisfactory when surface is free of all debris, dirt and grit, except imbedded dirt.

VACUUMING- Satisfactory when carpet, fabric or other surface is free of debris, dust, loose threads and non-film soil.

WET MOPPING- Satisfactory when floor is free of dirt, dust, film, soil streaks and standing water.

Contractor will utilize any forms, rating or reporting systems developed or deemed necessary by Manager.

Contractor will cooperate with Manager in adjusting work loads, job descriptions, scheduling, specifications, staffing, costing and any other management procedures directed by Manager.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/3/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LeBaron & Carroll, LLC 1350 E. Southern Ave. Mesa AZ 85204		CONTACT NAME: Patti Moore, CISR PHONE (A/C No. Ext): (480) 834-9315 FAX (A/C No.): (480) 844-9866 E-MAIL ADDRESS: pmcoore@landc.com															
INSURED ICC (NV), LLC P.O. Box 80913 Phoenix AZ 85060		<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Peerless Indemnity Insurance</td> <td>18333</td> </tr> <tr> <td>INSURER B: Colorado Casualty</td> <td>41785</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Peerless Indemnity Insurance	18333	INSURER B: Colorado Casualty	41785	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER F:																	

COVERAGES **CERTIFICATE NUMBER:** L3/14 Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDC/SUBR INSR / W/O	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		CBP5590840	1/14/2013	1/14/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADW INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GENL AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/>					
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	CBP5590840	1/14/2013	1/14/2014	COMBINED SINGLE LIMIT (EA accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Non-owned \$ 1,000,000
	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE					
A	DED. RETENTION \$		CD8838325	1/14/2013	1/14/2014	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/EMBER EXCLUDED? (Mandatory in NE) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	WC5590836	1/14/2013	1/14/2014	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Proof of Insurance

CERTIFICATE HOLDER Proof of Insurance	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE P Moore, CISR/PATTI <i>Patti J Moore</i>

ACORD 25 (2010/05)
 IN5025 (201005).01

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SERVICE AGREEMENT- Sample

Between

Integrity Commercial Cleaning, Nevada ("ICC") having an office at 4290 Cameron, Suite 4 Las Vegas, Nevada 89103 and _____.

Client address: _____

Service Location: _____

In consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by each of the parties to the other, the parties hereto agree as follows:

1. SERVICES

ICC agrees to furnish to the Customer all labor required to perform the janitorial services for the monthly price of:

Night Service:

2. TERM

This Agreement shall be in effect for a term of (1) year beginning July 1st, 2015 and thereafter automatically be renewed for consecutive one year periods, unless either party gives a Thirty (30) day written notice to the other party of their desire to cancel.

3. SERVICE FEE

Services not covered by the Basic Fee as itemized above shall be performed upon request of the Customer and shall be separately invoiced by ICC.

4. PAYMENTS

Payment is due on the 5th day of the following month services rendered. A late charge of 1.5% per month will be imposed on all balances outstanding more than 90 days. Invoice will reflect the previous month billing for consumable order and the basic fee for the following month cleaning services.

Where state law mandates a lower charge, the late charge shall be at the rate legally permitted. In the event that any balance remains outstanding for more than 90 days, the Customer hereby acknowledges ICC right to terminate this Agreement upon 10 days written notice to Customer.

Customer agrees to pay to ICC all costs, including attorney's fees incurred by ICC in collecting any overdue balances. Failure of ICC at any time to exercise its rights hereunder shall not be construed as a waiver of such rights or as a bar to the later exercise thereof.

5. SERVICE ISSUES

If Customer takes exception to any services performed or claims that ICC has failed to perform any Services, such exception or claim must be submitted to ICC in writing within five (5) business days of the Services in question shall be deemed accepted by the Customer.

6. IDEMNIFICATION

ICC agrees to indemnify and hold harmless the Customer from and against all liabilities, costs, expenses resulting from claims and lawsuits directly attributed to the negligent performance of ICC under this Agreement.

7. INSURANCE

ICC will, at its expense, maintain combined single limit liability insurance with limits of \$1,000,000 for bodily injury and property damage. ICC shall also maintain statutory worker's compensation insurance and employer's liability insurance in the amount of \$100,000 each occurrence, and, if requested shall deposit with the Customer a Certificate of Insurance evidencing such coverage.

8. TAXES

ICC shall be responsible for all payroll taxes and payments required under employment insurance laws with respect to employees of ICC performing under this Agreement.

9. NON-SOLICITATION

The Customer agrees that it will not, while this Agreement is in effect and for at least one year after the termination of ICC Services hereunder, directly or in indirectly employ, hire or engage any person who shall have been a non-union employee, agent or representative of ICC in any capacity in any respect of the Services.

10. SUPPLIES AND EQUIPMENT

The Customer shall provide adequate storage space for ICC supplies and equipment and shall permit ICC, upon the expiration or termination of this Agreement, to remove its equipment and supplies from the premises within a reasonable time after such expiration or termination.

11. FAIR LABOR STANDARDS

The Customer agrees that any changes in the Fair Labor Standards Act affecting minimum wage or hours or increases in other operating cost incurred by Contractor shall require a change in compensation. Contractor shall be permitted to observe the following

holidays; New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. Customer acknowledges that Contractor compensation is based on Contractor not working these days.

12. EXCUSED PERFORMANCE

If ICC shall be prevented or hindered from the performance of Services by reason beyond its control including, without limitation, fire, floods, riots, strikes, or acts of God, then ICC shall be excused from the performance of such Services and Customer from the obligation of payment, therefore, to the extent and for the period that such performance is prevented or hindered by such condition or event.

13. NOTICES

Any notice, which either party is required or may desire to give to the other under this Agreement, shall be in writing.

Notices mailed as aforesaid, shall be deemed to have been given or serviced for all purposes under this Agreement on the third business day following the date on which they are mailed, return-receipt requested via the United States mail.

14. AMENDMENTS

All understanding and agreements hereto or simultaneously had between the parties are merged into this Agreement and are contained herein, and this Agreement fully and completely expresses the agreement between the parties with respect to the subject matter hereof.

This Agreement including janitorial specifications and pricing summary hereto may not be changed or modified orally.

15. BINDING EFFECT

All provisions of this Agreement shall be binding upon, inure to the benefit of, and be enforceable by and against the respective legal successors and assigns of ICC or Customer.

16. GOVERNING LAW:DISPUTE RESOLUTION

This Agreement shall be construed pursuant to the laws of the State of Nevada and the parties hereby agree that any disputes arising hereunder shall be submitted to arbitration under the rules of the American Arbitration Association as then in effect and that the award of the arbitrators shall be enforceable in any court of competent jurisdiction.

IN WITNESS WHEREOF, the parties have executed this Agreement this _____ day of _____ 2015.

Integrity Commercial Cleaning _____

BY: _____
Patrick Bristow

BY: _____

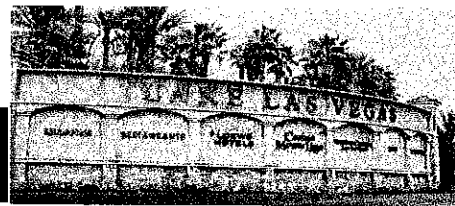
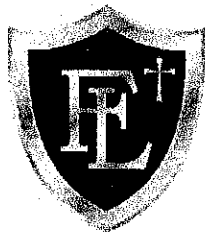
TITLE: Managing Member

TITLE:

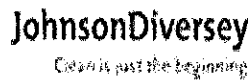
DATE: _____

DATE: _____

ICC's Business Partners



ICC's Supply Partners



Somerset Academy
NLV Campus
Janitorial

May 12th, 2015

Presented by
Integrity Commercial Cleaning

May 12th, 2015

Jacob Smoot
Academica Nevada
(o) 702-431-6260
(c) 801-350-1625

Jacob,

On behalf of Integrity Commercial Cleaning we are pleased to provide a Janitorial Services Proposal for Somerset Academy NLV Campus. If you have any questions please feel free to give me a call at any time.

Regards,

A handwritten signature in black ink that reads "Amber Claunch". The signature is written in a cursive, flowing style.

Amber Claunch
Director of Business Development
4290 Cameron Street, Ste. #4
Las Vegas, NV 89103
702.460.2614
Aclaunch@iccphx.com

Executive Summary

Who is ICC, NV LLC?

After spending several years with larger Facility Service companies, we decided to form a company that paid more attention to service excellence and less emphasis on squeezing the last dollar of profit out of every contract. Along the way we gathered a team of likeminded team members. People that share our passion for quality service and customer commitment. We advocate the ideal of the old Chinese saying "Never perfect, but every day better."

For the past 7 years ICC has been offering efficient and flexible services solutions based on our individual customers wishes and needs. We are constantly looking and developing new methods, tools and materials that help improve our performance standards and the working conditions of our employees. Included in the above standard is our ongoing commitment to minimize any negative effects on the environment.

As Division Manager for a large Facility Management Company I managed 2,200 union employees. Services included light maintenance and common area cleaning for one of Sol Kerzner's 5 star hotels, Aircraft cleaning for 13 international carriers, Landscape services, Security, engineering and janitorial services. In Las Vegas I have provided services for Crescent real estate, Howard Hughes in Summerlin, the Marnell group, NV Energy, South West Gas, The Las Vegas Grand, EJM and CSN, and Thomas and Mac.

ICC and its customers benefit from more than 75 years of combined Management industry experience. Our team has been servicing many of the City's major corporate facilities for the past 10 years. At ICC we combine the benefits and resources of a regional service company with the service and commitment of a locally owned and operated business.

Executive Summary- Cont'd

What are the benefits of contracting with ICC?

- Locally owned and operated by industry experienced executives – Requests are handled by experienced principles of the organization eliminating the need to go through various management levels for problem resolution.
- Seasoned well trained supervision and front line employees – All of our employees are interviewed, trained and strategically placed by the organization ownership.
- Competitive pricing with no hidden overhead costs – Full disclosure of job costs.
- Utilization of the most innovative cleaning products and equipment – Through our suppliers and a variety of industry trade organizations, we are kept up to date on the best, most efficient supplies and equipment.
- Experienced in all Hard floor restoration and refinishing

Customer Service/Quality Assurance

CleanTelligent

ICC is pleased to announce the addition of CleanTelligent software to our arsenal for managing and tracking the performance of the service we provide to our facilities.

This is a web based program that will allow Century's management to monitor, in real time, the management of the cleaning service for the property we service for your company.

This new tool will be in addition to our already successful management methodologies.

Below is a sample list of items you can initiate within the software to help you monitor activities by our cleaning staff and management teams;

- Inspection reports that can be set by floor, suite and/or common areas.
- Track inspections and trends
- View task calendars for scheduled periodic work
- Electronic reminders for upcoming periodic tasks and completion
- Electronic tracking of all service requests or work orders
- Completion confirmation that logs ICC'S response time

Customer Service

Customer Service is key to the success of our company. Our philosophy is to take care of our customers and offer solutions rather than excuses. We will take the “proactive” approach rather than reactive. The following are some of our practices to ensure complete customer satisfaction.

Single Point of Contact

A single ICC Management contact will be assigned to the Century Executive Suites contract. This will ensure your requests are addressed in a timely manner by a decision maker.

Communication Log Book

These logs are provided at the customer’s request and are useful for written communication. Our preference is to always have verbal or electronic communication directly to the principals of our company. Again, this guarantees your request or concern is handled appropriately.

Nightly Checklist

These reports are used nightly to provide information about our activities, any unusual occurrences and for reporting any maintenance items to the Management Team. A copy of this report is provided nightly to Property Management.

Task Calendars

These calendars are used as a schedule for the periodic work as outlined in the cleaning specifications, i.e. floor waxing, carpet cleaning, etc., and to communicate completion of these tasks.

Quality Assurance

Our energies are focused on helping to solve your problems, and contributing in any way we can to your individual success. We are committed **not to** view you our customer as our obstacle, as someone who is to be outmaneuvered or avoided at every opportunity; or as someone whose demands are unreasonable and who does not understand **our** problems.

Our entire operation is designed to be non-intrusive and produce cleaning standards that compliment and support the image of Century Executive suites, your partners, tenants and their guests.

Building Inspections

ICC Management will perform unannounced inspection during and after normal business hours and log our findings in CleanTelligence. These reports are available to you on the web. This enables you to compare our inspections to your own regular inspections and assists us with identifying and correcting any service deficiencies.

Monthly Performance Meetings

These meetings (at customer's discretion) are held onsite with building management to evaluate service levels and to keep communication lines open between ICC and Management. At these meetings we can look at the actual reports and evaluate the data over time to track improvements, trends, or areas of concern. We can also monitor the numbers of service requests by type and ICC's response time. This enables your management and ICC to identify targets to improve service deficiencies and response times.

Operations

IN THIS SECTION WE WILL COVER THE DETAILS ON HOW CLEANTELLIGENCE IS USED TO MANAGE THE DAILY CLEANING OPERATIONS AT YOUR PROPERTIES. Our operations are based on the specifications included in the RFP documents.

Periodic Calendar

There is an electronic reminder that lists all the periodic tasks scheduled each week. This allows us to assign the specialty crews where needed and informs the building supervisor to assign the staff to those tasks. Once the tasks are complete they are entered into the system. This allows our Quality control inspections to include those tasks to evaluate their completion and standard. It allows you as the property manager to look back in the system to see completed tasks and to look forward to see when other tasks are scheduled

Service Requests

When you have a service request, either because of an emergency or service deficiency you would e mail the CleanTelligent site with the service order. It then logs and time stamps the request and forwards your e mail to ICC's service desk and the manager assigned to your account. Our service desk will confirm receipt of your request. Once the task is completed ICC will log the completion in the system and you will receive an e mail confirming completion. At our meetings we will be able to evaluate the number and type of requests and our response times. This is a valuable tool for identifying problem areas, tracking improvements and implementing changes to rectify shortfalls in service.

Quality Control

These reports allow us the correct deficiencies in a timely way. We can then monitor the work to either adjust time spent on the task, equipment used, added training, or cleaning

method to rectify the shortfall. The history of the inspections are accumulated over time and through bar charts and graphs will track performance levels in the tracked areas and allow us to adjust resources to improve overall performance. It also directs us in our training programs to include topics that may have been missed.

Operations

Equipment

All of the equipment assigned to your buildings will be new

Vacuum Cleaners. All of the vacuums will be HEPPA filtered to ensure what is vacuumed stays in the bag. They meet all the standards required for Green Cleaning. This covers both filtration and sound levels.

Floor Machines. The latest floor technology includes the new ORBOT floor machine. Instead of a circular spinning pad, it uses a high speed oscillating pad. It works much like a high speed sander that allows the operator to scrub or strip floors without the use of environmentally harmful stripping agents. It also eliminates the unsightly residue left on walls and skirting boards by the older circular machines. It also cuts down on water usage as there is no need to rinse away all the old stripper.

Microfiber

Color coded microfiber mopping and cleaning system will improve cleaning and save money.

1. it will reduce water consumption for cleaning by 90%
2. It removes over 97% of all surface bacteria without the need for chemicals
3. Color coded cloths reduce likelihood of cross contamination
4. Reduces dust
5. Reduces the use of harsh chemicals in building
6. Improves overall cleaning standards.

Training

Prior to job assignment every ICC employee receives the following training:

Hazardous Communication including MSDS, and blood borne pathogens.

Jobsite Safety which focuses on use of personal protective equipment, proper chemical and equipment use.

Basic cleaning techniques i.e. trash removal, restroom cleaning, vacuuming etc.

Advanced cleaning techniques is provided to floor care specialist, supervisors and managers.

In addition to this training we will conduct quarterly toolbox safety meetings with topics such as proper lifting techniques, wet floor sign usage etc.

We will also have training seminars sponsored by our suppliers. Topics for these seminars include carpet care, specialty floor care Infection control and basic cleaning.

We are co-sponsors with Brady Industries, and the State of Nevada Department of Epidemiology in infection control training. Last year we helped pass 150 Spanish speaking Janitors through the States Infection Control class.

Employee Appreciation

Employee recognition is very important to our organization. Employees who are treated with respect are more likely to be productive, loyal and happy with their jobs.

We want our employees to be a part of our organization. We encourage them to be involved and be a part of the decision making process.

Benefits and Rewards Program –Taking care of our employees is a top priority for us. The following are some example of how we take care of our people. -

Above Market Wage Rates – To attract a stable labor force requires labor rates in excess of the prevailing market wages.

-Paid Holidays for hourly Supervision

-Incentive Pay –For customer quality, budget and administrative goal achievement

-Attendance & Appearance Bonus – To promote continuous attendance and positive uninformed appearance.

-Holiday Gifts – Our hour paid supervision receive gift certificates from local stores

-On the spot recognition – For employees that have gone above and beyond the duty. These awards include gift cards, movie tickets and cash rewards.

Pricing

Somerset Academy NLV Campus - Janitorial

Janitorial Services: Without Consumables

\$0.0895 cents per sf

\$5,597.00 a month (10 months)

\$55,973.00 Annually

Janitorial Services: Including Consumables (based off of \$1.85 per student)

\$7,817.00 per month

Floor Care Maintenance: (all floors, full floor care 2 X Christmas, summer, Common Areas, full floor care 1 X Spring Break)

\$6,996.00 Annually

Extra Hourly Labor:

\$14.50 an hour

Work load:

ICC has bid this contract at a productivity rate of 3,000 square feet an hour. Each location has a working supervisor and project manager assigned to the location.

***Note: ICC will extend a 2% discount to all janitorial contracts if awarded all locations. ICC has included an onsite auto scrubber for this location in addition to all the standard equipment.**

Professional References

Andrea Bleu, Property Manager, Collier's International
3960 Howard Hughes Pkwy, Suite 150
Las Vegas, NV
Tel: 702-510-9727

Caroline Chavez, Property Manager, Ensemble Real Estate,
2020 Goldring Avenue, Suite 201
Las Vegas, NV 89106
Tel: 702-562-7595

BJ Blakeley, Director of Business Development, Lake Mead Christian Academy
540 E. Lake Mead Parkway
Henderson, NV 89015
Tel: 702-565-5831 Fax: 702-566-6206

Gary Daning, Facility Manager, Faith Lutheran Jr./ Sr. High School
2015 S. Hualapai Way
Las Vegas NV 89117
Tel: 702-804-4402 Fax: 702-804-4493

Service Specifications

Janitorial services will be delivered Monday through Friday to all occupied areas as outlined.

OFFICES | ADMINISTRATION

Daily

1. Empty all trash containers. Replace soiled basket liners as required.
2. Remove all trash to disposal areas.
3. Dust all tops of desks, furniture, window ledges, telephones, partitions, file cabinets and other horizontal surfaces. (Documents, equipment and other miscellaneous items will not be moved.)
4. Spot clean interior partition glass.
5. Wash both sides of glass doors.
6. Remove fingerprints from around doors and light switches.
7. Dust/Mop all hard surface floors. Damp mop to remove spillage.
8. Secure all office doors and turn off lights as indicated.
9. Report all irregularities to management.

Weekly

1. Dust all lower areas of chairs, file cabinets, desks, etc.
2. Dust tops of picture frames and high ledges.
3. General high dust partitions and other vertical surfaces.

OFFICES | ADMINISTRATION (CONTINUED)

Monthly

1. Spray buff all resilient tile and hard surface floors.
2. Power vacuum upholstered furniture.
3. Dust Venetian blinds.
4. Fire extinguishers will be damp wiped.

Quarterly

1. Edge vacuum all exposed baseboards with crevice tool as needed.

Tri Annually

1. Strip and wax all resilient tile floors as needed. Buff to shine.
2. Clean all baseboards and door jambs.
3. Dust with treated clothes, all wood wall surfaces.
4. Vacuum all ceiling air vents.
5. Deep scrub and buff to shine all concrete floors. (North Campus)
6. Shampoo all carpet area rugs.

RESTROOMS

Daily

1. Empty and clean waste receptacles.
2. Physically restock all paper towel, toilet tissue, feminine products, deodorizers and hand soap dispensers.
3. Dust all ledges, dispensers and partitions.

4. Clean top, bottom and side surfaces, inside and out of all stools and urinals using a disinfectant cleaner.
5. Clean both sides of stool seats using a disinfectant cleaner.
6. Clean and polish all bright work.
7. Clean sinks and countertops to remove soil, stain and soap films.
8. Clean mirrors.
9. Spot clean both sides of doors to restrooms.
10. Clean doorknobs/push plates using a disinfectant cleaner.
11. Report malfunctioning of equipment to supervisor.

Weekly

1. Wipe down all stall partitions & doors.
2. Clean stools and urinals with non-acid bowl cleaner as needed.

Monthly

1. Pour water into floor drain.
2. Machine scrub restroom floors.
3. High dust all walls and air diffusers.
4. Damp wipe and clean wall tile using a disinfectant cleaner.
5. Mop all floors using a disinfectant cleaner.

ENTRY AREA(S) AND LOBBY AND HALLWAYS

Daily

1. Empty all trash containers.
2. Clean, disinfect and polish drinking fountain.
3. Clean both sides of entrance doors and door windows up to 80" in height.
4. Maintain metal door and window frames.
5. Power vacuum carpets and carpeted walk-off mats.
6. Sweep and damp mop hard surface floors.
7. Dust all medium level and low-level ledges.

ENTRY AREA/S AND LOBBY AND HALLWAYS (CONTINUED)**Weekly**

1. Dust all top ledges and walls.
2. Buff I spray buff resilient tile floors; and maintain other hard surface floors.
3. Auto scrub all floors.
4. Scrub walls to remove all marks and smudges.

Quarterly

1. High dust all wall areas.

Tri Annually

1. Strip and wax resilient tile floors as needed.

2. Scrub all walls.

CLASSROOMS

Daily

1. All bare floor areas swept or dust mopped.
2. All classrooms entrance and exit doors cleaned.
3. All carpets vacuumed.
4. Spot clean all stains on carpet.
5. Fire hose and extinguisher cabinets cleaned inside and out.
6. All student desks dusted with a micro fiber cloth. Check underside for gum.
7. All sinks cleaned and wiped down with disinfectant. Run water in all sinks daily.
8. Clean/polish all glass doors, glass partitions and framing to a bright condition, free of dust and streaks.
9. Spot clean all vertical surfaces, bright work and fixtures to remove graffiti and soil, with special attention near switch-plates, waste receptacles, fire extinguishers, door handles and frames.
10. Empty and clean all waste receptacles. Remove all trash to designated trash area and Replace trash liners as appropriate.
11. Brush/vacuum all common area and classroom furniture as necessary
12. Run water down all sinks and floor drains
13. Return furniture to neat and orderly position. 14. Vacuum all area rugs.
14. Clean whiteboards on Friday's only.

Tri Annually

1. Extraction of all carpeted areas/ rugs
2. Strip and wax all floors.

MULTI- PURPOSE ROOM**Daily**

1. Dust mop all floors after each lunch.
2. Sweep and auto scrub all floors.
3. Wipe down all tables.
4. Wipe down all walls.
5. Spot clean all windows inside and out.

EMPLOYEE BREAKROOMS**Daily**

1. Empty trash containers. Replace soiled basket liners as required.
2. Remove trash to disposal area.
3. Clean tabletops with disinfectant cleaner.
4. Wipe down chair seats and arms.
5. Wet mop tile floor and or vacuum carpet.
6. Spot clean walls.

7. Wipe down fronts of vending machines, coffee makers, ice machine, and change dispenser.
8. Clean sink and countertop with disinfectant cleaner.
9. Spot clean front of cabinet doors and outside front of refrigerators and microwaves.
10. Dust any window ledges.

Weekly

1. Clean all windows inside and outside.

Monthly

1. Spray buff resilient tile floor.
2. Dust Venetian blinds

Tri Annually

1. Clean all baseboards and door jambs.
2. Vacuum ceiling air vents.
3. Strip and wax all resilient tile floors as needed. Buff to shine.

JANITOR CLOSETS

Daily - Maintain in an orderly and clean condition.

NOTE SPECIAL ATTENTION:

1. Tri Annually floor work is included in monthly pricing.
2. All periodic work tri annually included in monthly pricing.
3. All power washing of designated areas included in monthly pricing.
4. All detail work is scheduled around the schools calendar.
5. Summer- clean/ wipe down all walls.

The following performance standards shall be

used to evaluate Services:

DAMP MOPPING – Satisfactory when the floor is free of dirt, dust soil, streaks and standing water.

DUSTING – Satisfactory when surface is free of cobwebs, dirt, dust, lint and streaks.

DUST MOPPING- Satisfactory when the floor is free if cobwebs, debris, dust, hair and lint.

GLASS CLEANING- Satisfactory when the surface is without film smudges or streaks and has a uniformly bright appearance.

LIGHT FIXTURE CLEANING- Satisfactory when the fixture and lenses (covers) are free of dirt, dust, film, insects, lint and streaks.

POLICING- Satisfactory when all the random litter, such as candy wrappers, cigarette butts, papers and etc., has been removed.

POLISHING- Satisfactory when surface is without deposits, oily film or tarnish and displays a uniformly bright appearance.

RECONDITION/REFINISHING- Satisfactory when the surface and finish are bright, clear, glossy and skid resistant, free of scuff marks and soil and adjacent surfaces (i.e. baseboards, walls, furniture) are FREE of incidental residue.

SANITIZING- Satisfactory when surface is free of filth, odor or ineffective matter.

SCRUBBING- Satisfactory when surface is free of imbedded dirt, film, marks, stains and standing water.

SPOT CLEANING- Satisfactory when surface is free of all deposits, soil, stains and is substantially skid resistant.

SPRAY BUFFING- Satisfactory when surface finish is bright, clear and free of scuff marks and soil and is substantially skid resistant.

SWEEPING- Satisfactory when surface is free of all debris, dirt and grit, except imbedded dirt.

VACUUMING- Satisfactory when carpet, fabric or other surface is free of debris, dust, loose threads and non-film soil.

WET MOPPING- Satisfactory when floor is free of dirt, dust, film, soil streaks and standing water.

Contractor will utilize any forms, rating or reporting systems developed or deemed necessary by Manager.

Contractor will cooperate with Manager in adjusting work loads, job descriptions, scheduling, specifications, staffing, costing and any other management procedures directed by Manager.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/3/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LeBaron & Carroll, LLC 1350 E. Southern Ave. Mesa AZ 85204		CONTACT NAME: Patti Moore, CISR PHONE (A/C No. Ext): (480) 834-9315 FAX (A/C No.): (480) 844-8868 E-MAIL ADDRESS: pmoore@landc.com	
INSURED ICC (NV), LLC P.O. Box 80913 Phoenix AZ 85060		INSURER(S) AFFORDING COVERAGE INSURER A: Peerless Indemnity Insurance NAIC # 18333 INSURER B: Colorado Casualty 41785 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: 13/14 Master REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY					EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		CBP5590840	1/14/2013	1/14/2014	MED EXP (Any one person) \$ 5,000
						PERSONAL & ADW INJURY \$ 1,000,000
	GENL AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 2,000,000
	POLICY <input type="checkbox"/> PRO-ECT <input checked="" type="checkbox"/> LOC					PRODUCTS - COMPROP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO ALL OWNED AUTOS					BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		CBP5590840	1/14/2013	1/14/2014	BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						Non-owned \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR					EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$ 2,000,000
	DED RETENTION \$		CU8838325	1/14/2013	1/14/2014	\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory in NE)	Y/N				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	WC5590835	1/14/2013	1/14/2014	E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Proof of Insurance

CERTIFICATE HOLDER Proof of Insurance	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE P Moore, CISR/PATTI <i>Patti J Moore</i>

ACORD 25 (2010/05)
 INS025 (201005)01

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SERVICE AGREEMENT- Sample

Between

Integrity Commercial Cleaning, Nevada ("ICC") having an office at 4290 Cameron, Suite 4 Las Vegas, Nevada 89103 and _____.

Client address: _____

Service Location: _____

In consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by each of the parties to the other, the parties hereto agree as follows:

1. SERVICES

ICC agrees to furnish to the Customer all labor required to perform the janitorial services for the monthly price of:

Night Service:

2. TERM

This Agreement shall be in effect for a term of (1) year beginning July 1st, 2015 and thereafter automatically be renewed for consecutive one year periods, unless either party gives a Thirty (30) day written notice to the other party of their desire to cancel.

3. SERVICE FEE

Services not covered by the Basic Fee as itemized above shall be performed upon request of the Customer and shall be separately invoiced by ICC.

4. PAYMENTS

Payment is due on the 5th day of the following month services rendered. A late charge of 1.5% per month will be imposed on all balances outstanding more than 90 days. Invoice will reflect the previous month billing for consumable order and the basic fee for the following month cleaning services.

Where state law mandates a lower charge, the late charge shall be at the rate legally permitted. In the event that any balance remains outstanding for more than 90 days, the Customer hereby acknowledges ICC right to terminate this Agreement upon 10 days written notice to Customer.

Customer agrees to pay to ICC all costs, including attorney's fees incurred by ICC in collecting any overdue balances. Failure of ICC at any time to exercise its rights hereunder shall not be construed as a waiver of such rights or as a bar to the later exercise thereof.

5. SERVICE ISSUES

If Customer takes exception to any services performed or claims that ICC has failed to perform any Services, such exception or claim must be submitted to ICC in writing within five (5) business days of the Services in question shall be deemed accepted by the Customer.

6. IDEMNIFICATION

ICC agrees to indemnify and hold harmless the Customer from and against all liabilities, costs, expenses resulting from claims and lawsuits directly attributed to the negligent performance of ICC under this Agreement.

7. INSURANCE

ICC will, at its expense, maintain combined single limit liability insurance with limits of \$1,000,000 for bodily injury and property damage. ICC shall also maintain statutory worker's compensation insurance and employer's liability insurance in the amount of \$100,000 each occurrence, and, if requested shall deposit with the Customer a Certificate of Insurance evidencing such coverage.

8. TAXES

ICC shall be responsible for all payroll taxes and payments required under employment insurance laws with respect to employees of ICC performing under this Agreement.

9. NON-SOLICITATION

The Customer agrees that it will not, while this Agreement is in effect and for at least one year after the termination of ICC Services hereunder, directly or in indirectly employ, hire or engage any person who shall have been a non-union employee, agent or representative of ICC in any capacity in any respect of the Services.

10. SUPPLIES AND EQUIPMENT

The Customer shall provide adequate storage space for ICC supplies and equipment and shall permit ICC, upon the expiration or termination of this Agreement, to remove its equipment and supplies from the premises within a reasonable time after such expiration or termination.

11. FAIR LABOR STANDARDS

The Customer agrees that any changes in the Fair Labor Standards Act affecting minimum wage or hours or increases in other operating cost incurred by Contractor shall require a change in compensation. Contractor shall be permitted to observe the following

holidays; New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. Customer acknowledges that Contractor compensation is based on Contractor not working these days.

12. EXCUSED PERFORMANCE

If ICC shall be prevented or hindered from the performance of Services by reason beyond its control including, without limitation, fire, floods, riots, strikes, or acts of God, then ICC shall be excused from the performance of such Services and Customer from the obligation of payment, therefore, to the extent and for the period that such performance is prevented or hindered by such condition or event.

13. NOTICES

Any notice, which either party is required or may desire to give to the other under this Agreement, shall be in writing.

Notices mailed as aforesaid, shall be deemed to have been given or serviced for all purposes under this Agreement on the third business day following the date on which they are mailed, return-receipt requested via the United States mail.

14. AMENDMENTS

All understanding and agreements hereto or simultaneously had between the parties are merged into this Agreement and are contained herein, and this Agreement fully and completely expresses the agreement between the parties with respect to the subject matter hereof.

This Agreement including janitorial specifications and pricing summary hereto may not be changed or modified orally.

15. BINDING EFFECT

All provisions of this Agreement shall be binding upon, inure to the benefit of, and be enforceable by and against the respective legal successors and assigns of ICC or Customer.

16. GOVERNING LAW:DISPUTE RESOLUTION

This Agreement shall be construed pursuant to the laws of the State of Nevada and the parties hereby agree that any disputes arising hereunder shall be submitted to arbitration under the rules of the American Arbitration Association as then in effect and that the award of the arbitrators shall be enforceable in any court of competent jurisdiction.

IN WITNESS WHEREOF, the parties have executed this Agreement this _____ day of _____ 2015.

Integrity Commercial Cleaning _____

BY: _____
Patrick Bristow

BY: _____

TITLE: Managing Member

TITLE:

DATE: _____

DATE: _____

ICC's Business Partners



ENSEMBLE
REAL ESTATE SOLUTIONS



ICC's Supply Partners



**Somerset Academy
Sky Pointe Campus
Janitorial**

May 12th, 2015

Presented by
Integrity Commercial Cleaning

May 12th, 2015

Jacob Smoot
Academica Nevada
(o) 702-431-6260
(c) 801-350-1625

Jacob,

On behalf of Integrity Commercial Cleaning we are pleased to provide a Janitorial Services Proposal for Somerset Academy Sky Pointe Campus. If you have any questions please feel free to give me a call at any time.

Regards,

A handwritten signature in black ink that reads "Amber Claunch". The signature is written in a cursive style with a large, stylized initial 'A'.

Amber Claunch
Director of Business Development
4290 Cameron Street, Ste. #4
Las Vegas, NV 89103
702.460.2614
Aclaunch@iccphx.com

Executive Summary

Who is ICC, NV LLC?

After spending several years with larger Facility Service companies, we decided to form a company that paid more attention to service excellence and less emphasis on squeezing the last dollar of profit out of every contract. Along the way we gathered a team of likeminded team members. People that share our passion for quality service and customer commitment. We advocate the ideal of the old Chinese saying "Never perfect, but every day better."

For the past 7 years ICC has been offering efficient and flexible services solutions based on our individual customers wishes and needs. We are constantly looking and developing new methods, tools and materials that help improve our performance standards and the working conditions of our employees. Included in the above standard is our ongoing commitment to minimize any negative effects on the environment.

As Division Manager for a large Facility Management Company I managed 2,200 union employees. Services included light maintenance and common area cleaning for one of Sol Kerzner's 5 star hotels, Aircraft cleaning for 13 international carriers, Landscape services, Security, engineering and janitorial services. In Las Vegas I have provided services for Crescent real estate, Howard Hughes in Summerlin, the Marnell group, NV Energy, South West Gas, The Las Vegas Grand, EJM and CSN, and Thomas and Mac.

ICC and its customers benefit from more than 75 years of combined Management industry experience. Our team has been servicing many of the City's major corporate facilities for the past 10 years. At ICC we combine the benefits and resources of a regional service company with the service and commitment of a locally owned and operated business.

Executive Summary- Cont'd

What are the benefits of contracting with ICC?

- Locally owned and operated by industry experienced executives – Requests are handled by experienced principles of the organization eliminating the need to go through various management levels for problem resolution.
- Seasoned well trained supervision and front line employees – All of our employees are interviewed, trained and strategically placed by the organization ownership.
- Competitive pricing with no hidden overhead costs – Full disclosure of job costs.
- Utilization of the most innovative cleaning products and equipment – Through our suppliers and a variety of industry trade organizations, we are kept up to date on the best, most efficient supplies and equipment.
- Experienced in all Hard floor restoration and refinishing.

Customer Service/Quality Assurance

CleanTelligent

ICC is pleased to announce the addition of CleanTelligent software to our arsenal for managing and tracking the performance of the service we provide to our facilities.

This is a web based program that will allow Century's management to monitor, in real time, the management of the cleaning service for the property we service for your company.

This new tool will be in addition to our already successful management methodologies.

Below is a sample list of items you can initiate within the software to help you monitor activities by our cleaning staff and management teams;

- Inspection reports that can be set by floor, suite and/or common areas.
- Track inspections and trends
- View task calendars for scheduled periodic work
- Electronic reminders for upcoming periodic tasks and completion
- Electronic tracking of all service requests or work orders
- Completion confirmation that logs ICC' S response time

Customer Service

Customer Service is key to the success of our company. Our philosophy is to take care of our customers and offer solutions rather than excuses. We will take the “proactive” approach rather than reactive. The following are some of our practices to ensure complete customer satisfaction.

Single Point of Contact

A single ICC Management contact will be assigned to the Century Executive Suites contract. This will ensure your requests are addressed in a timely manner by a decision maker.

Communication Log Book

These logs are provided at the customer’s request and are useful for written communication. Our preference is to always have verbal or electronic communication directly to the principals of our company. Again, this guarantees your request or concern is handled appropriately.

Nightly Checklist

These reports are used nightly to provide information about our activities, any unusual occurrences and for reporting any maintenance items to the Management Team. A copy of this report is provided nightly to Property Management.

Task Calendars

These calendars are used as a schedule for the periodic work as outlined in the cleaning specifications, i.e. floor waxing, carpet cleaning, etc., and to communicate completion of these tasks.

Quality Assurance

Our energies are focused on helping to solve your problems, and contributing in any way we can to your individual success. We are committed **not to** view you our customer as our obstacle, as someone who is to be outmaneuvered or avoided at every opportunity; or as someone whose demands are unreasonable and who does not understand **our** problems.

Our entire operation is designed to be non-intrusive and produce cleaning standards that compliment and support the image of Century Executive suites, your partners, tenants and their guests.

Building Inspections

ICC Management will perform unannounced inspection during and after normal business hours and log our findings in CleanTelligence. These reports are available to you on the web. This enables you to compare our inspections to your own regular inspections and assists us with identifying and correcting any service deficiencies.

Monthly Performance Meetings

These meetings (at customer's discretion) are held onsite with building management to evaluate service levels and to keep communication lines open between ICC and Management. At these meetings we can look at the actual reports and evaluate the data over time to track improvements, trends, or areas of concern. We can also monitor the numbers of service requests by type and ICC's response time. This enables your management and ICC to identify targets to improve service deficiencies and response times.

Operations

IN THIS SECTION WE WILL COVER THE DETAILS ON HOW CLEANTELLIGENCE IS USED TO MANAGE THE DAILY CLEANING OPERATIONS AT YOUR PROPERTIES. Our operations are based on the specifications included in the RFP documents.

Periodic Calendar

There is an electronic reminder that lists all the periodic tasks scheduled each week. This allows us to assign the specialty crews where needed and informs the building supervisor to assign the staff to those tasks. Once the tasks are complete they are entered into the system. This allows our Quality control inspections to include those tasks to evaluate their completion and standard. It allows you as the property manager to look back in the system to see completed tasks and to look forward to see when other tasks are scheduled

Service Requests

When you have a service request, either because of an emergency or service deficiency you would e mail the CleanTelligent site with the service order. It then logs and time stamps the request and forwards your e mail to ICC's service desk and the manager assigned to your account. Our service desk will confirm receipt of your request. Once the task is completed ICC will log the completion in the system and you will receive an e mail confirming completion. At our meetings we will be able to evaluate the number and type of requests and our response times. This is a valuable tool for identifying problem areas, tracking improvements and implementing changes to rectify shortfalls in service.

Quality Control

These reports allow us the correct deficiencies in a timely way. We can then monitor the work to either adjust time spent on the task, equipment used, added training, or cleaning

method to rectify the shortfall. The history of the inspections are accumulated over time and through bar charts and graphs will track performance levels in the tracked areas and allow us to adjust resources to improve overall performance. It also directs us in our training programs to include topics that may have been missed.

Operations

Equipment

All of the equipment assigned to your buildings will be new

Vacuum Cleaners. All of the vacuums will be HEPPA filtered to ensure what is vacuumed stays in the bag. They meet all the standards required for Green Cleaning. This covers both filtration and sound levels.

Floor Machines. The latest floor technology includes the new ORBOT floor machine. Instead of a circular spinning pad, it uses a high speed oscillating pad. It works much like a high speed sander that allows the operator to scrub or strip floors without the use of environmentally harmful stripping agents. It also eliminates the unsightly residue left on walls and skirting boards by the older circular machines. It also cuts down on water usage as there is no need to rinse away all the old stripper.

Microfiber

Color coded microfiber mopping and cleaning system will improve cleaning and save money.

1. it will reduce water consumption for cleaning by 90%
2. It removes over 97% of all surface bacteria without the need for chemicals
3. Color coded cloths reduce likelihood of cross contamination
4. Reduces dust
5. Reduces the use of harsh chemicals in building
6. Improves overall cleaning standards.

Training

Prior to job assignment every ICC employee receives the following training:

Hazardous Communication including MSDS, and blood borne pathogens.

Jobsite Safety which focuses on use of personal protective equipment, proper chemical and equipment use.

Basic cleaning techniques i.e. trash removal, restroom cleaning, vacuuming etc.

Advanced cleaning techniques is provided to floor care specialist, supervisors and managers.

In addition to this training we will conduct quarterly toolbox safety meetings with topics such as proper lifting techniques, wet floor sign usage etc.

We will also have training seminars sponsored by our suppliers. Topics for these seminars include carpet care, specialty floor care Infection control and basic cleaning.

We are co-sponsors with Brady Industries, and the State of Nevada Department of Epidemiology in infection control training. Last year we helped pass 150 Spanish speaking Janitors through the States Infection Control class.

Employee Appreciation

Employee recognition is very important to our organization. Employees who are treated with respect are more likely to be productive, loyal and happy with their jobs.

We want our employees to be a part of our organization. We encourage them to be involved and be a part of the decision making process.

Benefits and Rewards Program –Taking care of our employees is a top priority for us. The following are some example of how we take care of our people. -

Above Market Wage Rates – To attract a stable labor force requires labor rates in excess of the prevailing market wages.

-Paid Holidays for hourly Supervision

-Incentive Pay –For customer quality, budget and administrative goal achievement

-Attendance & Appearance Bonus – To promote continuous attendance and positive uninformed appearance.

-Holiday Gifts – Our hour paid supervision receive gift certificates from local stores

-On the spot recognition – For employees that have gone above and beyond the duty. These awards include gift cards, movie tickets and cash rewards.

Pricing

Somerset Academy Sky Pointe Campus - Janitorial

Janitorial Services: Without Consumables

\$0.0895 cents per sf

\$8,502.00 a month (10 months)

\$85,025.00 Annually

Janitorial Services: Including Consumables (based off of \$1.85 per student)

\$11,499.00 per month

Floor Care Maintenance: (all floors, full floor care 2 X Christmas, summer, Common Areas, full floor care 1 X Spring Break)

\$10,627.00 Annually

Extra Hourly Labor:

\$14.50 an hour

Work load:

ICC has bid this contract at a productivity rate of 3,000 square feet an hour. Each location has a working supervisor and project manager assigned to the location.

***Note: ICC will extend a 2% discount to all janitorial contracts if awarded all locations. ICC has included an onsite auto scrubber for this location in addition to all the standard equipment.**

Professional References

Andrea Bleu, Property Manager, Collier's International
3960 Howard Hughes Pkwy, Suite 150
Las Vegas, NV
Tel: 702-510-9727

Caroline Chavez, Property Manager, Ensemble Real Estate,
2020 Goldring Avenue, Suite 201
Las Vegas, NV 89106
Tel: 702-562-7595

BJ Blakeley, Director of Business Development, Lake Mead Christian Academy
540 E. Lake Mead Parkway
Henderson, NV 89015
Tel: 702-565-5831 Fax: 702-566-6206

Gary Daning, Facility Manager, Faith Lutheran Jr./ Sr. High School
2015 S. Hualapai Way
Las Vegas NV 89117
Tel: 702-804-4402 Fax: 702-804-4493

Service Specifications

Janitorial services will be delivered Monday through Friday to all occupied areas as outlined.

OFFICES | ADMINISTRATION

Daily

1. Empty all trash containers. Replace soiled basket liners as required.
2. Remove all trash to disposal areas.
3. Dust all tops of desks, furniture, window ledges, telephones, partitions, file cabinets and other horizontal surfaces. (Documents, equipment and other miscellaneous items will not be moved.)
4. Spot clean interior partition glass.
5. Wash both sides of glass doors.
6. Remove fingerprints from around doors and light switches.
7. Dust/Mop all hard surface floors. Damp mop to remove spillage.
8. Secure all office doors and turn off lights as indicated.
9. Report all irregularities to management.

Weekly

1. Dust all lower areas of chairs, file cabinets, desks, etc.
2. Dust tops of picture frames and high ledges.
3. General high dust partitions and other vertical surfaces.

OFFICES | ADMINISTRATION (CONTINUED)

Monthly

1. Spray buff all resilient tile and hard surface floors.
2. Power vacuum upholstered furniture.
3. Dust Venetian blinds.
4. Fire extinguishers will be damp wiped.

Quarterly

1. Edge vacuum all exposed baseboards with crevice tool as needed.

Tri Annually

1. Strip and wax all resilient tile floors as needed. Buff to shine.
2. Clean all baseboards and door jambs.
3. Dust with treated clothes, all wood wall surfaces.
4. Vacuum all ceiling air vents.
5. Deep scrub and buff to shine all concrete floors. (North Campus)
6. Shampoo all carpet area rugs.

RESTROOMS

Daily

1. Empty and clean waste receptacles.
2. Physically restock all paper towel, toilet tissue, feminine products, deodorizers and hand soap dispensers.
3. Dust all ledges, dispensers and partitions.

4. Clean top, bottom and side surfaces, inside and out of all stools and urinals using a disinfectant cleaner.
5. Clean both sides of stool seats using a disinfectant cleaner.
6. Clean and polish all bright work.
7. Clean sinks and countertops to remove soil, stain and soap films.
8. Clean mirrors.
9. Spot clean both sides of doors to restrooms.
10. Clean doorknobs/push plates using a disinfectant cleaner.
11. Report malfunctioning of equipment to supervisor.

Weekly

1. Wipe down all stall partitions & doors.
2. Clean stools and urinals with non-acid bowl cleaner as needed.

Monthly

1. Pour water into floor drain.
2. Machine scrub restroom floors.
3. High dust all walls and air diffusers.
4. Damp wipe and clean wall tile using a disinfectant cleaner.
5. Mop all floors using a disinfectant cleaner.

ENTRY AREA(S) AND LOBBY AND HALLWAYS

Daily

1. Empty all trash containers.
2. Clean, disinfect and polish drinking fountain.
3. Clean both sides of entrance doors and door windows up to 80" in height.
4. Maintain metal door and window frames.
5. Power vacuum carpets and carpeted walk-off mats.
6. Sweep and damp mop hard surface floors.
7. Dust all medium level and low-level ledges.

ENTRY AREA/S AND LOBBY AND HALLWAYS (CONTINUED)**Weekly**

1. Dust all top ledges and walls.
2. Buff / spray buff resilient tile floors; and maintain other hard surface floors.
3. Auto scrub all floors.
4. Scrub walls to remove all marks and smudges.

Quarterly

1. High dust all wall areas.

Tri Annually

1. Strip and wax resilient tile floors as needed.

2. Scrub all walls.

CLASSROOMS

Daily

1. All bare floor areas swept or dust mopped.
2. All classrooms entrance and exit doors cleaned.
3. All carpets vacuumed.
4. Spot clean all stains on carpet.
5. Fire hose and extinguisher cabinets cleaned inside and out.
6. All student desks dusted with a micro fiber cloth. Check underside for gum.
7. All sinks cleaned and wiped down with disinfectant. Run water in all sinks daily.
8. Clean/polish all glass doors, glass partitions and framing to a bright condition, free of dust and streaks.
9. Spot clean all vertical surfaces, bright work and fixtures to remove graffiti and soil, with special attention near switch-plates, waste receptacles, fire extinguishers, door handles and frames.
10. Empty and clean all waste receptacles. Remove all trash to designated trash area and Replace trash liners as appropriate.
11. Brush/vacuum all common area and classroom furniture as necessary
12. Run water down all sinks and floor drains
13. Return furniture to neat and orderly position. 14. Vacuum all area rugs.
14. Clean whiteboards on Friday's only.

Tri Annually

1. Extraction of all carpeted areas/ rugs
2. Strip and wax all floors.

MULTI- PURPOSE ROOM

Daily

1. Dust mop all floors after each lunch.
2. Sweep and auto scrub all floors.
3. Wipe down all tables.
4. Wipe down all walls.
5. Spot clean all windows inside and out.

EMPLOYEE BREAKROOMS

Daily

1. Empty trash containers. Replace soiled basket liners as required.
2. Remove trash to disposal area.
3. Clean tabletops with disinfectant cleaner.
4. Wipe down chair seats and arms.
5. Wet mop tile floor and or vacuum carpet.
6. Spot clean walls.

7. Wipe down fronts of vending machines, coffee makers, ice machine, and change dispenser.
8. Clean sink and countertop with disinfectant cleaner.
9. Spot clean front of cabinet doors and outside front of refrigerators and microwaves.
10. Dust any window ledges.

Weekly

1. Clean all windows inside and outside.

Monthly

1. Spray buff resilient tile floor.
2. Dust Venetian blinds

Tri Annually

1. Clean all baseboards and door jambs.
2. Vacuum ceiling air vents.
3. Strip and wax all resilient tile floors as needed. Buff to shine.

JANITOR CLOSETS

Daily - Maintain in an orderly and clean condition.

NOTE SPECIAL ATTENTION:

1. Tri Annually floor work is included in monthly pricing.
2. All periodic work tri annually included in monthly pricing.
3. All power washing of designated areas included in monthly pricing.
4. All detail work is scheduled around the schools calendar.
5. Summer- clean/ wipe down all walls.

The following performance standards shall be

used to evaluate Services:

DAMP MOPPING – Satisfactory when the floor is free of dirt, dust soil, streaks and standing water.

DUSTING – Satisfactory when surface is free of cobwebs, dirt, dust, lint and streaks.

DUST MOPPING- Satisfactory when the floor is free if cobwebs, debris, dust, hair and lint.

GLASS CLEANING- Satisfactory when the surface is without film smudges or streaks and has a uniformly bright appearance.

LIGHT FIXTURE CLEANING- Satisfactory when the fixture and lenses (covers) are free of dirt, dust, film, insects, lint and streaks.

POLICING- Satisfactory when all the random litter, such as candy wrappers, cigarette butts, papers and etc., has been removed.

POLISHING- Satisfactory when surface is without deposits, oily film or tarnish and displays a uniformly bright appearance.

RECONDITION/REFINISHING- Satisfactory when the surface and finish are bright, clear, glossy and skid resistant, free of scuff marks and soil and adjacent surfaces (i.e. baseboards, walls, furniture) are FREE of incidental residue.

SANITIZING- Satisfactory when surface is free of filth, odor or ineffective matter.

SCRUBBING- Satisfactory when surface is free of imbedded dirt, film, marks, stains and standing water.

SPOT CLEANING- Satisfactory when surface is free of all deposits, soil, stains and is substantially skid resistant.

SPRAY BUFFING- Satisfactory when surface finish is bright, clear and free of scuff marks and soil and is substantially skid resistant.

SWEEPING- Satisfactory when surface is free of all debris, dirt and grit, except imbedded dirt.

VACUUMING- Satisfactory when carpet, fabric or other surface is free of debris, dust, loose threads and non-film soil.

WET MOPPING- Satisfactory when floor is free of dirt, dust, film, soil streaks and standing water.

Contractor will utilize any forms, rating or reporting systems developed or deemed necessary by Manager.

Contractor will cooperate with Manager in adjusting work loads, job descriptions, scheduling, specifications, staffing, costing and any other management procedures directed by Manager.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/3/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Patti Moore, CISR	
LeBaron & Carroll, LLC		PHONE (A/C No. Ext.): (480) 834-9315	FAX (A/C No.): (480) 844-9866
1350 E. Southern Ave.		E-MAIL ADDRESS: pmcoore@lando.com	
Mesa	AZ 85204	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED		INSURER A: Peerless Indemnity Insurance	18333
ICC (NV), LLC		INSURER B: Colorado Casualty	41785
P.O. Box 80913		INSURER C:	
Phoenix		INSURER D:	
AZ 85060		INSURER E:	
		INSURER F:	

COVERAGES CERTIFICATE NUMBER: 13/14 Master REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR (WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		CBP5590840	1/14/2013	1/14/2014	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 5,000
	GENL AGGREGATE LIMIT APPLIES PER:					PERSONAL & ADM INJURY \$ 1,000,000
	POLICY <input type="checkbox"/> PRO-ECT <input checked="" type="checkbox"/> LOC					GENERAL AGGREGATE \$ 2,000,000
A	AUTOMOBILE LIABILITY		CBP5590840	1/14/2013	1/14/2014	COMBINED SINGLE LIMIT (Per accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input checked="" type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
						Non-owned \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR	CD8838325	1/14/2013	1/14/2014	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$ 2,000,000
	DED	RETENTION \$				
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		WC5590836	1/14/2013	1/14/2014	<input checked="" type="checkbox"/> WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N				
	[yes, describe under DESCRIPTION OF OPERATIONS below]					E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Proof of Insurance

CERTIFICATE HOLDER

CANCELLATION

Proof of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE P Moore, CISR/PATTI <i>Patti J Moore</i>

ACORD 25 (2010/05)

INS025 (201009)01

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SERVICE AGREEMENT- Sample

Between

Integrity Commercial Cleaning, Nevada ("ICC") having an office at **4290 Cameron, Suite 4 Las Vegas, Nevada 89103** and _____.

Client address: _____

Service Location: _____

In consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by each of the parties to the other, the parties hereto agree as follows:

1. SERVICES

ICC agrees to furnish to the Customer all labor required to perform the janitorial services for the monthly price of:

Night Service:

2. TERM

This Agreement shall be in effect for a term of (1) year beginning July 1st, 2015 and thereafter automatically be renewed for consecutive one year periods, unless either party gives a Thirty (30) day written notice to the other party of their desire to cancel.

3. SERVICE FEE

Services not covered by the Basic Fee as itemized above shall be performed upon request of the Customer and shall be separately invoiced by ICC.

4. PAYMENTS

Payment is due on the 5th day of the following month services rendered. A late charge of 1.5% per month will be imposed on all balances outstanding more than 90 days. Invoice will reflect the previous month billing for consumable order and the basic fee for the following month cleaning services.

Where state law mandates a lower charge, the late charge shall be at the rate legally permitted. In the event that any balance remains outstanding for more than 90 days, the Customer hereby acknowledges ICC right to terminate this Agreement upon 10 days written notice to Customer.

Customer agrees to pay to ICC all costs, including attorney's fees incurred by ICC in collecting any overdue balances. Failure of ICC at any time to exercise its rights hereunder shall not be construed as a waiver of such rights or as a bar to the later exercise thereof.

5. SERVICE ISSUES

If Customer takes exception to any services performed or claims that ICC has failed to perform any Services, such exception or claim must be submitted to ICC in writing within five (5) business days of the Services in question shall be deemed accepted by the Customer.

6. IDEMNIFICATION

ICC agrees to indemnify and hold harmless the Customer from and against all liabilities, costs, expenses resulting from claims and lawsuits directly attributed to the negligent performance of ICC under this Agreement.

7. INSURANCE

ICC will, at its expense, maintain combined single limit liability insurance with limits of \$1,000,000 for bodily injury and property damage. ICC shall also maintain statutory worker's compensation insurance and employer's liability insurance in the amount of \$100,000 each occurrence, and, if requested shall deposit with the Customer a Certificate of Insurance evidencing such coverage.

8. TAXES

ICC shall be responsible for all payroll taxes and payments required under employment insurance laws with respect to employees of ICC performing under this Agreement.

9. NON-SOLICITATION

The Customer agrees that it will not, while this Agreement is in effect and for at least one year after the termination of ICC Services hereunder, directly or in indirectly employ, hire or engage any person who shall have been a non-union employee, agent or representative of ICC in any capacity in any respect of the Services.

10. SUPPLIES AND EQUIPMENT

The Customer shall provide adequate storage space for ICC supplies and equipment and shall permit ICC, upon the expiration or termination of this Agreement, to remove its equipment and supplies from the premises within a reasonable time after such expiration or termination.

11. FAIR LABOR STANDARDS

The Customer agrees that any changes in the Fair Labor Standards Act affecting minimum wage or hours or increases in other operating cost incurred by Contractor shall require a change in compensation. Contractor shall be permitted to observe the following

holidays; New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. Customer acknowledges that Contractor compensation is based on Contractor not working these days.

12. EXCUSED PERFORMANCE

If ICC shall be prevented or hindered from the performance of Services by reason beyond its control including, without limitation, fire, floods, riots, strikes, or acts of God, then ICC shall be excused from the performance of such Services and Customer from the obligation of payment, therefore, to the extent and for the period that such performance is prevented or hindered by such condition or event.

13. NOTICES

Any notice, which either party is required or may desire to give to the other under this Agreement, shall be in writing.

Notices mailed as aforesaid, shall be deemed to have been given or serviced for all purposes under this Agreement on the third business day following the date on which they are mailed, return-receipt requested via the United States mail.

14. AMENDMENTS

All understanding and agreements hereto or simultaneously had between the parties are merged into this Agreement and are contained herein, and this Agreement fully and completely expresses the agreement between the parties with respect to the subject matter hereof.

This Agreement including janitorial specifications and pricing summary hereto may not be changed or modified orally.

15. BINDING EFFECT

All provisions of this Agreement shall be binding upon, inure to the benefit of, and be enforceable by and against the respective legal successors and assigns of ICC or Customer.

16. GOVERNING LAW:DISPUTE RESOLUTION

This Agreement shall be construed pursuant to the laws of the State of Nevada and the parties hereby agree that any disputes arising hereunder shall be submitted to arbitration under the rules of the American Arbitration Association as then in effect and that the award of the arbitrators shall be enforceable in any court of competent jurisdiction.

IN WITNESS WHEREOF, the parties have executed this Agreement this _____ day of _____ 2015.

Integrity Commercial Cleaning _____

BY: _____
Patrick Bristow

BY: _____

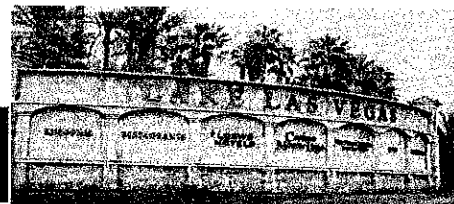
TITLE: Managing Member

TITLE:

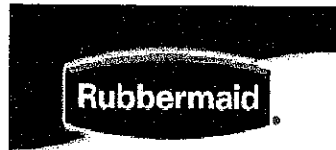
DATE: _____

DATE: _____

ICC's Business Partners



ICC's Supply Partners



**Somerset Academy
Stephanie Campus
Janitorial**

May 12th, 2015

Presented by
Integrity Commercial Cleaning

May 12th, 2015

Jacob Smoot
Academica Nevada
(o) 702-431-6260
(c) 801-350-1625

Jacob,

On behalf of Integrity Commercial Cleaning we are pleased to provide a Janitorial Services Proposal for Somerset Academy Stephanie Campus. If you have any questions please feel free to give me a call at any time.

Regards,



Amber Claunch
Director of Business Development
4290 Cameron Street, Ste. #4
Las Vegas, NV 89103
702.460.2614
Aclaunch@iccphx.com

Executive Summary

Who is ICC, NV LLC?

After spending several years with larger Facility Service companies, we decided to form a company that paid more attention to service excellence and less emphasis on squeezing the last dollar of profit out of every contract. Along the way we gathered a team of likeminded team members. People that share our passion for quality service and customer commitment. We advocate the ideal of the old Chinese saying "Never perfect, but every day better."

For the past 7 years ICC has been offering efficient and flexible services solutions based on our individual customers wishes and needs. We are constantly looking and developing new methods, tools and materials that help improve our performance standards and the working conditions of our employees. Included in the above standard is our ongoing commitment to minimize any negative effects on the environment.

As Division Manager for a large Facility Management Company I managed 2,200 union employees. Services included light maintenance and common area cleaning for one of Sol Kerzner's 5 star hotels, Aircraft cleaning for 13 international carriers, Landscape services, Security, engineering and janitorial services. In Las Vegas I have provided services for Crescent real estate, Howard Hughes in Summerlin, the Marnell group, NV Energy, South West Gas, The Las Vegas Grand, EJM and CSN, and Thomas and Mac.

ICC and its customers benefit from more than 75 years of combined Management industry experience. Our team has been servicing many of the City's major corporate facilities for the past 10 years. At ICC we combine the benefits and resources of a regional service company with the service and commitment of a locally owned and operated business.

Executive Summary- Cont'd

What are the benefits of contracting with ICC?

- Locally owned and operated by industry experienced executives – Requests are handled by experienced principles of the organization eliminating the need to go through various management levels for problem resolution.
- Seasoned well trained supervision and front line employees – All of our employees are interviewed, trained and strategically placed by the organization ownership.
- Competitive pricing with no hidden overhead costs – Full disclosure of job costs.
- Utilization of the most innovative cleaning products and equipment – Through our suppliers and a variety of industry trade organizations, we are kept up to date on the best, most efficient supplies and equipment.
- Experienced in all Hard floor restoration and refinishing

Customer Service/Quality Assurance

CleanTelligent

ICC is pleased to announce the addition of CleanTelligent software to our arsenal for managing and tracking the performance of the service we provide to our facilities.

This is a web based program that will allow Century's management to monitor, in real time, the management of the cleaning service for the property we service for your company.

This new tool will be in addition to our already successful management methodologies.

Below is a sample list of items you can initiate within the software to help you monitor activities by our cleaning staff and management teams;

- Inspection reports that can be set by floor, suite and/or common areas.
- Track inspections and trends
- View task calendars for scheduled periodic work
- Electronic reminders for upcoming periodic tasks and completion
- Electronic tracking of all service requests or work orders
- Completion confirmation that logs ICC's response time

Customer Service

Customer Service is key to the success of our company. Our philosophy is to take care of our customers and offer solutions rather than excuses. We will take the “proactive” approach rather than reactive. The following are some of our practices to ensure complete customer satisfaction.

Single Point of Contact

A single ICC Management contact will be assigned to the Century Executive Suites contract. This will ensure your requests are addressed in a timely manner by a decision maker.

Communication Log Book

These logs are provided at the customer’s request and are useful for written communication. Our preference is to always have verbal or electronic communication directly to the principals of our company. Again, this guarantees your request or concern is handled appropriately.

Nightly Checklist

These reports are used nightly to provide information about our activities, any unusual occurrences and for reporting any maintenance items to the Management Team. A copy of this report is provided nightly to Property Management.

Task Calendars

These calendars are used as a schedule for the periodic work as outlined in the cleaning specifications, i.e. floor waxing, carpet cleaning, etc., and to communicate completion of these tasks.

Quality Assurance

Our energies are focused on helping to solve your problems, and contributing in any way we can to your individual success. We are committed **not to** view you our customer as our obstacle, as someone who is to be outmaneuvered or avoided at every opportunity; or as someone whose demands are unreasonable and who does not understand **our** problems.

Our entire operation is designed to be non-intrusive and produce cleaning standards that compliment and support the image of Century Executive suites, your partners, tenants and their guests.

Building Inspections

ICC Management will perform unannounced inspection during and after normal business hours and log our findings in CleanTelligence. These reports are available to you on the web. This enables you to compare our inspections to your own regular inspections and assists us with identifying and correcting any service deficiencies.

Monthly Performance Meetings

These meetings (at customer's discretion) are held onsite with building management to evaluate service levels and to keep communication lines open between ICC and Management. At these meetings we can look at the actual reports and evaluate the data over time to track improvements, trends, or areas of concern. We can also monitor the numbers of service requests by type and ICC's response time. This enables your management and ICC to identify targets to improve service deficiencies and response times.

Operations

IN THIS SECTION WE WILL COVER THE DETAILS ON HOW CLEANTELLIGENCE IS USED TO MANAGE THE DAILY CLEANING OPERATIONS AT YOUR PROPERTIES. Our operations are based on the specifications included in the RFP documents.

Periodic Calendar

There is an electronic reminder that lists all the periodic tasks scheduled each week. This allows us to assign the specialty crews where needed and informs the building supervisor to assign the staff to those tasks. Once the tasks are complete they are entered into the system. This allows our Quality control inspections to include those tasks to evaluate their completion and standard. It allows you as the property manager to look back in the system to see completed tasks and to look forward to see when other tasks are scheduled

Service Requests

When you have a service request, either because of an emergency or service deficiency you would e mail the CleanTelligent site with the service order. It then logs and time stamps the request and forwards your e mail to ICC's service desk and the manager assigned to your account. Our service desk will confirm receipt of your request. Once the task is completed ICC will log the completion in the system and you will receive an e mail confirming completion. At our meetings we will be able to evaluate the number and type of requests and our response times. This is a valuable tool for identifying problem areas, tracking improvements and implementing changes to rectify shortfalls in service.

Quality Control

These reports allow us the correct deficiencies in a timely way. We can then monitor the work to either adjust time spent on the task, equipment used, added training, or cleaning

method to rectify the shortfall. The history of the inspections are accumulated over time and through bar charts and graphs will track performance levels in the tracked areas and allow us to adjust resources to improve overall performance. It also directs us in our training programs to include topics that may have been missed.

Operations

Equipment

All of the equipment assigned to your buildings will be new

Vacuum Cleaners. All of the vacuums will be HEPPA filtered to ensure what is vacuumed stays in the bag. They meet all the standards required for Green Cleaning. This covers both filtration and sound levels.

Floor Machines. The latest floor technology includes the new ORBOT floor machine. Instead of a circular spinning pad, it uses a high speed oscillating pad. It works much like a high speed sander that allows the operator to scrub or strip floors without the use of environmentally harmful stripping agents. It also eliminates the unsightly residue left on walls and skirting boards by the older circular machines. It also cuts down on water usage as there is no need to rinse away all the old stripper.

Microfiber

Color coded microfiber mopping and cleaning system will improve cleaning and save money.

1. it will reduce water consumption for cleaning by 90%
2. It removes over 97% of all surface bacteria without the need for chemicals
3. Color coded cloths reduce likelihood of cross contamination
4. Reduces dust
5. Reduces the use of harsh chemicals in building
6. Improves overall cleaning standards.

Training

Prior to job assignment every ICC employee receives the following training:

Hazardous Communication including MSDS, and blood borne pathogens.

Jobsite Safety which focuses on use of personal protective equipment, proper chemical and equipment use.

Basic cleaning techniques i.e. trash removal, restroom cleaning, vacuuming etc.

Advanced cleaning techniques is provided to floor care specialist, supervisors and managers.

In addition to this training we will conduct quarterly toolbox safety meetings with topics such as proper lifting techniques, wet floor sign usage etc.

We will also have training seminars sponsored by our suppliers. Topics for these seminars include carpet care, specialty floor care Infection control and basic cleaning.

We are co-sponsors with Brady Industries, and the State of Nevada Department of Epidemiology in infection control training. Last year we helped pass 150 Spanish speaking Janitors through the States Infection Control class.

Employee Appreciation

Employee recognition is very important to our organization. Employees who are treated with respect are more likely to be productive, loyal and happy with their jobs.

We want our employees to be a part of our organization. We encourage them to be involved and be a part of the decision making process.

Benefits and Rewards Program – Taking care of our employees is a top priority for us. The following are some example of how we take care of our people. -

Above Market Wage Rates – To attract a stable labor force requires labor rates in excess of the prevailing market wages.

-Paid Holidays for hourly Supervision

-Incentive Pay – For customer quality, budget and administrative goal achievement

-Attendance & Appearance Bonus – To promote continuous attendance and positive uninformed appearance.

-Holiday Gifts – Our hour paid supervision receive gift certificates from local stores

-On the spot recognition – For employees that have gone above and beyond the duty. These awards include gift cards, movie tickets and cash rewards.

Pricing

Somerset Academy Stephanie Campus - Janitorial

Janitorial Services: Without Consumables

\$0.0895 cents per sf

\$4,922.00 a month (10 months)

\$49,225.00 Annually

Janitorial Services: Including Consumables (based off of \$1.85 per student)

\$6,309.00 per month

Floor Care Maintenance: (all floors, full floor care 2 X Christmas, summer, Common Areas, full floor care 1 X Spring Break)

\$6,152.00 Annually

Extra Hourly Labor:

\$14.50 an hour

Work load:

ICC has bid this contract at a productivity rate of 3,000 square feet an hour. Each location has a working supervisor and project manager assigned to the location.

***Note: ICC will extend a 2% discount to all janitorial contracts if awarded all locations. ICC has included an onsite auto scrubber for this location in addition to all the standard equipment.**

Professional References

Andrea Bleu, Property Manager, Collier's International
3960 Howard Hughes Pkwy, Suite 150
Las Vegas, NV
Tel: 702-510-9727

Caroline Chavez, Property Manager, Ensemble Real Estate,
2020 Goldring Avenue, Suite 201
Las Vegas, NV 89106
Tel: 702-562-7595

BJ Blakeley, Director of Business Development, Lake Mead Christian Academy
540 E. Lake Mead Parkway
Henderson, NV 89015
Tel: 702-565-5831 Fax: 702-566-6206

Gary Daning, Facility Manager, Faith Lutheran Jr./ Sr. High School
2015 S. Hualapai Way
Las Vegas NV 89117
Tel: 702-804-4402 Fax: 702-804-4493

Service Specifications

Janitorial services will be delivered Monday through Friday to all occupied areas as outlined.

OFFICES I ADMINISTRATION

Daily

1. Empty all trash containers. Replace soiled basket liners as required.
2. Remove all trash to disposal areas.
3. Dust all tops of desks, furniture, window ledges, telephones, partitions, file cabinets and other horizontal surfaces. (Documents, equipment and other miscellaneous items will not be moved.)
4. Spot clean interior partition glass.
5. Wash both sides of glass doors.
6. Remove fingerprints from around doors and light switches.
7. Dust/Mop all hard surface floors. Damp mop to remove spillage.
8. Secure all office doors and turn off lights as indicated.
9. Report all irregularities to management.

Weekly

1. Dust all lower areas of chairs, file cabinets, desks, etc.
2. Dust tops of picture frames and high ledges.
3. General high dust partitions and other vertical surfaces.

OFFICES I ADMINISTRATION (CONTINUED)

Monthly

1. Spray buff all resilient tile and hard surface floors.
2. Power vacuum upholstered furniture.
3. Dust Venetian blinds.
4. Fire extinguishers will be damp wiped.

Quarterly

1. Edge vacuum all exposed baseboards with crevice tool as needed.

Tri Annually

1. Strip and wax all resilient tile floors as needed. Buff to shine.
2. Clean all baseboards and door jambs.
3. Dust with treated clothes, all wood wall surfaces.
4. Vacuum all ceiling air vents.
5. Deep scrub and buff to shine all concrete floors. (North Campus)
6. Shampoo all carpet area rugs.

RESTROOMS

Daily

1. Empty and clean waste receptacles.
2. Physically restock all paper towel, toilet tissue, feminine products, deodorizers and hand soap dispensers.
3. Dust all ledges, dispensers and partitions.

4. Clean top, bottom and side surfaces, inside and out of all stools and urinals using a disinfectant cleaner.
5. Clean both sides of stool seats using a disinfectant cleaner.
6. Clean and polish all bright work.
7. Clean sinks and countertops to remove soil, stain and soap films.
8. Clean mirrors.
9. Spot clean both sides of doors to restrooms.
10. Clean doorknobs/push plates using a disinfectant cleaner.
11. Report malfunctioning of equipment to supervisor.

Weekly

1. Wipe down all stall partitions & doors.
2. Clean stools and urinals with non-acid bowl cleaner as needed.

Monthly

1. Pour water into floor drain.
2. Machine scrub restroom floors.
3. High dust all walls and air diffusers.
4. Damp wipe and clean wall tile using a disinfectant cleaner.
5. Mop all floors using a disinfectant cleaner.

ENTRY AREA(S) AND LOBBY AND HALLWAYS

Daily

1. Empty all trash containers.
2. Clean, disinfect and polish drinking fountain.
3. Clean both sides of entrance doors and door windows up to 80" in height.
4. Maintain metal door and window frames.
5. Power vacuum carpets and carpeted walk-off mats.
6. Sweep and damp mop hard surface floors.
7. Dust all medium level and low-level ledges.

ENTRY AREA/S AND LOBBY AND HALLWAYS (CONTINUED)**Weekly**

1. Dust all top ledges and walls.
2. Buff I spray buff resilient tile floors; and maintain other hard surface floors.
3. Auto scrub all floors.
4. Scrub walls to remove all marks and smudges.

Quarterly

1. High dust all wall areas.

Tri Annually

1. Strip and wax resilient tile floors as needed.

2. Scrub all walls.

CLASSROOMS

Daily

1. All bare floor areas swept or dust mopped.
2. All classrooms entrance and exit doors cleaned.
3. All carpets vacuumed.
4. Spot clean all stains on carpet.
5. Fire hose and extinguisher cabinets cleaned inside and out.
6. All student desks dusted with a micro fiber cloth. Check underside for gum.
7. All sinks cleaned and wiped down with disinfectant. Run water in all sinks daily.
8. Clean/polish all glass doors, glass partitions and framing to a bright condition, free of dust and streaks.
9. Spot clean all vertical surfaces, bright work and fixtures to remove graffiti and soil, with special attention near switch-plates, waste receptacles, fire extinguishers, door handles and frames.
10. Empty and clean all waste receptacles. Remove all trash to designated trash area and Replace trash liners as appropriate.
11. Brush/vacuum all common area and classroom furniture as necessary
12. Run water down all sinks and floor drains
13. Return furniture to neat and orderly position. 14. Vacuum all area rugs.
14. Clean whiteboards on Friday's only.

Tri Annually

1. Extraction of all carpeted areas/ rugs
2. Strip and wax all floors.

MULTI- PURPOSE ROOM

Daily

1. Dust mop all floors after each lunch.
2. Sweep and auto scrub all floors.
3. Wipe down all tables.
4. Wipe down all walls.
5. Spot clean all windows inside and out.

EMPLOYEE BREAKROOMS

Daily

1. Empty trash containers. Replace soiled basket liners as required.
2. Remove trash to disposal area.
3. Clean tabletops with disinfectant cleaner.
4. Wipe down chair seats and arms.
5. Wet mop tile floor and or vacuum carpet.
6. Spot clean walls.

7. Wipe down fronts of vending machines, coffee makers, ice machine, and change dispenser.
8. Clean sink and countertop with disinfectant cleaner.
9. Spot clean front of cabinet doors and outside front of refrigerators and microwaves.
10. Dust any window ledges.

Weekly

1. Clean all windows inside and outside.

Monthly

1. Spray buff resilient tile floor.
2. Dust Venetian blinds

Tri Annually

1. Clean all baseboards and door jambs.
2. Vacuum ceiling air vents.
3. Strip and wax all resilient tile floors as needed. Buff to shine.

JANITOR CLOSETS

Daily - Maintain in an orderly and clean condition.

NOTE SPECIAL ATTENTION:

1. Tri Annually floor work is included in monthly pricing.
2. All periodic work tri annually included in monthly pricing.
3. All power washing of designated areas included in monthly pricing.
4. All detail work is scheduled around the schools calendar.
5. Summer- clean/ wipe down all walls.

The following performance standards shall be used to evaluate Services:

DAMP MOPPING – Satisfactory when the floor is free of dirt, dust soil, streaks and standing water.

DUSTING – Satisfactory when surface is free of cobwebs, dirt, dust, lint and streaks.

DUST MOPPING- Satisfactory when the floor is free if cobwebs, debris, dust, hair and lint.

GLASS CLEANING- Satisfactory when the surface is without film smudges or streaks and has a uniformly bright appearance.

LIGHT FIXTURE CLEANING- Satisfactory when the fixture and lenses (covers) are free of dirt, dust, film, insects, lint and streaks.

POLICING- Satisfactory when all the random litter, such as candy wrappers, cigarette butts, papers and etc., has been removed.

POLISHING- Satisfactory when surface is without deposits, oily film or tarnish and displays a uniformly bright appearance.

RECONDITION/REFINISHING- Satisfactory when the surface and finish are bright, clear, glossy and skid resistant, free of scuff marks and soil and adjacent surfaces (i.e. baseboards, walls, furniture) are FREE of incidental residue.

SANITIZING- Satisfactory when surface is free of filth, odor or ineffective matter.

SCRUBBING- Satisfactory when surface is free of imbedded dirt, film, marks, stains and standing water.

SPOT CLEANING- Satisfactory when surface is free of all deposits, soil, stains and is substantially skid resistant.

SPRAY BUFFING- Satisfactory when surface finish is bright, clear and free of scuff marks and soil and is substantially skid resistant.

SWEEPING- Satisfactory when surface is free of all debris, dirt and grit, except imbedded dirt.

VACUUMING- Satisfactory when carpet, fabric or other surface is free of debris, dust, loose threads and non-film soil.

WET MOPPING- Satisfactory when floor is free of dirt, dust, film, soil streaks and standing water.

Contractor will utilize any forms, rating or reporting systems developed or deemed necessary by Manager.

Contractor will cooperate with Manager in adjusting work loads, job descriptions, scheduling, specifications, staffing, costing and any other management procedures directed by Manager.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/3/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Patti Moore, CISR	
LeBaron & Carroll, LLC		PHONE (A/C No. Ext): (480) 834-9315	FAX (A/C No.): (480) 844-9866
1350 E. Southern Ave.		E-MAIL ADDRESS: pmcoore@landc.com	
Mesa	AZ 85204	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED		INSURER A: Peerless Indemnity Insurance	18333
ICC (NV), LLC		INSURER B: Colorado Casualty	41785
P.O. Box 80913		INSURER C:	
Phoenix		INSURER D:	
AZ 85060		INSURER E:	
		INSURER F:	

COVERAGES CERTIFICATE NUMBER: 13/14 Master REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSR WORD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		CBP5590840	1/14/2013	1/14/2014	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 5,000
	GENL AGGREGATE LIMIT APPLIES PER:					
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC					GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY		CBP5590840	1/14/2013	1/14/2014	COMBINED SINGLE LIMIT (Per accident) \$
	<input type="checkbox"/> ANY OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per accident) \$
						Non-owned \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR		C08838325	1/14/2013	1/14/2014	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$ 2,000,000
	DED RETENTION \$					
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		WC5590836	1/14/2013	1/14/2014	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in HI)	Y/N				E.L. EACH ACCIDENT \$ 1,000,000
	(Yes, describe under DESCRIPTION OF OPERATIONS below)	N/A				E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Proof of Insurance

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
Proof of Insurance	AUTHORIZED REPRESENTATIVE
	P Moore, CISR/PATTI <i>Patti Moore</i>

ACORD 25 (2010/05)
INS025 (201005)01

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SERVICE AGREEMENT- Sample

Between

Integrity Commercial Cleaning, Nevada ("ICC") having an office at 4290 Cameron, Suite 4 Las Vegas, Nevada 89103 and _____.

Client address: _____

Service Location: _____

In consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by each of the parties to the other, the parties hereto agree as follows:

1. SERVICES

ICC agrees to furnish to the Customer all labor required to perform the janitorial services for the monthly price of:

Night Service:

2. TERM

This Agreement shall be in effect for a term of (1) year beginning July 1st, 2015 and thereafter automatically be renewed for consecutive one year periods, unless either party gives a Thirty (30) day written notice to the other party of their desire to cancel.

3. SERVICE FEE

Services not covered by the Basic Fee as itemized above shall be performed upon request of the Customer and shall be separately invoiced by ICC.

4. PAYMENTS

Payment is due on the 5th day of the following month services rendered. A late charge of 1.5% per month will be imposed on all balances outstanding more than 90 days. Invoice will reflect the previous month billing for consumable order and the basic fee for the following month cleaning services.

Where state law mandates a lower charge, the late charge shall be at the rate legally permitted. In the event that any balance remains outstanding for more than 90 days, the Customer hereby acknowledges ICC right to terminate this Agreement upon 10 days written notice to Customer.

Customer agrees to pay to ICC all costs, including attorney's fees incurred by ICC in collecting any overdue balances. Failure of ICC at any time to exercise its rights hereunder shall not be construed as a waiver of such rights or as a bar to the later exercise thereof.

5. SERVICE ISSUES

If Customer takes exception to any services performed or claims that ICC has failed to perform any Services, such exception or claim must be submitted to ICC in writing within five (5) business days of the Services in question shall be deemed accepted by the Customer.

6. IDEMNIFICATION

ICC agrees to indemnify and hold harmless the Customer from and against all liabilities, costs, expenses resulting from claims and lawsuits directly attributed to the negligent performance of ICC under this Agreement.

7. INSURANCE

ICC will, at its expense, maintain combined single limit liability insurance with limits of \$1,000,000 for bodily injury and property damage. ICC shall also maintain statutory worker's compensation insurance and employer's liability insurance in the amount of \$100,000 each occurrence, and, if requested shall deposit with the Customer a Certificate of Insurance evidencing such coverage.

8. TAXES

ICC shall be responsible for all payroll taxes and payments required under employment insurance laws with respect to employees of ICC performing under this Agreement.

9. NON-SOLICITATION

The Customer agrees that it will not, while this Agreement is in effect and for at least one year after the termination of ICC Services hereunder, directly or in indirectly employ, hire or engage any person who shall have been a non-union employee, agent or representative of ICC in any capacity in any respect of the Services.

10. SUPPLIES AND EQUIPMENT

The Customer shall provide adequate storage space for ICC supplies and equipment and shall permit ICC, upon the expiration or termination of this Agreement, to remove its equipment and supplies from the premises within a reasonable time after such expiration or termination.

11. FAIR LABOR STANDARDS

The Customer agrees that any changes in the Fair Labor Standards Act affecting minimum wage or hours or increases in other operating cost incurred by Contractor shall require a change in compensation. Contractor shall be permitted to observe the following

holidays; New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. Customer acknowledges that Contractor compensation is based on Contractor not working these days.

12. EXCUSED PERFORMANCE

If ICC shall be prevented or hindered from the performance of Services by reason beyond its control including, without limitation, fire, floods, riots, strikes, or acts of God, then ICC shall be excused from the performance of such Services and Customer from the obligation of payment, therefore, to the extent and for the period that such performance is prevented or hindered by such condition or event.

13. NOTICES

Any notice, which either party is required or may desire to give to the other under this Agreement, shall be in writing.

Notices mailed as aforesaid, shall be deemed to have been given or serviced for all purposes under this Agreement on the third business day following the date on which they are mailed, return-receipt requested via the United States mail.

14. AMENDMENTS

All understanding and agreements hereto or simultaneously had between the parties are merged into this Agreement and are contained herein, and this Agreement fully and completely expresses the agreement between the parties with respect to the subject matter hereof.

This Agreement including janitorial specifications and pricing summary hereto may not be changed or modified orally.

15. BINDING EFFECT

All provisions of this Agreement shall be binding upon, inure to the benefit of, and be enforceable by and against the respective legal successors and assigns of ICC or Customer.

16. GOVERNING LAW:DISPUTE RESOLUTION

This Agreement shall be construed pursuant to the laws of the State of Nevada and the parties hereby agree that any disputes arising hereunder shall be submitted to arbitration under the rules of the American Arbitration Association as then in effect and that the award of the arbitrators shall be enforceable in any court of competent jurisdiction.

IN WITNESS WHEREOF, the parties have executed this Agreement this _____ day
of _____ 2015.

Integrity Commercial Cleaning _____

BY: _____
Patrick Bristow

BY: _____

TITLE: Managing Member

TITLE:

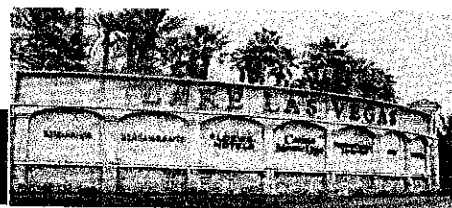
DATE: _____

DATE: _____

ICC's Supply Partners



ICC's Business Partners



ABM Proposal for Academica Nevada

Presented to:

Jacob Smoot
Project Manager
Academica

Presented by:

Richard Peden
Branch Manager, Las Vegas
702-362-1050

May 15, 2015

May 15, 2015

Jacob Smoot
Project Manager
Academica Nevada
1378 Paseo Verde Pkwy
Henderson, NV 89012

Dear Jacob,

We appreciate this opportunity to provide Academica Nevada the enclosed janitorial proposal information for you pristine properties. We understand Academica Nevada needs a quality-oriented, service driven Housekeeping program that will meet your needs and build value for your facilities. With our level of sustained expertise in the Educational market sector, which includes Schools / Colleges / Universities, ABM will provide you a reliable, quality service that lowers you overall operating costs.

ABM will meet and exceed your expectations with our dedicated personnel, innovative processes and technology, and commitment to client satisfaction. Our entire organization stands behind this proposal and all of the commitments made to Academica Nevada.

It is our understanding that your key objectives include:

- Maintain Academica Nevada schools at a high visible standard at all times
- Provide a pristine condition of classrooms, restrooms and traffic areas at all times
- Professional follow up and follow through

In order to accomplish these objectives and deliver consistent results, ABM proposes to:

- Provide best practices in professional management, training and motivation of crew
- Implement the latest equipment and chemical selection to keep the property in a pristine condition
- Utilize the Las Vegas Branch Manager and Assistant Branch Manager's 46 years combined building maintenance experience to ascertain needs and deliver results.

If there is any additional information I might provide, please don't hesitate to call or write. All of us at ABM are ready to put our solutions to work for you.

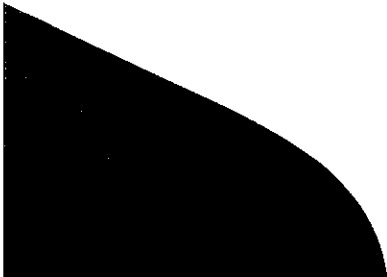
Sincerely,

Richard

Richard Peden
ABM Branch Manager
Las Vegas, Nevada

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Executive Overview

Building Value for Academica Schools

Academica needs a facilities partner who builds value for you by reducing operating expenses while keeping your schools safe, clean, comfortable and energy efficient. With our people and our technology, we'll preserve your assets and increase their performance—maximizing their value for you.

Service excellence and industry expertise

To deliver you a quality, cost-effective uniform standard of service, we use our own highly qualified employees. We've got the expertise to understand your industry and empower our workforce to provide you with reliable, high-quality service specific to your needs. Plus, with our nationwide presence, we've got local experts who understand the unique needs of your area.

Breadth of services

In addition to the services proposed here, you can rely on ABM for virtually all of your facility needs. You'll receive simplified support for all of our solutions, whether stand-alone or integrated.

Technology-enabled workforce

In addition to intensive training, the workforce serving your facility will use our award-winning, innovative technology to drive efficiencies, lower costs and ensure compliance. Your service delivery will be streamlined with the use of technological tools that will allow both Academica and ABM to have greater access and transparency to your account.

Guaranteed energy and sustainability solutions

Your sustainability objectives will become ours. We'll help you meet short-term goals, like green cleaning, and we can help you establish and meet long-term goals for water efficiency, energy consumption, materials and resources. We have a Director of Sustainability and certified LEED APs who are ready to work with you on specific plans to update your systems and increase efficiencies to meet your sustainability goals.

We encourage you to call our clients listed in this proposal that are currently benefiting from our solutions.



What to Expect From ABM

ABM provides solutions that lower your operating costs, preserve your assets and maximize their value. We focus on these core areas in order to deliver the best service possible:

Service Excellence

With our highly-trained, in-house workforce, you can trust that we'll provide you with services that increase efficiencies and lower your operating expenses—all while maintaining a uniform standard of service excellence.

Breadth of Services

We'll provide you with an unrivaled range of facilities solutions that will keep your properties safe, clean, comfortable and energy efficient.

Deep Industry Expertise

From our national office to our local branches, we've made sure our workforce understands your industry. After all, in over 100 years' of service, we've developed the expertise to make our solutions work best for you.

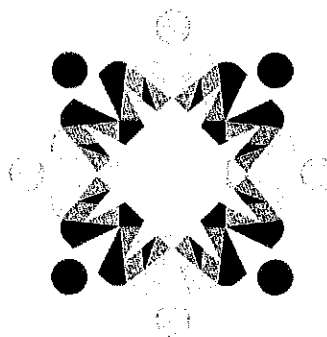
Technology-Enabled Workforce

Your facilities will be serviced with the support of innovative technology solutions that will simplify service delivery and allow for greater transparency.

Guaranteed Sustainability Solutions

We've got expertise to support all of your sustainability goals, including green cleaning, LEED support, bundled energy solutions, and more.

We Are Ready to Build Value For Academia



Your Service Quote

Academica Site	W/Consumables	W/O Consumables.	All Floors 2x YR	Common Floor 1x YR
	Pricing	Pricing	Occasion	Occasion
	Monthly	Monthly		
Doral Saddle	\$5749	\$4,717	\$4,633/Visit	\$1,544/Visit
Doral Cactus	\$5705	\$4,709	\$4,633/Visit	\$1,544/Visit
Doral Fire Mesa	\$5,891	\$4,892	\$4,633/Visit	\$1,544/Visit
Mater Academy	\$5,891	\$4,892	\$4,633/Visit	\$1,544/Visit
Pinecrest	\$5,547	\$4,717	\$2,736/Visit	\$821/Visit
Pinecrest Inspirada	\$5,749	\$4,892	\$4,633/Visit	\$1,544/Visit
Pinecrest St. Rose	\$5,891	\$4,892	\$4,633/Visit	\$1,544/Visit
<i>Ln. Mtu</i> Somerset Academy	\$5,891	\$4,892	\$4,633/Visit	\$1,544/Visit
Somerset Losee	\$8,166	\$6,682	\$4,633/Visit	\$1,544/Visit
NLV Campus Somerset	\$5,891	\$4,717	\$3,820/Visit	\$1,146/Visit
Somerset Sky Point	\$8,380	\$6,681	\$4,257/Visit	\$1,277/Visit
Somerset Academy Stephanie	\$5,705	\$4,709	\$4,633/Visit	\$1,544/Visit
Total Annual	\$74,456	\$61,392		

Yearly
 10810
 10810
 10810
 10810
 6293
 10810
 10810
 10810
 10810
 8786
 9791
 10810

ABM Investment in Capital Equipment for Academica

ITEM	PRICE	QUANTITY	EXPENDITURE
ProTeam CoachVac Backpack Vacuum	\$319	17	\$5,423
BR-2000-DC Dust Control 2000 RPM Burnisher	\$1,311	8	\$10,488
V-WD-15 15 gallon Wed/Dry Vacuum	\$419	8	\$3,352
20" Electric 120VAC WB-20-E Corded Autoscrubber	\$2,630	8	\$21,040
Blower - Three-speed Air Mover	\$206	8	\$1,648
EX-SPOT-2 Carpet Spotter 2 Gallon	\$463	8	\$3,704
TOTAL EQUIPMENT COSTS			\$45,655



Financial / Banking References

Bank Reference:

Bank of America

Account Number CA5-704-13-11

Attn: Mimi Drew

315 Montgomery Street, 13th Floor

San Francisco, CA 94104

(415) 913-2863

Trade/Credit References:

Tennant Company

Contact: Kristin Caswell

(800) 553-8033 X2832

Ecolab

Contact: Joe Armitage

(612) 386-7995

joe.armitage@ecolab.com

Cintas

Contact: Beth Bueter, Senior Marketing Manager

6300 Cintas Boulevard

Mason, OH 45040



Experience and References



**INTERNATIONAL GAME
TECHNOLOGY – 600,000'**

**6355 S Buffalo
Las Vegas, NV 89113**



SOUTHWEST GAS
smarter > greener > better

SOUTHWEST GAS CORPORATE 180,000'

**5241 Spring Mountain Road
Las Vegas, NV 89150
Shahid Azmat – Manager Building Services
(702) 364-3754**



City of Las Vegas 358,000'

**495 S Mains Street
Las Vegas, NV 89101
Ryan McCully – Facilities
(702) 429-0217**



K-12 References

Scottsdale USD

John Muir, Director of Building Services
602-618-6126
jmuir@susd.org
9313 North 95th Way
Scottsdale, AZ 85258
38 Sites / 4,000,000 square feet
Service since 2001

Dysart USD

Bob Young, Director of Operations
623-764-0141
byoung@dysart.org
13825 West Desert Cove
Surprise, AZ 85379
30 Sites / 3,000,000 square feet
Since 2012 / 1GPA Contract

Additional references on request

Agua Fria UHSD

Carlos Robles, Executive Director
520-470-7723
crobles@aguafria.org
1481 N. Eliseo Felix Jr. Way, Suite 110
Avondale, AZ 85323
2 Sites / 400,000 square feet
Service since 2004

Tolleson UHSD

Cruzita Mendoza - Operations
623-478-7103
richard.martinez@tuhsd.org
9801 West Van Buren St
Tolleson, AZ 85353
6 Sites / 1,300,000 square feet
Since 2010 / GPPCS



Organized to Respond to Your Needs

Academica will receive personalized service that emphasizes client satisfaction. Through our organizational structure, leadership and consistent management, we've developed an approach that allows us to manage your service needs and exceed your expectations.

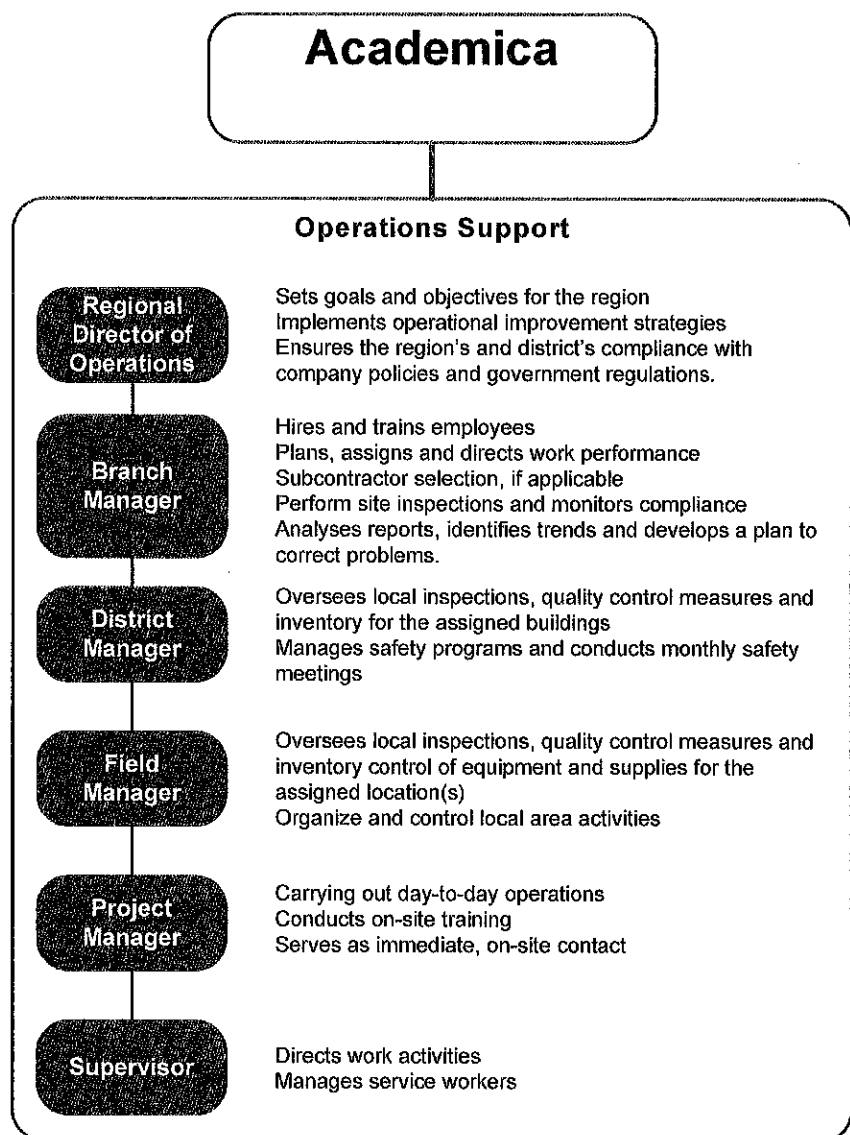
You will benefit from our **industry experts and local specialists in recruitment, operations, account management, quality assurance, safety, risk management, training and technical support**. All are focused on delivering quality, reliable service with the latest technology to continually meet your unique needs.

Descriptions of service personnel's roles and responsibilities that will directly support your account are listed here to provide you clarification of what should be expected from each.

A Project Manager Who Fits Your Needs

We will present a number of candidates to you to fill the Project Manager role and together assure we have the strongest person in that role at the inception of the contract.

The Project Manager serves as the primary contact between Academica, service workers and management. On a daily basis, your Project Manager is supported by the District Manager and the local ABM branch and region.



Regional Profile

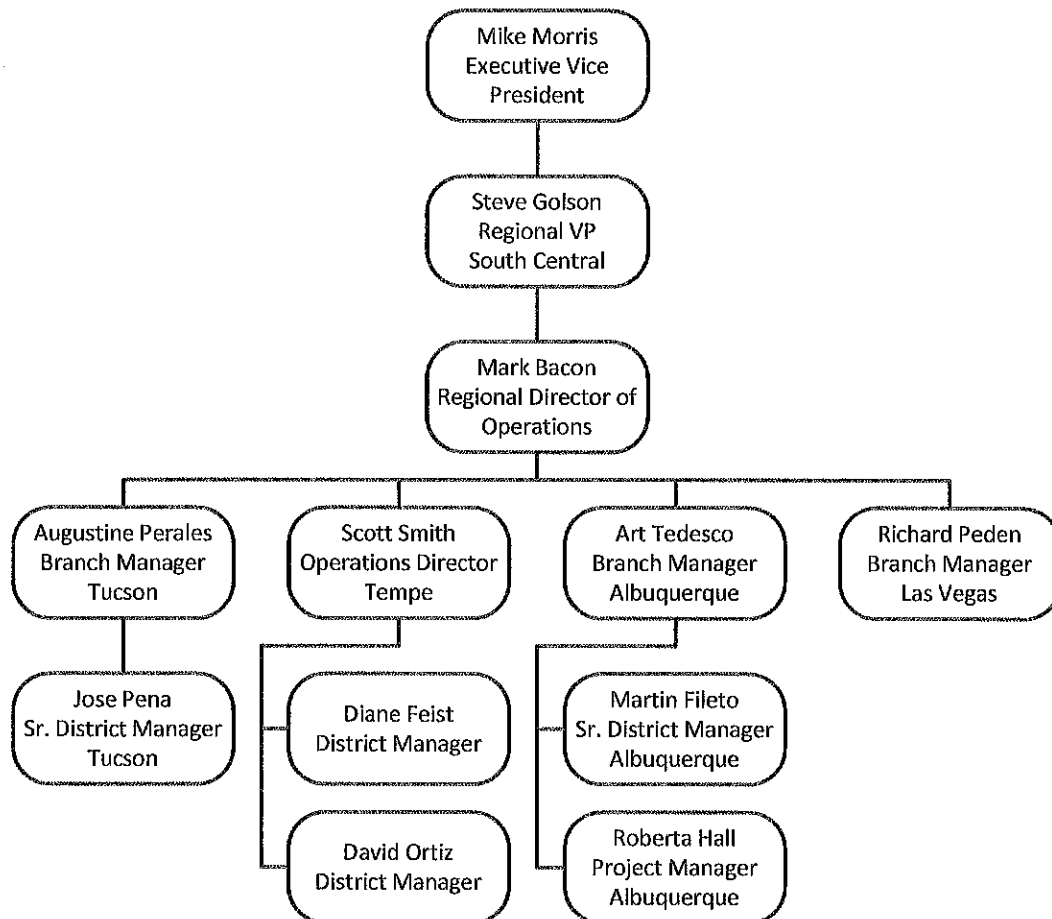
Regional Profile

The below organization chart displays key resources within the region.

Office Information:

2632 W. Medtronic
Tempe, AZ 85281
Telephone: 480.968.8300
Fax: 480.921.8734

Square Footage Cleaned: 50 million square feet
Number of Employees: 1,922
Number of Customers: 430
Annual Sales: \$42 million



Las Vegas Branch Profile

Branch Office Information:

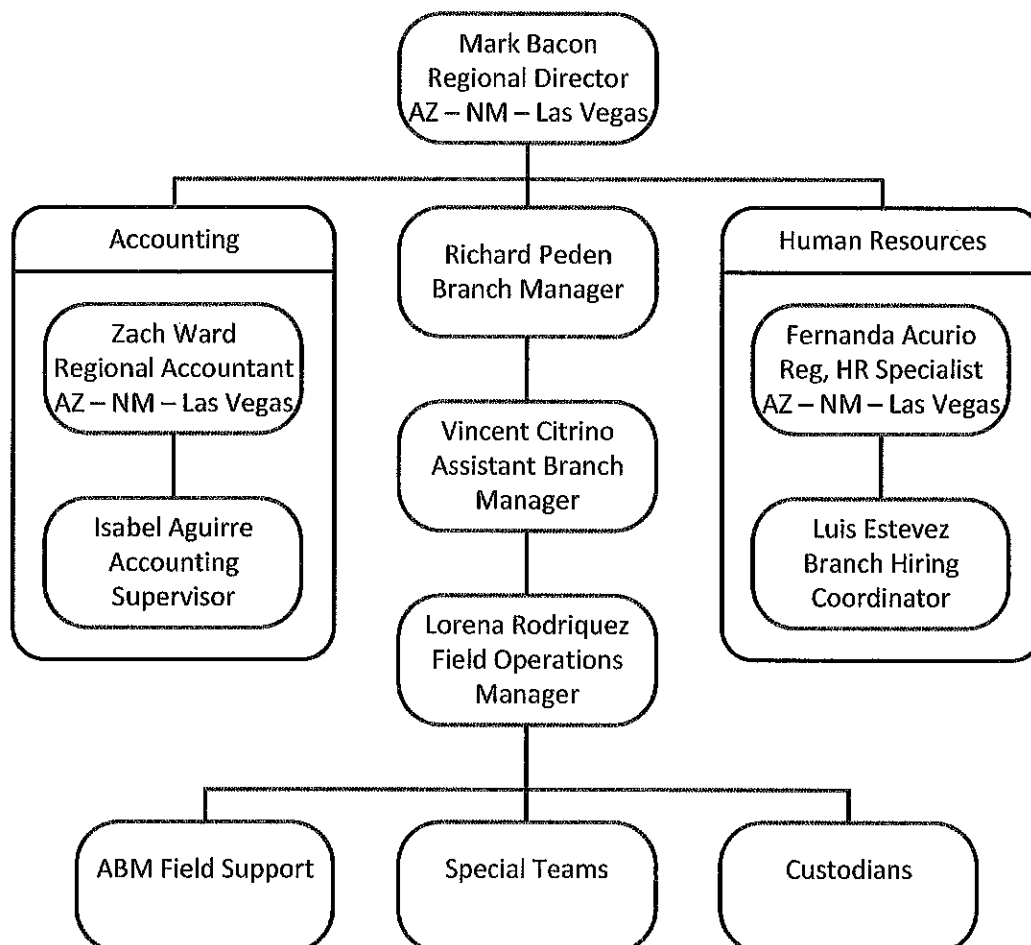
3550 East Post Road
Las Vegas, NV 89120
Telephone: 702.362.1050
Fax: 702.426.7894

Square Footage Cleaned: 4.5 million square feet

Number of Employees: 300

Number of Customers: 170

Annual Sales: \$7.5 million



Planning for a Seamless Transition

It's an easy shift

Your transition process will be painless because we identify your service needs, select the appropriate personnel, create a detailed implementation plan, and communicate it to everyone involved. Our teams will work to create a smooth start-up, free from time-consuming disruptions.

Estimated Timeframe

Having reviewed your number of locations, breadth of service and requirements, we can transition your account within approximately 15 to 30 days after award. Our service start-up plan customarily takes place during a four- to six-week period and typically starts within thirty days of an award.

Importance of ongoing communication

In our years of experience, we've learned that the key to a successful transition is clear, ongoing communication of expectations, objectives and outcomes with all parties involved, particularly with management at all levels on both sides.

From the beginning, ABM will hold regular meetings with you to discuss all phases of the transition, identify best practices and implement them, as needed. We will survey everyone on your staff who will be affected by the transition in order to address key concerns.

Support and coordination

A start-up team will work with your designated Manager to implement the transition plan. The team will remain dedicated until your planned level of service is achieved and your objectives are being met.

Academica transition team will consist of the following key staff:

Richard Peden –Branch Manager (Las Vegas)

Vince Citrino – Assistant Branch Manager (Las Vegas)

David Ramirez – Operations Manager (Las Vegas)



Start-Up Plan

Below is an example of a start-up plan, showing how ABM becomes an integrated part of your workflow. As we move forward, we will provide a more detailed and customized plan. Once the plan is finalized, we complete your transition timetable, identifying each task, who owns it and its expected completion date.

Task	Week 4	Week 3	Week 2	Week 1	Post Start Up
Initial Activities	[Task bar spanning Week 4]				
<ul style="list-style-type: none"> Kick-off meeting - transition team Assign roles & responsibilities Finalize and review contract and specifications Review current situation with incumbent Create stakeholder register 					
Key Start Up Activities & Discussion Topics	[Task bar spanning Week 4]				
<ul style="list-style-type: none"> Transition plan and timeline Client involvement in transition process Reporting requirements Special facility needs and considerations Waste management and recycling procedures Uniform requirements Develop and document schedules 					
Human Resources Process	[Task bar spanning Week 4]				
<ul style="list-style-type: none"> Assign management team and review current personnel Conduct interviews, background checks & drug testing (as applicable) Setup time recording and payroll procedures Complete training Distribute uniforms and badges to employees 					
Site Setup	[Task bar spanning Week 3]				
<ul style="list-style-type: none"> Site location verification Identify and document janitor closets Location access - receipt of keys and/ or alarm codes 					
Equipment and Supplies	[Task bar spanning Week 4]				
<ul style="list-style-type: none"> Determine equipment/supply needs & procurement process Order equipment, supplies and communication devices Set up equipment, supplies, communication devices, and inventory control processes 					
Billing and Accounting	[Task bar spanning Week 4]				
<ul style="list-style-type: none"> Review billing and accounting requirements & set up procedures Test procedures 					
Quality Control Program	[Task bar spanning Week 4]				
<ul style="list-style-type: none"> Communicate customer requirements to Quality Control Implementation team Problem resolution and escalation procedures Develop Quality Control program (inspections, surveys & KPIs) Train field/customer on communication devices, work order system & QMS inspection systems 					
Work Order/Call Center Management Program	[Task bar spanning Week 4]				
<ul style="list-style-type: none"> Define overall process & call center interaction Upload periodic task schedule into QMS WO Management System 					
Risk Management	[Task bar spanning Week 3]				
<ul style="list-style-type: none"> Order and distribute customer & landlord COIs 					
Service Partner Management (if applicable)	[Task bar spanning Week 3]				
<ul style="list-style-type: none"> Review sites and areas to self perform and where to subcontract Review selection of subcontractors and hire as necessary 					
Finalize Transition	[Task bar spanning Week 1]				
<ul style="list-style-type: none"> Identify outstanding tasks & verify completion of all transition tasks 					
Post Start Up	[Task bar spanning Post Start Up]				
<ul style="list-style-type: none"> Confirm start ups and review transition issues & successes 					



Our People

Our promise to you is fulfilled by our people. Your expectations need to be met by employees who are willing and able to give their best, every day—which ABM's employees have demonstrated consistently.

We attract, select and retain employees who will exemplify our core values—respect, integrity, collaboration, innovation and excellence—at every job site. We hire superior employees from diverse backgrounds, give them thorough training, encourage them to be accountable for their work and reward them for exceptional performance.

With well-managed people in the right jobs, Academica benefits in many ways:

- Higher quality service
- Increased productivity and reliability
- Professional interaction with customers and clients
- Reduced turnover, resulting in more familiar faces and more consistent service
- Lower costs as a result of a safer workplace

Attract and Recruit

Recruiting the best

Your facilities will be staffed by highly qualified professionals who were attracted to ABM because of our strong reputation for employee development and retention.

Academica requires personnel who are able to adapt to your culture and present themselves in a friendly, professional manner. That is why we make great efforts to recruit employees who don't just match the job profile, but also will adapt to meet your facility's needs and ABM's culture of learning, teamwork and providing high-quality service.

Screen and Select

Careful selection to ensure safety and quality

Through professional interviewing and selection processes, we select quality candidates who meet your needs. To ensure the safety of your customers, employees and business assets, we provide a range of employee screening packages. We will conduct tiered screening based on your industry's best practices and your business' requirements.



Our screening packages can include any of the following:

- Standard background checks
- Criminal/sex offender background checks (CORI/SORI)
- Credit checks
- Drug screening (upon contract requirement)
- Professional certification checks
- Additional reference checks

Train and Develop

An emphasis on safety and training

To deliver you the reliable, high-quality service that you expect, we develop training programs at the national and regional level, and emphasize best practices and safety. For more detailed information, see the section titled "Training Program" in this proposal.

Retain

Employee benefits and incentives attract and keep good people

Maintaining a broad, competitive benefits program enables us to keep well-trained, experienced employees who are committed to Academica and ABM. We provide you with the flexibility to personalize a benefit package that meets your cost objectives while still achieving a work/life balance for the employees.

Based on the terms of your contract or collective bargaining agreement requirements, the service workers staffing your facilities will be offered a selection of benefits that can include the following:

- Health and Dental
- Life Insurance
- Accidental Death and Dismemberment
- Paid Vacation
- Paid Holidays
- 401 (k)
- Anniversary Awards
- Workers' Compensation
- Employee Stock Purchase Plan

Grow

Encouraging professional growth

Another component of our retention program is the support we provide to employees as they grow in their careers. Academica will be serviced by employees who are allowed to grow, which typically results in higher productivity and better service quality. Our culture encourages each employee to openly communicate with his or her manager to develop a career path that builds on individual strengths. The quality of each individual employee's service continually improves because of the ongoing coaching facilitated by regular performance reviews.



Training Program

We provide you with employees that have the training they need to successfully perform Custodial / Janitorial Services in your facility, improve efficiency, and develop new skills. Every ABM employee meets the following criteria:

- Technically proficient with chemicals, equipment and methods
- Familiar with the rules and regulations of your site(s)
- Thoroughly trained in job safety
- Committed to providing outstanding client service

New Hire Orientation and Training

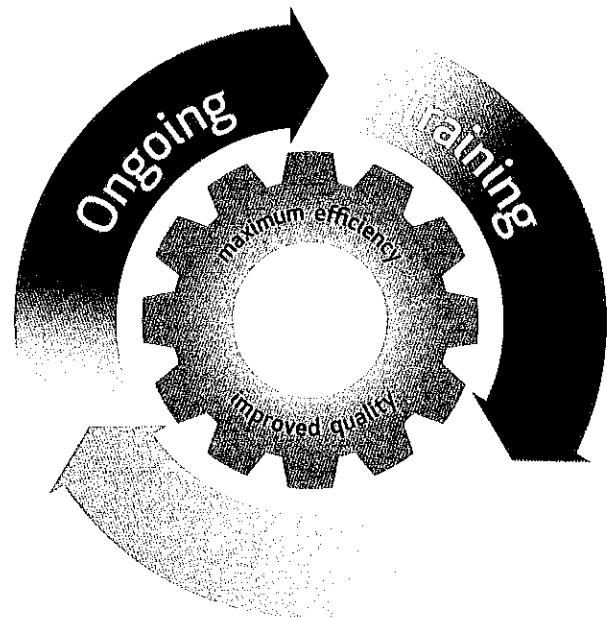
During the start-up phase, ABM Project Managers and Supervisors conduct employee training sessions at one of your locations in a classroom setting. These sessions include site-specific rules and regulations, ABM policies and procedures and basic job training.

Training for service workers concentrates on specific work tasks. Our Supervisors demonstrate each task step-by-step, detailing the importance of each step along the way, and train them to perform visual inspections before completing work. The Supervisors also provide guidance to the service workers as they work.

Once initial training is complete, Supervisors perform recurring reviews to make sure that they are maintaining Academia' and ABM's standards. By empowering our employees with comprehensive training, we are able to minimize deficiencies and quickly identify opportunities for improvement.

Recurrent Training Sessions

Our managers conduct recurrent training sessions for current and replacement employees at your site(s). These sessions are more technical in nature and concentrate on specific job tasks and duties, such as specialized certifications and interdisciplinary training. Employees are trained in groups specific to their function. Compliance is measured and tracked by attendance, job performance, tests, etc. to ensure all employees are receiving the proper level of training.



Managing Risk through Safety Programs

Commitment and Belief

To maintain our high levels of productivity and work quality and decrease the chance of incidents, we teach safety awareness to each employee. We take these preventative measures to enhance the safety of your tenants and we ensure that training, inspections and reporting are in compliance with government agencies and company policy—yours and ours.

In the event that an accident happens, we have developed procedures that enable us to report it immediately, file claims documentation properly and provide employees with the resources to be able to return to work in a reasonable timeframe.

Resources

As an ABM client you'll have resources to depend on, including specialists in safety, training, prevention, workers' compensation, Sarbanes-Oxley (SOX), liability, claims and insurance management. To manage the safety of your sites and stay ahead of the latest safety procedures, ABM's Safety Committee meets monthly to:

- Report on training, inspections and incidents
- Revisit safety objectives and loss prevention goals
- Provide recommendations for the prevention of future incidents
- Review monthly Branch Safety Reports

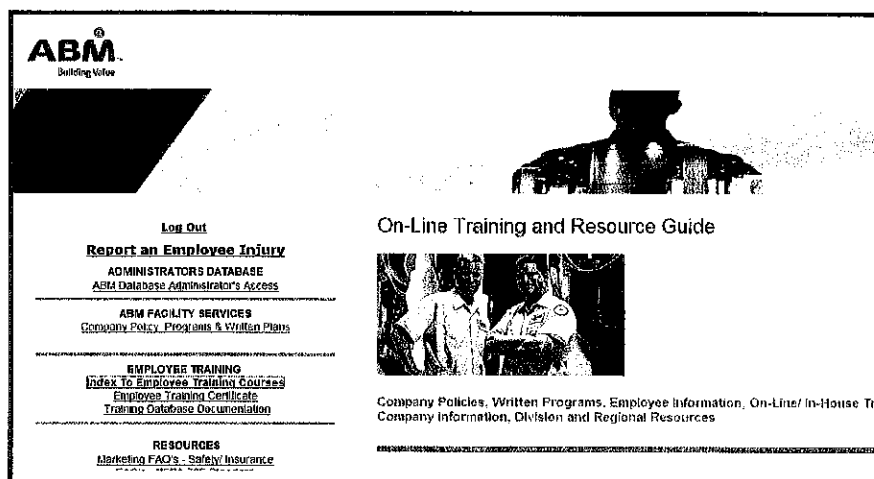
Below are a few of the primary tools we use to teach safety awareness and manage performance:

- **ABM Safety and Health Manual:** This manual describes the essential policies related to organizational responsibilities, safety program organization, safe work practices and recordkeeping requirements. It helps us apply procedures consistently at every site.
- **Safety Communications:** ABM supervisors have online access to the ABM library, which includes over 130 training topics. Also available in English and Spanish.
- **OSHA Injury and Illness Recordkeeping:** ABM maintains and monitors the OSHA 300 Log recordkeeping process to comply with Federal requirements, and also to track safety performance at the local level, providing real-time incident rate data.
- **Motor Vehicle Record (MVR) Check and Driver's Alert Programs:** We check employees' personal driving records if they are to drive a company vehicle. Periodic re-checks are made to determine their continued eligibility. In addition, we require that all ABM vehicles have a decal asking the public to report unsafe driving via a toll-free number.



- **Loss Control:** ABM monitors our Experience Modification Rates (EMR) to better understand and lower our workers' compensation costs. Since an EMR compares our claims experience to other employers of similar size in our industry, it is a measure of how ABM's loss prevention and control practices stack up to the competition. Our intrastate EMR has been consistently below 1.0, better than the industry average.
- **Medical Coverage:** ABM has partnered with a medical telephonic triage service to give our employees 24/7 access to medical professionals in case of an injury. This program not only advises our employees of the proper care for injuries and when to seek emergency services, but also provides timely reporting of all on-the-job incidents.

Monthly Safety Training Topics



All ABM employees receive safety orientation upon hire and monthly thereafter. A schedule will be sent out quarterly along with the training material. The material is available in video, CD, on-line and hard copy formats.

The attendance roster must be available for inspection at the branch office. A copy of each month's attendance rosters is submitted to the Regional Safety Director by the middle of the following month. Copies must be kept on location as well for the duration of the contract.

- Safe Lifting
- Fire Safety
- Electrical Safety
- Personal Protective Equipment
- Slips, Trips and Falls
- Hazard Communication
- First Aid
- Safe Driving
- Ergonomics Awareness
- Natural Disaster Safety
- Blood borne Pathogens
- Emergency Evacuation
- Barricade Training
- Forklift Training
- Cleaning for Safety
- Pandemic Prevention
- Site Specific Certification – Lock Out / Tag Out, etc.

Billing Flexibility and Custom Reports

Billing

You'll be presented with a variety of flexible billing options. Depending on your needs and contractual requirements, your billing will be administered either out of a local branch or our national office. We have established an internal goal of 100% accuracy the first time, however, if a problem should occur, ABM will resolve all invoice issues as quickly as possible.

Your invoices can be delivered electronically or in hard copy format. Should you desire consolidated billing for all your ABM services, we can easily handle this, giving you:

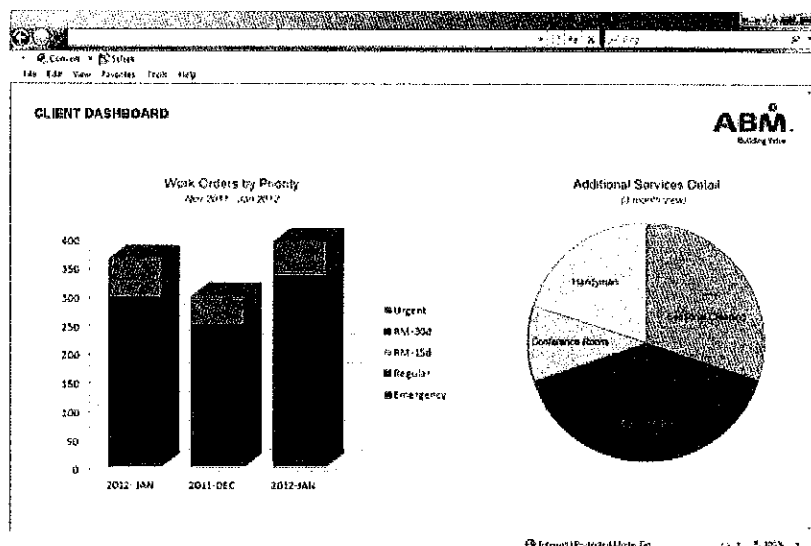
- Fewer invoices and less paperwork, saving time and money
- Better money management because work is billed routinely and accurately
- Better review and control of budgets
- No additional cost for the customization of your billing

Reporting

Moreover, our goal is to provide you with timely, relevant information. We will customize reports to meet your requirements and fit your format. You can view these reports online or receive them in hard copy. We will provide reports weekly, monthly, quarterly and annually with a roll-up of the information to illustrate year-to-date performance. We can provide report recommendations, however, the format of the report and the frequency are up to you.

Examples of standard reports we can provide include:

- Total Spend
- Additional Service Detail
- Work Order Status
- Work Order Priority
- Response Time
- Inspection Results
- Timekeeping
- Training and Safety



Quality Assurance Program

We've established a quality culture that focuses on client satisfaction, involves employees, measures performance, and is continuously improving. To support your quality goals and requirements, we use a unifying quality management system that places a variety of processes into a single framework. This framework acts as a starting point from which You and ABM will customize a quality program for Academica. The program will improve efficiencies and allow for greater transparency into your account activity.

Your account will be managed with innovative technology tools that improve communication, increase worker productivity and integrate processes to measure results. Your ABM Project Manager and service workers will be utilizing laptops, tablets or other wireless devices for data entry and communication. The staff servicing Academica will be more dependable because of the efficiency and transparency of our systems.



Benefits You'll Receive:

- Automated communication, resulting in reduced response time
- Complete, up-to-date work order status
- Round-the-clock access, communication and tracking
- Periodic scheduling and tracking
- Customized inspection and work order reports providing data for process improvement
- Improved client satisfaction
- Less time spent managing issues

Quality Management System

ABM's quality management tool is a web-based control system that supports your quality goals and requirements. The system allows both Academica and ABM to view inspection results, work order statuses, periodic maintenance schedules, and reports through a central online portal. ABM focuses on:

- Analyzing inspection results
- Automating work order management
- Establishing and tracking accountability
- Continually improving processes

Tracking Accountability

In order to provide you with transparent accountability, all work requests will clearly define who is responsible for the work and the time involved for completion. The requests will be time stamped, and automatic escalations are triggered by that time, notifying management. You will have the opportunity to measure, quantify and analyze service delivery, alongside ABM management. This process makes it easy to identify and disseminate best practices.

As work is accomplished and work orders are closed, the reporting system is updated. Supervisory personnel will follow up with service workers on issues and requests to make certain all work is completed to our high standards. Any problems that emerge from this follow-up are immediately corrected and the communication loop is then closed—but only when our clients are absolutely satisfied.

Your facilities will be inspected on a regular schedule, and the data is entered into the system via a wireless device, allowing for real-time access to inspection results. During inspection, tasks are rated on a scale from one to five, producing a percentage of the maximum possible. The total for all tasks during that inspection becomes the quality score for the site(s). Customized quality control inspection reports, showing results and trends will be accessible online or via an Excel spreadsheet. This information allows our managers to determine what actions are necessary to maintain compliance, continuous improvement, and ultimately, your satisfaction.

Process Improvement

We optimize our processes to achieve more efficient results for you through planning, standardization, employee engagement and other means. We continuously look to identify areas of opportunity and target any problem areas, formulate a detailed strategy, and promptly execute the solution. When we engage in a proactive process improvement strategy, we are able to build upon our foundation of best practices, procedures and processes so you receive the best service. Our quality management system helps us identify where to focus our efforts.



Equipment, Supplies and Chemicals

Quality and efficiency at lower costs

The quality of the service that you'll receive is enhanced by our commitment to providing the best delivery, service and employee training on the equipment, supplies and chemicals we use. You save money because we use superior products and methods, requiring fewer man hours.

ABM has strong, established relationships with industry-leading supply, chemical and raw material manufacturers that share our commitment to excellence. This affords us cost-control advantages over our competitors and provides you with several distinct advantages:

- Best quality products available at the best possible prices
- Cost control due to our ability to negotiate long-term, fixed-price contracts with our suppliers
- Access to new products and concepts that save time while increasing productivity
- Personal attention when it comes to problem solving for you and managers
- Prompt deliveries and comprehensive training



Equipment

ABM has standardized the equipment that our service workers use, providing benefits for our clients, including:

- Better cleaning results due to better product and equipment selection
- Increased safety because our employees are thoroughly trained and familiar with the equipment
- Reduced training time and expense because we limit the types of equipment used
- Reduced repair time and, therefore, less equipment downtime

Supplies

ABM selects supplies based on our quality standards, and the product's overall ability to meet the rigorous requirements established for you. We have a range of products to suit your environment that will maintain maximum efficiency, safety and hygiene. We can tailor product selection as needed to best suit your requirements and offer you a complete solution.

Chemicals

By aligning environmental issues with key business goals, our chemical cleaning program is not only good for the environment—it's good for your facility. We consider environmental impact, worker safety and product performance when selecting cleaning products. The chemicals we use are premixed by the manufacturer which eliminates the possibility of improper dilution of cleaning. Also, having fewer types of chemicals on-site reduces the risk of property damage, and the packaging of our various types of chemicals helps you and the service workers easily identify improper chemical usage.

Our chemical cleaning program benefits you in several ways:

- Cleaner, healthier environment for occupants and visitors to your facility.
- Improved indoor air quality
- Reduced possibility of property damage due to improper use of chemicals
- Possibility of reduced liability insurance premiums for your facility

ABM advocates consistency at all of our clients' locations by establishing:

- Standardized packaging and dilution ratios
- Optimal choices of products for each cleaning application
- Uniform training on product use
- Simplified HazCom programs

Should Your Facility Needs Expand

Should your facility needs expand, we have a wide range of services to meet your needs



- Guaranteed energy saving programs
- Smart building technologies
- EV charging stations
- Renewable energy solutions



- On-site maintenance technicians
- Mobile maintenance technicians
- Preventative maintenance
- Handyman services
- Clinical engineering



- Green cleaning and recycling services
- Carpet and floor care
- Staffing and specialty services
- Clean room and GMP cleaning



- Landscape and grounds maintenance
- Golf course maintenance renovations
- Exterior pest and fertility management
- Athletic and sports field maintenance
- Irrigation maintenance and management



- Revenue enhancement and expense control
- Shuttle and transportation service
- Special event and valet parking services
- On and off street parking management



- Security personnel
- Video monitoring and virtual guarding
- Compliance and investigations
- Security consulting and system design



- Predictive and preventive maintenance programs
- Interior and exterior energy efficiency retrofits and programs
- Engineering services, risk assessment and mitigation
- Commissioning, start-up and acceptance testing
- Life extension, upgrade and modernization



- Preventive maintenance programs
- Repairs, replacements and retrofits
- Engineering and recommissioning
- Bundled energy solutions

ABM At A Glance

We provide commercial cleaning and maintenance, facility engineering, energy efficiency, parking and security services for sites of all sizes in the United States and abroad. With fiscal 2011 revenues of \$4.2 billion, nearly 100,000 employees and 350 office locations, we build value for our clients with our stand-alone and integrated service solutions.

Highlights

\$4.2 billion in annual sales

350 branch offices in the United States, Puerto Rico and British Columbia, Canada

Nearly 100,000 service employees

ABM Green CareTM Program

D&B rating of 5A2

Expansive technology platform

Founded in 1909

ISO 9000 compliant for quality and reliability

Over 25,000 clients

Public Corporation (NYSE: ABM)

Sarbanes Oxley Compliant (SOX)

Solutions

Electrical

Energy

HVAC and Mechanical

Janitorial

Landscape and Grounds

Maintenance and Repair

Parking and Transportation

Security

Industries We Serve

Aviation and Transportation

Banking and Financial Services

BioPharma

Commercial Buildings

Education

Golf Courses

Government

Healthcare

High-Tech

Hospitality

Improvement Districts

Industrial and Manufacturing

Residential

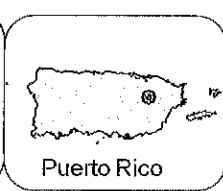
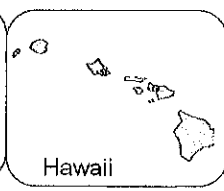
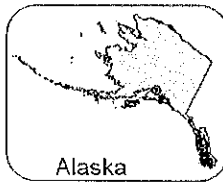
Retail

Sports and Entertainment



Strategically Located to Serve You

ABM's branch offices are strategically placed to provide experienced local management, reliable supervision and a sustainable, highly skilled service team that will deliver personalized service.





CURATE
Building Maintenance

THE DEEPEST CLEAN. EVERY TIME.

**Proposal Prepared For
Academica**



ACCURATE
Building Maintenance

May 14, 2015

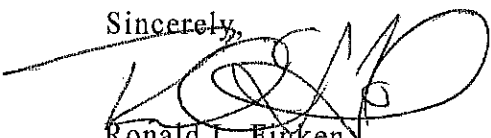
Academic

Accurate Cleaning Service was founded by Ron & Rebecca Finken in November 1994, in Las Vegas, Nevada. In 1996 we incorporated as Accurate Cleaning Inc, and September 30, 1999, we changed to Accurate Building Maintenance, LLC. We are a Service Disabled Veteran Owned Small Business.

After 9 years in the facilities maintenance business we were given the opportunity to clean a small school (small at the time) by the name of Faith Lutheran Jr/Sr High School. Throughout the years we were able to improve on our service and through hard work, introducing new technology and methods, and improved training we were able to capture the attention of many other schools throughout the State of Nevada. We currently have the only contract to be outsourced by a Nevada public school. All K-12 public schools in the State of Nevada employ union custodians. After almost 3 years at the White Pine County School District the CFO and Superintendent are ecstatic with the money we have saved the school district, however, in their words the professionalism and can do spirit of our team has set the standard for cleaning throughout the school district.

Over 50% of our revenues are currently generated from servicing schools. Our team is excited about the potential of creating a partnership with Academia and we sincerely appreciate the opportunity. We are very grateful to be doing business with our current base of clients and I highly recommend that you spend some time talking with them and discovering how we might serve you also. Thank you.

Sincerely,


Ronald L. Finken
CEO

COMPANY PHILOSOPHY

General Approach:

Accurate's approach is real simple, if it needs to be cleaned – WE CLEAN IT, providing the deepest clean doing it right the first time every time. Our focus and goal is that if one of our competitors calls on one of our accounts there is no hesitation in their response to keep us as their cleaning contractor.

We have formed many partnerships with our clients as well as our vendors. We are extremely solution oriented and by partnering with our clients and vendors to create solutions for various challenges we have been able to provide quality service and save our clients money. We take a proactive approach to every aspect of your business. Our goal is to constantly be one step in front of you, thus allowing us to keep you informed of all aspects of your facility. Our intent is to constantly improve on quality and creatively save you money.

The owners are very active in the day-to-day business and are always a phone call away. If a decision needs to be made, it can be done within minutes.

Every employee at Accurate is in the Customer Service Business, we want to know what is working and what is not working for our clients at all times. We coach our people to communicate everything, including things that are broken by our cleaners. Our employees are specifically instructed in orientation that no employee has nor will be terminated for telling us that something has been broken. We encourage them to communicate everything so that we can communicate to you.

We are 100% dedicated to *training, training, and more training*. We are very confident that we have the best-trained cleaning team in the area. We know that by training our employees, they know what is expected and they will take care of our clients. The added benefit is that our employees know that we care about them and this increases employee retention. We constantly encourage our employees and remind them of how important they are to the daily operation of the facility.

Accurate Building Maintenance has been a member of the Building Service Contractors Association International for the past 18 years. Our key personnel and managers attend the Regional and National seminars which allow us to stay abreast of the new technology and ideas in our industry. The benefit to our clients is that we always come back with something different that can save them money and/or improve on the cleanliness of their facility. Additionally we are members of USGBC (United States Green Building Counsel).

Company Experience & Background

Ron and Rebecca Finken started Accurate Building Maintenance in November 1994. The Company has grown rapidly since 1994, growing from no employees to over 300 employees. Accurate is a Service Disabled Veteran Owned Small Business.

Accurate generates the majority of its revenues through schools, commercial and government contract cleaning services. These services include commercial janitorial services, hard surface floor care, carpet cleaning, and other general maintenance services. In 1996, Accurate became the only authorized 3M Marble Applicator in the state of Nevada. Subsequently, each of Accurate's floor technicians is qualified in marble cleaning, polishing, and restoration. In addition to the services mentioned above, Accurate provides various janitorial supplies and peripheral services, such as concrete cleaning, carpet cleaning, window cleaning, hard surface floor care, stone care, etc., to its contract customer base.

Accurate has targeted strictly schools, commercial, and government businesses for our range of facilities services. We are not a residential maid service. The Company service's a variety of facility types including, but not limited to, professional office buildings, upscale high rise facilities, large industrial facilities, government facilities, medical facilities, schools, and selected retail facilities.

References:

Las Vegas Day School
3275 Red Rock St.
Las Vegas, NV. 89103
Contact: Mr. Frank Daseler
702-362-1180
FDaseler@lvds.com
Contracted August 2005 to present
200,000 square feet

White Pine County School District
1135 Avenue C
Ely, NV 89301
McGill Elementary
D.E. Norman Elementary
White Pine County Middle School
Contact: Mr. Paul Johnson
775-289-4851
paujohns@whitepine.k12.nv.us
Contracted July 2012 to present
Approximately 180,000 square feet

College of Southern Nevada (CSN)
333 Pavilion Center (Summerlin) Las Vegas, NV 89144
1560 W. Warm Springs Rd. (Green Valley High Tech) Henderson, NV 89014
4601 W. Bonanza Rd. (Western High Tech) Las Vegas, NV 89107
2409 Las Verdes St. (Sahara West A&B) Las Vegas, NV 89102
140 N. Yucca St., Mesquite, NV
700 College Dr., Henderson, NV 89002
3200 E. Cheyenne, North Las Vegas, NV 89030
6375 W. Charleston Blvd., Las Vegas, NV 89146
Contact: Ms. Jane Rowland
702-651-4067
Jane.Rowland@CSN.EDU
Contracted March 2009 to present
Approximately 1.4 million square feet

Nevada State College (NSC)
1125 Nevada State Dr. (Dawson) Henderson, NV
303 Water St. (BW I) Henderson, NV
311 Water St. (BW II) Henderson, NV
1021 E. Paradise Hills Rd. (Las)
Contact: Mr. Imad Mehanna
702-241-5031
Imad.Mehanna@nsc.edu
Contracted August 2008 to present
Approximately 120,587 square feet

Univ. of Nevada – Las Vegas (UNLV) Dental Campus
1001 Shadow Lane
Las Vegas, NV 89106
Contact: Mr. Kevin Raschko
(702) 774-2389
kevin.raschko@unlv.edu
Contracted May 2004 to present
Approximately 234,961 square feet

Univ. of Nevada – Reno (UNR) School of Medicine
1707 W. Charleston Blvd. (Patient Care) Las Vegas, NV 89102
2040 W. Charleston Blvd (Medical School) Las Vegas, NV 89102
2410 Fire Mesa Suite 180 (Family Medicine) Las Vegas, NV 89128
3175 St. Rose Parkway, 2nd floor (Patient Care) Henderson, NV 89052
8050 Paradise, Las Vegas, NV 89123
Contact: Mr. Randall Gustafson
702-257-5595
rpg@unr.edu
Contracted July 2005 to present
Approximately 123,000 square feet

White Pine County School District
1135 Avenue C Ely, Nevada 89301 (775) 289-4851 FAX (775) 289-3999



June 18, 2014

To Whom it May Concern:

Please accept this letter as my personal and professional endorsement of Accurate Building Maintenance.

Before retaining the services of Accurate Building Maintenance, the District handled all of its custodial services in-house. Due to significant budget reductions, the District entertained the option of outsourcing a number of departments that included custodial services in order to save money. There was much debate about the advantages and disadvantages of outsourcing vs insourcing and resistance to layoff existing staff that delayed implementation.

Their proposal offered additional personnel at a cost that was significantly less than if the District had provided the services in-house.

Within the first year of operations, Accurate Building Maintenance put any concerns about the ability of an outside service provider's ability to perform services to rest. In fact, their hard work and dedication have become our new standard of quality. They have not only helped reduce costs for similar or better quality, they have assisted with equipment repairs, inventory control and campus beautification.

If you need additional information or have any questions, please call at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paul Johnson'.

Paul Johnson, CFO
White Pine County School District

BOARD OF SCHOOL TRUSTEES

*Lori A. Hunt, Chair • Denys Koyle, Vice Chair • Shellie Watts, Clerk
Matt Hibbs, Member • Mary Kerner, Member • Janet Little, Member • Pete Mangum, Member
Bob Dolezal, Superintendent*

The White Pine County School District operates without discrimination on the basis of sex, religion, national origin, age or disability in compliance with the Title VI, Title VII, Title IX, Section 504, and all other applicable civil rights legislation.

Subject: Service Commendation

Date: Wednesday, July 16, 2014 at 9:58:58 AM Pacific Daylight Time

From: Rowland, Jane

To: Ron Finken

Ron,

Your request for a letter recommending your firm, is an easy request to fill. During the last 2 years, Accurate Building Maintenance has provided us with excellent service. We enlisted your help when CSN made the decision to begin an outsourcing program for our Custodial Department. ABM has been instrumental in our success to date. From a staff of 110 in the spring of 2012 to our current CSN staff of 45, we have been able to make steady progress toward our outsourcing goal and, we have not laid off or terminated any employees to achieve that goal. As I have said from the beginning of this project, CSN will always have a custodial staff. This staff will be assigned special duties and will coordinate and manage projects and our relationship with our vendors.

I want to thank you for the time your office staff, and customer service staff have devoted to CSN to accommodate our specific methods of scheduling, billing, campus coverage, and supervision on campus. Your Regional Managers are good to convey instructions as well as to immediately provide additional or replacement coverage of a shift. It is a pleasure to work with each of them, as well as with Customer Service. We are impressed with the pre-training that is conducted with your employees before that are assigned to CSN and am thankful that ABM continues to meet with employees on a regular basis to bring them up-to-date on any company issues and to provide follow-up training.

It is such a relief to know that when we have the need for additional staff, that ABM can supply that staff with reasonable notice. Employee absences, vacation, extended sick leave no longer create additional assignments to our staff because you are able to fill those vacancies.

If you have a prospective client that has questions or opinions on any specifics of the services you provide, I would have no objection to a phone call or email from that client.

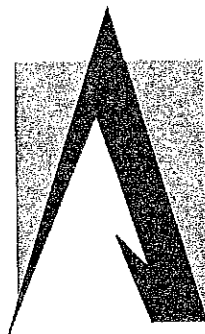
Thank you again for supplying quality people that do quality work.

Jane Rowland
Director of Operations - CSN
College of Northern Sonoma

707-528-1087 Office
707-528-1011 Mobile
Jane.Rowland@csn.edu

We Offer Proof Through Effective Quality Control

- Know that services will be completed as outlined
- Easily submit messages that are documented
- Receive customer service that exceeds your expectations
- Consistently get a cleaner building for what you are paying



ACCURATE
Building Maintenance

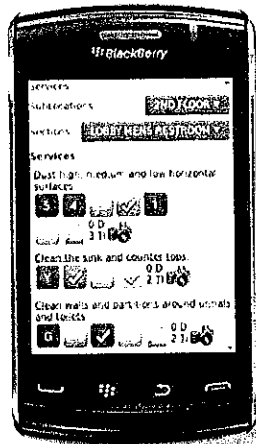
Inspections

We input and document the services from our contract into CleanTelligent.

I. GENERAL CLEANING

A. Daily Services:

1. Empty wastepaper baskets and other receptacles; damp wipe or wash if necessary. Reinstall liners if necessary. Haul trash to the dumpster.
2. Spot clean door and partition glass, desks, counters and tables.
3. Dust conference rooms, break rooms and receptionist areas. Spot dust other areas if necessary.
4. Clean drinking fountains. Remove hard water deposits on drinking fountains if necessary.
5. Clean carpet spots smaller than one square foot.
6. Vacuum all carpet in common areas and traffic ways, as recommended by the Carpet and Rug Institute.
7. Vacuum under desks and tables if necessary.
8. Sweep/vacuum and then damp mop hard surface floors.
9. Spot vacuum crumbs or other dry spills on furniture.
10. Sweep/vacuum and spot mop stairwells.
11. Reposition all furniture correctly, turn out lights upon completion, and secure all areas as required.



We inspect those services
to make sure they are
performed to above
industry standards.

Inspection results are available for review so you can see that we are honoring our contract.

Inspection Details [Report - Clean](#) [Download](#)
Group By: Sublocation Section [Show Tracking Item Details](#)

1st Floor - Offices, Lobby

Service Items:

- | | |
|--|----------------------------------|
| 100% <input checked="" type="checkbox"/> Empty wastepaper baskets, ashtrays, sand bins and other receptacles; damp wipe or wash if necessary. Reinstall liners if necessary. Haul trash to the dumpster. | Offices - ENW - General Cleaning |
| 100% <input checked="" type="checkbox"/> Spot clean door and partition glass, desks, counters and tables. | Offices - ENW - General Cleaning |
| 100% <input checked="" type="checkbox"/> Dust conference rooms, break rooms and receptionist areas. Spot dust other areas if necessary. | Offices - ENW - General Cleaning |
| 100% <input checked="" type="checkbox"/> Clean carpet spots smaller than one square foot. | Offices - ENW - General Cleaning |
| 100% <input checked="" type="checkbox"/> Clean drinking fountains. Remove hard water deposits on drinking fountains if necessary. | Offices - ENW - General Cleaning |
| 0% <input type="checkbox"/> Reposition all furniture correctly, turn out lights upon completion, and secure all areas as required. | Offices - ENW - General Cleaning |
| 100% <input checked="" type="checkbox"/> Sweep/vacuum and spot mop stairwells. | Offices - ENW - General Cleaning |
| 100% <input checked="" type="checkbox"/> Sweep/vacuum and then damp mop hard surface floors. | Offices - ENW - General Cleaning |
| 100% <input checked="" type="checkbox"/> Vacuum all carpet in common areas and traffic ways, as recommended by the Carpet and Rug Institute. | Offices - ENW - General Cleaning |
| 100% <input checked="" type="checkbox"/> Vacuum under desks and tables if necessary. | Offices - ENW - General Cleaning |

1st Floor - Offices, Lobby Score:

Service Detail Score: 85% - 8.5/10

Scheduling

All work is scheduled based on the areas and frequencies specified in the contract.

I. GENERAL CLEANING

A. Daily Services:

1. Empty wastepaper baskets and other receptacles; damp wipe or wash if necessary. Reinstall liners if necessary. Haul trash to the dumpster.
2. Spot clean door and partition glass, desks, counters and tables.
3. Dust conference rooms, break rooms and receptionist areas. Spot dust other areas if necessary.
4. Clean drinking fountains. Remove hard water deposits on drinking fountains if necessary.
5. Clean carpet spots smaller than one square foot.
6. Vacuum all carpet in common areas and traffic ways, as recommended by the Carpet and Rug Institute.
7. Vacuum under desks and tables if necessary.
8. Sweep/vacuum and then damp mop hard surface floors.
9. Spot vacuum crumbs or other dry spills on furniture.
10. Sweep/vacuum and spot mop stairwells.
11. Reposition all furniture correctly, turn out lights upon completion, and secure all areas as required.

Detailed job schedules ensure that all services are completed as promised.



Locations

Expand All
 Collapse All

▼ 1st Floor

▼ Offices, Lobby

- Empty wastepaper baskets, ashtr
- Spot clean door and partition gla
- Dust conference rooms, break ro
- Clean drinking fountains. Remov
- Clean carpet spots smaller than
- Vacuum all carpet in common ar
- Vacuum under desks and tables
- Sweep/vacuum and then damp m
- Sweep/vacuum and spot mop st
- Reposition all furniture correctl

3rd Manager

<< Today >>

Wed, Sep 16, 2010

Month Week Day

7 am	8:44 a-9:07 a Zion's Bank: 1st Floor; Offices, Lobby; Empty wastepaper baskets, ashtrays, sand ur Empty wastepaper baskets, ashtrays, sand lime and other receptacles; damp wipe or wash if ne
8 am	9:08 a-9:31 a Zion's Bank: 1st Floor; Offices, Lobby; Spot clean door and partition glass; table cle
9 am	9:08 a-10:31 a Zion's Bank: 1st Floor; Offices, Lobby; Dust conference rooms, break rooms and re Dust conference rooms, break rooms and receptionist areas; Spot dust other areas if necessar
10 am	10:32 a-11:29 a Zion's Bank: 1st Floor; Offices, Lobby; Clean drinking fountains. Remove hard wa
11 am	11:27 a-1:10 p Zion's Bank: 1st Floor; Offices, Lobby; Sweep/vacuum and then damp mop hard su
12 pm	1:11 p-2:50 p Zion's Bank: 1st Floor; Offices, Lobby; Sweep/vacuum and then damp mop hard su
1 pm	1:11 p-2:50 p Zion's Bank: 1st Floor; Offices, Lobby; Sweep/vacuum and then damp mop stairwells

Communication

Submit any issues using your current email system or submit directly into CleanTelligent.

CleanTelligent
Home | Customer Support | Client User Manual | Log Out
MESSAGES | SERVICE LOCATIONS | SURVEYS | SERVICE PROVIDER | REPORTS | MY IIF
Walters
Dane Laverly
Inbox | New Message
New Message
Back Submit
Message Information Required
Service Location: Select Service Location
Priority: None
Urgent
To do ASAP
Subject: Tp
Message: No toilet paper in men's restroom, 1st floor
Attach Files: Browse... Upload
Note: You must click on 'Upload' before clicking on 'Submit' to attach a file to this message
Back Submit

All responsible personnel are immediately notified and if the request does not receive a prompt response, management is informed.

CleanTelligent Client Notification

Dane Laverly from Boyer Company has SUBMITTED the following NEW message:

Client: Boyer Company
Service Location: Boyer Company Offices
Subject: No Toilet Paper

Message: Hi. There is no toilet tissue in the men's restroom on the 1st floor.

Date: February 26, 2010 09:23 PM

Please choose one of the actions below.

[Reply](#) [View](#)

We respond to your message and updates are logged as progress is made.

CleanTelligent Client Notification

Michael Jenkins from CleanBrain Software, Inc. has REPLIED to the following message

Client: Boyer Company
Service Location: Boyer Company Offices
Subject: RE: No Tp

Message: Taken care of. Thanks for letting us know!

Date: December 20, 2010 09:44 PM

Message History

Author: Dane Laverly - Boyer Company
There is no TP in the restroom

Date: December 20, 2010 09:30 PM

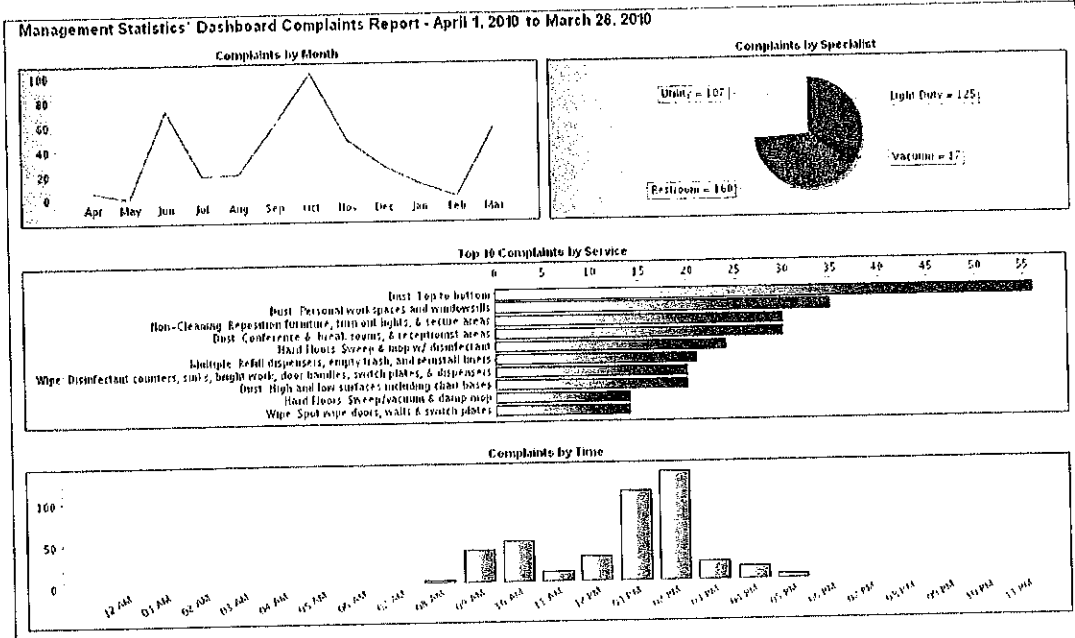
TO REPLY TO THIS MESSAGE

A. Click on links below

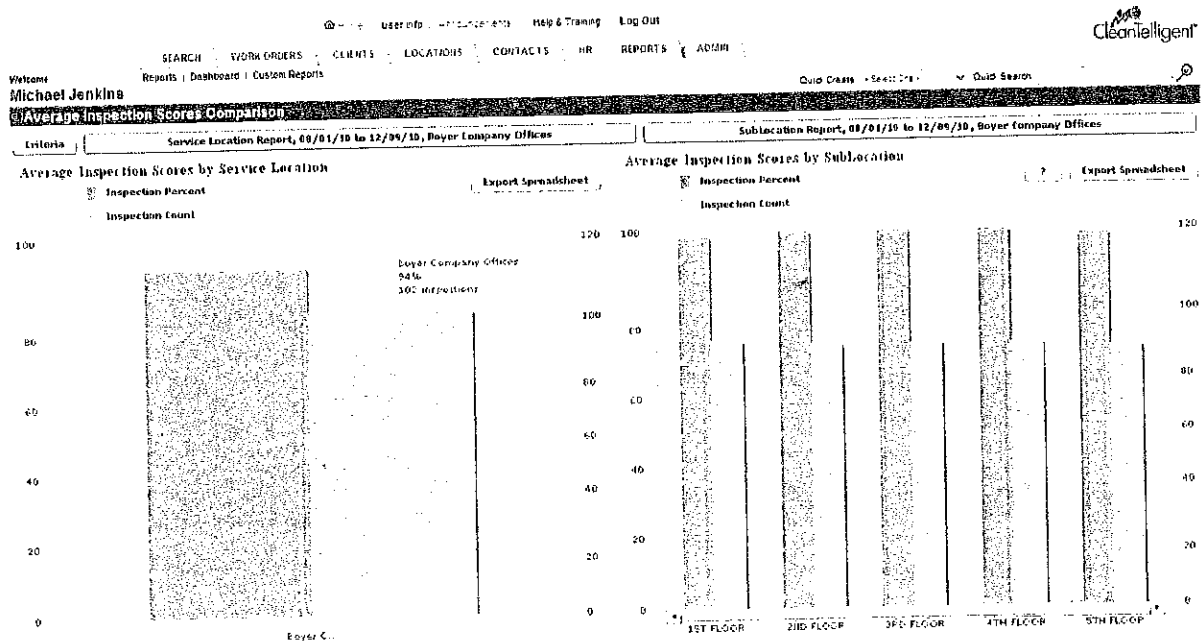
[Reply](#) [View](#)

Reports

Performance reports help us increase accountability and improve internal training.



View average inspection scores to know that you are getting real value for the price.



Emergencies:

1. Accurate is well equipped to deal with all emergency services within your facility. During normal working hours our Customer Service Department can be reached by calling 1-(888) 646-7834 Extension 1. Customer Service will dispatch the personnel necessary to handle the emergency. Our goal is to respond within 2 hours or less from the time of the notification.
2. After hours, weekends, and holidays our on call Manager can be reached by dialing 1-(888) 646-7834 extension 9. Our customers can leave their name and phone number and the on call Manager will return the call within 5 minutes. The on call Manager has the authority to dispatch the necessary personnel for all emergencies.
3. Additionally, we will give you the project Manager's cellular phone number upon assignment.

EQUIPMENT:

Carpet Cleaning:

Accurate will use 2 methods of cleaning carpet. For spot cleaning and daily maintenance the GLS Crystal Dry Carpet Cleaning System. This system actually extends the life of the carpet by 1) Keeping the pile open, 2) Removing oily, sticky residues that normally hold in soil, 3) Eliminating the source of fiber abrasion and matting and 4) Assisting the vacuum cleaner in removal of soil particulate by freeing it from the fiber. Drying time is approximately 30 minutes.

The second method will be with a hot water extraction system. This type of unit is capable of steam cleaning carpet and upholstery. Accurate uses a combination of the GLS Crystal Dry Carpet Cleaning System to lift the pile and follows this with the extraction system for all periodic cleaning. Air movers are placed to assist with drying. The hot water extraction units will be dispatched from the office/warehouse and operated by Certified Technicians only.

Detailing with Steam:

Using the MondoVap we are able to detail virtually any fixture, wall, equipment, etc. This steam unit allows us to periodically steam clean and sanitize an entire restroom, including the faucets, toilet and urinal plumbing, grout on ceramic tile or stone walls. Additionally we can detail clean the tracks for elevator doors, thresholds, air vents, etc.

Vacuum Cleaners:

Backpack Vacuums with HEPA filtration are used for carpet edges, upholstery, high dusting, and hard floor surfaces. Using Backpack vacuums allows us to stay in our team clean method as well as giving us the highest solution without damaging your carpet.

Dusting Equipment:

When we dust a surface we use dusters that are covered with a pro-duster sleeve. These sleeves attract the dust to them rather than using a feather duster which moves the dust off of the object being dusted into the air to settle again later. Additionally, the pro-dusters are disposable.

Rags:

Accurate uses Micro Wipe cloths. These cloths are aggressive cleaning edges clean with less water, less streaking and less effort. Cleans better because tiny fibers penetrate small irregular surfaces and pull out dirt.

Personnel Hiring:

All personnel are screened with police background checks prior to hiring, and all employees Social Security number is verified with Social Security to ensure that the employee can legally be employed in the United States. We are able to verify the last five years history with a credit report with their consent.

Personnel Orientation:

- All Accurate employees are required to attend an extensive company orientation which consists of the company mission statement, policies, procedures for checking in and out of our computerized timekeeping system, issuing of company uniforms and I.D. badges, and a brief explanation of the in field training that they will receive. Additionally, all employees receive additional instructions and guidelines pertaining to specific buildings that have specific requirements. New Employee Orientation:
 - Highlights rules and regulations
 - Benefits, vacation, leave of absence, etc.
 - Proper care of client keys (all keys are carried on a retractable key bak that can only be removed if the employee removes their belt)
 - Who is allowed access to the building
 - Client computers, TV's, radio's, etc. don't touch
 - Reporting accidents immediately to supervisor
 - Reporting anything unusual, such as finding something broken
 - Reporting to supervisor when a tenant is still in the suite

Personnel Training:

The proven training method of *Tell, Show, Do, Review*; ensures that each learner receives the new material in many different ways- they hear about it, they see it, and they have a chance to do it (practice and participate). "doing" has the most impact on retention. And, periodic reviews ensure that the learner does not move on until they're ready.

Each one of our Regional Managers and Project Managers is taught how to train by a professional trainer. Color-coded product identification ensures that our cleaners select the right product for the job. And, built-in safety training reinforces key safety issues.

Accurate's training tools are designed specifically for building service contractors. All major cleaning tasks are presented on a flip chart with colorful pictures to accommodate learning-style differences. Trashing, dusting, vacuuming, restroom cleaning, mopping, utility cleaning, and safety are in individual modules so that our supervisors can deliver training in bite-size pieces for the best retention.

The Building block Training System reinforces the things that matter the most to you our customer-*The Deadly Sins*. Our cleaners learn how to prevent these Deadly Sins from happening by following proven cleaning methods. Building Block Reference Cards that are a perfect job aid for cleaners after or during training. Full color, picture-based summaries help reinforce each task and The Deadly Sins in a simple, easy-to-follow format. There's one card for each cleaning task.

- Blood borne Pathogens:
 - Instruction on how to respond to body fluid spills. Primary function to protect employee and client.
- NOTE: All new employees receive initial training in orientation and refresher training is conducted annually with all employees.

On Site Technical Training:

Our suppliers also provides on-site technical training in areas like floor care and carpet care. They keep our supervisors and cleaners up to date on the latest procedures and equipment.

Regulatory Compliance:

We provide our cleaners with a complete program that spells out what's needed to comply with the law for OSHA's Hazard Communications and Bloodborne Pathogen Standards.

Fire Safety Plan:

All personnel will be trained on evacuation routes and identifying exits, how to respond in the event of an emergency, or evacuation. How to use a fire extinguisher. Assist security in the evacuation until help arrives. Identify suspicious packages or characters. How to report an emergency. Basic knowledge of sprinkler systems, and how to operate the fire alarms.

Computerization:

Timekeeping: Accurate has a timekeeping system that allows each employee to call from a telephone at the jobsite to check in and out. They are required to enter their employee number as well as the job number assigned to the particular facility. The name of the system is TeamTime and the data is uploaded daily to our payroll software to facilitate payment to the employee each payday. Additional benefits allow us to provide the property manager/client a copy of a call log report that shows the check in/out time of each employee for each facility as well as the telephone number since the system does have the ability to identify where the call is being made. We also have a paging system that in the event that the proper amount of personnel scheduled for a particular building do not check in within 15 minutes of the start time the Project Manager will receive a text message on their cellular showing the number of personnel absent in that facility allowing the Project Manager to investigate immediately and call in a standby if necessary.

Management Training:

Always striving to provide our clients with excellent service and understanding the challenges facing our industry in conjunction with our commitment to our employees we have developed a thorough training program for our Management Team. We continuously add to this program in an effort to provide our clients with the best-trained team in our industry.

1. **Accurate Training:** provides instruction and certification by a Chemical Manufacture Representative on how to train employees to clean. Includes detailed training on each function of cleaning and includes 7 different modules, dusting, restroom cleaning, mopping, vacuuming, trashing, floor care, and safety. All Managers, Supervisors, and Mentors must complete and pass the Trainer course in order to qualify for management or the mentoring program.
2. **Blood borne pathogen training:** provides instruction on how to respond to body fluid spills. Primary function to protect employees and clients. Chemical Manufacture Representative trains management team on how to train.
3. **Safety Training:** provides information concerning rules that govern our industry in the areas of human and environmental protection to include chemicals, personal protective equipment and preserving and creating a safe work place. Primary function employee retention by minimizing work related injuries.
4. **Computer training** to familiarize management with Accurate's computerized timekeeping system (TeamTime), as well as how to do an inspection on their PDA or the project computer using the Quality Control inspection program as well as how to access and respond to work orders from customer service or the client.
5. **Dealing with difficult employees:** provides different methods of handling what could be considered a difficult situation. Primary function employee retention and avoid escalation.
6. **Business communication:** Provides a universal way of relating information that reflects the company philosophy and mission. Primary function clarity in interjection, employee retention, eliminates confusion and save time.
7. **The Law:** provides basic knowledge of labor laws. Primary function employee retention, avoid litigation and establish boundaries.
8. **Decision Making:** provides an orderly manner to process and collect information in a productive way to reach a decision. Primary function is employee retention and arriving to the conclusion utilizing the same criteria.
9. **Documentation:** provides manager with the knowledge of forms required to be completed in all cases, stresses the importance of documenting and processing the information collected. Primary function to protect management team, company, and client.
10. **Leadership training:** provides different styles to lead people understanding that each individual thinking process is unique. Primary function employee retention and creating continuity in leadership.
11. **Employee Hand Book:** provides knowledge in the areas of rules, regulations, duties, responsibilities, promotions, disciplinary actions, reasons for termination and other pertinent information like benefits, vacations, leave of absence, etc.

Common Steps to Successful Outsourcing

If you refer to the article titled Many Merits of a Clean School the different levels indicated in blue print will help with what to expect when evaluating the number of man hours allotted for cleaning versus the square footage of the facility. In our proposal we are allotting 28 man hours to clean Somerset Sky Pointe 95,000 square feet, which calculates out to 27,143 square feet per 8 hour shift. Based on this article that would put us in between Level 2 and Level 3. Knowing what man hours each bidding contractor is suggesting for the cleaning of your facility is crucial when comparing bids.

The article titled LABOR SAVINGS outlines pricing ranges that many successful districts are realizing. Based on our proposal of \$114,000.00 annually for nightly cleaning you can see that we are at \$1.20 per square foot or the mid range of Level C. Hopefully this information will be helpful. Contractors that submit bids in the Levels D and E (see levels in red print) could create numerous headaches for the school. The lowest bid **WILL NOT** necessarily be the responsible bid.

Editor's Notebook: MANY MERITS OF A CLEAN SCHOOL

by Deb Moore

When it comes to maintaining a commercial office building, benchmarks and standard abound. Not so for schools. According to the NEA, "Not only is there a tremendous difference between schools and commercial cleaning, but there are great variations in conditions and duties from one school to another. Any standard that takes this into account, would involve so many variables that it would probably be unworkable."

In this year's Education Design Showcase, you will find examples of projects ranging from pre-school to college. Unfortunately, most children will never have the opportunity to attend a school like those featured. The average school is 40-plus years old and in less that adequate condition. Not nearly enough is being spent to maintain our educational facilities. Without proper maintenance and custodial care, even these new buildings will soon lose their luster.

When it comes to maintaining a commercial office building, benchmarks and standard abound. Not so for schools. According to the NEA, "Not only is there a tremendous difference between schools and commercial cleaning, but there are great variations in conditions and duties from one school to another. Any standard that takes this into account, would involve so many variables that it would probably be unworkable." But not having standards does not mean that we can't establish expectations, and that is just what National Center for Education Statistics Guide for Planning & Maintaining Schools does.

Planners, administrators and community members must agree on what constitutes "cleanliness." While there is not a nationwide standard for describing standards of cleanliness, a five-tiered system of expectations is emerging to help guide decision-making:

- Level 1 cleaning results in a "spotless" building, as might normally be found in a hospital environment or corporate suite. At this level, a custodian with proper supplies and tools can clean approximately 10,000 to 11,000 sq. ft. in an eight-hour period.
- Level 2 cleaning is the uppermost standard for most school cleaning, and is generally reserved for restrooms, special education areas, kindergarten areas or food service areas. A custodian can clean approximately 18,000 to 20,000 sq. ft. in an eight-hour shift.
- Level 3 cleaning is the norm for most school facilities. It is acceptable to most stakeholders and does not pose any health issues. A custodian can clean approximately 28,000 to 31,000 sq. ft. in eight hours.
- Level 4 cleaning is not normally acceptable in a school environment. Classrooms would be cleaned every other day, carpets would be vacuumed every third day, and dusting would occur once a month. At this level, a custodian can clean 45,000 to 50,000 sq. ft. in eight hours.
- Level 5 cleaning can very rapidly lead to an unhealthy situation. Trash cans might be emptied and carpets vacuumed on a weekly basis. One custodian can clean 85,000 to 90,000 sq. ft. in an eight-hour period.

The figures above are estimates. The actual number of square feet per shift a custodian can clean will depend on additional variables, including the type of flooring, wall covers and number of windows, all of which must be taken into account when determining workload expectations.

The condition of our educational facilities is not a superficial concern. Research shows there is a direct correlation between facility condition and student achievement, facility condition and occupant health, facility condition and student behavior, facility condition and student safety, just to name a few.

In addition, the condition of our educational facilities affects the perception students, staff and the community have of their schools, and ultimately their support for those schools. If we aren't being good stewards and taking care of the facilities that we have, why should they pass another bond issue?

Lack of funding is one barrier to good maintenance that must be overcome, but many districts are getting students, staff and community involved in many aspects of the cleaning process. Schools offer a unique setting when it comes to cooperative cleaning. With a few programs like this in place, the custodians save time, the districts save money and facility condition is improved.

Labor Savings

Oct 1, 2010 12:00 PM, By Terry Thetford

Outsourcing custodial services: common steps to success.



With most school districts all over the country scrambling to cover educational funding shortfalls and increasing class sizes, at least one state governor is publicly questioning why all school districts don't contract custodial services. School district administrators are facing the increasing budget cuts pressure to consider (or reconsider) contracting of those support services that are not related directly to curriculum delivery.

However, a district's consideration of outsourcing custodial (and other support) services often is cut short because of a lack of available staff, accurate cost data, past failures, avoiding the disruption of change, community/staff cultural resistance, union pressure, fearing loss of management control and quality, or even some states contracting regulations. But, as many districts face significant budget shortfalls and the potential savings so real and significant, those districts are being forced to take a fresh look, even if it means making some uncomfortable "cultural" change decisions.

Outsourcing custodial or other support services may not be the silver "budget cut" bullet for all education institutions. But experience has shown that successful school districts with in-house programs of moderate size or larger—10 to 15 buildings, 950,000+ square feet, and with generally concise geographic boundaries—have realized a savings of 25 to 40 percent when eliminating in-house services (costs) and outsourcing custodial services.

For example, if a district in the 1 million-square-foot range can save just \$.50/square foot on custodial costs, it has saved \$500,000, which could mean five to seven teaching positions or meet other facility needs. Other districts have found a smaller savings, but a higher level of quality and service delivery.

Unless the majority of district staff and patrons are involved in, or at least informed about the process and can understand that custodial services can be purchased as a standards based "commodity" service, the outcome of the effort will be less than optimal. The shift in overall perspective does take time—it may actually take a year or two to walk the stakeholders through the transition and have acceptance of the new way of doing business. It is a "bottom line/business model" perspective that many districts resist culturally and politically.

Those districts that have completed the comprehensive cost review and standards establishment have, at a minimum, validated whether their current delivery model is or can be made more cost-effective; established current performance and desired standards for in-house custodial staff; quantified what savings may be possible; determined whether pursuing contracted services makes sense; and determined what cleaning standards to specify in a request for quotations (RFQ).

Note: There are a number of trade and industry-generic service standards guidelines for reference, including APPA (APPA.org). Pricing ranges many successful districts are realizing:

- Level A: Pristine service...almost never any complaints: \$1.55 to \$2.00 range(Monthly .129 to .166)
- Level B: Generally neat and orderly...few complaints: \$1.35 to \$1.55 range (Monthly .113 to .129)
- Level C: Routine daily service... a few more complaints: \$1.15 to 1.35 range (Monthly .096 to .113)

Level D: Reduced frequency of service... Complaints common: \$.95 to 1.15 range (Monthly .079 to .096)
Level E: Minimal cleaning, debris evident, frequent complaints: \$.95 and less range (Monthly .079 and less)

Keys to success

Education institutions that have outsourced custodial services successfully have several things in common—they "front-loaded" their contracting and service delivery process following some common steps with:

1. Accurate and current accounting data of pure custodial services costs. With 85 percent of overall (fully burdened) custodial costs being labor, it will be important to identify those current positions that are hybrid (not 100 percent) custodial and determine the portion of the costs that are "pure" custodial.

Smaller, more dispersed districts often have combination day custodial positions that perform some maintenance tasks without any clear definition of assigned custodial duties or cleaning standards to be met or followed.

Without taking staff and patrons through the internal process of establishing the current and acceptable service standards options, there is no clear definition to the standards vendors would quote, and generally, there is a wide range of interpretation of what "cleaning" means.

Too many districts that skip the "setting standards" step and incorporation of those standards into the RFP/Contract, and generally find out after the contract is signed that the service level provided does not meet staff and patron expectations. Promised savings and/or quality improvements do not result—either from failure to adjust the overall service model (staff reductions) or to monitoring contractor performance.

There also is ongoing contract compliance and accountability value in having "in-house" staff be part of the original evaluation and setting standards. When those staff are not available, outside and independent facilities consultants can facilitate the review process, audit a vendor review, as well as an unbiased formulation of bidding, and ongoing evaluation criteria. It may also be possible to purchase the service directly from another successful district with staff consulting time available.

2. Establishing the cultural/philosophical will to make necessary budget reductions and change the fundamental way they do business. Outsourcing services that historically have been in-house functions with long-time employees is a major shift in institutional culture that many districts are not equipped to manage—despite the cost savings that could be realized.

Unless the decision process is gradual, inclusionary (staff and patrons), and the standards basis is well-documented, the emotions of change can derail the process. Once you can get stakeholders to view custodial services as a standardized "commodity," the teachers and classrooms will prevail, overcoming community loyalties and union objections.

As administrative, business and facilities staff begin to investigate the possibility and potential savings of contracted services, it will be important to start a concurrent staff and public "cats-on-the-roof" discussion of the pros and cons of contracted services and possible transition options. Most often the discussion comes down to a couple of factors: quality of the service an outside service provider will provide vs. in-house custodians (what the buildings may need to give up) and the affect the outsourcing of services will have on existing staff positions and lay-offs—both very emotional and subjective discussions.

Generally, the loyalty to existing custodial/maintenance staff is difficult to overcome and will be resisted vigorously by any union representation without a well-thought-out, inclusionary transition plan and sound (verified) financial basis.

Many of the successful outsourcing of services happen incrementally/over time with the discussion and alignment of expectations happening up-front and then letting the projected savings drive the decision. In many cases the transition can start with a management contract to manage in-house staff to perform to industry and internally developed standards/efficiencies, then consolidate staff as attrition takes place, and transition to contracted staff a building (or group of buildings at a time over time the softer approach. New facilities are often the best testing grounds for the outside services and can prove that quality is maintainable (cleaning standards) and other perceived down sides to contracted services are manageable. The incremental approach can prevent the fear of an "all in" methodology and make the transition more comfortable for everyone. But again, the key is to establish the service standards and evaluate the service provider's performance on those documented and contracted service standards.

SECRETARY OF STATE



NEVADA STATE BUSINESS LICENSE

ACCURATE BUILDING MAINTENANCE, LLC

Nevada Business Identification # NV19991074849

Expiration Date: September 30, 2015

In accordance with Title 7 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted a Nevada State Business License for business activities conducted within the State of Nevada.

This license shall be considered valid until the expiration date listed above unless suspended or revoked in accordance with Title 7 of Nevada Revised Statutes.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on September 19, 2014



ROSS MILLER
Secretary of State

This document is not transferable and is not issued in lieu of any locally-required business license, permit or registration.

Please Post in a Conspicuous Location

**You may verify this Nevada State Business License
online at www.nvsos.gov under the Nevada Business Search.**

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

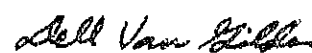
PRODUCER USI Colorado, LLC Construction 1515 Wynkoop Street Suite 200 Denver, CO 80202		CONTACT NAME: PHONE (A/C, No, Ext): 800 873-8500 FAX (A/C, No): E-MAIL ADDRESS: den.contractors@usi.biz	
INSURED Accurate Building Maintenance, LLC 4435 W. Sunset Road Las Vegas, NV 89118		INSURER(S) AFFORDING COVERAGE INSURER A: Massachusetts Bay Insurance Com 22306 INSURER B: Hanover Insurance Company 22292 INSURER C: Employers Insurance Group 10640 INSURER D: Allmerica Financial Benefit 41840 INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BI/PD Ded:1,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y	Y	ZD4A15439690	11/16/2014	11/16/2015	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 Deductible \$1,000
D	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS <input checked="" type="checkbox"/> Drive Oth Car	Y	Y	AWA4A1544410	11/16/2014	11/16/2015	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			UH4A15448801	11/16/2014	11/16/2015	EACH OCCURRENCE \$2,000,000 AGGREGATE \$2,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	EIG215727700	11/16/2014	11/16/2015	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

Academica Managed Facilities

	A	B	C	D	E	F	G
1	Campus	Sq. Footage	Monthly Fee w/floors	Monthly Fee w/paper	Monthly Fee w/o floors	*Carpet Only	*VCT Strip & Wax
2	Doral Cactus	55,000	\$5,500.00 10 cents sq ft	\$6,600.00 12cents sq ft	\$5,175.00 9.4 cents sq ft	10 cents sq ft	28 cents sq ft
3	Doral Fire Mesa	55,870	\$5,587.00 10 cents sq ft	\$6,704.40 12cents sq ft	\$5,044.00 9 cents sq ft	10 cents sq ft	28 cents sq ft
4	Doral Saddle	57,683	\$5,768.30 10 cents sq ft	\$6,921.96 12 cents sq ft	\$5,423.30 9.4 cents sq ft	10 cents sq ft	28 cents sq ft
5	Mater Academy	54,870	\$5,487.00 10 cents sq ft	\$6,584.40 12cents sq ft	\$5,042.00 9.2 cents sq ft	10 cents sq ft	28 cents sq ft
6	Pinecrest Horizon	46,392	\$4,687.11 11 cents sq ft	\$6,030.96 13 cents sq ft	\$4,088.11 8.8 cents sq ft	10 cents sq ft	28 cents sq ft
7	Pinecrest Inspirada	57,477	\$5,747.70 10 cents sq ft	\$6,897.24 12 cents sq ft	\$5,291.70 9.2 cents sq ft	10 cents sq ft	28 cents sq ft
8	Pinecrest St. Rose	54,662	\$5,466.20 10 cents sq ft	\$6,559.44 12 cents sq ft	\$5,018.20 9.2 cents sq ft	10 cents sq ft	28 cents sq ft
9	Somersset Lone Mtn	54,637	\$5,463.70 10 cents sq ft	\$6,556.44 12 cents sq ft	\$4,928.70 9 cents sq ft	10 cents sq ft	28 cents sq ft
10	Somersset Losee	83,000	\$8,300.00 10 cents sq ft	\$9,960.00 12 cents sq ft	\$7,908.00 9.5 cents sq ft	10 cents sq ft	28 cents sq ft
11	Somersset NLV	62,540	\$6,254.00 10 cents sq ft	\$7,504.80 12 cents sq ft	\$5,404.00 8.6 cents sq ft	10 cents sq ft	28 cents sq ft
12	Somersset Sky Pointe	95,000	\$9,500.00 10 cents sq ft	\$11,400.00 12 cents sq ft	\$9,081.00 9.6 cents sq ft	10 cents sq ft	28 cents sq ft
13	Somersset Stephanie	55,000	\$5,500.00 10 cents sq ft	\$6,600.00 12 cents sq ft	\$5,057.00 9.2 cents sq ft	10 cents sq ft	28 cents sq ft
14							
15	*square footage quoted is per service and there is a minimum of \$150.00 per service.						



merchants building maintenance

3021 S. Valley View Blvd. Suite 104
Las Vegas, NV 89102
(702) 384-3360 Fax: (702) 384-3387

May 13, 2015

Mr. Jacob Smoot

Academica Nevada
1378 Paseo Verde Pkwy Suite 200
Henderson, NV 89012

Dear Mr. Smoot,

Thank you for including Merchants Building Maintenance in your request for a cleaning proposal for **Academica Nevada**. We are pleased to submit the following proposal for janitorial services for your project in response to your recent inquiry. We believe this proposal offers you a high quality cost effective solution to your cleaning needs. **Merchants Building Maintenance** has wide-ranging experience in servicing your industry and we can be an excellent partner for **Academica Nevada**. We do all we can to exceed your expectations and take pride in customer satisfaction.

If there is any additional information we may provide, please do not hesitate to contact us. All of us at **Merchants Building Maintenance** look forward to the opportunity of working with you.

Sincerely,

Angel Meza
Operations Manager
ameza@mbmonline.com

Recommended Cleaning Program for

Academica Nevada

Presented to:

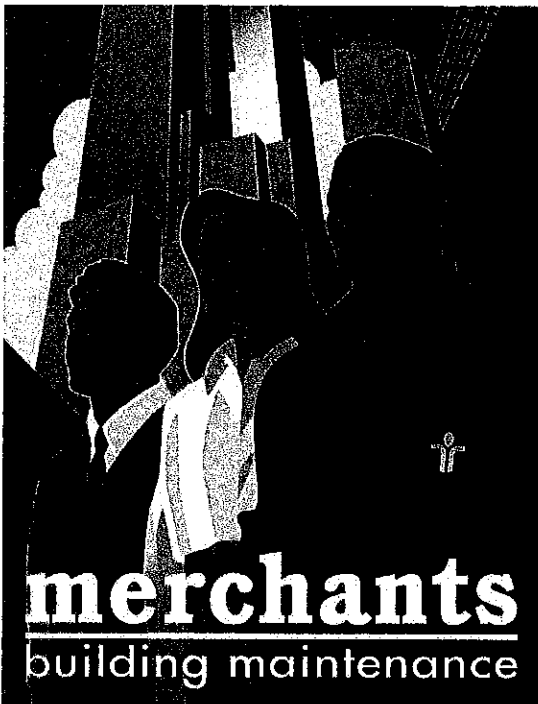
Jacob Smoot

Presented by:

Angel Meza

May 13, 2015





OUR BACKGROUND

MANAGEMENT & SUPERVISION

QUALITY ASSURANCE

GREEN CLEANING

SAFETY AND TRAINING

START-UP PLAN

PERSONNEL PRACTICES

CLEANING SPECIFICATIONS

ADDITIONAL SERVICES

PRICING BREAKDOWN

SERVICE AGREEMENT

CUSTOMER REFERENCES

Our History

Merchants Building

Maintenance is a family owned

and operated company with more than 3,000 employees and annual sales of more than 75 million dollars. Merchants is one of the largest janitorial service companies in the west. Our size and scope allow us to be cost effective while our commitment to quality and service make us exceptional.

Merchants is headquartered on the West Coast with branch offices in nine western states. Our regional offices enjoy the autonomy that allows them to compete regionally by using applicable pay rates, benefits and standards of their unique geographic area. Regional managers and supervisors are free to determine strategies and actions that reflect the needs of their local clients with the support of the home office.

Merchants offers a full complement of janitorial and window cleaning services. In addition, our sister companies ***Merchants Metal and Stone Restoration, Merchants Engineering, Merchants Environmental and Merchants Landscaping Services*** provide our clients the option of a multitude of services under one corporate banner.

Since our founding we have committed ourselves to providing quality service, as a result we have compiled a portfolio of loyal and distinguished customers who have stayed with us year after year.

We would be happy to introduce you to them and give you a firsthand look at our performance.

"Customer satisfaction and retention is a true measure of our success."

- *Founded in 1961*
- *Family owned and operated*
- *3,000+ Employees*
- *\$75,000,000 Annual Sales*





Our Offices

Regional Offices:

Los Angeles
786 Monterey Pass Road
Monterey Park, CA 91754
800 560-6700

Inland Empire
1995 W. Holt Avenue
Pomona, CA 91768
800 690-5553

Orange County
1639-C East Edinger Avenue
Santa Ana, CA 92705
800 487-0770

San Diego
8380 Mira Mar Mall #125
San Diego, CA 92121
800 818-6411

Northern California
1061 Serpentine Lane # B
Pleasanton, CA 94566
925-417-1301

Washington
1126 Industry Drive
Tukwila, WA 98188
206-394-9833

New Mexico
3700 Osuna Road NE
Albuquerque, NM 87109
505-377-3593

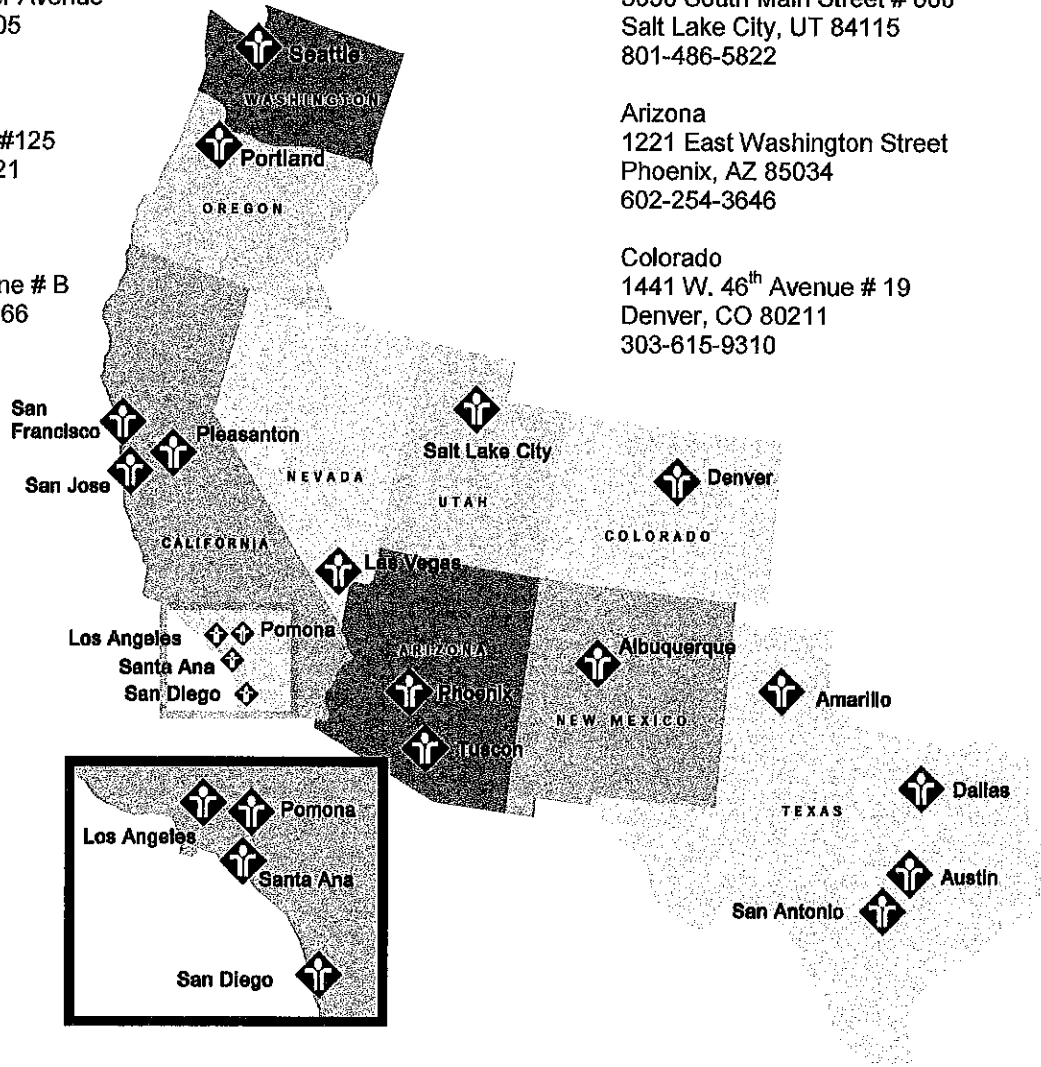
Las Vegas
3021 S. Valley View Blvd.
Las Vegas, NV 89102
702-384-3360

Texas
845 Isom Road
San Antonio, TX 78201
210-734-5662

Utah
3030 South Main Street # 600
Salt Lake City, UT 84115
801-486-5822

Arizona
1221 East Washington Street
Phoenix, AZ 85034
602-254-3646

Colorado
1441 W. 46th Avenue # 19
Denver, CO 80211
303-615-9310





Management & Supervision

Management, Supervision and Quality Control are the key to delivering service

Our Managers

Merchants management group is a knowledgeable team with many decades of experience dedicated to providing efficient, quality performance and maintenance of our contract obligations. Our management works closely with all levels of our supervision and your representative to ensure customer satisfaction.

Our managers have proven leadership skills including *planning, organizing, leading* and *coordinating activities*. They establish goals and focus on communicating those goals to their staff to accomplish them. Participation in management techniques, employee relations and hands on field training are all part of the Merchants Building Maintenance management program.

- **Planning** – Identify goals, objectives, methods, resources needed.
- **Organizing Resources** – Organize Human Resources and administrative functions.
- **Leading** – Establish strategic direction – vision, values, mission and goals.
- **Coordinating** – Ensure systems, processes and structures are effective. Ongoing feedback and monitoring.

Our Supervisors

Merchants supervisors oversee the productivity and progress of employees who report directly to them. Supervision is a management activity and supervisors have a management role in the organization. Our supervisors use the following methods to support employees' efforts:

- Management skills – make decisions, plan, problem solve and delegate.
- Organize their department and teams.
- Design new job roles if needed.
- Hire and train new employees
- Observe employee performance and provide feedback
- Adhere to personnel practices.

Employee Relations Manager:

Our in-house Employee Relations Manager (ERM) is designated primarily to the employees in the field. Open lines of communication are encouraged with team building in mind as well as individual attention. The ERM makes frequent site visits and conducts regular training. The ERM is available for clerical questions, problem resolution, translation and general inquiries.

The ERM is also in charge of the ESL (English as a Second Language) program that is available to all Merchants employees who may want to advance their language skills to better communicate with our clients. We encourage each employee to participate in this program and have flexible learning schedules for their convenience.

BENEFITS

- *Higher level of cleaning*
- *Reduced Insurance Cost*
- *Reduced Turnover*
- *Increased Customer Service*



Our Team in the Field:

Foreman/Site Supervisor:

- Directly responsible for the performance of the daily routine.
- Fully instructed on our cleaning responsibilities, procedures, and periodic cleaning schedules.
- On-the-job at all times and able to inspect the work and maintain quality standards every day.
- Charged with the primary responsibility of maintaining the facility to your complete satisfaction.

Regular training meetings are conducted to update our Site Supervisors on the latest:

- Cleaning techniques and products.
- Modifications at your site.
- Changes made to provide consistent maintenance service.

Service Satisfaction Incentive:

- The Foreman/Site Supervisor receives a quarterly bonus based on client satisfaction to make sure all the corners are clean.
- Attends a monthly training meeting to stay up to date with the latest cleaning practices and safety procedures.

Field Supervisor:

- Full-time professional in the field who conducts regular night-time inspections of your facility.
- Our supervisors are constantly in your building checking the work and training of our employees.
- Radio-Dispatched from our Corporate Office.
- Follow-up on all service requests and periodic tasks.
- Emergency Response.

Service Satisfaction Incentive:

- Receives a monthly bonus as recognition of a job well done, based on the level of client satisfaction, and on safe working practices.
- Prizes are awarded at regular meetings that are held with our Field Supervisors to update them on new cleaning standards and practices.



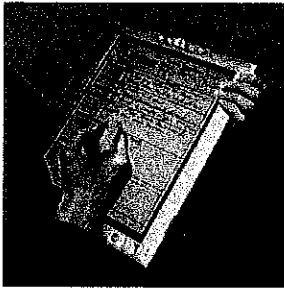
Quality Assurance

"Quality assurance is a process of continuous improvement. Regular inspections by independent specialists are a critical part of the process."

David Haas, President

BENEFITS

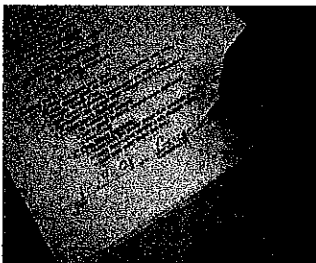
- *Quicker Response*
- *Safer, Cleaner Environment*
- *Increased Productivity*
- *Better Communication between crew and client*



Inspection



Reporting



Completion

Inspect What You Expect

In order to deliver a consistently valuable service to our customers, we believe we must "Inspect what you Expect." We provide incentives to all levels of our organization to help foster a culture of quality service. We set high standards and continually measure our performance to maintain those standards. We utilize advanced and refined processes to deliver high quality to each of our clients.

- Quality Assurance Program
- Quality Incentive Bonus
- Regular Daytime Inspections

In addition to our ongoing management and supervision, regular daytime inspections are conducted by one of our full-time quality control representatives. The result of these inspections, along with any comments by your personnel or tenants, will be reported immediately to management for your prompt action and follow through.

Our quality control inspectors are independent of line management and supervision. This independence allows them to be as objective as possible in their assessment of the quality of the service.

The completed quality control form is submitted to the **Branch Manager, Regional Operations Manager** and the **General Manager** of Merchants at the conclusion of each visit to your facility. Our management then evaluates the information and takes any corrective actions that may be needed to rectify any areas of concern.

Our Quality Control Inspectors communicate directly with your tenants or personnel and make sure that their concerns are addressed before they become a problem. Their requests are noted on the report which can be made available to you so that you are aware of them.

The primary benefit to you is that our high level of performance is maintained on a consistent basis.

"Our inspections keep management and supervision informed and ensure top quality service."



Quality Assurance



Quality Control Manual – Our Quality Control manual is comprehensive and each of our employees is educated on the procedures to keep the level of service and communication to our standard. Carefully documented processes ensure quality at the onset.

Reporting System - Our employees use **log books, radios, emails, telephone** and **personal visits** to respond to tenant and managements requests, to document concerns and work completed or work to be completed. Our field personnel have **PDA's** for prompt notification and action response time.

Tracking System – Our internal tracking system enables us to do the following:

- Follow the trail of work to be completed
- Define who is responsible for completing the work
- Track the amount of time necessary to complete the work
- Receive notification that work has been completed
- Promptly report to the customer

Customer Communication

Merchants believes strongly in customer communication. Our employees take ownership of their work and the processes that lead to success. We remain committed to serving our clients and keeping them informed on a regular basis. We'll work with clients to tailor and integrate their specific needs.



Green Cleaning



We Make Going Green Easy!

What is Green Cleaning? *The overall goal of "green cleaning" is to protect the health and safety of a building's occupants and workers without harming the environment.*

Merchants Building Maintenance is proud to be a member of the U.S. Green Building Council. We will serve as your Green Cleaning expert and keep you up to date on the latest processes and innovations to keep your building running smoothly and effectively. Merchants Green Maintenance Program guides you on the path to more sustainable cleaning solutions. We are committed to promoting sustainable practices for a cleaner, greener environment.

Merchants' Green Cleaning Program will include use of green cleaning products and procedures required to earn points toward certification for our customers working toward LEED (Leadership in Energy and Environmental Design) certification.

Merchants Building Maintenance is one of the most competitive, professional, reliable & environmentally friendly cleaning companies around.

The efficient use of labor through increased productivity is a significant aspect of the *Green Cleaning Strategy*. Merchants' uses up to date equipment, supplies and methods to reduce man hours while maintaining superior results. Other strategies include the following products and methods:

- Green Seal Certified Products
- Equipment, Methods, Supplies, Training
- Recycling Program – Paper, Ink cartridges, magazines, cardboard, plastic, tin, aluminum and glass
- Environmentally Friendly Chemical Dispensing Systems
- Post-consumer recycled consumable products in restrooms
- Micro-fiber cloths and pads
- Environmentally Safe Chemicals, Cleaning Solutions
- Recapture and Disposal Methods
- LEED Guidelines
- Rechargeable Batteries
- Electronic transmittals via email to reduce paper waste

BENEFITS

- *Cleaner Environment*
- *Reduced Cost*
- *Improved Worker Safety*
- *Reduced Absenteeism*



Green Cleaning

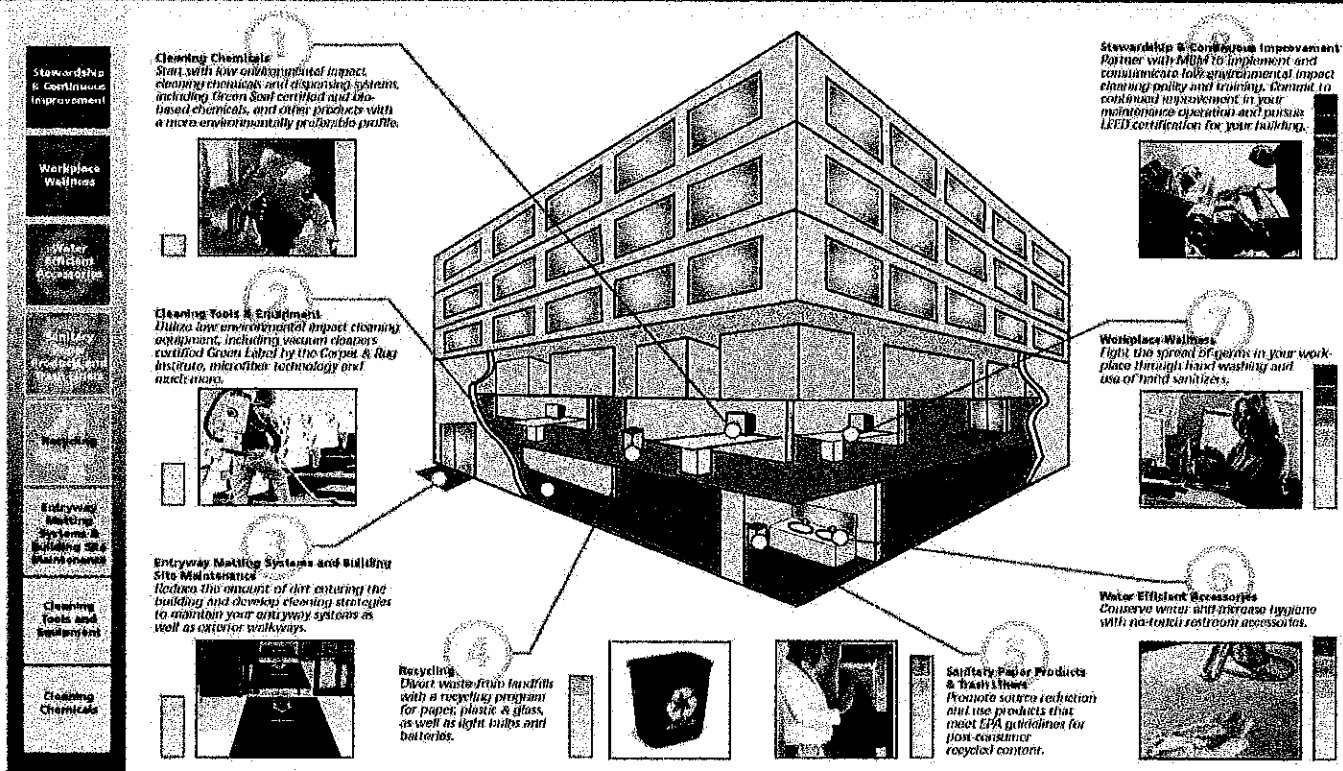
Merchants Building Maintenance ensures the success of your program in the following ways:

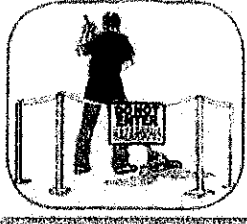
- Maintain/Enhance Indoor Air Quality
- Improve Worker and Occupant Safety
- Ensure Sustainability
- Reduce Cleaning Costs
- Durable Products
- Lower Total Environmental Impact
- Fewer Harmful Emissions
- Employee Education Program
- Reduce Absenteeism
- Water Conservation
- Participation in Incentive Programs offered by local utilities or state agencies
- Promoting Environmental Awareness and Responsibility

We also offer other “green” maintenance services through our family of services such as duct cleaning, landscaping and stone and metal restoration. Just give us a call!

Merchants' is dedicated to Promoting Green Cleaning and Helping to Create a Healthy Environment.

MERCHANTS GREEN MAINTENANCE PROGRAM GUIDES YOU ON THE PATH TO MORE SUSTAINABLE CLEANING SOLUTIONS





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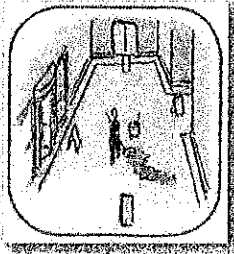
Safety Comes First

Creating a safe work environment enables us to realize cost savings which we use to fund our Safety Training Program. The fund pays for our Safety and Training Manager, worker's compensation bonus and the Safety Lotto. A partner who understands the value these systems can add to your facility and operations is crucial to the success of the program.

BENEFITS

- Safer working environment for tenants and employees
- Higher cleaning quality and productivity
- Insurance costs kept under control

Maintaining a safe and healthful environment for both our workers and clients is top priority. Our philosophy is that each and every one of our employees is responsible for safety.



Wet Floor Signs

Key Safety Components:

Safety Department – Our in house Safety Director is a specialist in the field of work place safety and is accessible to the employees and our clients. In addition he conducts *on site inspections* to guarantee that the procedures are being administered properly.

Safety Training – All employees receive an employee orientation and training manual with live instruction and demonstrations of the procedures.

Recurring Meetings – Monthly “lunch box” meetings are conducted to review safety practices to ensure their proper usage and effectiveness. In addition, updates, “success stories” and suggestions are discussed.

Driver Safety Program - Driver record checks are performed before any employee begins driving a company vehicle. A valid driver's license is a mandatory requirement. Each vehicle is numbered and is equipped with a GPS tracker system which is monitored by our Safety Department.

OSHA Compliance – To ensure OSHA requirements are being met, we use and monitor a tracking log at each of our locations.

Safety Awareness – Our staff is trained to be alert and aware of safety needs for themselves and the people around them.



Safe Lifting



Material Handling



Safety Programs & Awards

Safety Awards:

A cornerstone of our safety awards program is our ***Safety Lotto***. Every month we distribute ***Safety Lotto*** cards that have a safety message on top of the card. Our employees sign and return the bottom of the cards and return that portion to their supervisor or manager. The cards are placed in a raffle and the winning cards for the \$50, \$100, \$250, and \$500 prizes are awarded.

The employees are eligible for larger prizes if the members of their team or branch have not had an injury in the prior month. This creates an environment where employees want to work safely and they also make sure that the other members of their team work safely.

We award \$15,000 a month in safety lotto prizes and we believe this is money well spent. We have seen our worker's compensation costs plummet since the inception of this program. The ***Safety Lotto*** has been very helpful in reducing these costs and in sending the message to our employees that safety pays dividends in the long run.

2006 Grand Prize Winners!



Every year Merchants raffles off a new car as well as lots of new computers and cash to our employees. To be eligible to win an employee needs to have had no injuries in the prior year. This program has been hugely successful at increasing our employees awareness of safety on the job. No other cleaning company has a safety awards program that even comes close.



Safety Programs & Awards

Basic Safety Training Covers:

- General Safety
- Bloodborne Pathogens (BBP)
- Cord Safety
- Trash
- Personal Protective Equipment (PPE)
- Vehicle Safety
- Preventing Slips, Trips and Falls
- Material Handling
- Hazard Communication (HAZCOM)
- Accidents & Emergencies
- Workplace Violence
- Push Pull

All Merchants' employees receive comprehensive safety training. Safety concerns are addressed specific to each location and customers' environment. Our management and employees adhere to the safety rules and make any adjustments necessary for each location. We can readily implement any safety procedures in place at your facility.

Merchants Building Maintenance Believes Safety is a Top Priority.



Training

Management Training

Each of our managers is trained within the Merchants Building Maintenance business guidelines. Participation in management techniques, employee relations and hands on field training are all part of the management program.

Our management group is a knowledgeable team with many decades of experience dedicated to providing efficient, quality performance and maintenance of our contract obligations. Our management works closely with all levels of our supervision and your representative to ensure customer satisfaction.

Supervisor Training

Our supervisor training program is comprehensive. Cleaners in supervisory positions participate in ongoing training with our supply vendors and then bring their knowledge back to the site and train the individual janitors. We encourage promotion from within and allow opportunity for our cleaners to advance to supervisory positions once evaluated for ability and desire to do so.

Cleaning Training:

Merchants uses an easy to follow format to train employees on cleaning effectively and safely. Our Trainer's guide includes the following steps:

- **Explain each step.** Visual aids as well as live instruction are given on how to prepare and be safe for the task about to be completed.
- **Show each step.** Employees watch a live demonstration from the trainer on how to properly clean the specific area.
- **Do each step.** Employees get to do the work themselves with hands on training
- **Review each step.** The work is reviewed and any additional professional tips are given.

BENEFITS

- *Higher level of cleaning*
- *Reduced Insurance Cost*
- *Reduced Turnover*
- *Increased Customer Service*



Training

Training Topics covered for Managers, Supervisors and Cleaners, include:

- Customer Service
- Product safety handling
- Tools, equipment and supplies management
- Problem Resolution
- Employee Relations
- Management Skills

Merchants' believes team work is essential to achieving superior cleaning practices. As a result, we pair new employees with experienced cleaners for more hands on training at the actual job site.

Our supervisor training program is comprehensive. Cleaners in supervisory positions participate in ongoing training with our supply vendors and then bring their knowledge back to the site and train the individual janitors. We encourage promotion from within and allow opportunity for our cleaners to advance to supervisory positions once evaluated for ability and desire to do so.

Specialty Care/Utility Training

Our specialty cleaners receive separate training on items such as floor care, carpet and fabric care, wood, stone and metal restoration. Merchants' uses only state of the art equipment for our specialty care division. Our advanced training classes ensure proper application of the skills at the job site. Our qualified specialty care workers receive formal certification recognizing them as experts in their field.



Start-up Plan

Merchants start up team meets with you prior to setting the Service Start Up Plan and timeline to discuss your individual needs. You have an opportunity to interview this person to ensure that he/she will be well-matched with your on site management. We will tailor the plan to your individual needs and requirements and create a customized start up plan and time line.

It is our goal to deliver you a seamless transition plan when changing your janitorial service contractor. We strive to make this an enjoyable experience for both you and your tenants.

Following is our standard *Service Start – Up Plan* with a timeline of activities to be completed before we start the actual cleaning. You will be informed along the way as to when each step will take place.





Hiring Practices

Selection: Merchants Building Maintenance personnel are carefully screened and selected by our full time personnel department. Our procedures include contact with prior employers, driving background check and personal interviews. Merchants Building Maintenance is an equal opportunity employer and we participate in affirmative action practices.

Selection Process Requirements:

- Completion of MBM application
- Completion of right to work in the United States documents
- Completions of various requested screenings by client

Security: Our employees are fully instructed in the proper use of keys, locked or otherwise secured areas and any special alarm systems in use at your facility. We also report any unusual activity or oversights that we may notice while doing our regularly scheduled work.

Retention: To attract professional workers with a good work ethic and to ensure employee retention, pay rates and benefits reflect the highest standards in the region. All Merchants Building Maintenance employees receive *vacation benefits*. In geographic areas governed by collective bargaining agreements, benefits include *health coverage, sick leave* and *pension*.

Human Resources Department

The Director of Human Resources at Merchants is responsible for administering and directing the company's personnel. This person administers and manages the direction of all phases of the personnel program including:

- Recruitment
- Selection and Placement
- Position Classification
- Wage and Salary Administration
- Benefit Administration
- Employee development
- Communications
- Labor Relations
- Equal Opportunity Practices

The Director of Human Resources has frequent contact with the employee groups and is accessible to answer routine questions regarding pay, hours and benefits. In addition this person recommends appropriate revisions when needed to ensure best practices for our employees in and out of the field which results in better service to our customers.

BENEFITS

- Higher Level of Cleaning
- Lower Costs
- Safer Work Environment
- Reduced Turnover
- Professional Interaction



Uniforms

Merchants Building Maintenance has a wide selection of uniforms for you to choose from to create a custom tailored look for your location. Identification badges are prominently displayed for added security and image enhancement.

BENEFITS

- *Enhanced Image*
- *Easily Identified*
- *Improved Access Control*

We offer attractive, comfortable, durable selections for both men and women. We would be glad to custom match any style, color or logo upon request. Our line is complete with outer wear for added convenience and professionalism. Employees can administer their duties outside if specified while remaining comfortable and still be easily identified throughout your location.

The cleaners are responsible for taking care of their uniforms to maintain them in a neat and orderly fashion. Regular inspections of the uniforms ensure that any dull or damaged items are replaced and the same presentable image is maintained.



Merchants Building Maintenance Current Standard Uniform Shirts.

We would be glad to custom match any style, color, or logo upon request.



THE INTENT OF THIS SPECIFICATION IS TO ENSURE A HIGH STANDARD OF HOUSEKEEPING FOR ACADEMICA NEVADA.

OFFICES/ADMINISTRATION:

Daily:

1. Empty all trash containers. Replace soiled basket liners as required.
2. Remove all trash to disposal areas.
3. Dust all tops of desks, furniture, window ledges, telephones, partitions, file cabinets and other horizontal surfaces. (Documents, equipment and other miscellaneous items will not be moved.)
4. Spot clean interior partition glass.
5. Wash both sides of glass doors.
6. Remove fingerprints from around doors and light switches.
7. Dust/Mop all hard surface floors. Damp mop to remove spillage.
8. Secure all office doors and turn off lights as indicated.
9. Report all irregularities to management.

Weekly:

1. Dust all lower areas of chairs, file cabinets, desks, etc.
2. Dust tops of picture frames and high ledges.
3. General high dust partitions and other vertical surfaces.

Monthly:

1. Spray buff all resilient tile and hard surface floors.
2. Power vacuum upholstered furniture.
3. Dust Venetian blinds.
4. Fire Extinguishers will be damp wiped.

Quarterly:

1. Edge vacuum all exposed baseboards with crevice tool as needed.

Tri Annually:

1. Clean all baseboards and door jambs.
2. Dust with treated clothes, all wood wall surfaces.
3. Vacuum all ceiling air vents.

Bi Annually:

1. Strip and wax all resilient tile floors as needed. Buff to shine.
2. Deep scrub and buff to shine all concrete floors. (North Campus)
3. Shampoo all carpet area rugs.



RESTROOMS:

Daily:

1. Empty and clean waste receptacles.
2. Physically restock all paper towel, toilet tissue, feminine products, deodorizers and hand soap dispensers.
3. Dust all ledges, dispensers and partitions.
4. Clean top, bottom and side surfaces, inside and out of all stools and urinals using a disinfectant cleaner.
5. Clean both sides of stool seats using a disinfectant cleaner.
6. Clean and polish all bright work.
7. Clean sinks and countertops to remove soil, stain and soap films.
8. Clean mirrors.
9. Mop all floors using disinfectant cleaner.
10. Spot clean both sides of doors to restrooms.
11. Clean doorknobs/push plates using a disinfectant cleaner.
12. Report malfunctioning of equipment to supervisor.

Weekly:

1. Wipe down all stall partitions & doors.
2. Clean stools and urinals with non-acid bowl cleaner as needed.
3. Pour water into floor drain.

Monthly:

1. Machine scrub restroom floors.
2. High dust all walls and air diffusers.
3. Damp wipe and clean wall tile using a disinfectant cleaner.

ENTRY AREA(S) AND LOBBY AND HALLWAYS:

Daily:

1. Empty all trash containers.
2. Clean, disinfect and polish drinking fountain.
3. Clean both sides of entrance doors and door windows up to 80" in height.
4. Maintain metal door and window frames.
5. Power vacuum carpets and carpeted walk-off mats.
6. Sweep and damp mop hard surface floors.
7. Dust all medium level and low-level ledges.

Weekly:

1. Dust all top ledges and walls.
2. Buff/spray buff resilient tile floors; and maintain other hard surface floors.
3. Auto scrub all floors.
4. Scrub walls to remove all marks and smudges.

Quarterly:

1. High dust all wall areas.



Tri Annually:

1. Scrub all walls.
2. Strip and wax resilient tile floors as needed.

CLASSROOMS:

Daily:

1. All bare floor areas swept or dust mopped.
2. All classrooms entrance and exit doors cleaned.
3. All carpets vacuumed.
4. Spot clean all stains on carpet.
5. Fire hose and extinguisher cabinets cleaned inside and out.
6. All student desks dusted with a micro fiber cloth. Check underside for gum.
7. All sinks cleaned and wiped down with disinfectant. Run water in all sinks daily.
8. Clean/polish all glass doors, glass partitions and framing to a bright condition, free of dust and streaks.
9. Spot clean all vertical surfaces, bright work and fixtures to remove graffiti and soil, with special attention near switch-plates, waste receptacles, fire extinguishers, door handles and frames.
10. Empty and clean all waste receptacles. Remove all trash to designated trash area and replace trash liners as appropriate.
11. Brush/Vacuum all common area and classroom furniture as necessary.
12. Run water down all sinks and floor drains.
13. Return furniture to neat and orderly position.
14. Vacuum all area rugs.
15. Clean whiteboards on Friday's only.

Bi Annually:

1. Extraction of all carpeted areas/rugs.
2. Strip and wax all floors.

MULTI-PURPOSE ROOM:

Daily:

1. Dust mop all floors after each lunch.
2. Sweep and auto scrub all floors.
3. Wipe down all tables.
4. Wipe down all walls.
5. Spot clean all windows inside and out.



EMPLOYEE BREAKROOMS:

Daily:

1. Empty trash containers. Replace soiled basket liners as required.
2. Remove trash to disposal area.
3. Clean tabletops with disinfectant cleaner.
4. Wipe down chairs seats and arms.
5. Wet mop tile floor and or vacuum carpet.
6. Spot clean walls.
7. Wipe down fronts of vending machines, coffee makers, ice machine, and change dispenser.
8. Clean sink and countertop with disinfectant cleaner.
9. Spot clean front of cabinet doors and outside front of refrigerators and microwaves.
10. Dust any window ledges.

Weekly:

1. Clean all windows inside and outside.

Monthly:

1. Spray buff resilient tile floor.
2. Dust Venetian blinds.

Tri Annually:

1. Strip and wax all resilient tile floors as needed. Buff to shine.
2. Clean all baseboards and door jambs.
3. Vacuum ceiling air vents.

JANITOR CLOSETS:

Daily:

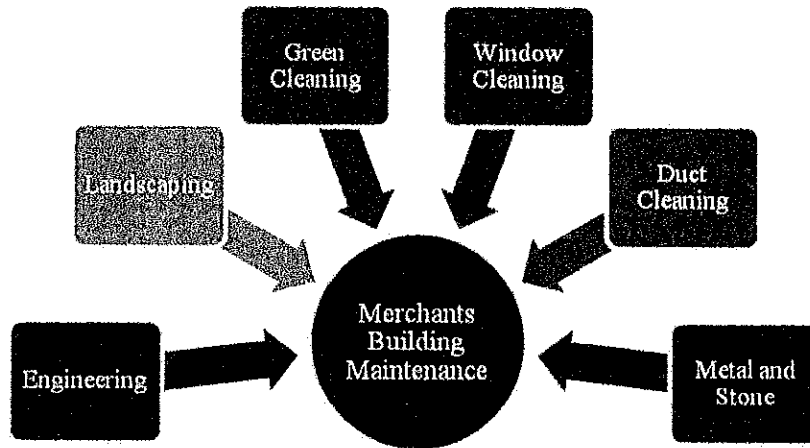
1. Maintain in an orderly and clean condition.

NOTE SPECIAL ATTENTION:

1. Bi Annual school wide floor care (Christmas & Summer) included in monthly price.
2. Spring Break floor care in common areas (Bathrooms, Hallways, MPR, etc...) included in monthly price.
3. Kitchen Cleaning included in monthly price.
4. All power washing of designated areas included in monthly pricing.
5. Reduced scope for summer cleaning beginning June 5th.
6. All detail work is scheduled around the schools calendar.
7. Summer- clean/wipe down all walls.



Additional Services



Engineering

MES provides skilled engineers in commercial, industrial high tech, manufacturing, government, healthcare and biopharmaceutical industries. Our engineers provide technical labor services in most types of facilities.

Metal and Stone Restoration

Merchants skilled craftsman service elevator cabs, metal art sculptures, railings and flooring, cleaning/sealing of bronze and brass and coding of all colors of anodized aluminum.

Environmental

Merchants offers effective biological removal through duct cleaning to reduce contaminant levels which will result in a healthier work environment. This process improves indoor air quality, increases energy efficiency, increases equipment longevity and improves the overall appearance.

Window Cleaning

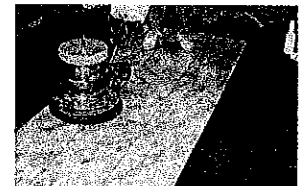
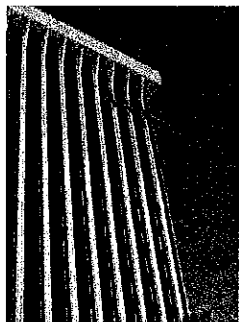
Merchants window cleaning division safely and effectively cleans and maintains windows with the least disruption to you and your tenants. We also specialize in removal of mineral deposits and this process involves application of a sealer which minimizes recurrence.

Landscaping

Merchants provides simple to elaborate landscaping design that you and your tenants will enjoy. We specialize in landscape installation, design and construction and ground maintenance.

Green Cleaning

We Make going Green Easy. Merchants is dedicated to promoting Green Cleaning and helping to create a healthy environment. We are proud to be a member of the U.S. Green Building Council we utilize products and procedures to earn points toward LEED certification.





Service Agreement

Merchants Building Maintenance, LLC (hereinafter referred to as Merchants) and **Academica Nevada** (hereinafter referred to as "Client") agree as follows:

1. Merchants agrees to perform the services outlined in this contract under "Specifications" in locations and areas set forth in this contract for payment by the Client according to the terms outlined.

2. This agreement will be effective beginning _____ and may be terminated by either party upon thirty (30) days written notice.

3. Monthly service to Client will be performed at the rate of: **SEE ATTACHED PRICE PAGE.**

4. Payment shall be due on the last day of each month in which services are performed. A late charge of one and one half percent per month shall be paid by Client to Merchants on any past due payment not received within 15 days after the last day of the month in which services are performed.

If Client's account is referred to an agency or attorney for collection, attorneys' fees and costs of collection shall be recoverable to Merchants.

5. **SPECIAL SERVICES - UPON REQUEST AT A SEPARATE PRICE**

- Carpet cleaning using truck-mounted extraction.
- Window washing – interior and exterior.
- Steam Cleaning of exterior sidewalks and entrances.
- Day Porter services if not included in original proposal.
- Landscaping Services both interior and exterior through Merchants Landscape Services.

6. The above charges are a total figure including wages, cleaning supplies and equipment, payroll taxes and insurance, vacation, health and welfare, supervision, and all other contractor costs.

7. **Holidays-** Merchants is not obligated to perform services on the following holidays: New Years Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. Services on holidays, when requested, shall be charged on an hourly basis.

8. These charges are based on the present labor costs, related fringe costs, and current operating costs. If new or additional State or Federal, or minimum wages or payroll taxes are levied affecting payrolls, or if insurance charges or operating costs are increased, Merchants will request that our charges be adjusted accordingly.

9. It is further agreed that Merchants personnel will not be hired by Client for a period of 90 days following termination of this agreement.

10. **Indemnification-** Merchants shall indemnify, defend and hold harmless Client from loss, liability, cost, or expense (including reasonable attorney's fees) for bodily injury, death and property damage (hereinafter referred to as "claim(s)") but only to the extent same are caused by negligence, misconduct or other fault of Merchants, its agents and employees which arise out of work performed under this Agreement. The foregoing provision shall only benefit Client if Client notifies Merchants in writing of such claim within 30 days of same being reported to Client or its representative. Merchants shall not be liable for delay, loss or damage caused by warfare, riots, strikes, boycotts, criminal acts, acts or omissions of others, fire, water damage, natural calamity, or causes beyond Merchants' reasonable control. If Merchants is required to clean or wax floors when being used by employees, customers, tenants, or business visitors, Client shall, notwithstanding Merchants' negligence and to the full extent permitted by law, indemnify, defend and hold harmless Merchants from claims for injury and death resulting there from.

11. **Insurance and Taxes-** Merchants agrees to maintain in effect during the term hereof, insurance for Workers' Compensation with statutory limits, and personal injury and property damage with \$1,000,000 combined single limit liability per occurrence. Merchants has the right to be self-insured, where permitted by State law. Merchants shall furnish to Client, on request a Certificate of Insurance evidencing such coverage and specifying that 30 days' prior notice of cancellation will be sent to Client. Merchants shall be responsible for paying all payroll based taxes affecting its employees.

12. **Conformance with Legal Obligations-** Client agrees to keep its facilities in a safe condition and in conformance with Federal, state, and local laws, ordinances and regulations, and agrees to indemnify, defend and hold harmless Merchants from loss and liability (including reasonable attorneys' fees caused by Client's failure to do so.

13. **Independent Contractor.** Merchants is an independent contractor and all persons employed to furnish services hereunder are employees of Merchants and not of Client.

Approved and Accepted:

By: _____

Academica Nevada

By: _____

Merchants Building Maintenance



Campus	Sq. Ft.	Student Population	Monthly Cost	Cost Per Square foot	Price with Consumables	Cost Per Square foot with Consumables	All floors, full floor care (2X/Christmas/Summer)	Common areas, full floor care 1X (Spring Break)
Somerest Academy NLV Campus	62,540	1165	\$ 5,466.17	\$ 0.087	\$ 6,801.61	\$ 0.1088	\$ 6,201.88	\$ 547.23
Somerest Academy Sky Pointe Campus	95,000	1470	\$ 8,241.72	\$ 0.087	\$ 10,333.43	\$ 0.1088	\$ 9,420.83	\$ 831.25
Somerest Academy Losee Campus	83,000	1100	\$ 7,182.19	\$ 0.087	\$ 9,027.77	\$ 0.1088	\$ 8,230.83	\$ 726.25
Somerest Academy Stephanie Campus	55,000	750	\$ 4,796.84	\$ 0.087	\$ 5,983.85	\$ 0.1088	\$ 5,454.17	\$ 481.25
Doral Academy Saddle Campus	57,683	900	\$ 5,020.08	\$ 0.087	\$ 6,277.57	\$ 0.1088	\$ 5,720.23	\$ 504.73
Doral Academy Cactus Campus	55,000	780	\$ 4,796.84	\$ 0.087	\$ 5,985.18	\$ 0.1088	\$ 5,454.17	\$ 481.25
Pinecrest Academy Campus	46,392	900	\$ 4,037.07	\$ 0.087	\$ 5,048.49	\$ 0.1088	\$ 4,600.54	\$ 405.93
Maiter Academy Campus	25,200	400	\$ 2,183.17	\$ 0.087	\$ 2,742.63	\$ 0.1088	\$ 2,499.08	\$ 223.50
Somerest Lone Mountain Campus	66,541		\$ 5,803.64	\$ 0.087	\$ 7,239.73	\$ 0.1088	\$ 6,598.65	\$ 582.23
Doral Fire Mesa Campus	66,874		\$ 5,817.17	\$ 0.087	\$ 7,275.03	\$ 0.1088	\$ 6,631.67	\$ 585.15
Maiter Mt Vista Campus	61,390		\$ 5,341.26	\$ 0.087	\$ 6,679.56	\$ 0.1088	\$ 6,087.84	\$ 537.16
Pinecrest St. Rose Campus	58,248		\$ 5,065.72	\$ 0.087	\$ 6,335.52	\$ 0.1088	\$ 5,776.26	\$ 509.67
Pinecrest Inspirada	60,789		\$ 5,287.11	\$ 0.087	\$ 6,612.31	\$ 0.1088	\$ 6,028.24	\$ 531.90
	793,657	7,465	\$ 69,048.97		\$ 86,342.57		\$ 78,704.32	\$ 6,944.50



Mr. Mark Bell
The Forum Shops at Caesars Palace
3500 Las Vegas Blvd. South
Las Vegas NV, 89109
Telephone#: (702) 893-3807
mbell@simon.com
Since: 7/01/2013

Ms. AnnMarie Caligari
Mandalay Place Shoppes at Mandalay Bay
3950 Las Vegas Blvd South
Las Vegas NV, 89119
Telephone#: (702) 632-6529
ACaligari@mandalaybay.com
Since: 10/01/2003

Mr. Michael Caroll
Art Institute of Las Vegas
2350 Corporate Circle
Henderson NV, 89074
Telephone#: (702) 992-8640
micarroll@aii.edu
Since: 1/26/2015

Mr. Bruce Heckman
Veer Towers
3722 Las Vegas Blvd South
Las Vegas NV, 89158
Telephone#: (702) 590-0990
bheckman@prescottmgt.com
Since: 5/05/2010

Ms. Monica Moya
University of Phoenix
7777 Eastgate Rd.
Henderson NV, 89011
Telephone#: (702) 352-2928
Monica.Moya@phoenix.edu
Since: 9/01/2012

Mr. Jorge Mendoza
Bank of America (Various Locations)
275 S. Valencia Avenue
Brea, CA 92823
Telephone#: (714) 336-7522
jorge.mendoza@dtz.com
Since: 4/01/2009

COPY



**ACADEMICA
MANAGED FACILITIES**

Janitorial Services

Bid Proposal

2545 Chandler Ave., Suite 7
Las Vegas, NV 89120
Phone (702) 736-4785
Fax (702) 736-4795
www.bestjanitorialsvcs.com
bestjanitoriallv@gmail.com



BEST JANITORIAL SERVICES OF NEVADA

2545 Chandler Ave. Suite # 7 - Las Vegas - NV - 89120 - Phone(702)736-4785 - Fax(702)736-4795

Jacob Smoot
Academica Nevada
1378 Paseo Verde Pkwy., Ste 200
Henderson, NV 89102

Dear Mr. Smoot,

I have the pleasure of submitting this proposal for the Janitorial Maintenance Services for Academica Nevada Managed Facilities. This bid proposal was created with the intention to adhere to all of the required information and include some essential documentation to present to you a comprehensible representation of our company. As requested in the service specifications this letter is confirmation of my agreement to all of the service specifications below:

1. Current schools contact begins August 3, 2015
2. Schools under construction begins August 3rd 2015 pending schedule
3. 3 Year Contact
4. 30 day notice to terminate with or without cause
5. Ability to add schools as built
6. Kitchen included in monthly price
7. Reduced scope for summer cleaning beginning June 5th

I am honored to have this opportunity to submit this bid proposal. I have tried to make it as straight forward and easy to examine as possible. Please let me know if there are any questions or concerns.

Sincerely,

Rafael Romano
May 15, 2015



BEST JANITORIAL SERVICES OF NEVADA

2545 Chandler Ave. Suite # 7 - Las Vegas - NV - 89120 - Phone(702)736-4785 - Fax(702)736-4795

COMPANY HISTORY AND QUALIFICATIONS

For over two decades, our family has been providing janitorial cleaning services for the commercial market. As a major cleaning contractor in the Las Vegas area, we can offer your firm quality workmanship, reliability and dependability with attention to cost effectiveness. Our company is fully licensed, bonded, and insured, giving you the utmost confidence that your building is being handled by quality personnel.

It is with pride that we are able to say that we have never lost a contract due to poor or non-performance. We have completed all of our contracts to full term, including the 4 or 5 year renewals that a contract usually allows. Our emphasis on excellent service and prompt response has demonstrated our clients our dedication to our work. We have an incredible team of highly trained professionals to give our clients the peace of mind they deserve.

We opened for business in 1993, and our very first contract was with Petsmart. We continued to service all locations for thirteen years. We continued winning contracts and servicing a variety of businesses. Our next biggest account was the City of Las Vegas, which we started on 1995, where we were able to service over sixty (60) different buildings for a period of nine years, which ended in 2005.

In 1998, we were awarded a contract with many of the Las Vegas Metropolitan Police Department facilities. We continue doing business with them and currently hold a contract with over 11 different locations of the Las Vegas Metropolitan Police Department, including all the police stations in town. Clark County is another of our longstanding clients, with over 15 years of excellent business relations. For this client we have serviced many of their buildings, among them the Clark County Building Permit Department, Family Youth Service/Courts, Community and Recreation Centers. We currently service 8 Clark County buildings. We recently were awarded Hollywood Aquatic Recreation Center in 2012, and Cora Coleman Senior Center and Robert Price Rec Center in 2013. In 2012, we were awarded a contract with McCarran International Airport for servicing the Automated Transfer System. This contract consists of servicing all the trams (16) in terminals 1, 2, and 3, including the service shops and maintenance offices. Included in this contract are the periodic washing of the trams exterior, window washing and carpet shampooing.

We have recently been awarded a new contract with Children's Discovery Museum, which consists of a 3 story building with over 55,000 square feet of serviceable space. Besides doing the general janitorial daily and periodic services, we are regularly called for special events.

There is not any doubt that we are qualified enough to provide Academica Nevada Charter Schools with the services specified in the bid package. We have a vast amount of experience and expertise in the janitorial industry. As you can see by the caliber of contracts that we hold, we are prepared to provide large contracts with quality service. We strive to live up to our name as the "BEST" Janitorial Services of Nevada.

Rafael Romano, President



BEST JANITORIAL SERVICES OF NEVADA

2545 Chandler Ave. Suite # 7 - Las Vegas - NV - 89120 - Phone(702)736-4785 - Fax(702)736-4795

COMPANY PROFILE

Company Name: High Quality Concepts, INC.
Db: Best Janitorial Services of Nevada

Address: 2545 Chandler Ave. Suite # 7
Las Vegas, NV 89120

Telephone No.: 702-736-4785

Fax No.: 702-736-4795

E-mail Address: rafaelfromano@bj.lvcoxml.com

Licenses: City of Las Vegas # T10-04504-4-107871
Clark County # 1000678-507
State of Nevada # NV200112381130
Taxpayer ID (State) # 1002250625

Federal ID Number: # 88-0490379

Dun and Bradstreet Number: # 067484720

President: Rafael Romano

Additional Key Executives: Enrique Sanchez, Operations Manager

Company Organization: Corporation

Date of Incorporation: March 13th, 2001

Company Resident: Nevada

Industry: Services

Number of Employees: 56



BEST JANITORIAL SERVICES OF NEVADA

2545 Chandler Ave., Suite # 7 - Las Vegas - NV - 89120 - Phone(702)736-4785 - Fax(702)736-4795

GUARANTEE

If for any reason you are not satisfied with the quality of our service, call within 24 hours of your cleaning and we will re-clean that particular area that was not cleaned properly at no additional charge within 24 hours of your call. Any areas that were not cleaned during the cleaning session are not covered under our 24-hour guarantee.

PRIVACY AND SECURITY POLICY

We guarantee full discretion and security. We agree not to duplicate our customer's keys. Upon cancellation, we return the keys within five business days. We do not share or sell our customers' information with third parties. We only use the information you provide to contact you about our services.

BEST JANITORIAL SERVICES OF NEVADA
2545 CHANDLER AVE. LAS VEGAS - NV - 89120
702-736-4785

DORAL ACADEMY CACTUS CAMPUS

JANITORIAL SERVICES WITH CONSUMABLES \$ 0.1220 per Sq. Ft.
(BASED ON 50,210 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 0.0970 per Sq. Ft.
(BASED ON 50,210 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 0.0350 per Sq. Ft.
(BASED ON 28,685 SQ. FT.)

TILE FLOOR RECOATING (VCT) \$ 0.0450 per Sq. Ft.
(BASED ON 17,739 SQ. FT.)

TILE FLOOR STRIPPING AND WAXING (VCT) \$ 0.0700 per Sq. Ft.
(BASED ON 17,739 SQ. FT.)

AMOUNTS

JANITORIAL SERVICES WITH CONSUMABLES \$ 6,125.62 MONTHLY
(BASED ON 50,210 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 4,870.37 MONTHLY
(BASED ON 50,210 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 1,003.94 EACH TIME
(BASED ON 28,685 SQ. FT.)

TILE FLOOR RECOATING (VCT) \$ 798.26 EACH TIME
(BASED ON 17,739 SQ. FT.)

TILE FLOOR STRIPPING AND WAXING (VCT) \$ 1,241.73 EACH TIME
(BASED ON 17,739 SQ. FT.)

BEST JANITORIAL SERVICES OF NEVADA
2545 CHANDLER AVE. LAS VEGAS - NV - 89120
702-736-4785

DORAL ACADEMY SADDLE CAMPUS

JANITORIAL SERVICES WITH CONSUMABLES \$ 0.1260 per Sq. Ft.
(BASED ON 50349 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 0.1000 per Sq. Ft.
(BASED ON 50349 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 0.0350 per Sq. Ft.
(BASED ON 33119 SQ. FT.)

TILE FLOOR RECOATING (VCT) \$ 0.0450 per Sq. Ft.
(BASED ON 13423 SQ. FT.)

TILE FLOOR STRIPPING AND WAXING (VCT) \$ 0.0750 per Sq. Ft.
(BASED ON 13423 SQ. FT.)

AMOUNTS

JANITORIAL SERVICES WITH CONSUMABLES \$ 6,343.97 MONTHLY
(BASED ON 50349 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 5,034.90 MONTHLY
(BASED ON 50349 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 1,159.10 EACH TIME
(BASED ON 33119 SQ. FT.)

TILE FLOOR RECOATING (VCT) \$ 603.98 EACH TIME
(BASED ON 13423 SQ. FT.)

TILE FLOOR STRIPPING AND WAXING (VCT) \$ 1,006.77 EACH TIME
(BASED ON 13423 SQ. FT.)

BEST JANITORIAL SERVICES OF NEVADA
2545 CHANDLER AVE. LAS VEGAS - NV - 89120
702-736-4785

DORAL - FIRE MESA CAMPUS

JANITORIAL SERVICES WITH CONSUMABLES \$ 0.1080 per Sq. Ft.
(BASED ON 66874 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 0.0870 per Sq. Ft.
(BASED ON 66874 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 0.0350 per Sq. Ft.
(BASED ON 20700 SQ. FT.)

TILE FLOOR RECOATING (VCT) \$ 0.0400 per Sq. Ft.
(BASED ON 31000 SQ. FT.)

TILE FLOOR STRIPPING AND WAXING (VCT) \$ 0.0650 per Sq. Ft.
(BASED ON 31000 SQ. FT.)

AMOUNTS

JANITORIAL SERVICES WITH CONSUMABLES \$ 7,212.67 MONTHLY
(BASED ON 66874 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 5,810.21 MONTHLY
(BASED ON 66874 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 724.48 EACH TIME
(BASED ON 20700 SQ. FT.)

TILE FLOOR RECOATING (VCT) \$ 1,240.00 EACH TIME
(BASED ON 31000 SQ. FT.)

TILE FLOOR STRIPPING AND WAXING (VCT) \$ 2,015.00 EACH TIME
(BASED ON 31000 SQ. FT.)

BEST JANITORIAL SERVICES OF NEVADA
2545 CHANDLER AVE. LAS VEGAS - NV - 89120
702-736-4785

PINECREST HORIZON

JANITORIAL SERVICES WITH CONSUMABLES \$ 0.0950 per Sq. Ft.
(BASED ON 44727 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 0.1200 per Sq. Ft.
(BASED ON 44727 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 0.0750 per Sq. Ft.
(BASED ON 1138 SQ. FT.)

DEEP SCRUB AND BUFF SEALED CONCRETE \$ 0.0250 per Sq. Ft.
(BASED ON 40668 SQ. FT.)

AMOUNTS

JANITORIAL SERVICES WITH CONSUMABLES \$ 4,249.06 MONTHLY
(BASED ON 44727 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 5,367.24 MONTHLY
(BASED ON 44727 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 85.35 EACH TIME
(BASED ON 1138 SQ. FT.)

DEEP SCRUB AND BUFF SEALED CONCRETE \$ 1,016.70 EACH TIME
(BASED ON 40668 SQ. FT.)

BEST JANITORIAL SERVICES OF NEVADA
2545 CHANDLER AVE. LAS VEGAS - NV - 89120
702-736-4785

PINECREST ST ROSE

JANITORIAL SERVICES WITH CONSUMABLES \$ 0.1130 per Sq. Ft.
(BASED ON 58248 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 0.0900 per Sq. Ft.
(BASED ON 58248 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 0.0350 per Sq. Ft.
(BASED ON 19341 SQ. FT.)

TILE FLOOR RECOATING (VCT) \$ 0.0400 per Sq. Ft.
(BASED ON 24893 SQ. FT.)

TILE FLOOR STRIPPING AND WAXING (VCT) \$ 0.0650 per Sq. Ft.
(BASED ON 24893 SQ. FT.)

AMOUNTS

JANITORIAL SERVICES WITH CONSUMABLES \$ 6,582.02 MONTHLY
(BASED ON 58248 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 5,242.32 MONTHLY
(BASED ON 58248 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 676.97 EACH TIME
(BASED ON 19341 SQ. FT.)

TILE FLOOR RECOATING (VCT) \$ 995.84 EACH TIME
(BASED ON 24893 SQ. FT.)

TILE FLOOR STRIPPING AND WAXING (VCT) \$ 1,618.05 EACH TIME
(BASED ON 24893 SQ. FT.)

BEST JANITORIAL SERVICES OF NEVADA
2545 CHANDLER AVE. LAS VEGAS - NV - 89120
702-736-4785

PINECREST INSPIRADA CAMPUS

JANITORIAL SERVICES WITH CONSUMABLES \$ 0.1120 per Sq. Ft.
(BASED ON 60789 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 0.0900 per Sq. Ft.
(BASED ON 60789 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 0.0350 per Sq. Ft.
(BASED ON 19800 SQ. FT.)

TILE FLOOR RECOATING (VCT) \$ 0.0400 per Sq. Ft.
(BASED ON 25290 SQ. FT.)

TILE FLOOR STRIPPING AND WAXING (VCT) \$ 0.0650 per Sq. Ft.
BASED ON 25290 SQ. FT.

AMOUNTS

JANITORIAL SERVICES WITH CONSUMABLES \$ 6,808.37 MONTHLY
(BASED ON 60789 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 5,471.01 MONTHLY
(BASED ON 60789 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 693.05 EACH TIME
(BASED ON 19800 SQ. FT.)

TILE FLOOR RECOATING (VCT) \$ 1,011.67 EACH TIME
(BASED ON 25290 SQ. FT.)

TILE FLOOR STRIPPING AND WAXING (VCT) \$ 1,643.78 EACH TIME
(BASED ON 25290 SQ. FT.)

BEST JANITORIAL SERVICES OF NEVADA
2545 CHANDLER AVE. LAS VEGAS - NV - 89120
702-736-4785

MATER - MOUNTAIN VISTA

JANITORIAL SERVICES WITH CONSUMABLES \$ 0.1200 per Sq. Ft.
(BASED ON 55690 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 0.0950 per Sq. Ft.
(BASED ON 55690 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 0.0400 per Sq. Ft.
(BASED ON 19800 SQ. FT.)

TILE FLOOR RECOATING (VCT) \$ 0.0450 per Sq. Ft.
(BASED ON 25290 SQ. FT.)

TILE FLOOR STRIPPING AND WAXING (VCT) \$ 0.0650 per Sq. Ft.
(BASED ON 25290 SQ. FT.)

AMOUNTS

JANITORIAL SERVICES WITH CONSUMABLES \$ 6,682.80 MONTHLY
(BASED ON 55690 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 5,290.55 MONTHLY
(BASED ON 55690 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 792.07 EACH TIME
(BASED ON 19800 SQ. FT.)

TILE FLOOR RECOATING (VCT) \$ 1,138.12 EACH TIME
(BASED ON 25290 SQ. FT.)

TILE FLOOR STRIPPING AND WAXING (VCT) \$ 1,643.85 EACH TIME
(BASED ON 25290 SQ. FT.)

BEST JANITORIAL SERVICES OF NEVADA
2545 CHANDLER AVE. LAS VEGAS - NV - 89120
702-736-4785

SOMERSET LOSEE CAMPUS ACADEMY

JANITORIAL SERVICES WITH CONSUMABLES \$ 0.1100 per sq. Ft.
(BASED ON 78,584 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 0.0880 per sq. Ft.
(BASED ON 78,584 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 0.0400 per sq. Ft.
(BASED ON 21346 SQ. FT.)

TILE FLOOR RECOATING (VCT) \$ 0.0450 per sq. Ft.
(BASED ON 49,546 SQ. FT.)

TILE FLOOR STRIPPING AND WAXING (VCT) \$ 0.0650 per sq. Ft.
(BASED ON 49,546 SQ. FT.)

AMOUNTS

JANITORIAL SERVICES WITH CONSUMABLES \$ 8,644.24 MONTHLY
(BASED ON 78,584 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 6,915.39 MONTHLY
(BASED ON 78,584 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 853.74 EACH TIME
(BASED ON 21346 SQ. FT.)

TILE FLOOR RECOATING (VCT) \$ 2,229.57 EACH TIME
(BASED ON 49,546 SQ. FT.)

TILE FLOOR STRIPPING AND WAXING (VCT) \$ 3,220.49 EACH TIME
(BASED ON 49,546 SQ. FT.)

BEST JANITORIAL SERVICES OF NEVADA
2545 CHANDLER AVE. LAS VEGAS - NV - 89120
702-736-4785

SOMERSET STEPHANIE CAMPUS

JANITORIAL SERVICES WITH CONSUMABLES \$ 0.1320 per Sq. Ft.
(BASED ON 47592 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 0.1050 per Sq. Ft.
(BASED ON 47592 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 0.0350 per Sq. Ft.
(BASED ON 16029 SQ. FT.)

TILE FLOOR RECOATING (VCT) \$ 0.0400 per Sq. Ft.
(BASED ON 22405 SQ. FT.)

TILE FLOOR STRIPPING AND WAXING (VCT) \$ 0.0650 per Sq. Ft.
(BASED ON 22405 SQ. FT.)

AMOUNTS

JANITORIAL SERVICES WITH CONSUMABLES \$ 6,282.14 MONTHLY
(BASED ON 47592 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 4,997.16 MONTHLY
(BASED ON 47592 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 561.08 EACH TIME
(BASED ON 16029 SQ. FT.)

TILE FLOOR RECOATING (VCT) \$ 896.13 EACH TIME
(BASED ON 22405 SQ. FT.)

TILE FLOOR STRIPPING AND WAXING (VCT) \$ 1,456.26 EACH TIME
(BASED ON 22405 SQ. FT.)

BEST JANITORIAL SERVICES OF NEVADA
2545 CHANDLER AVE. LAS VEGAS - NV - 89120
702-736-4785

SOMERSET SKY POINTE -

JANITORIAL SERVICES WITH CONSUMABLES \$ 0.1345 per Sq. Ft.
(BASED ON 80740 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 0.1090 per Sq. Ft.
(BASED ON 80740 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 0.0350 per Sq. Ft.
(BASED ON 27505 SQ. FT.)

TILE FLOOR RECOATING (VCT) \$ 0.0400 per Sq. Ft.
(BASED ON 45958 SQ. FT.)

TILE FLOOR STRIPPING AND WAXING (VCT) \$ 0.0650 per Sq. Ft.
(BASED ON 45958 SQ. FT.)

AMOUNTS

JANITORIAL SERVICES WITH CONSUMABLES \$ 10,859.53 MONTHLY
(BASED ON 80740 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 8,800.66 MONTHLY
(BASED ON 80740 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 962.54 EACH TIME
(BASED ON 27505 SQ. FT.)

TILE FLOOR RECOATING (VCT) \$ 1,838.32 EACH TIME
(BASED ON 45958 SQ. FT.)

TILE FLOOR STRIPPING AND WAXING (VCT) \$ 2,987.27 EACH TIME
(BASED ON 45958 SQ. FT.)

BEST JANITORIAL SERVICES OF NEVADA
2545 CHANDLER AVE. LAS VEGAS - NV - 89120
702-736-4785

SOMERSET LONE MTN.

JANITORIAL SERVICES WITH CONSUMABLES \$ 0.1100 per Sq. Ft.
(BASED ON 66541 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 0.0890 per Sq. Ft.
(BASED ON 66541 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 0.0400 per Sq. Ft.
(BASED ON 20087 SQ. FT.)

TILE FLOOR RECOATING (VCT) \$ 0.0450 per Sq. Ft.
(BASED ON 30645 SQ. FT.)

TILE FLOOR STRIPPING AND WAXING (VCT) \$ 0.0700 per Sq. Ft.
(BASED ON 30645 SQ. FT.)

AMOUNTS

JANITORIAL SERVICES WITH CONSUMABLES \$ 7,319.51 MONTHLY
(BASED ON 66541 SQ. FT.)

JANITORIAL SERVICES WITHOUT CONSUMABLES \$ 5,922.15 MONTHLY
(BASED ON 66541 SQ. FT.)

PERIODICALS

CARPET SHAMPOOING \$ 803.47 EACH TIME
(BASED ON 20087 SQ. FT.)

TILE FLOOR RECOATING (VCT) \$ 1,379.05 EACH TIME
(BASED ON 30645 SQ. FT.)

TILE FLOOR STRIPPING AND WAXING (VCT) \$ 2,145.15 EACH TIME
(BASED ON 30645 SQ. FT.)



BEST JANITORIAL SERVICES OF NEVADA

2545 Chandler Ave. Suite # 7 - Las Vegas - NV - 89120 - Phone(702)736-4785 - Fax(702)736-4795

CLIENT RERFERNCES

Client Name: CLARK COUNTY LIBRARY DISTRICT

Currently servicing ALL Clark County Library locations

- | | |
|--------------------------|-------------------------|
| Whitney Library | Laughlin Library |
| West Las Vegas Library | Windmill Library |
| Sunrise Library | Enterprise Library |
| Spring Valley Library | Rainbow Library |
| Clark County Library | West Sahara Library |
| Las Vegas Library | Summerlin Library |
| Las Vegas Library Museum | West Charleston Library |
| Centennial Hills Library | Indian Springs Library |

Contact Name: John Vino

Contact Phone: (702)507-6200

Contract start Date: October 2011 Original Contract Start Date: 1998

We currently hold contracts with 15 (fifteen) Clark County Library District locations including Laughlin and Indian Springs. The locations range in size from about 15,000 sqft to 132,000 sq ft. We were first awarded a contract with the CCLD in 1997 and have continued to service their locations since 1997 with the exception of one year.

We provide this client with all janitorial services including: trash pick-up, vacuuming, sweep and mop, dusting and high dusting. We provide consumables for all of these contracts. We also do all periodicals; carpet shampooing, VCT floor stripping, waxing, recoating, window cleaning.

CLIENT REFERENCES CONTINUED

Client Name: LAS VEGAS METROPOLITAN POLICE DEPARTMENT

Currently servicing ALL LVMPD area commands in Las Vegas and most LVMPD offices and Bureaus.

AOST	LVMPD Armor
Bolden Area Command	LVMPD Mounted Police Unit
Cheyenne Training Academy	Northeast Area Command
Communications	Northwest Area Command
Convention Center Area Command	Range house restrooms
Criminalistics	Range trailer 2
Downtown Area Command	Range trailer 3
Enterprise Area Command	Range trailer 4
Evidence Vault	Search and Rescue/ Hangar
Fingerprints Bureau	SIMS
Firearms range house	South Central Area Command
Fleet	South East Area Command
K-9	SWAT
Logistics bureau	Transportation Safety Bureau
LVMPD Annex	

Contact Name: Bill Cliffe

Contact Phone: (702) 289-0240

Contract start Date: November 2013 Original Contract Start Date: 1998

We currently hold contracts with all LVMPD Area Commands in Las Vegas and most LVMPD Offices and Bureaus. The 27 buildings range in size from 140 sqft to 32,000 sqft. We were awarded the first contract with LVMPD in 1997 and have continued to service their locations for the most part without interruption.

All janitorial services including: trash pick-up, vacuuming, sweep and mop, dusting and high dusting. We provide consumables for all of these contracts. We also do all periodicals; carpet shampooing, VCT floor stripping, waxing, recoating, window cleaning.

CLIENT RERFERNCES CONTINUED

Client Name: CLARK COUNTY HOUSEKEEPING ADMINISTRATION

Currently servicing the following Clark County Buildings:

Family Youth Detention Development

Family Youth Central Plant

Cora Coleman Senior Center

Robert Price Recreation Center

Hollywood Aquatics Center

Searchlight Community Center

Contact Name: Connie Lee

Contact Phone: 702-455-3950

Contract start Date: Approx 2012 Original Contract Start Date: 1997

Our company has been doing business with the Clark County since 1997 and currently holds contracts for 6 buildings. The locations range in size from 11,000 sq ft. to 39,600 sq ft.

All janitorial services including: trash pick-up, vacuuming, sweep and mop, dusting and high dusting. We provide consumables for all of these contracts. We also do all periodicals; carpet shampooing, VCT floor stripping, waxing, recoating, window cleaning.

CLIENT RERFERNCES CONTINUED

Client Name: HENDERSON PUBLIC LIBRARY DISTRICT

Currently servicing ALL Henderson Public Libraries

James L. Gibson Library

Green Valley Library

Lydia Malcolm Library

Paseo Verde Library

Contact Name: Debbie Englund

Contact Phone: (702) 492-6583

Contract start Date: July 1, 2014

Original Contract Start Date: July 1, 2015

This contact is one of our newest contracts that we hold. The buildings range in size from 6,000 to 43,000 sq ft.. We are very proud to be serving the Henderson Public Libraries and helping them achieve their mission.

All janitorial services including: trash pick-up, vacuuming, sweep and mop, dusting and high dusting. We provide consumables for all of these contracts. We also do all periodicals; carpet shampooing, VCT floor stripping, waxing, recoating, window cleaning



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/12/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Swarts Manning and Associates 10091 Park Run Drive Suite 200 Las Vegas NV 89145	CONTACT NAME: Joanne Schramm
	PHONE (A/C. No. Ext): (702) 878-2820 FAX (A/C. No.): (702) 870-1263 E-MAIL ADDRESS: joanne@swartsmanning.com
INSURED High Quality Concepts, DBA: Best Janitorial 2545 Chandler Ave., #7 Las Vegas NV 89120	INSURER(S) AFFORDING COVERAGE
	INSURER A: Employers Mutual Casualty NAIC # 21415
	INSURER B: Security National Insurance 19879
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES

CERTIFICATE NUMBER: 14-15 Master

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			2X74427	7/17/2014	7/17/2015	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			GENERAL AGGREGATE \$ 2,000,000			PRODUCTS - COM/OP AGG \$ 2,000,000
							Deductible \$ None
A	AUTOMOBILE LIABILITY			2X74427	7/17/2014	7/17/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS					BODILY INJURY (Per accident) \$
		<input checked="" type="checkbox"/> No Deductible					PROPERTY DAMAGE (Per accident) \$
							Underinsured motorist \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB			2X74427	7/17/2014	7/17/2015	EACH OCCURRENCE \$ 5,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR					AGGREGATE \$ 5,000,000
	<input type="checkbox"/> DED	<input type="checkbox"/> RETENTION \$	\$10,000				
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			SWC1051471	7/17/2014	7/17/2015	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Proof of Insurance

CERTIFICATE HOLDER**CANCELLATION**

Proof of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mark Swarts/JO 

ACORD 25 (2010/05)

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INS025 (201005) 01

The ACORD name and logo are registered marks of ACORD



BOND NO. DBS-1220918

BUSINESS SERVICES BOND

Old Republic Surety Company Old Republic Insurance Company

(CHECK APPLICABLE COMPANY HEREINAFTER REFERRED TO AS THE COMPANY)

AGREEMENT

In consideration of an agreed premium, the Company indicated above (hereinafter called "Surety") hereby agrees to indemnify

BEST JANITORIAL SERVICES OF NEVADA

of 2545 Chandler Ave., #7, Las Vegas, NV 89120

(hereinafter called "Obligee"), against direct loss of money or other property, from the premises of any and all subscribers (hereinafter called "Subscribers" to its services and belonging to the Subscriber, or in which the Subscriber has a pecuniary interest or for which the Subscriber is legally liable, which the Subscriber shall sustain as a result of any employee dishonesty, as hereinafter defined, of an Employee or Employees of the Obligee and for which the Obligee is liable, to an amount not exceeding Fifty Thousand and 00/100*****

DOLLARS (\$ 50,000.00*****), the limit of the bond.

THE FOREGOING AGREEMENT IS SUBJECT TO THE FOLLOWING CONDITIONS AND LIMITATIONS:

ORSC 22383 DISHONESTY BOND RIDER SOLE PROPRIETOR OR PARTNERSHIP

ORSC 22426 NEVADA AMENDATORY RIDER

TERM OF BOND:

SECTION 1 - The term of this bond begins at 12:01 A.M. standard time on 9/1/2001 at the address of the Obligee given above and ends at 12:01 A.M. standard time on the effective date of the cancellation of this bond in its entirety.

DISCOVERY PERIOD:

SECTION 2. Loss is covered under this bond only (a) if sustained through any act or acts committed by an Employee of Obligee while this bond is in force as to such Employee, and (b) if discovered prior to the expiration or sooner cancellation of this bond in its entirety as provided in Section 14, or from its cancellation or termination in its entirety in any other manner, whichever shall happen first.

is engaged in services on the premises of the Subscriber or Subscribers and which is punishable under the Criminal Code in the jurisdiction within which the occurrence took place, for which said Employee(s) is tried and convicted by a court of proper jurisdiction and only in an amount not to exceed the amount stated in the conviction.

DEFINITION OF OCCURRENCE:

SECTION 6. Occurrence means all loss(es) caused by or involving one or more Employees whether the result of a single act or a series of acts without regard to the number of Subscribers involved.

LIMITS OF BOND:

SECTION 3. The most the Surety will pay for loss for any one occurrence is the applicable limit of bond shown above.

DEFINITION OF PREMISES:

SECTION 7. Premises shall mean only the interior of the Subscriber's building or structure or any part thereof for which the Subscriber is the tenant or owner and for which the Obligee is rendering a service to the Subscriber but shall not include driveways, parking spaces, or appurtenant structures for which the Obligee is not performing a service.

DEFINITION OF EMPLOYEE:

SECTION 4. The word Employee or Employees, as used in this bond, shall be deemed to mean, respectively, one or more of the natural persons (except directors or trustee, if a corporation, who are not also officers or employees thereof in some other capacity) while in the regular service of the Obligee in the ordinary course of the Obligee's business during the term of this bond, and whom the Obligee compensates by salary or wage and has the right to govern and direct in the performance of such service, and who are engaged in such service within any of the States of the United States of America, or within the District of Columbia, Puerto Rico, the Virgin Islands, or elsewhere for a limited period, but not mean brokers, factors, commission merchants, consignees, contractors, or other agents or representatives of the same general character.

MERGER OR CONSOLIDATION:

SECTION 8. If any natural person shall be taken into the regular service of the Obligee through merger or consolidation with some other concern, the Obligee shall give the Surety written notice thereof and shall pay an additional premium on any increase in the number of Employees covered under this bond as a result of such merger or consolidation computed pro rata from the date of such merger or consolidation to the end of the current premium period.

DEFINITION OF EMPLOYEE DISHONESTY:

SECTION 5. Employee dishonesty shall mean only the fraudulent or dishonest occurrence causing loss during the time the Employee

NON-ACCUMULATION OF LIABILITY:

SECTION 9. Regardless of the number of years this bond shall

ORSC 21360 (9/96)

continue in force and the number of premiums which shall be payable or paid, the liability of the Surety under this bond shall not be cumulative in amount from year to year or period to period.

LIMIT OF LIABILITY UNDER THIS BOND AND PRIOR INSURANCE: SECTION 10. With respect to loss or losses caused by an Employee or which are chargeable to such Employee as provided in Section 5 and which occur partly under this bond and partly under other bonds or policies issued by the Surety to the Obligee or to any predecessor in interest of the Obligee and terminated or cancelled or allowed to expire and in which the period for discovery has not expired at the time any such loss or losses thereunder are discovered, the total liability of the Surety under this bond and under such other bonds or policies shall not exceed, in the aggregate, the amount carried under this bond on such loss or losses or the amount available to the Obligee under such other bonds or policies, as limited by the terms and conditions thereof, for any such loss or losses, if the latter amount be larger.

TRANSFER OF RIGHTS OF RECOVERY:

SECTION 11. The Obligee, as a condition to coverage under this bond, must transfer to the Surety all rights of recovery, to the extent that a loss is paid by the Surety against any person or organization for any loss the Obligee sustains and for which we have paid or settled the claim. The Obligee must also do everything necessary to secure those rights and do nothing after loss to impair them.

SALVAGE:

SECTION 12: If the Obligee shall sustain any loss or losses covered by this bond which exceed the amount of coverage provided by this bond, the Obligee shall be entitled to all recoveries, except from suretyship, insurance, reinsurance security and indemnity taken by or for the benefit of the Surety, by whomsoever made, on account of such loss or losses under this bond until fully reimbursed, less the actual cost of effecting the same; and any remainder shall be applied to the reimbursement of the Surety.

CANCELLATION AS TO ANY EMPLOYEE:

SECTION 13. This bond shall be deemed cancelled as to any Employee: (a) immediately upon discovery by the Obligee, or by any partner or officer thereof not in collusion with such Employee, of any fraudulent or dishonest act on the part of such Employee; or (b) at 12:01 A.M. standard time, upon the effective date specified in a written notice served by the Surety upon the insured or sent by mail. Such date, if the notice be served, shall not be less than ten days after such service, or, if sent by mail, not less than fifteen days after the date of mailing. Mailing by Surety of notice, as aforesaid, to the Obligee at its principal office shall be sufficient proof of notice.

CANCELLATION AS TO BOND IN ITS ENTIRETY:

SECTION 14. This bond shall be deemed cancelled in its entirety at 12:01 A.M. standard time, upon the effective date specified in a written notice by the Obligee upon the Surety or by the Surety upon the Obligee, or sent by mail. Such date, if the notice be served by Surety, shall not be less than ten days after such service, or, if sent by the Surety by mail, not less than fifteen days after the date of mailing. The mailing by the Surety of notice, as aforesaid, to the Obligee at its principal office shall be sufficient proof of notice. The Surety shall refund to Obligee the unearned premium computed pro rata if this bond be cancelled at the insistence of the Surety, or at short rates if cancelled or reduced at the insistence of the Obligee.

PRIOR FRAUD, DISHONESTY OR CANCELLATION:

SECTION 15. No Employee, to the best of the knowledge of the Obligee, or of any partner or officer thereof not in collusion with such Employee, has committed any fraudulent or dishonest act in the service of the Obligee or otherwise. If prior to the issuance of this bond, any fidelity insurance in favor of the Obligee or any predecessor in interest of the Obligee and covering one or more of the Obligees employees shall have been cancelled as to any such employees by reason of (a) the discovery of any fraudulent or dishonest act on the part of such employee, or (b) the giving of written notice of cancellation by the insurer issuing said fidelity insurance, whether the Surety or not, and if such employees shall not have been reinstated under the coverage of said fidelity insurance, or superseding fidelity insurance, the Surety shall not be liable under this bond on account of such employee unless the Surety shall agree in writing to include such employees within the coverage on this bond.

LOSS-NOTICE-PROOF-LEGAL PROCEEDINGS:

SECTION 16. At the earliest practical moment, and in no event not later than fifteen days after discovery of any fraudulent or dishonest act on the part of any Employee by the Obligee, or by any partner or officer thereof not in collusion with such Employee, the Obligee shall give the Surety written notice thereof and within four months after such discovery shall file with the Surety affirmative proof of loss, itemized and duly sworn to, and shall upon request of the Surety render every assistance, not pecuniary, to facilitate the investigation and adjustment of any loss. No suit to recover on account of loss under this bond shall be brought before the expiration of two months from the filing of proof as aforesaid on account of such loss, nor after the expiration of fifteen months from the discovery as aforesaid of the fraudulent or dishonest act causing such loss. If any limitation in this bond for giving notice, filing claim or bringing suit is prohibited or made void by any law controlling the construction of this bond, such limitations shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.

EXCLUSIONS:

SECTION 17. This bond does not apply:

- (a) To the defense of any legal proceeding brought against the Obligee or Subscriber, or to fees, costs or expenses incurred or paid by the Obligee or Subscriber in prosecuting or defending any legal proceeding whether or not such proceedings result or would result in a loss to the Obligee or Subscriber covered by this bond.
- (b) To potential income, including but not limited to interest and dividends, not realized by the Obligee or Subscriber because of a loss covered under this bond.
- (c) To damages of any type for which the Obligee or Subscriber is legally liable, except direct compensatory damages arising from a loss covered under this bond.
- (d) To costs, fees and other expenses incurred by the Obligee or Subscriber in establishing the existence of or the amount of loss covered under this bond.

The Company Referred To Above

By _____

Attorney-in-Fact

JANET A. DELISI

THIS BOND HAS AN EMPLOYEE CONVICTION REQUIREMENT TO SUBSTANTIATE ANY LOSS OR CLAIM.

ORSC 21360 (9/96)

**DISHONESTY BOND RIDER
SOLE PROPRIETOR OR PARTNERSHIP**

To be attached to Business Services Bond No. DBS-1220918

It is agreed that:

In the event that the Insured's Customer or Subscriber shall sustain a loss by reason of the dishonest act or acts (as defined in Section 5) committed by the Insured or any partner of the Insured, if a partnership, then and only then, the Insured shall be considered an Employee and the Customer or subscriber as additional Insured, subject to all terms and conditions hereof.

SIGNED, SEALED AND DATED September 1, 2001

Old Republic Surety Company

Surety

By: _____

Attorney-in-Fact

Janet A. Delisi

NEVADA AMENDATORY RIDER

To be attached to and form part of Business Services Bond No. DBS-1220918
issued on behalf of Best Janitorial Services of Nevada

It is agreed that:

Section 14. of the bond is deleted in its entirety and the following is substituted:

I. GROUNDS FOR CANCELLATION

A. No policy that has been in effect for at least 70 days or that has been renewed may be cancelled by the insurer prior to the expiration of the agreed term or 1 year from the effective date of the policy or renewal, whichever is less, except on any one of the following grounds:

1. Failure to pay premium when due;
2. Conviction of the insured of a crime arising out of acts increasing the hazard insured against;
3. Discovery of fraud or material misrepresentation in the obtaining of the policy or in the presentation of a claim thereunder;
4. Discovery of:
 - a. An act or omission; or
 - b. A violation of any condition of the policy which occurred after the first effective date of the current policy and substantially and materially increases the hazard insured against;
5. A material change in the nature or extent of the risk, occurring after the first effective date of the current policy, which causes risk of loss to be substantially and materially increased beyond that contemplated at the time the policy was issued or last renewed;
6. A determination by the commissioner that continuation of the insurer's present volume of premiums would jeopardize the insurer's solvency or be hazardous to the interests of policyholders of the insurer, its creditors or the public; or
7. A determination by the commissioner that the continuation of the policy would violate, or place the insurer in violation of, any provision of the code.

B. No cancellation under subsection A. is effective until in the case of paragraph 1. of subsection A. at least 10 days and in the case of any other paragraph of subsection A. at least 30 days after the notice is delivered or mailed to the policyholder.

II. CANCELLATION ON POLICY ANNIVERSARY

A policy issued for a term longer than 1 year may be cancelled by the insurer by giving notice of the cancellation:

- A. For commercial or business policies, 60 days before any anniversary date of the policy.
- B. For all other policies, 30 days before any anniversary date of the policy.

III. NONRENEWAL OF POLICY

A. Subject to subsection B., a policyholder has a right to have his policy renewed, on the terms being applied by the insurer to persons, similarly situated, for an additional period equivalent to the expiring term if the agreed term is 1 year or less, or for 1 year if the agreed term is longer than 1 year, unless:

1. At least 60 days for commercial or business policies; and
2. At least 30 days for all other policies,

before the date of expiration provided in the policy the insurer mails or delivers to him a notice of intention not to renew the policy beyond the agreed expiration date. If an insurer fails to provide a timely notice of nonrenewal, the insurer shall provide the insured with a policy of insurance on the identical terms as in the expiring policy.

B. This section does not apply if the policyholder has accepted replacement coverage or has requested or agreed to nonrenewal, or if the policy is expressly designated as nonrenewable by a clause approved or deemed to be approved by the commissioner.

IV. RENEWAL WITH ALTERED TERMS

If the insurer offers or purports to renew the policy but on different terms, including different rates, the policyholder shall, for 30 days after he receives notice calling his attention to the changes in the policy, have the option of cancelling it. If he elects to cancel, the insurer shall refund to him the excess of the premium paid by him above the pro rata premium for the expired portion of the new term.

V. GROUNDS FOR CANCELLATION; NOTICE TO INSURED

If a notice of cancellation or nonrenewal does not state with reasonable precision the facts on which the insurer's decision is based, the insurer must supply that information within 6 days after receipt of a written request by the policyholder. No notice shall be effective unless it contains adequate information about the policyholder's right to make such request.

Signed, sealed and dated September 1, 2001

Old Republic Surety Company

Surety

BY: Janet A. Delisi

Attorney-in-Fact



APPLICATION FOR BUSINESS SERVICES BOND *

INCLUDING JANITORIAL, SECURITY GUARD, HOME HEALTH CARE SERVICES, AND TEMPORARY EMPLOYMENT AGENCIES

DBS-1220918

To Order a Bond

Check below the bond limits you want. Complete this application and give it to your agent.

Name of Insured Best Janitorial Services of Nev		
2545 Chandler Ave #7		
Business Address		
Las Vegas,	Nv	89120
City	State	Zip

Total Number Desiring Coverage:		Type of Business Janitorial Services
Employees & Officers	Owners	
5		

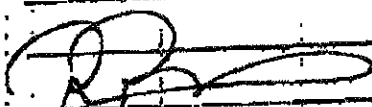
Have you sustained any employee dishonesty losses in the last 6 years?

- No
- Yes - give date(s), amount(s), employee's name(s) and action(s) taken.

Please send me a quote for an Old Republic Group's Business Services Bond. I am interested in the following limits of coverage:

- \$ 2,500
- \$ 5,000
- \$ 10,000
- \$ 25,000
- \$ 50,000
- \$ 75,000
- \$100,000

To be effective 9-1-01


 Signature of Applicant

8-17-01
 Date

Please Sign & Return

Agent Name and Address
 Swartz & Associates Insurance Services
 5851 W. Charleston Blvd
 Las Vegas, Nevada 89146

Coverage is not effective until application is accepted by the primary underwriter.

* In order to protect you and your employees against unwarranted allegations of dishonesty, the employee must be convicted of the alleged dishonesty before coverage would apply (except in North Carolina only. The word "convicted/completed" is replaced with "indicted/completed").

BUSINESS LICENSE*

City of Las Vegas - Las Vegas, Nevada

IN ACCORDANCE WITH THE PROVISIONS OF THE LAS VEGAS MUNICIPAL
CODE, AS AMENDED, LICENSE IS HEREBY GRANTED TO OPERATE THE
BUSINESS REFERENCED BELOW.

LICENSE #: T10-04504

RENEWAL DATE: 4/1/2015

EXPIRE DATE: 10/1/2015

TYPE OF LICENSE: R60 - Repair and Maintenance
CUSTODIAL/JANITORIAL

BUSINESS LOCATION: 2545 Chandler Ave 7

ISSUED TO:

BEST JANITORIAL SERVICES OF NV
2545 CHANDLER AV STE 7
Las Vegas, NV 89120



Karen L. Duddleston
Business Licensing Manager

Failure to maintain an active state license or a SNHD health permit, if
required, renders this business license invalid.

Post in a conspicuous place.

SECRETARY OF STATE



NEVADA STATE BUSINESS LICENSE

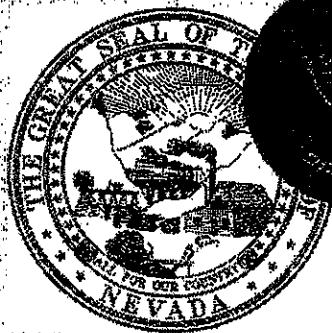
HIGH QUALITY CONCEPTS

Nevada Business Identification # NV20011238130

Expiration Date: March 31, 2016

In accordance with Title 7 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted a Nevada State Business License for business activities conducted within the State of Nevada.

Valid until the expiration date listed unless suspended, revoked or cancelled in accordance with the provisions in Nevada Revised Statutes. License is not transferable and is not in lieu of any local business license, permit or registration.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on March 31, 2015

Barbara K. Cegavske

BARBARA K. CEGAVSKE
Secretary of State

You may verify this license at www.nvsos.gov under the Nevada Business Search.

License must be cancelled on or before its expiration date if business activity ceases. Failure to do so will result in late fees or penalties which by law cannot be waived.

CLARK COUNTY BUSINESS LICENSE

LICENSE NUMBER: 1000678-507
LICENSE PERIOD: 03/01/2015 - 02/29/2016

POST IN A CONSPICUOUS PLACE AT THE BUSINESS LOCATION

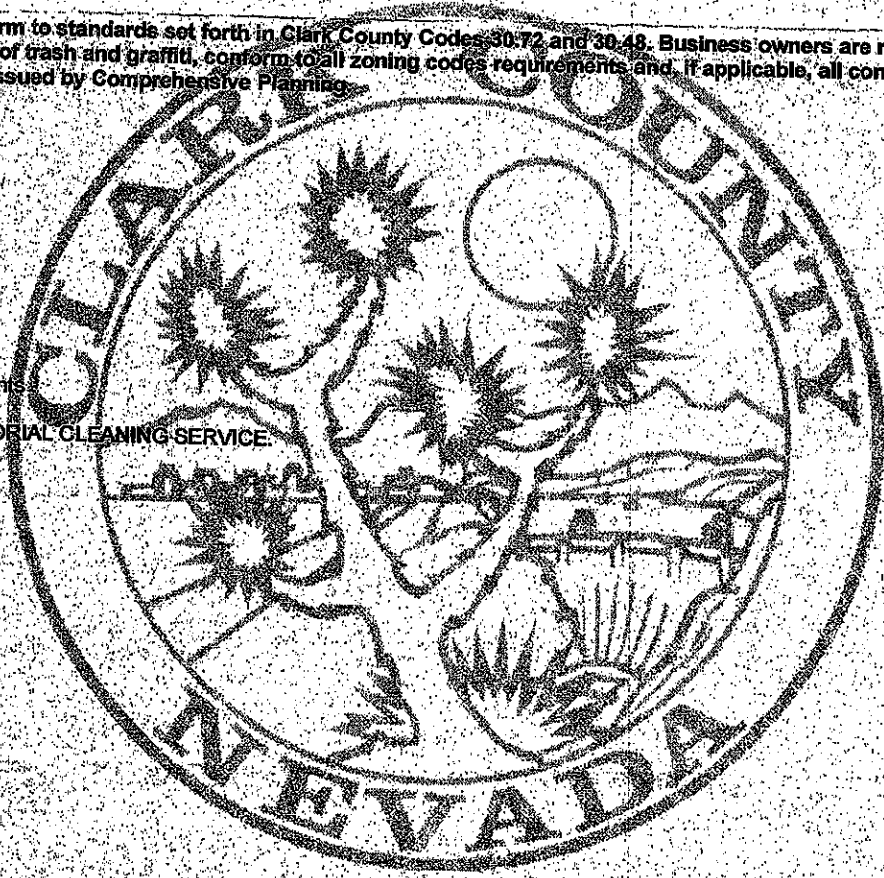
ISSUED TO:
Best Janitorial Services Of Nevada
2545 Chandler Ave # 7
Las Vegas, NV 89120

BUSINESS LOCATION ADDRESS:
2545 Chandler Ave # 7
Las Vegas, NV 89120

TYPE OF LICENSE: Janitorial/Cleaning Service

LAND USE: M-1

All signage must conform to standards set forth in Clark County Codes 30.72 and 30.48. Business owners are responsible to keep business property free of trash and graffiti, conform to all zoning codes requirements and, if applicable, all conditions set forth in a Notice of Final Action issued by Comprehensive Planning.



Current Planning Comments:

APPROVED FOR JANITORIAL CLEANING SERVICE.

DISCLAIMER

ISSUANCE OF A BUSINESS LICENSE IS NOT AN ENDORSEMENT OF THE BUSINESS PRACTICE OF THE LICENSEE.
PLEASE SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

Jacqueline R. Holloway

JACQUELINE R. HOLLOWAY
DIRECTOR OF BUSINESS LICENSE

DEPARTMENT OF BUSINESS LICENSE
500 S GRAND CENTRAL PARKWAY
BOX 551810
LAS VEGAS NV 89155-1810
PHONE: (702) 455-4252



City of Henderson Finance Department
Business License Division
P.O. Box 95050
Henderson, Nevada 89009-5050
(702) 267-1730

Business ID: 97383
BEST JANITORIAL SERVICES OF NEVADA
2545 CHANDLER AVE
#7
LAS VEGAS, NV 89120

BUSINESS LICENSE
CITY OF HENDERSON, NEVADA

EXPIRATION DATE: **October 31, 2015**
Scope:
License Class/No.: **309X-PROPERTY MAINTENANCE/2014301369**
Business Name: **BEST JANITORIAL SERVICES OF NEVADA**
Business Location: **2545 CHANDLER AVE**
7
LAS VEGAS, NV 89120

Kenneth Lowery
BUSINESS LICENSE SUPERVISOR



6230 GREYHOUND LANE, SUITE F • LAS VEGAS NV 89122
PHONE 702.875.4642 • FAX 702.875.4645

May 15, 2015

Mr. Jacob Smoot
Academica Nevada
1378 Paseo Verde Parkway
Suite 200
Henderson, Nevada 89012

Dear Jacob:

Thank you for the opportunity to provide a proposal for janitorial and specialty cleaning at the Academica Facilities located through Las Vegas.

We understand that this proposal is for existing facilities as well as new facilities as they come on line. Our pricing is valid for all facilities.

Per your service specifications our pricing is as follows:

General janitorial square foot pricing will be .08 per square foot including kitchen cleaning
Vinyl flooring full floor care (to include stripping and application of 3-5 coats of finish) will be .13 per square foot per occurrence (you indicated twice per year)
Carpet cleaning (truck mounted deep cleaning) twice per year will be .06 per square foot
Common area cleaning once per year will be the same price according on the surface

We will reduce our scope for summer to meet your needs and the general janitorial square foot pricing will apply.

It is important to note that we are a full service provider and do not sub-contract any of our services.

Consumable pricing is included as an attachment to this document and is inclusive of the quantities you provided for all properties. Pricing may increase as a result of commodity price increases during the length of the contract and proof of those increases from our vendors will be provided to you.

Please feel free to contact me with any questions or concerns at (702) 875-4642.

Regards,


Jim Jenkins

ACADEMICA CONSUMABLES				
ITEM NUMBER	Description	Monthly Avg	Case/Pk cost	Monthly Cost
PG1000	Universal Roll towel 6/CS 1000'	65	\$24.08	\$1,561.95
PK0950	Small core toilet tissue 36RI/800'	47	\$26.14	\$1,228.58
PC0101	Multi-Fold Towel 4000/Cs	11	\$20.84	\$229.24
PM0100	1/2 Fold Toilet Seat Covers 5000/CS	14	\$26.80	\$375.20
PO6141	77 Sani Kraft Liner 500/CS	13	\$13.13	\$170.69
CM1005	Foam Hand Soap 4/1000ml /CS	58	\$24.34	\$1,411.72
XG8000	C-Cell Batteries 12/Pack	126	\$5.85	\$737.10
CJ0122	Urinal Screen Mango 10/Box	10	\$17.04	\$170.40
CJ0124	urinal Screen Cuc. Mel 10/Box	11	\$17.04	\$187.44
CJ0123	urinal screen cot.blos 10/Box	5	\$17.04	\$85.20
CJ0121	urinal screen spiced apple 10/Box	2	\$17.04	\$34.08
LG3341	24x33 8mic Natural liners 1000/CS	27	\$23.62	\$637.74
LF4801	43x48 16mic Natural Liners 200/CS	39	\$22.59	\$881.01
LF47111	43x48 22mic black Liners 150/CS	34	\$23.58	\$801.72
SD2961	Clean Up Absorbent 6/CS	15	\$42.22	\$337.76
SD0701	Bodily Fluid kit with disinfectant each	18	\$11.62	\$209.16
SA0720	Large Vinyl Gloves 100/BX	19	\$3.54	\$67.26
SA0640	Large Blue Nitrile 100/BX	24	\$7.06	\$169.44
MK5001	Green Micro Fibers Dozen	7	\$8.27	\$57.89
MK5004	Yellow Micro Fibers Dozen	5	\$8.27	\$41.35
CK4801	Sani- T10 Plus 4GL/CS	23	\$55.08	\$1,266.84
CG9003	Pot and Pan Detergent 4GL/CS	8.75	\$42.71	\$373.80
JK8014	Quat Sanitizer 5GL pail	7	\$74.18	\$519.26
CG1500	Quat Test Strips 10/BX	9	\$7.26	\$65.34
PH8682	Roll Towel Dispenser		\$0.00	
DD6603	Tissue Spindles		\$0.00	
PL7023	Toilet tissue dispensers		\$0.00	
CN1006	RM Foam Soap Dispenser		\$0.00	
Flatmop head	18" Flat Mop head Each	77	\$3.12	\$240.24

STATEMENT OF EXPERIENCE

World Class Facility Services, LLC has been in continuous operation under various business names since 1988.

World Class Facility Services has a fleet of over twenty vehicles, utilizing the latest technology in equipment, chemicals and cleaning processes.

The Company serves many Customers with a broad spectrum of cleaning needs including janitorial, carpet, hard surface floors, upholstery and draperies, asphalt, and concrete on a daily basis. We do not believe in a "one size fits all" approach to cleaning and tailor our services to meet the individual needs of our Customers.

Our Customers include the hospitality business as well as commercial businesses. The majority of our Customers are open twenty four hours per day and our schedules are designed to fit their needs. World Class Facility Services specializes in cleaning large facilities and has developed the processes and techniques to move through an area efficiently.

Our uniformed technicians are skilled in cleaning all types of floor surfaces whether including, but not limited to, carpet, VCT, ceramic tile, concrete, upholstery, draperies or other surfaces with varying degrees of soil and maintenance needs. World Class Facility Services employs over one hundred technicians and has the resources to cover any situation. We are the only Company in Las Vegas to employ our own mechanics to ensure that our equipment is maintained on a daily basis so our equipment is always ready.

World Class Facility Services is the only cleaning company in Las Vegas to clean with reverse osmosis water. We arrive on site with full tanks of pure water so that unwanted mineral deposits are not left in carpet to attract and contribute to dirt accumulation.

Our services are available twenty four hours per day, seven days per week when required and we can be counted on to respond on short notice when needed.

**WORLD CLASS FACILITY SERVICES
PARTIAL LIST OF REFERENCES**

The Mirage Hotel & Casino
3400 Las Vegas Boulevard South
Las Vegas, Nevada 89108
Mr. Daryl Smith
Director of Public Areas
(702) 791-7453

The Bellagio
3600 Las Vegas Boulevard South
Las Vegas, Nevada 89108
Mr. Joseph Carlo
Director of Environmental Services
(702) 693-7054

Aria Resort & Casino
3730 Las Vegas Boulevard South
Las Vegas Nevada 89158
Mr. Andy Ginsburg
Director of Public Areas
(702) 590-9801

Red Rock Hotel Spa Casino
11011 West Charleston
Las Vegas, Nevada 89135
Ms. Rocio Pleitez
Internal Maintenance Manager
(702) 797-7851

Green Valley Ranch Station Casino
2300 Paseo Verde Parkway
Henderson, Nevada 89014
Ms. Mildred Troccoli
Director Internal Maintenance
(702) 617-7713

Aliante Hotel and Casino
7300 Aliante Parkway
North Las Vegas, Nevada 89094
Ms. Elizabeth Barahona
Internal Maintenance Manger
(702) 692-7436

Santa Fe Hotel & Casino
4949 North Rancho
Las Vegas, Nevada 89130
Ms. Kristie McKinney
Director of Hotel Operations
(702) 658-4942

Rebel Oil
2200 South Highland
Las Vegas, Nevada 89102
Ms. Corina Powers
(702) 249-2487

JPLV
7200 West Sahara
Las Vegas, Nevada 89117
Ms. Laurel Trimbath
(702) 284-7000

Gaudin Motors
6625 Roy Horn Way
Las Vegas, Nevada 89104
Ms. Laurel Trimbath
(702) 7331-2121

Ford Country
280 North Gibson Road
Henderson, Nevada 89014
Ms. Laurel Trimbath
(702) 566-3673

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Leavitt Insurance Agency 7881 W. Charleston Blvd, Suite 140 Las Vegas, NV 89117	CONTACT NAME: JoAnn Zohner	
	PHONE (A/C, No, Ext): 702.382.4010 x4035	FAX (A/C, No): 702.947.4010
E-MAIL ADDRESS: LIAcert@leavitt.com		
INSURER(S) AFFORDING COVERAGE		NAIC#
INSURER A: Unigard Insurance Company	425747	
INSURER B: Technology Insurance Co	42376	
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER: 2014/2015 Master** **REVISION NUMBER:**

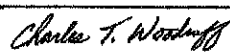
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC		GL819114	09/02/2014	09/02/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 2,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS		GL819114	09/02/2014	09/02/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		CU016715	09/02/2014	09/02/2015	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	TWC3458827	01/19/2015	01/19/2016	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Employee Dishonesty 3rd Party		GL819114	09/02/2014	09/02/2015	Limit: \$10,000 Deductible: \$1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Proof of Insurance

Coverage subject to policy terms, conditions, exclusions and limitations.

CERTIFICATE HOLDER Proof of Insurance	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  Charles Woodruff/JZ
---	--

Agency		Insured	
Leavitt Insurance Agency 7881 W. Charleston Blvd. Suite 140 Las Vegas, NV 89117		World Class Facility Services, LLC 6230 Greyhound Lane, Suite F Las Vegas, NV 89122	
Company		Policy Number	Policy Period
QBE North America Unigard Insurance Company		GL819114	09/02/2014 09/02/2015
Regarding	First Request	Add Employee Dishonesty including 3rd Party Coverage	
Effective	05/15/2015	Add Employee Dishonesty	

General Liability**Coverages/Deductibles/Limits**

001) Add Employee Dishonesty Including 3rd Party
Limit 1: 10,000
Deductible: 1,000

Comments

Please add Employee Dishonesty Including 3rd party coverage.

Thank you.

Angelina Jensen

C: Jim Jenkins



COMMERCIAL CLEANING PROPOSAL

Prepared for:

ACADEMICA Nevada

May 15, 2015



May 15, 2105

Jacob Smoot
ACADEMICA Nevada
1378 Paseo Verde Pkwy., Suite # 200
Henderson, NV 89012

RE: Commercial Cleaning Proposal

Dear Jacob,

Thank you for the opportunity to be a part of this RFP for all of the schools that ACADEMICA Nevada manages and operates. Jacob, I understand that you are presently using ISS at a couple of the schools. We presently clean a very large account as a sub-contractor to ISS. This is what they usually do, they sub-contract out most of their accounts to local cleaning companies. I point this out because our pricing is aggressive on this proposal, but it is still more money than a company like ISS would pay us to service the schools. The cleaning is usually better when they actual cleaners are being paid more money, I think everyone would agree with that train of thought.

JAN-PRO focuses exclusively on customers that require quality cleaning services, and we have built our client base and reputation on that premise. JAN-PRO's branded processes, outstanding client services and the **JAN-PRO Guarantee** have positioned us as the industry leader in client retention.

JAN-PRO of Las Vegas will also do the following things to make sure that we are providing the schools with a top notch cleaning service:

- **We will use only well-trained and experienced floor technicians to do the floor work that is designated in the Cleaning Specifications you gave us.**
- **The cleaning staff will be easily identifiable by wearing JAN-PRO shirts and badges at all times.**
- **The JAN-PRO Operation Mangers will do daily, weekly, and monthly inspections with the contacts at each school to ensure that their expectations are being met at all times.**

Please do not hesitate to contact Jim Rolnik or myself should you have any questions on this proposal. I am very confident that at the prices we have given you, we can provide a great cleaning service to a few, or all of the schools.

Best Regards,

John Santaniello
President, JAN-PRO of Las Vegas

JAN-PRO Cleaning Systems

1050 E. Flamingo Rd. Suite N-334 • Las Vegas NV 89119 • Phone # 702-952-1111 • Fax #702-952-1112 • www.jan-pro.com/lasvegas



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Why Choose JAN-PRO?

WHY CHOOSE JAN-PRO?

It is simple – we provide **Measurable Cleaning. Guaranteed Results™**. JAN-PRO focuses exclusively on clients that require quality-cleaning services, and we have built our client base and reputation on that premise. JAN-PRO’s operating systems, branded processes and outstanding client service have formed the foundation for delivering exceptional cleaning services.

GUARANTEED SATISFACTION

We are so confident of our services that we actually **guarantee** your satisfaction with us. JAN-PRO guarantees to respond to and promptly resolve any specific service issues within one business day. If for any reason, JAN-PRO should fail to meet either of these obligations, you are entitled to a complimentary cleaning service call. ***This is a key differentiator between JAN-PRO and other suppliers.***

THE JAN-PRO GUARANTEE

“Jan-Pro guarantees to complete all of its regularly scheduled cleaning commitments on time. Jan-Pro also guarantees to respond to, and promptly resolve, any specific issues within one business day. Should Jan-Pro fail to meet either of these obligations, a complimentary cleaning call will be scheduled.



THE JAN-PRO WAY

A consistently clean facility should be viewed as an *investment*, as it provides a real dollar return by not only projecting an image of professionalism and quality to customers but also creating a safe, healthy working environment for your employees. In addition, JAN-PRO increases your return on investment by providing the following:

- A well-trained and experienced cleaning crew that you know and trust because they are bonded
- A comprehensive cleaning schedule designed specifically for your facility
- The expertise and ability to provide additional services when needed
- Proactive communication and a ready response any time the need arises
- Quality assurance processes that consider your point of view
- Top-of-the-line cleaning equipment that removes dust and dirt, rather than redistributing it
- “Green” cleaning chemicals that promote improved air quality
- Hospital-grade disinfectants that kill bacteria and germs
- Material safety data sheets
- Monitoring supplies and informing you when they are low, or restocking them if that is your preference
- The ability to disinfect your entire facility to prevent a bacterial or viral outbreak
- A partner who helps you manage your facility

Academica Nevada Cleaning Proposal

Branded Processes

If you ask 100 people to define the word “clean”, you will likely get 100 different answers. However, at JAN-PRO, you will only get one answer:

“It’s Only Clean When Our Processes Confirm It’s Clean.”

Here is how JAN-PRO takes the guess-work out of what clean really means:

JAN-PRO Signature Clean – *Defines Quality*

JP Signature Clean describes our quality commitment and our quality processes. To achieve **JP Signature Clean** results, our owner-operators receive the most rigorous training in the industry – a five week program to prepare themselves to become career cleaning professionals who are:

- Owners of their own JAN-PRO enterprise
- Financially vested in the satisfaction of each and every client
- Well-versed in the latest and most effective cleaning technologies
- Attuned to the importance of even the smallest details

As a result of our **JP Signature Clean** program, you can expect consistent and reliable service from a cleaning team that will:

- Wear a photo ID badge
- Wear a professional JAN-PRO uniform
- Have completed the **JP Signature Clean** certification program
- Be insured with Worker’s Compensation, \$2 million liability coverage and a \$50,000 janitorial bond
- Understand and comply with OSHA
- Know the importance of dwell time when disinfecting
- Know how to maintain bacteria-free high touch surfaces
- Know how to thoroughly dust offices without disrupting desktops
- Know thorough carpet cleaning techniques
- Know which treatments to use on hard floor surfaces
- Know how to work safely in public areas
- Know how to work cleaner....and greener
- Know how to look for ways to add value for their clients




Academica Nevada Cleaning Proposal

JAN-PRO Tracker – Measures Quality

JP Tracker represents our “hands on” practice of routinely checking our work and benchmarking our results. This branded process is one of the reasons we consistently earn high satisfaction ratings from our clients. Many cleaning companies promise this, but unfortunately, few deliver it with sufficient regularity or depth of measurement. At JAN-PRO, our approach is much more demanding. Here is how it works:

- When you sign up with JAN-PRO, **JP Tracker** begins with a first impressions survey. We check every aspect of your cleaning requirements, and determine what and where to focus our attention and expertise.
- After an agreed initial period, usually 30 days, a JAN-PRO Operations Specialist physically inspects your property and measures our lasting impressions. This process uses a 50-point checklist, so nothing is left to chance.
- Any adjustments to service are made, and the inspections continue on a regular schedule.
- Regular client service calls are made to ensure your complete satisfaction with the quality of service you receive with JAN-PRO.
- Your monthly rating from our Communications Log Book, on a scale of 1-10.



Measurable Cleaning. Guaranteed Results.®

HOUSEKEEPING INSPECTION REPORT

Center Number: _____ Overall Inspection Score: _____

Center Director: _____ Inspected By: _____

Franchisee: _____ # Days Cleaned: _____ Date of Inspection: _____

Scoring		1=Needs Improvement	2=Satisfactory	3=Outstanding		
Restrooms Hi-Dusting/Vents <input type="checkbox"/> Mid Level Dusting <input type="checkbox"/> Flooring <input type="checkbox"/> Glass/Mirrors <input type="checkbox"/> Dispensers <input type="checkbox"/> Sinks/Counter Tops <input type="checkbox"/> Toilet/Urinals <input type="checkbox"/> Wall/Partitions <input type="checkbox"/> Floor Drain <input type="checkbox"/> Stainless Steel <input type="checkbox"/> Trash <input type="checkbox"/>	Classrooms: Hi-Dusting/Vents <input type="checkbox"/> Mid Level Dusting <input type="checkbox"/> Low Level Dusting <input type="checkbox"/> Hard Surface Floors <input type="checkbox"/> Glass/Mirrors <input type="checkbox"/> Furniture <input type="checkbox"/> Walls/Doors <input type="checkbox"/> Trash <input type="checkbox"/> Carpet/Throw rugs <input type="checkbox"/> Window Blinds <input type="checkbox"/>	Kitchen Hi-Dusting/Vents <input type="checkbox"/> Mid Level Dusting <input type="checkbox"/> Low Level Dusting <input type="checkbox"/> Trash <input type="checkbox"/> Cabinets <input type="checkbox"/> Appliances <input type="checkbox"/> Sinks/Counter Tops <input type="checkbox"/> Flooring <input type="checkbox"/> Doors/Frames <input type="checkbox"/>	Center Directors Office Hi-Dusting/Vents <input type="checkbox"/> Mid Level Dusting <input type="checkbox"/> Low Level Dusting <input type="checkbox"/> Hard Surface Floors <input type="checkbox"/> Glass/Mirrors <input type="checkbox"/> Furniture <input type="checkbox"/> Walls/Doors <input type="checkbox"/> Carpet <input type="checkbox"/> Trash <input type="checkbox"/>	Common Areas: Hi-Dusting/Vents <input type="checkbox"/> Mid Level Dusting <input type="checkbox"/> Low Level Dusting <input type="checkbox"/> Hard Surface Floors <input type="checkbox"/> Glass/Mirrors <input type="checkbox"/> Furniture <input type="checkbox"/> Carpet <input type="checkbox"/> Walls/Doors <input type="checkbox"/> Window Blinds <input type="checkbox"/> Trash <input type="checkbox"/>	Miscellaneous: Jan Pro Log Book <input type="checkbox"/> MSDS-Safety <input type="checkbox"/> Chemicals <input type="checkbox"/> Uniforms/IDs <input type="checkbox"/> Staffing <input type="checkbox"/> Equipment <input type="checkbox"/>	Condition of hard floors <input type="checkbox"/> Condition of carpets <input type="checkbox"/>

Scoring Comments: *(Provide details and resolutions for any task needing improvement)*

Customer Comments/Instructions:

Center Director: _____ Print: _____

Assistant Director: _____ Print: _____

REMINDER
ENCOURAGE AND TEACH THE MANY
BENEFITS OF NEUTRAL FLOOR CLEANERS
 Unauthorized Chemicals: BLEACH, PINE SOL, MR.CLEAN,
 The elevated ph levels of these products are not favorable for
 maintaining the proper luster and shine required by the customer

Academica Nevada Cleaning Proposal

JAN-PRO Technics – Delivers Quality

JP Technics provides the science behind our services. We take our definition of quality commercial cleaning, overlay our measurement of it, and then make sure we deliver it using the most advanced products and equipment available, including:

- Microfiber cloths designed to trap dirt and hold it in a positively charged state for more effective cleaning; these cloths are also color-coded to eliminate cross-contamination
- Backpack vacuums with four filters and ratings that exceed HEPA standards for clean air
- Cleaning chemicals that cover a greater area while using less product – our “cleaning greener” initiative
- Hospital strength disinfectants for broad spectrum coverage

Microfiber Technology



JAN-PRO has replaced conventional cleaning cloths with an anti-microbial impregnated micro-fiber system, which cleans greener and dryer while removing more dust contaminants. JAN-PRO uses a four-color coded microfiber system, which virtually eliminates cross-contamination. A highlight of this approach is that the red microfiber cloths are only used for disinfecting restrooms, which reduces the spread of germs and harmful bacteria to other areas of your property. Our microfiber mops also work efficiently to clean and disinfect floor surfaces with fewer chemicals and faster results.

- Microfiber is 1/16 the size of a human hair and holds eight times its weight in water.
- The tiny fibers penetrate the microscopic pores of surfaces increasing cleaning quality and saving time in the process.
- Microfiber is positively charged and literally removes 100% of all dust particles.

Back-Pack Vacuum Technology

JAN-PRO operators are trained to exclusively use our approved backpack vacuums, which use a four-part HEPA filter system. This removes up to 99.9% of particles up to the size of 0.3 microns from the inside air. Unlike beater bar vacuums that spread dust and dirt into the air, the JAN-PRO system *removes* it. These powerful vacuums:

- Capture up to 99% of dust mites, pollen, viruses, bacteria and chemical residue
- Leave less dust in your environment, so there is less dust to collect on equipment and furniture
- Help reduce the risk of respiratory infection



Academica Nevada Cleaning Proposal

- Create a healthier environment for your property and its occupants

Environmentally Safe Chemicals

JAN-PRO takes pride in working within the spirit and the framework set forth by many federal agencies, including the Environmental Protection Agency, Department of Agriculture, and OSHA to name a few. We work with Spartan Chemical company to provide Green Seal® certified products and disinfectants that are effective against methicillin resistant Staphylococcus aureus (MRSA), vancomycin resistant Enterococcus faecalis (VRE) and Influenza A (H1N1).



JP MedMetrixSM

Recognizing the ever-increasing emphasis on maintaining cleaner and safer health and wellness environments, JAN-PRO, a global leader in advanced commercial



cleaning practices and innovations, proudly announces the JP MedMetrixSM program. The core benefit of JP MedMetrix to all medical and related facilities is our organizational commitment to meeting, and in some cases, exceeding the safe cleaning practices, codes and special compliance standards under which they already operate.

JP MedMetrix bases its program around the measurement of compliance of the following governing organizations: CDC, AORN, OSHA, and The Joint Commission. That is why JAN-PRO has developed a completely new training program based on the rigorous demands of your industry resulting in our owner-operators being MedMetrix certified .

Our JP MedMetrix certification program takes our participants through six key areas of training:

- **Universal Precautions Training** – Stresses safe cleaning and accident prevention
- **Bloodborne Pathogen Training** – Teaches methods of avoiding contact with contaminated blood or OPIM
- **Exposure Control Planning** – Highlights exposure management procedures
- **Documentation/Incident Reporting** – Covers the need for complete and accurate reporting of all incidents
- **Knowledge Testing** – Requires our program participants to achieve a minimum passing grade of 80%
- **Award Certification** – Provides learning recognition for cleaning crews and certification IDs for our clients.

Academica Nevada Cleaning Proposal

EnviroShield™ – The Science of Disinfecting



EnviroShield is a revolutionary new system that combines a unique disinfecting sprayer process with an equally unique disinfecting product, Sniper®. The unit uses an electrostatic charge applied to the spray, causing a natural attraction between spray droplets and target surfaces. As the Sniper product is sprayed, it picks up this charge giving it **75 times the force of gravity to completely wrap around and cover every surface it touches.**

The spray evaporates easily on surfaces and can be used in high clutter areas and “touch areas” such as desks, papers, phones, restroom surfaces, etc. It is also highly effective on computer keyboards, recently reported the #1 source for spreading communicable diseases.

One of the main features of Sniper® is the fact that it meets **EPA Toxicity Category IV**, which means this is the **safest category allowed for disinfectants**. The EPA rates products on a scale of I – IV, with IV being the least toxic category. This product is a **100% non-toxic**, disinfecting cleaning solution that destroys 99.9% of a wide-range of disease-causing microorganisms.

The product is safe for all commercial environments and facility occupants. With the use of the EnviroShield system, Academica Nevada can promote having a safe and healthy environment and being proactive in the fight against preventing infection diseases. We look forward to discussing this application as an optional service to Academica Nevada.

EnviroShield™ Facts:

- It has been independently tested on numerous other bacteria and found to be highly effective.
- We exclusively use Sniper disinfecting solution, an EPA hospital-registered disinfectant in all applications
- The active ingredient in Sniper, Chlorine Dioxide, is a proven safe and highly-effective biocide.
- It kills and eliminates the most harmful bacteria including C-Diff (clostridium difficile).
- Its application method provides 100% coverage of surfaces not previously reachable or treatable with less effective disinfectants.

EnviroShield™ Benefits:

- Total disinfecting coverage on and around all surfaces
- Counters spread of bacterial infections
- No post-application after effects or precautions
- Can be applied routinely with no inconvenience
- Ensures cleaner, safer work spaces
- Reduces downtime due to absenteeism
- Safe for all commercial environments
- Green and environmentally friendly



Academica Nevada Cleaning Proposal

Nightly Cleaning Schedules

Your Cleaning Schedule – Working for You!

JAN-PRO combines our vigorous cleaning and tracking procedures with a cleaning schedule customized for your specific needs. The following schedule has been specifically designed for ACADEMICA – Nevada schools.

NIGHTLY CLEANING SCHEDULE

Service will be performed Five (5) days per week after business hours from Monday thru Friday.

OFFICES / ADMINISTRATION

- Empty all trash containers, replaced soled basket liners as required.
- Remove all trash to disposal areas.
- Dust all top desks, furniture, window ledges, telephones, partitions, file cabinets and other horizontal surfaces. (Documents, Equipment and other miscellaneous items will not be moved.)
- Spot Clean interior Partition glass.
- Wash both sides of glass doors.
- Remove fingerprints from around doors and light switches.
- Dust/mop all hard surface floors. Damp mop to remove spillage.
- Secure all office doors and turn off lights as indicated.
- Report all irregularities to management.

RESTROOMS

- Empty and clean waste receptacles.
- Physically restock all paperwork towel, toilet tissue, feminine products, deodorizers and hand soap dispensers.
- Dust all ledges, dispensers and partitions.
- Clean top, bottom and side surfaces, inside and out of all stools and urinals using a disinfectant cleaner.
- Clean both sides of stool seats using a disinfectant cleaner.
- Clean and polish all bright work.
- Clean sinks and countertops to remove soil, stain and soap film.

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- Clean mirrors.
- Mop all floors using a disinfectant cleaner.
- Spot clean both sides of doors to restrooms.
- Clean doorknobs/push plates using a disinfectant cleaner.
- Report malfunctioning of equipment to supervisor.

ENTRY AREAS AND LOBBY AND HALLWAYS

- Empty all trash containers.
- Clean, disinfect and polish drinking fountain.
- Clean both sides of entrance doors and door windows up to 80" in height.
- Maintain metal door and window frames.
- Power vacuum carpets and carpeted walk-off mats.
- Sweep and damp mop hard surface floors.
- Dust all medium level and low-level ledges.

CLASROOMS

- All bare floor areas swept or dust mopped.
- All classroom entrance and exit doors cleaned.
- All carpets vacuumed.
- Spot clean all stains on carpet.
- Fire hose and extinguisher cabinets cleaned inside and out.
- All students desk dusted with a micro fiber cloth. Check underside for gum.
- All sinks cleaned and wiped down with disinfectant. Run water in all sinks daily.
- Clean/polish all glass doors, glass partitions and framing to a bright condition, free of dust and streaks.
- Spot clean all vertical surfaces, bright work and fixtures to remove graffiti and soil, with special attention near switch-plates, waste receptacles, fire extinguishers, door handles and frames.
- Empty and clean all waste receptacles. Remove all trash to designated trash area and replace trash liners as appropriate.
- Brush/vacuum all common area and classroom furniture as necessary.
- Run water down all sinks and floor drains.
- Return furniture to neat and orderly position.

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- Vacuum all area rugs.
- Clean whiteboards on Fridays only.

MULTI-PURPOSE ROOM

- Dust mop all floors after each lunch.
- Sweep and auto scrub all floors.
- Wipe down all tables.
- Wipe down all walls.
- Spot clean all windows inside and out.

EMPLOYEE BREAKROOMS

- Empty trash containers. Replace soiled basket liners as required.
- Remove trash to disposal area.
- Clean tabletops with disinfectant cleaner.
- Wipe down chair seats and arms.
- Wet mop tile floor and or vacuum carpet
- Spot clean walls.
- Wipe Down fronts of vending machines, coffee makers, ice machine, and change dispenser.
- Clean sink and countertop with disinfectant cleaner.
- Spot clean front of cabinet doors and outside front of refrigerators and microwave.
- Dust any window ledges.

JANITORS CLOSET

- Maintain in an orderly and clean condition.

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Weekly and Monthly Cleaning Schedules

Your Cleaning Schedule – Working for You!

WEEKLY CLEANING SCHEDULE

OFFICES / ADMINISTRATION

- Dust all lower areas of chairs, file cabinets, desk, etc.
- Dust tops of pictures frames and high ledges.
- General high dust partitions and other vertical surfaces.

RESTROOMS

- Wipe down all stall partitions & doors.
- Clean stools and urinals with non-acid bowl cleaner as needed.
- Pour water into floor drain.

ENTRY AREAS AND LOBBY AND HALLWAYS

- Dust all top ledges and walls.
- Buff/Spray resilient tile floors; and maintain other hard surface floors.
- Auto Scrub all floors.
- Scrub walls to remove all marks and smudges.

EMPLOYEE BREAKROOMS

- Clean all windows inside and outside.

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MONTHLY CLEANING SCHEDULE

OFFICES / ADMINISTRATION

- Spray Buff all resilient tile and hard surface floors.
- Power vacuum upholstered furniture.
- Dust venetian blinds.
- Fire extinguishers will be damp wiped.

RESTROOMS

- Machine Scrub restroom floors.
- High dust all walls and air diffusers.
- Damp wipe and clean wall tile using a disinfectant cleaner.

EMPLOYEE BREAKROOMS

- Spray buff resilient tile floor.
- Dust venetian blinds.

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Floor Work and Special Cleaning:

OFFICES / ADMINISTRATION

Quarterly:

- Edge vacuum all exposed baseboards with crevice tool as needed.

Tri Annually:

- Clean all baseboards and door jambs.
- Dust with treated clothes, all wood wall surfaces.
- Vacuum all ceiling air vents.

Bi Annually:

- Strip and wax all resilient tile floors as needed. Buff to shine.
- Deep scrub and buff to shine all concrete floors (North Campus).
- Shampoo all carpet area rugs.

ENTRY AREAS AND LOBBY AND HALLWAYS

Quarterly:

- High Dust all wall areas.

Tri Annually:

- Scrub all walls.
- Strip and wax resilient tile floors as needed.

CLASSROOMS

Bi Annually:

- Extraction of all carpeted areas/rugs.
- Strip and wax all floors.

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EMPLOYEE BREAKROOMS

Tri Annually:

- Strip and wax all resilient tile floors as needed. Buff to shine.
- Clean all baseboards and door jambs.
- Vacuum ceiling air vents.

SPECIAL ATTENTION:

- Bi annual school wide floor care (Christmas & summer) included in monthly price.
- Spring break floor care in common areas (Bathrooms, hallways, MPR, etc...) Included in monthly price.
- Kitchen Cleaning included in monthly price.
- All power washing of designated areas included in monthly pricing.
- Reduce scope for summer cleaning beginning June 5th.
- All detail work is scheduled around the schools calendar.
- Summer – clean/wipe all walls.



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Additional Services

CARPET

- Spot removal.
- Hot water extraction.

HARD SURFACE FLOORS

- Burnishing.
- Top scrub and refinish (wax).
- Strip and refinish.

UPHOLSTERY AND WORKSTATIONS

- Vacuum partitions.
- Spot removal.
- Extraction cleaning.

WINDOWS

- Inside and outside (ground floor only)

KITCHENS

- Interior of refrigerators, dishwashers and appliances other than microwave ovens.
- Interiors of cabinets.

LIGHTING

- Cleaning lights and light fixtures.
- Replacing bulbs

PROCUREMENT OF SUPPLIES

- Paper products
- Hand soap
- Trash can liners
- Dispensers and containers
- Other consumable supplies

Upon request, and for an additional charge, Jan-Pro will procure such supplies on client's behalf. Once delivered, Client assumes responsibility for inventories of such supplies stored at the Client's location.

Academica Nevada Cleaning Proposal

Pricing Agreement

CLIENT: ACADEMICA - Nevada

CLEANING LOCATION: 1378 Paseo Verde Pkwy.
Henderson, NV 89012
Attn: Jacob Smoot

FREQUENCY: Five (5) days per week in accordance with
Cleaning Schedule specifications

PRICE – Regular Service: See Price Sheet

PAYMENT TERMS: NET THIRTY DAYS. Billing occurs at the
beginning of every month.

HOLIDAYS (Days Not Serviced): New Year’s Labor Day
Memorial Day Thanksgiving
Independence Day Christmas Day

OTHER CONDITIONS:

By executing this Agreement, the parties agree to be bound by these terms and the conditions set forth in the accompanying Cleaning Agreement.

ACADEMICA - Nevada	JAN-PRO of Las Vegas
BY: _____	BY: _____
NAME: _____	NAME: _____
TITLE: _____	TITLE: _____
DATE: _____	

Academica Nevada Cleaning Proposal

Cleaning Agreement

CLEANING AGREEMENT

This Agreement, dated _____, 2015, is made between **JAN-PRO CLEANING SYSTEMS, INC.** (“**JAN-PRO**”) and **ACADEMICA – Nevada** (“**CLIENT**”). Both **JAN-PRO** and **CLIENT** agree that **JAN-PRO** will begin service on _____, 2015, with the following terms and conditions:

1. **CLIENT** agrees to contract **JAN-PRO** to perform cleaning services Five (5) days per week.
2. **JAN-PRO** will provide all chemicals, equipment, labor and supervision. **CLIENT** will provide all restroom paper products, hand soap, and trashcan liners.
3. This business contract agreement is obtained by **JAN-PRO** for the business benefit of a **JAN-PRO** Franchisee who hereby agrees to comply with the terms and conditions of this agreement. The Franchisee selected to service this **CLIENT** will be announced prior to the start date of service.
4. **JAN-PRO** Franchisee has successfully completed the **JAN-PRO** training program.
5. **CLIENT** agrees to verbally notify **JAN-PRO** of any non-performance prior to written notification.
6. **CLIENT** agrees that during the term of this agreement and within ninety (90) days after termination of this agreement, will not employ directly or indirectly any employees, agent representatives or Franchisees of **JAN-PRO**.
7. This agreement is for a term of one (1) year. The agreement shall be automatically renewable on the anniversary date, with the same terms and conditions, unless either party shall give written notice of termination, at least thirty (30) days prior to said anniversary date. Otherwise, this agreement may be terminated for non-performance only, and the terminating party must give the other party written notice specifying in detail the nature of any defect in performance. The non-terminating party shall have five (5) days to cure, to the reasonable satisfaction of the terminating party. If satisfaction is not achieved at the end of the fifth (5) day, the terminating party shall notify the non-terminating party in writing of failure to cure, and the agreement shall terminate twenty-five (25) days from date of said notice. All written notices must be timely and via certified mail.
8. Terms: Invoices are sent out on the 1st of each month, with current payment due by the 15th of that month, delinquent by the 10th of the following month. A finance charge of 1.5% per month (minimum \$15.00) will be assessed on all delinquent accounts.
9. **JAN-PRO** annually observes the following federally recognized holidays: New Year’s Day, President’s Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving, and Christmas.

ACADEMICA - Nevada

JAN-PRO of Las Vegas

BY: _____

BY: _____

NAME: _____

NAME: _____

TITLE: _____

TITLE: _____



PRICE SHEET – ACADEMICA Nevada

Doral Academy Cactus Campus =	\$ 5,500.00 per month
Doral Academy Fire Mesa Campus =	* \$ 5,587.00 per month
Doral Academy Saddle Campus =	\$ 5,768.00 per month
Mater Academy =	* \$5,487.00 per month
Pinecrest Academy Horizon Campus =	\$ 4,639.00 per month
Pinecrest Academy Inspirada Campus =	* \$ 5,747.00 per month
Pinecrest Academy St. Rose Campus =	* \$ 5,466.00 per month
Somerset Academy Lone Mtn. Campus =	* \$ 5,463.00 per month
Somerset Academy Losee Campus=	\$ 8,300.00 per month
Somerset Academy NLV Campus =	\$ 6,254.00 per month
Somerset Academy Sky Pointe Campus =	\$ 9,500.00 per month
Somerset Academy Stephanie Campus =	\$ 5,500.00 per month

*These schools are presently under construction.

BID PRICES FOR EXISTING SCHOOLS

FROM E&J JANITORIAL SERVICES

SCHOOLS	Monthly PER SQFT. WITH CONSUMABLES	Monthly PER SQFT. WITHOUT CONSUMABLES	PER SQFT. FLOOR CARE
DORAL CACTUS CAMPUS	18 cents	14 cents	65 cents
DORAL SADDLE CAMPUS	18 cents	14 cents	65 cents
PINECREST HORIZON CAMPUS	25 cents	17 cents	65 cents
SOMERSET LOSEE CAMPUS	19 cents	16 cents	65 cents
SOMERSET NLV CAMPUS	18 cents	13 cents	65 cents
SOMERSET SKY POINTE CAMPUS	20 cents	17 cents	65 cents
SOMERSET STEPHANIE CAMPUS	19 cents	14 cents	65 cents

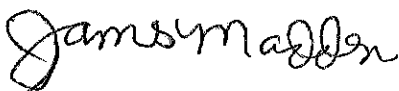
***** FLOOR CARE IS FOR EACH TIME THAT THE SERVICE IS PROVIDED *****

E&J Janitorial Services
4375 E. Sahara Ave. #3
Las Vegas, NV. 89104

May 12, 2015

We are please to submit the following bid to Academica Nevada for the janitorial service contract to begin on or before August 3, 2015. This bid covers current schools in existence as well as schools currently under construction pending completion of said construction. We understand the period of this contract awarded to the successful bidder will be in effect for 3 years. We acknowledge that said contract may be terminated by either party upon written 30 day notice with or without cause. Pursuant to list of managed facilities provided by Academica Nevada at pre-bid conference on 4/27/2015 E&J Janitorial Services has the ability to add schools as they are built. E&J Janitorial has included kitchen cleaning in the monthly price and is aware of the reduced summer cleaning schedule. If you have any further questions or need further clarification please feel free to contact me at 702-205-7309.

Thank you



James madden

BID PRICES FOR SCHOOLS UNDER CONSTRUCTION

FROM E&J JANITORIAL SERVICES

SCHOOLS	Monthly PER SQFT. WITH CONSUMABLES	Monthly PER SQFT. WITHOUT CONSUMABLES	PER SQFT. FLOOR CARE
DORAL FIRE MESA CAMPUS	18 cents	14 cents	65 cents
MATER ACADEMY CAMPUS	17 cents	14 cents	65 cents
PINECREST INSPERADA CAMPUS	18 cents	14 cents	65 cents
PINECREST ST. ROSE CAMPUS	18 cents	13 cents	65 cents
SOMERSET LONE MOUNTAIN CAMPUS	20 cents	14 cents	65 cents

***** FLOOR CARE IS FOR EACH TIME THAT THE SERVICE IS PROVIDED *****

SUPPLIES WERE ESTIMATED FROM EXISTING SCHOOLS WITH THE NEAREST STUDENT POPULATION

Business References

Southern Nevada Housing Authority

Wanda Beckett
340 N. 11th ST.
Las Vegas, NV. 89101
702-922-6842

E&J Janitorial was awarded the janitorial contract for the Southern Nevada Housing authority that began on 10/1/2014. We are responsible to go to different housing complexes and maintain weekly and daily janitorial needs. We clean vacant apartments to prepare for new tenants. We clean the offices, laundry rooms, restrooms, rec. rooms etc... The duration of this contract is 5 years and is \$800,000 approx. per year.

Butler Family Medical Center

Patricia Butler
653 N. Towne Center Dr.
Las Vegas, NV. 89144
702-645-7165

E&J janitorial has been working for Butler Medical since 6/2004. We clean the medical offices and the doctor's personal residence weekly. At the medical office we vacuum the floors, clean the bathrooms, empty trash, clean the break room and clean the windows. At the owner's residence we clean the stove, mop, vacuum, clean the bathrooms and dust all the furniture. This annual contract is for \$9600

More Maintenance

Cappy Grace
69-730 HWY. 111 STE. 106
Rancho Mirage, CA. 92270
760-328-6908

E&J janitorial was subcontracted out by More Maintenance starting 4/2004-9/2012. On a daily basis we went to 18 different AT&T stores, 1- Republican Bank, 1- Mac Cosmetics and 2 Dolce & Gabbana locations. We vacuumed the floors, cleaned the bathrooms, emptied trash, cleaned the break room, and cleaned the windows. On a semi-annual basis we stripped and waxed all floors and steam cleaned all carpets. The annual contract was for \$100,000



CERTIFICATE OF LIABILITY INSURANCE

E&JJA-1 OP ID: ROLA

DATE (MM/DD/YYYY)

09/02/14

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Liberty Mutual Insurance PO Box 188065 Fairfield, OH 45018 POINTSURE INS SERVICES INC	CONTACT NAME: CL Service Center	
	PHONE (A/C, No, Ext): 877-466-8027	FAX (A/C, No): 800-845-3666
E-MAIL ADDRESS: clservicecenter@libertymutual.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: American States Insurance		19704
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

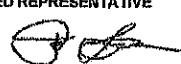
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBH INSR VWP	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	01CH53465880	06/22/14	06/22/15	EACH OCCURRENCE \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
						MED EXP (Any one person) \$ 10,000
						PERSONAL & ADV INJURY \$ 1,000,000
						GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTIONS					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

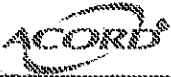
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Contract #C14036

Southern Nevada Regional Housing Authority is Additional Insured if required in a written contract, agreement permit or schedule.

CERTIFICATE HOLDER SOUNEV2 Southern Nevada Regional Housing Authority 340 N 11th St Las Vegas, NV 89101	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/19/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cody Wilson(8723322) 3765 Breakthrough Way Ste 260 Las Vegas NV 89136-3062		CONTACT NAME PHONE (A/C No. Ext): 702-843-5843 FAX (A/C. No): 702-843-6090 E-MAIL ADDRESS: cwilson@farmersgroup.com	
INSURED E&J JANITORIAL SERVICE JAMES MADDEN PO BOX 33616 Las Vegas NV 89133		INSURER(S) AFFORDING COVERAGE INSURER A: Truck Insurance Exchange 21709 INSURER B: Farmers Insurance Exchange 21852 INSURER C: Mid Century Insurance Company 21987 INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSUR. LTR.	TYPE OF INSURANCE	ADDITIONAL INSUR. NUM.	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PER OCC. <input type="checkbox"/> LOC					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Per occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPROP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Per occurrence) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED. RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
8	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A N A15198684	05/05/2015	05/05/2016	<input checked="" type="checkbox"/> NO STATE POLICY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Certificate holder is listed as Additional insured on the named insured's general liability policy.
 Waiver of Subrogation applies in favor of the certificate holder on the workers compensation policy.

CERTIFICATE HOLDER 	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2015
Agenda Item: 11 – Review and Approval of Painting Vendor for the Somerset North Las Vegas Campus.
Number of Enclosures:

SUBJECT: Review and Approval of Painting Vendor for the Somerset North Las Vegas Campus.

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Jake Smoot / Principal Mayfield

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 10-15 Minutes

Background: With the coming of a new school year, the Administration at Somerset North Las Vegas requested that bids be obtained for the painting of the interior of the North Las Vegas campus. The bids have been provided for the Board's review and possible approval.

Submitted By: Staff



PAINT & DRYWALL, LTD.

2112 STORKSPUR WAY
LAS VEGAS, NV 89117
P: 702-547-3777
F: 702-534-7504
NV. LIC # 0075198
LIMIT \$245,000

SOMERSET CENTENNIAL REPAINT

PRIZM Paint and Drywall, Ltd. has recently walked the property and reviewed the plan set dated 6/23/11 for the above referenced project and we propose to complete the following scopes of work.

ACADEMICA NEVADA

05/28/15

ATTN: JAKE SMOOT

Interior Paint, Clean up, Supervision:

\$51,963

- Minor drywall repair at cracks, gouges and where wall hangings were removed;
- Mask off all adjacent surfaces not receiving paint; caulk edges at dissimilar surfaces as needed;
- Prime deep base colored walls as needed to prevent color bleed-through;
- Drywall walls to be painted up to 3 colors using acrylic latex SEMI-GLOSS paint.
- Paint 130 Doors & Frames both sides, Paint 25 Doors & Frames one side.
- Miscellaneous Lift Equipment

GRAND TOTAL \$51,963

Qualifications:

- Standard 8" x 11" Paint draw downs and one (1) sample mock-up will be provided if needed. Any additional sample mock-ups will be charged at \$40 per man hour and Material costs plus 10%.
- After schedule is approved and secured, any "Out of Sequence Work" will meet with Additional Charges.
- PRIZM Paint and Drywall, Ltd. reserves the right to withdraw this Proposal w/in 14 Days of this bid.
- Due to rising Material costs, this bid will only be good until **JUNE 28, 2015**.
- Dumpster, Lights, Power and Water to be provided by Tenant.
- Additional cost may occur for unforeseen conditions not on prints.
- Accounts past due are subject to 1.5% monthly finance charge.

Base Bid Excludes:

- This bid excludes any painting to the interior closets, janitorial or utility rooms, storage and mechanical/electrical rooms as noted on the job-walk with Jacob Smoot
- This bid excludes any painting to the hard lid ceilings or soffits
- This bid excludes any moving of desks, cabinets or shelving;
- This bid excludes any removal or rehang of wall mounted pictures, white boards or student art pieces
- This bid excludes any cost associated with Color sample mock-up's.
- This bid excludes repainting any existing School Mascot murals in the Reception area and at the Cafeterias
- This bid excludes insulation, acoustic wall sealants or foam gaskets, backer rod, weather-stripping,
- This bid excludes paint or stain for interior wood trim, base, crown or cabinets; stain, paint, polish or sealing of any flooring; faux finishes, pre-finished items, ACT ceilings, window frames; wallcoverings or graphics
- This bid excludes painting the exterior side of HM exit doors or storefront mullions
- This bid excludes Overtime, Premium time, Shift work.
- This bid excludes building, painting, graphics or demolition of Temporary Barricades.
- This bid excludes any special floor protection beyond acceptable scope of work standards;

SOMERSET CENTENNIAL REPAINT



MK House Consulting, Inc.

6670 Gomer Rd.

Las Vegas, NV 89139

(702) 370-1913

License #71558 Limit \$4,500,000

License #s 75815, 76574, 77325, 77464, 76423, 75818, 75817, 78562 Limit \$500,000

AZ license #ROC284844, no limit

Quote/Contract

To: Academica Nevada
 1378 Paseo Verde Pkwy, Suite 200
 Henderson, NV 89012
 Jacob Smoot

Date: May 28, 2015

Community: N/A

Address: 1378 Paseo Verde Pkwy, Suite 200

Job #: 21195

Email: jacob.smoot@academicanv.com

Description: Interior Painting

Phone: 702-431-6260

Item	Description:	Line Total
	MK House proposes to supply labor and materials to perform the following repairs. Scope as Follows:	
Interior Painting scope:	Patch all nails holes and divots as necessary in preparation for painting. All Surfaces are to be prepared by cleaning and texture repairs where applicable. Mask off areas to protect against paint drips and spills and remove upon completion of project. Paint with Sherwin Williams Enamel Paint (or equivalent) in an eggshell finish to in colors selected by management.	
	The murals in the Multi-Purpose room and the teachers break room will not be painted and will be masked off during the painting process up to 2" around the paintings for protection.	
	Price includes a small sheetrock repair measuring approx 12 1/2" x 7 1/2'.	
	All wall coverings will be removed by others.	
	Clean up all job related debris upon completion.	
	Production Timeline: Ordinarily, work is scheduled within 7-10 days upon receipt of approval. If deposit/materials/permits/engineering/traffic control are required, it is highly likely additional time will be necessary. However, MK House is a service company, and we are here to serve you. If you have any special scheduling needs for this project, please let us know with your approval and we will be happy to accommodate.	
	Quote is valid for ninety (90) days.	
	Please see page 2 for important information on permits and traffic control	
	Payment Terms: 30% deposit requested, balance due upon receipt of final invoice.	
		\$52,800.00

Prepared By:

P&J Estimating Team - Charles Hughes

o (702) 370-1913

paul@mkhouseconsulting.com

Approved By:

Name

Title

Date

Thank you for the opportunity to serve you!

Please email all approvals to:

paul@mkhouseconsulting.com

Contract/Quote is not valid without Terms and Conditions



TERMS AND CONDITIONS:

The undersigned agrees to the following terms and conditions of acceptance and payment for all services rendered upon completion of said services and/or materials. By signing page one, customer acknowledges that they have read and understand all Terms and Conditions set-forth on this page.

PAYMENT: In the interest of customer service, MK House requests (but does not require) a deposit of 30% of the full quote amount on jobs totaling \$5,000.00 or more prior to the start of work. Progress billings will be by agreement. The remainder is due upon receipt of invoice (within 15 days).

EXTRA WORK: This contract is to perform only the scope of work listed. All additional work that is required is to be paid for on a time and materials basis, which is actual cost plus 20% Contractors Fee unless specifically arranged at a pre-negotiated price. Payments for extra work shall be made as the extra work progresses, concurrently with the payment made under the payment schedule. The contractor is entitled to be paid for extra work whether the request is written or oral. Work partially or fully completed but damaged or destroyed by fire, theft, malicious mischief, earthquake, flood, burst pipe, acts of God, third parties, and other things not under the direct control of MK House Consulting, shall be done only as items of extra work and the risk of such damage or destruction is expressly assumed by owner.

UNFORSEEN CONDITIONS: As the construction work progresses, the subsurface and other hidden conditions may become better known. It is possible that variations in soil conditions or builder defects could exist between or beyond the points of exploration or that other conditions may be unforeseen, both of which may require investigation and analysis and may result in design changes. Design changes will usually result in additional project costs due to scope of work changes and will be charged as EXTRA WORK.

PERMITS AND TRAFFIC CONTROL: The MK House Group of Companies makes every attempt to quote amounts for and obtain building permits and traffic control where we reasonably believe these requirements are necessary. However, because of the diversity of our work and inconsistent manner in which jurisdictions interpret what projects need these requirements, we occasionally quote and/or perform work that was later found to require permits or traffic control. If this project was quoted without permits or traffic control, it is because, in our professional opinion, the scope of work did not warrant permits or traffic control. Should a permit or traffic control later be determined as a requirement, client agrees to reimburse for all costs associated with obtaining permits and/or traffic control, to include, but not be limited to, engineering, architecture, testing, etc. with no additional markup. Because of the good faith nature of this clause, MK House specifically agrees this clause is not intended to be a "get out of jail free" pass, and we will pay any fines levied by the building department or contractor's board for failure to obtain permits or traffic control.

CONSTRUCTION DAMAGE: MK House will use reasonable diligence and care to minimize coincidental damage to exterior or interior walls, wall coverings, paint, glass surfaces, doors, floors or the like, which might result from work done under this contract.

DELAYS: MK House shall be excused from any delay in completion caused by acts of God, of Owner or Owner's agents, Owners employees or Owner's independent contractors, fire, earthquake, bad weather, labor trouble, acts of public utilities, public bodies, or inspectors (but not related to possible defects in MK House performance), extra work, failure of Owner to make progress payments promptly, or any other contingencies beyond MK House's control. The price quoted in this contract is based on performing the work during dry weather, and uninterrupted by delays.

ARBITRATION: Any substantive controversy or claim arising out of or relating to this contract or the breach thereof or any work performed in connection therewith shall be settled in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, except as provided herein, and judgment upon the award may be entered in any court having jurisdiction thereof. Both parties to this contract, by entering into it, are conditionally waiving their legal right to have such dispute decided in a court of law, whether by judge or by jury, and instead are accepting and agreeing to the use of binding arbitration, pursuant to this paragraph, in order to effect swifter and less expensive resolution of disputes. Mere non-payment of a progress or final payment, without written notification to MK House by owner concerning the controversy shall not, however, require MK House to seek arbitration before utilizing judicial remedies (including foreclosure of mechanics' lien) to collect payments due. In the event that a payment is past due under the contract at the time a controversy arises, then owner or MK House, as the case may be, shall be required to deposit the disputed payment into a finance charge bearing irrevocable trust account in a federally insured savings institution, for disbursement by the trustee in accordance with the decision of the arbitrator(s) as a condition precedent to the right to demand arbitration hereunder. Arbitration shall not, under any set of circumstances, be required of a party to whom no adequate security (by way of deposit, mechanics' lien or other acceptable method) is available upon successful conclusion.

ATTORNEY FEES: The prevailing party in any suit or arbitration shall be entitled to his or its reasonable attorney fees in addition to any and all other sums to which the party is entitled

LIMITED WARRANTY AND DISCLAIMER: MK House warrants its construction work, labor and materials for a period of one year, unless otherwise specified in writing or required by state law. This warranty begins the moment the work is completed and is subject to the terms and conditions herein to ensure you have received the best quality possible. MK House's exclusive obligation for any such defective construction work shall be to repair or replace, at its option, such work.

This Limited Warranty does not cover defects caused by misuse, accidents, earthquakes, negligent maintenance, or normal wear and tear. Before beginning any additional work, MK House suggests you contact us for information on how it will impact your warranty.

In order for the above Limited Warranty to be effective, Owner must give MK House written notice of any defect covered hereunder on or before the expiration of thirty (30) days from the date of discovery of the defect or the expiration of one (1) year period, whichever occurs first, specifying the nature of the defect. Owner must also allow MK House reasonable access to the property to inspect and repair the defect.

COMPLETION AND FINAL PAYMENT: The final payment is to be made upon receipt of the 100% completion invoice. The 100% completion invoice indicates MK House has completed all the scope of work items noted in the main body of the quote. If final payment is not made within fifteen (15) days of the date of the 100% completion invoice, financing charges will accrue at the rate of 1 1/2% per month.

SOLE AGREEMENT: This quote constitutes the sole and only agreement of the parties hereto relating to this project and correctly sets forth the rights, duties and obligations of each to the other as of its date. Any prior agreements, promises, negotiations or representations not expressly set forth in this quote/contract are of no force and effect.

INVALIDITY OF ANY PROVISION: Should any provision or portion hereof be declared invalid or in conflict with any law, the validity of all other provisions and portions hereof shall remain unaffected and in full force and effect.

CANCELLATION POLICY: It is acknowledged by both parties that MK House and/or the signee have the right to cancel this quote/contract within 72 hours of receipt of acceptance. All cancellations must be made in writing and submitted via email to mike@mkhouseconsulting.com or the appropriate sales person listed on the Quote/Contract, or faxed to 702-920-8098.

NOTICE TO OWNER OF MATERIALS SUPPLIED OR WORK OR SERVICES PERFORMED. NRS 188.221 TO 108.5246 (LIEN LAW): Owner acknowledges and agree that upon execution of this contract that work and/or materials are being provided as a benefit to Owner and thus subject to all applicable lien laws in the State of Nevada. This is not a notice that MK House has not been or does not expect to be paid for services and/or materials, but a notice required by law that MK House may, at a future dated, claim a lien as provided by law against the property in the event MK House is not paid.

NOTICE TO OWNER REGARDING USE OF SUBCONTRACTORS and/or MATERIALS SUPPLIERS: NRS Section 108.245, part of the lien law in the State of Nevada requires, for Owner's protection from hidden liens, that other persons and/or entities who supply material and/or labor on a construction project, shall deliver to Owner notice of materials supplied or work performed, If the use of subcontractors and/or materials suppliers is applicable as noted in the checked items below, MK House shall, in accordance with the law, advise Owner of any subcontractors or materials suppliers to be used in conjunction with this project.

X	MK House intends to perform all work with its own in-house employees and all materials on site are warranted as pre-paid.
	MK House intends to use a combination of all work with its own in-house employees and subcontractors and/or obtain materials on account. If checked, a separate notice of subcontractors and/or materials providers shall be provided. MK House warrants all lien releases will be obtained from subcontractors and/or suppliers prior to releasing payment(s).

RESIDENTIAL RECOVERY FUND - INDIVIDUAL HOMEOWNER ONLY

NRS 624.520 Contractor to notify owner of rights related to account; written statement; administrative fine for noncompliance.

1. A residential contractor shall notify an owner with whom he or she contracts of the rights of the owner pursuant to NRS 624.400 to 624.560, inclusive, including, without limitation, providing a written statement explaining those rights in any agreement or contract for qualified services. The written statement must be in substantially the following form:

RESIDENTIAL CONSTRUCTION RECOVERY FUND - Payment may be available from the Recovery Fund if you are damaged financially by a project performed on your residence pursuant to a contract, including construction, remodeling, repair or other improvements, and the damage resulted from certain specified violations of Nevada law by a contractor licensed in this State. To obtain information relating to the Recovery Fund and filing a claim for recovery from the Recovery Fund, you may contact the

State Contractors' Board at the following locations:

State Contractors' Board State Contractors' Board

9670 Gateway Drive, Suite 100 9670 Gateway Drive, Suite 100

Reno, Nevada 89521 Henderson, Nevada 89074

Telephone number: (775) 688-1141 Telephone number: (702) 486-1100

2. The Board may impose upon a contractor an administrative fine: (a) Of not more than \$100 for the first violation of subsection 1; and (b) Of not more than \$250 for a second or subsequent violation of subsection 1.

3. The Board shall deposit any money received pursuant to this section in the account established pursuant to NRS 624.470.

Visit us at www.calpac.us
PROPOSAL/ESTIMATE

Name: Academica Address: 385 W. Centennial Pkwy. City/State/Zip: Las Vegas, Nevada 89084	Cal/Pac Painting of Nevada, Inc. 900 South Commerce Street Las Vegas, NV 89106-4501 Limit \$750,000
Phone No. (702) 431-6260	Phone No. (702) 383-5144 Fax No. (702) 383-3007
e-mail: Jacob.Smoot@academicnv.com	Contractor's No. 0044823 C-4A WOSB – ESB Tier 2

Requirements prior to painting:

Cal/Pac Painting of Nevada, Inc. proposes to furnish material and perform labor necessary to complete the following requirements prior to painting **385 W. Centennial Pkwy.**

- 1) Preparation of all surfaces to be painted will be completed prior to application of any materials
- 2) The number of paint coats and products to be used will be as follows: **Paint 2 coats to cover.**
Repaint wall and doors 2 coats to cover using Promar 400 0VOC.

Total: \$ 54,000.00

Material Description: Sherwin Williams

All of the work to be completed in a substantial and workman like manner according to the standard practices of the State of Nevada for the sum of Please note that the prices quoted are also contingent upon the following conditions being executed as per industry standards.

- a) All patch work to be completed prior to painting.
- b) A One (1)-time walk-thru touch-up at the time of completion is included in the base price of the bid. Any additional touch up will be based on Time and Material.
- c) Cal/Pac Painting will back charge for any repairs to our finish work due to excessive damage by other crafts.
- d) Cal/Pac shall guarantee and warrant the Work for a period of one (1) year from the date the Work is substantially completed.
- 4) This proposal is valid for Sixty days from 5/22/15 and if accepted on or before that date, work will commence approximately 4-7 days after acceptance of proposal in writing, subject to delays caused by acts of God, windy or stormy weather, uncontrollable labor trouble, or unforeseen contingencies.
- 5) Any alteration of deviation from the above specifications, including but not limited to any such alteration of deviation involving additional material and/or labor costs, will be executed only upon written order for same, signed by Owner and Contractor, and if there is any charge for such alteration or deviation, the additional charge will be in addition to the contract price of this contract in the amount of \$ 55.00 per hour.
- 6) If any payment is not made when due, the Contractor may suspend work on the job until such time as all payments due herein have been made. A failure to make payment for a period of 30 days from the due date shall be deemed a material breach of this contract. Upon breach of contract the defaulting party agrees to pay all reasonable attorney fees and costs of suit necessary to enforce this contract. Owner will carry fire and other necessary insurance and **CalPac Painting carries all necessary Workman's Compensation insurance and General Liability insurance. CalPac Painting is licensed and regulated by the Contractor's State License Board.** Any questions concerning a contractor may be referred to the Nevada Contractor's State License Board.
- 7) NOTICE TO OWNER: (a) you have the right to require the Contractor to have a Performance and Payment bond. (b) You have the right to cancel this contract within three working days. (c) Failure by the Contractor without lawful excuse to substantially commence work within 20 days from the approximate date specified in this proposal and contract when work will begin is a violation of the contractors' license law. (d) NOTICE TO OWNER in accordance with NRS 108.22 to NRS 108.240 of the Nevada Revised Statutes this is a Notice **REQUIRED BY LAW**, that the undersigned has not been paid in full for the labor, services, equipment or material furnished or to be furnished, but a notice required by law, so that the undersigned may, at a future date, claim a mechanics lien leading to the loss, through court proceedings, of all or any part of the property mentioned above being so improved may be placed against the property even though you have paid the contractor in full. You may protect yourself by (I) requiring the contractor to furnish a signed release by the person(s) or firm(s) giving you this notice before making payment, or (ii) any other release(s), method's or device's which is suitable under these conditions. **All CalPac painters are OSHA trained and certified.**

Cal/Pac Painting of Nevada, Inc

Submitted by Lee Beck

Title Estimator

Approved by Greg Combs

Title Executive Vice-President

ACCEPTANCE

Cal/Pac Painting of Nevada, Inc. is hereby authorized to furnish all materials and labor required to complete the work mentioned in this Proposal, for which I/We agree to pay the contract price mentioned in this Proposal, according to the terms thereof. I/We have read and agree to the provisions contained herein, and in any attachments hereto, which are made a part hereof.

I/We hereby acknowledge that we have received a copy of the Notice to Owner Intent to Lien Section 6(d)(1)(ii)

Signature:	Signature:
Printed Name:	Printed Name:
Dated:	Dated:

"The bitterness of poor quality remains long after the sweetness of low price is forgotten."

Benjamin Franklin



June 1, 2015

Academica Nevada
1378 Paseo Verde Pkwy, Ste 200
Henderson, NV 89012

Attention: Jacob Smoot

Re: Somerset Academy - Centennial

We propose to furnish and install **Drywall and Paint** for the above referenced project, in the amount of:

Sixty Nine Thousand Three Hundred Dollars \$ 69,300.00

Scope:

- Prime all colored walls, doors and jambs
- Paint all walls, doors and handrails with One (1) Coat Semi-Gloss
- All Classrooms to remain White
- Excludes painting over or around Murals. New paint to picture frame them
- Drywall patch as necessary all walls
- All pictures, corner guards, and removable white boards, bulletin boards, etc. to be removed by others. Those items that cannot be removed will be painted around
- All work to be performed during daytime hours, M-F, after school lets out for the summer
- Excludes Painting of Ceilings or Exterior of Building
- Excludes Painting of Storefront Window Frames
- Excludes Painting of any cabinetry or lockers
- Excludes Interior of Storage Closets

GENERAL CLARIFICATIONS:

This proposal is predicated upon Chicago Painting, Inc. receiving a contract or letter of intent within thirty (30) days.

Payment terms require payment in full within thirty (30) days of Chicago Painting, Inc.'s invoice date.

Respectfully submitted,
CHICAGO PAINTING, INC.

Chris Bonanno

Chris Bonanno
Project Manager/Estimator

Accepted: _____

Date: _____



520 E. Oakey Blvd.
Las Vegas, NV. 89104
Office: 702-263-5500
Fax: 702-263-5504

Attn: Jacob Smoot

Customer: **Academica Nevada**
1378 Paseo Verde Pkwy. Ste. 200
Henderson, NV. 89012
Ph. (801) 350-1625
Email: Jacob.smoot@academicanv.com

Job: **Somerset Academy N. Las Vegas Campus**
Interior Painting & Drywall
385 W. Centennial Pkwy.
N. Las Vegas, NV 89084
Date: 05/20/2015

Interior Painting & Drywall to be completed as Specified:

- Drywall Repairs:**
 - *Patch and repair all drywall damage and cracks at walls throughout interior of building prior to painting.
 - *Mask off as necessary prior to repairs and clean up each day upon completion.
- Door Painting:**
 - *Scuff and paint all interior doors and frames throughout building with DTM Paint from Sherwin Williams or approved equal. (DTM is a product that contains a primer within the paint for adhering purposes)
 - *Mask off as necessary prior to painting and clean up each day upon completion.
- Interior Painting:**
 - *Mask off and protect all ceilings, floors and furnishings throughout property prior to painting and clean up each day upon completion. All wall hung items to be removed prior by others and reinstalled by others after painting is complete.
 - *Paint all walls throughout building in a semi-gloss sheen with products and colors from Sherwin Williams or approved equal. Colors to be HGSW2304 Composed Teal, HGSW2334 El Caribe and one other color that will be 2 shades down from 2334. (3 Colors Max) Repaint sections of ceiling grid where paint over lapped. Mask off and touchup only around any decorative painting that exists.

We propose to furnish material and labor –complete in accordance with the above specifications for the sum of: **\$94,498.00**

***Drywall Repairs- \$17,870.00 *Door Painting- \$13,350.00 *Interior Painting- \$63,278.00**

Terms: 100% Due Upon Completion. Remit Payment to: NERO SPECIALTIES INC. / 520 E. Oakey Blvd., Las Vegas, NV. 89104
All material will be provided in the attached description. All work will be completed in a workmanlike fashion in accordance with the standards of the industry. Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate(s). All agreements are contingent upon strikes, accidents, acts of God, or delays beyond our control. Owner to carry fire and other insurances that may be required by law. Our workers are covered by workers compensation insurance to the extent required by law.
Note: This proposal may be withdrawn by us if not accepted within **30 days** due to constant changes in material prices or manufacturer increases.

ACCEPTANCE OF THIS PROPOSAL:

The above prices, specifications and conditions are satisfactory and are hereby accepted. NeRo Specialties Inc. is authorized to do the work as specified.

Date: 05/20/2015 Signature: Michael A. Neal Date: _____ Signature: _____

Operations Manager: Michael A. Neal (702)353-8256

Customers Representative

Customers Printed Name: _____ Title: _____

LIC # 0070685 LIMIT \$150,000 EACH
COMMERCIAL & RESIDENTIAL

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2015

Agenda Item: 12 – Discussion and Possible Action Regarding Revisions to Somerset Academy’s Progressive Discipline Policy.

Number of Enclosures:

SUBJECT: Discussion and Possible Action Regarding Revisions to Somerset Academy’s Progressive Discipline Policy.

- Action
- Appointments
- Approval
- Consent Agenda
- Information
- Public Hearing
- Regular Adoption

Presenter (s): Ryan Reeves

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 10-15 Minutes

Background:

Submitted By: Staff

CODE OF RESPECT AND PROGRESSIVE DISCIPLINE POLICY

A Code of Respect is set in place to ensure the safety of students and staff and create an environment conducive to learning. General guidelines and expectations are as follows:

A. Be safe

Students should not throw objects at others, push others, or act in any other manner that may cause harm to another individual.

B. Be respectful

Students are to behave in a manner that enhances their and others opportunities to learn.

Students are to avoid using profanity or other inappropriate language.

Students are to behave in the cafeteria in a manner that allows others a pleasant atmosphere in which to eat.

C. Be responsible

Students are to follow the school's student standard attire.

Students are to attend school regularly.

Cell phones should be in the 'off' position during the entire school day.

Failure to abide by the school's Code of Respect will result in the student receiving a Citation. Parents/guardians are expected to sign and return the Citation to the teacher or staff member issuing the behavior report. Citations generally require no further action. In most instances, a class discussion of acceptable and unacceptable behavior heads off the need for parental conference or further consequences. However, it is recognized that parents are the child's first and most important educators. Somerset Academy emphasizes the importance of the family in the child's development and seeks to create a partnership with parents/guardians. Such a partnership is a two-way, interactive process. Consequently, the primary intent of sending a Citation to the parent/guardian is to keep the family informed of the child's conduct at school and to enlist support and reinforcement of good behavior.

Upon receipt of multiple citations pertaining to the same inappropriate behavior or upon more serious offenses, teachers may find it necessary to complete an Incident Report and send that student to the principal's office for immediate action. These situations are typically more habitual and/or disruptive and require immediate attention. Certain violations may require a more severe consequence which includes but is not limited to:

1. Verbal Reprimand
2. Classroom Citation – Lunch Detention
3. Classroom Citation #2 – Parent Call
4. Classroom Citation #3 – Incident Referral to office

5. In House Suspension
6. Off – Campus Suspension
7. Expulsion and Revocation of Enrollment
8. Law Enforcement Involvement

Committing, participating in or unlawfully attempting any of the following activities or acts in school buildings or on school property is prohibited and may constitute cause for disciplinary action. In addition, students at school-sponsored, off campus events and those using charter school sponsored transportation shall be governed by the policies, rules, regulations, and procedures established in this manual. Any criminal act shall be reported at once to the local police or sheriff's office. The student's parent(s) or guardian(s) shall also be notified, if possible. The school will take disciplinary action, whether or not criminal charges result.

CRIMINAL OFFENSES (As defined in applicable statutes or ordinances)

Violations of local, state or federal laws shall be enforced on school properties or at activities sponsored by charter schools. Examples of such laws are indicated below:

1. ALCOHOL: The possession of, sales, and furnishing alcoholic beverages.
2. ARSON: The intentional setting of fire.
3. ASSAULT: Physical or verbal threats with the intent and the ability to carry through with same.
4. BATTERY: An unconsented-to touching or application of force to another person.
5. BOMB THREAT/FALSE: Willfully conveying by mail, written notes, telephone, telegraph, radio or any other means of communication, any threat knowing it to be false.
6. BURGLARY: Illegal entry with the intent to commit a crime.
7. DESTRUCTION OF PROPERTY: Willfully and maliciously destroying or injuring real or personal property of another.
8. DISTURBING THE PEACE: Maliciously and willfully disturbing the peace of any person; maliciously and willfully interfering with or disturbing persons in the school.
9. EXPLOSIVE DEVICES: The possession of explosive or incendiary devices.
10. FALSE FIRE ALARMS: False reporting of, or transmission of, signal knowing same to be false.
11. FIREWORKS: The possession of, sales, furnishing, use or discharge of fireworks.
12. INDECENT EXPOSURE: An open indecent or obscene exposure of his person or the person of another.
13. LARCENY: Stealing, taking, carrying away property of another.
14. LIBEL: A malicious defamation expressed to impeach a person's honesty, integrity, virtue or reputation.
15. MARIJUANA: The possession of, sales, or furnishing marijuana.
16. NARCOTICS: The possession of, sales, or furnishing a controlled substance.
17. NARCOTICS PARAPHERNALIA: The possession of, sales, furnishing, or use of.
18. PROFANITY: Use of vile or indecent language.
19. RESISTING OFFICER: Willfully resisting, delaying or obstructing an officer in the performance of duty.
20. ROBBERY: The unlawful taking of personal property from the person of another or in his/her presence, against his/her will, by means of force or violence or fear of injury.
21. ROUT/RIOT: Two or more persons meeting to do an unlawful act/two or more persons actually doing an unlawful act with or without a common cause of quarrel.

22. **STOLEN PROPERTY:** Receiving or possessing property of another, knowing or under such circumstances as would cause a reasonable person to know they were so obtained.
23. **TAMPERING WITH MOTOR VEHICLES:** Willfully break, injure, tamper, remove parts, deface a vehicle; without consent of owner, climb into or upon a vehicle with intent to injure; to manipulate any levers while vehicle is at rest or unattended or to set vehicle in motion.
24. **THROWING SUBSTANCE AT VEHICLE:** To throw any stone, rock, missile or any substance at any motorbus, truck or other motor vehicle.
25. **TRESPASS:** To be upon the property of another without permission of the owner and to stay upon same after warning. To be on school property or at a school function while under suspension from school.
26. **WEAPONS:** "Dangerous weapon" includes, without limitation, a blackjack, slungshot, billy, sand-club, sandbag, metal knuckles, dirk or dagger, a nunchaku, switchblade knife or trefoil, as defined in [NRS 202.350](#), a butterfly knife or any other knife described in [NRS 202.350](#), or any other object which is used, or threatened to be used, in such a manner and under such circumstances as to pose a threat of, or cause, bodily injury to a person. "Firearm" includes, without limitation, any pistol, revolver, shotgun, explosive substance or device, and any other item included within the definition of a "firearm" in 18 U.S.C. § 921, as that section existed on July 1, 1995.
- a. Brandishing any dangerous weapon or firearm in a rude, angry or threatening manner or to use same in any fight or quarrel.
 - b. Concealed - it is unlawful for any person to carry any dangerous or firearm.
 - c. Possession - it is unlawful for any person to possess any dangerous weapon or firearm.
27. Violation of other federal or state criminal laws or local ordinances at school, at school-sponsored activities or on school-sponsored transportation is prohibited.

CHARTER SCHOOL OFFENSES

The following activities may also lead to disciplinary action. Generally, these are acts that disrupt and interfere with the educational process or with the rights of other members of the educational community.

1. **ALCOHOLIC BEVERAGES:** Being on campus, on school-sponsored transportation or at a school-sponsored activity after having consumed an alcoholic beverage.
2. **DISOBEDIENCE, INSOLENT AND INSUBORDINATION:** Students must obey the instructions of school personnel.
3. **DISRUPTIVE CONDUCT:** Conduct that interferes with the educational process. Serious situations may be handled under criminal sanctions.
4. **FIGHTING.**
5. **FORGING OR USING FORGED PASSES, EXCUSES OR OTHER SCHOOL DOCUMENTS.**
6. **GUM CHEWING AND EATING FOOD AT INAPPROPRIATE TIMES OR IN INAPPROPRIATE PLACES AS DETERMINED BY THE ADMINISTRATOR.**
7. **HAZING:** Any act that forces another student to undergo a humiliating or abusive ordeal, as in initiations.
8. **ILLEGAL SUBSTANCE:** Being on campus, on school-sponsored transportation or at a school-sponsored activity after having used an illegal substance.
9. **INAPPROPRIATE DRESS AND APPEARANCE:** Dress and appearance must not present potential health or safety problems or cause disruptions.

10. MISCONDUCT ON SCHOOL VEHICLES: Any action that creates a safety hazard or distracts the attention of the driver.
11. PLAGIARISM AND CHEATING.
12. POSSESSION AND USE OF TOBACCO, CIGARETTES, CHEW, ETC., ON SCHOOL PROPERTY OR AT A SCHOOL-SPONSORED ACTIVITY.
13. CELLULAR PHONES: Students may possess or use electronic signaling devices, including but not limited to pagers, beepers, and cellular/digital telephones, provided that the use of such devices is before and/or after school hours or during lunch break. Inside school buildings and during the school day, electronic signaling devices shall be in the "off/silent" position at all times.
14. SEXUAL HARASSMENT: A student should not be sexually harassed, discriminated against, denied a benefit, or excluded from participation in any charter school educational program or activity as guaranteed by Title IX of the Educational Amendments of 1972. Sexual harassment is defined as the verbal or physical conduct of a sexual nature, imposed on the basis of sex, by an employee or agent of the school or by a student of the school. No student shall be denied or limited to the provision of aid, benefits, services or treatment protected under Title IX.
15. SPREADING FALSE OR UNSUBSTANTIATED INFORMATION IN WRITING OR VERBALLY ABOUT A PERSON AND HARMING HIS/HER REPUTATION.
16. TRAFFIC VIOLATIONS ON SCHOOL GROUNDS.
17. TRUANCY: Being absent from school without a valid excuse acceptable to the administrator.

SUSPENSIONS

Suspension is the temporary removal of a student from school or from school-sponsored activities. For the purposes of declaring a student a Habitual Disciplinary Problem or for the purpose of escalating to possible expulsion, the suspensions must be no less than three (3) days and require a conference or other communications with the parent/guardian. Students may be suspended for the following reasons:

1. Violation of any state law or local ordinance in a school building, on school grounds, or at a school-sponsored activity.
2. Violation of rules, policies, and procedures established for charter schools as outlined in this manual.
3. Student actions or inactions at school or a school-sponsored activity that disrupt, interfere with, or pose a threat to the educational program, other students, staff, visitors, or the student personally.

The primary purpose of suspension is to give the student, his/her parent(s) or guardian(s), and the school the time needed to resolve a problem. The duration of suspension is related to a course of action designed to resolve the problem.

Types of Suspension:

1. Emergency Suspension: The administrator, or his or her designee, may suspend any student whose conduct is determined to be a clear threat to the physical safety of others or to the property interests of others. or is so extremely disruptive as to make the student's temporary removal necessary to preserve the right of the other students to pursue an education.
2. Long-Term Suspension: A student may be suspended from school or from an interscholastic activity for more than ten (10) days by the school's governing body.

3. Short-Term Suspension: A student may be removed from school and/or from interscholastic activities for no more than ten (10) days by the administrator.
4. In-School Suspension: A student may be removed from his/her classes and all school activities for no more than ten (10) days and during the term of suspension the student will remain in a separate supervised area of the school.

The primary intention of this action is to gain cooperation with the student's parent(s) or guardian(s) and to isolate the student from all regular academic and social activities. If this action seems warranted after an investigation and after consultation with the parent(s) or guardian(s), the administrator, or his or her designee, shall take action.

SPECIAL CONDITIONS OF SUSPENSION:

1. A student may not participate in extracurricular activities during the term of his/her suspension.
2. Suspensions may be reflected in the student's class citizenship or school citizenship grade.
3. Notations of suspensions from school will be made in the student's cumulative folder.
4. Schoolwork missed as a result of suspensions that last 10 days or less may be made up through the completion of make-up work. Any work that cannot be made up, or is not made up, will result in the lowering of the academic grade for the grading period, and it may result in loss of credit.

A pupil may be removed from school immediately for any of the following:

1. Posing a continuing danger to persons or property,
2. Posing an ongoing threat of disrupting the academic process,
3. Selling or distributing any controlled substance, or
4. Being found in possession of a dangerous weapon as provided in NRS 392.466.

When a student is removed for any of these reasons the student shall be given an explanation of the reasons for his or her removal. The student shall also be given an explanation of pending proceedings, to be conducted as soon as practicable after removal, for his or her suspension or expulsion. In all other cases involving suspension, the administrator shall:

1. Tell the student you are meeting with him/her to investigate allegations that the student has violated laws, rule(s), state charter school policies, or the school's policies.
2. Tell the student the specific laws, rule(s), or policies that are alleged to have been violated and that, if the evidence supports the allegations, there will be consequences up to and including suspension from school. Ask if he/she understands the allegation(s).
3. Explain to the student the evidence you have regarding the alleged violation(s).
4. Ask the student if he/she admits or denies the allegation(s). If the student admits to violation(s), assign appropriate consequences. If the student denies the allegation(s), give him/her the chance to explain and present his/her side of the story. The administrator will consider the student's explanation and, if the administrator deems it appropriate, may investigate the matter further.
(This does not mean that the student can secure counsel, confront, and cross-examine witnesses, or call witnesses on his/her behalf to present his/her case.)
5. After hearing the student's explanation and evidence, the administrator should determine if he/she needs more information and, if so, obtain it before a decision. If not, the

administrator should determine what, if any, violations exist and assign appropriate consequences.

6. If the student has a behavior plan, the administrator should review the plan with the student. If the student does not have a behavior plan and the student is subject to the habitual discipline statute (NRS 392.4655), then a behavior plan may be written.

7. If suspension is appropriate, the administrator shall notify the student that he/she will be suspended for (number of days) and when it will be commencing (starting date).

8. The administrator shall notify the parents of the suspension as soon as possible by phone or in person and follow up that notification with a letter, which will be placed in the student's file

EXPULSION AND LONG TERM SUSPENSION

When it is determined that a student's behavior seriously interferes with the educational program or the safety or welfare of school personnel or other students, the charter school's governing body may remove the student from further attendance in the charter school in accordance with NRS 386.585.

STATE-MANDATED SUSPENSIONS:

A student shall be suspended for at least a period equal to one (1) semester from the school s/he attends if:

1. On the first occurrence, the student commits a battery that results in the bodily injury of an employee of the school while on the premises of any public school, at any activity sponsored by a public school, or on any school bus.

2. On the first occurrence, the student sells or distributes any controlled substance while on the premises of any public school, at any activity sponsored by a public school, or on any school bus.

3. On the first occurrence, the student is found in possession of a dangerous weapon while on the premises of any public school, at any activity sponsored by a public school, or on any school bus.

4. The student has been deemed a Habitual Disciplinary Problem through proper procedures as described in NRS 392.4655. Habitual Disciplinary Problem is determined if, in any one (1) school year (August through June):

- a. The student has threatened or extorted, or attempted to threaten or extort, another student, teacher or other personnel employed by the school;
- b. The student has been suspended for initiating, without provocation, at least two (2) fights on school property; OR
- c. The student has a record of five (5) suspensions from the school for any reason.

Any student who commits any the conduct described in 1 through 4 above will be placed on emergency suspension pending investigation and determination of final action to be taken in the matter.

STATE MANDATED EXPULSION:

One Year Expulsion

The school must expel any student for a period of not less than one (1) year from the school he or she attends if at any time, the student is found in possession of a firearm or an explosive device while on the premises of any public school, at any activity sponsored by a public school, or on any school bus.

There is an exception for possession of a firearm with the prior approval of the administrator.

Permanent Expulsion

The school must permanently expel a student from the school he or she attends if:

- a. On the second occurrence, the student commits a battery that results in the bodily injury of an employee of the school while on the premises of any public school, at any activity sponsored by a public school, or on any school bus;
- b. On the second occurrence, the student sells or distributes any controlled substance while on the premises of any public school, at any activity sponsored by a public school, or on any school bus;
- c. On the second occurrence, the student is found in possession of a dangerous weapon while on the premises of any public school, at any activity sponsored by a public school, or on any school bus.

Any student who commits the conduct described above, will be placed on emergency suspension pending investigation and determination of final action to be taken in the matter.

EXPULSION AND LONG TERM SUSPENSION HEARINGS:

If after an investigation it is determined by the administrator that a long term suspension or expulsion is appropriate, the student will be provided a hearing before the school's governing body. The governing body will decide in accordance with procedures in NRS 392.467 whether or not the student shall be put on a long term suspension or be expelled as recommended by the school administrator.

The hearing shall be closed to the public. A tape recording of the hearing will be made by the governing body. Upon request the student may obtain a copy of the hearing recording. The student shall have the right to be represented by an advocate of his/her choosing. Both the student and the administrator may call witnesses and present evidence. The hearing officer shall not be required to observe the same rules of evidence observed by the courts. Hearsay testimony of students shall be admissible.

The standard of proof shall be that of a civil action: a preponderance of the evidence. The hearing officer's determination of the appropriate consequences shall be based on the seriousness of the conduct as well as the student's prior disciplinary record insofar as it affects the effectiveness, or ineffectiveness, of forms of discipline previously imposed.

RE-ADMITTANCE TO SCHOOL:

Students may apply for re-admittance, within 45 school days from the one year anniversary day of their expulsion by the charter school's governing body. Such request should be made to the administrator. During this period of time, the administrator will direct appropriate staff personnel to conduct a review of the request to ensure that any special conditions for re-admittance, such as a psychological evaluation, are completed as well as determining that the student has been a good citizen during the period of expulsion. When this review has been completed the governing body will decide near the end of the expulsion period

whether or not the student may be re-admitted. The charter school's governing body will provide written notification of its decision to the student, parent(s) or guardian(s), and the administrator of the charter school.

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2015

Agenda Item: 13 – Report on the Signage for the Somerset Sky Pointe Campus.

Number of Enclosures:

SUBJECT: Report on the Signage for the Somerset Sky Pointe Campus.

Action

Appointments

Approval

Consent Agenda

Information

Public Hearing

Regular Adoption

Presenter (s): Jake Smoot

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 10-15 Minutes

Background: During previous meetings, it was brought up that the Somerset Sky Pointe campus has not had identifying signage placed on their building. It was requested that a report on the installation of the signage be presented at a future meeting.

Submitted By: Staff

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2015

Agenda Item: 14 – Discussion and Possible Action Regarding Enrollment Policy.

Number of Enclosures: 1

SUBJECT: Discussion and Possible Action Regarding Enrollment Policy.

- Action
- Appointments
- Approval
- Consent Agenda
- Information
- Public Hearing
- Regular Adoption

Presenter (s): Kristie Fleisher / Ryan Reeves

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 10-15 Minutes

Background: After a review of the enrollment policy, it was noted that more detailed information should be included with regard to the timeframe in which parents have to submit requested documents for enrollment. As such, these changes have been made and are reflected in the proposed enrollment policy provided.

Also, at a previous meeting a parent asked during public comment that the Board consider making changes to the enrollment policy with regard to sibling transfer students that have been continually waiting to be seated at another campus, due to a lottery system being run for those priorities, despite having been in the system since the inception of Somerset Academy. This has been placed on the agenda for consideration by the Board to change the policy to accommodate these types of situations.

Submitted By: Staff



SOMERSET ACADEMY ENROLLMENT POLICY

Somerset Academy Enrollment policy was originally established in the charter application.

On June 11, 2011 the following amendment was made to the charter:

5. Only in the case the school will be enrolled to capacity as determined by the appropriate fire, health and/or building authorities, the Board of Directors and campus Principal will determine the maximum number of students to be enrolled in each grade, based upon considerations such as staffing, demand, budget requirements and facilities capacity for the present and future years. The determinations shall be made annually prior to count day, and shall be transmitted annually prior to count day to the Department.

- A. The founders' children will be given priority enrollment.
- B. Students already enrolled in the School will have a fixed time period, to be determined by the Board of Directors, to inform the School of their intent to return.
- C. Any spaces which remain available will be filled in the following manner:
 - a. Priority will be given to the child of a teacher employed by the charter school.
 - b. Priority will then be given to the siblings of an enrolled student on a "first come, first served" basis, to be determined by the date an enrollment application was submitted to the board.
 - c. All remaining students will be placed in a lottery to determine priority.

June 24, 2013 the board approved the following changes to the Somerset lottery and enrollment policy.

NRS 385.580 had been changed to allow student enrollment priority for students with enrolled siblings, children of a teacher and children of a Board members or members of the Committee to Form. In the case of available spaces at Somerset Academy that priority would be given to:

- A) Priority will be given to children of a member of the committee to form the charter school.
- B) Priority will then be given to the children of members of the governing body of the charter school.
- C) Priority will be given to the child of a teacher employed by the charter school.
- D) Priority will be given to the siblings of previously enrolled students. Should the number of siblings exceed the number of available spaces in any grade level; the students will be placed in a lottery to determine priority.
- E) All remaining students will be placed in a lottery to determine priority.



Transfer students who are already enrolled in ANY Somerset Campus should get first chance at any open seats, the State views all Somerset Campuses as a single school and a student enrolled anywhere is already in our school, and, therefore, couldn't be denied a seat at a different campus because any unenrolled student (even a sibling) was waiting to get in.

Somerset Academy will begin the open enrollment period in January of each school year. This shall be a two week period at when parents may complete an application. Applications will be available on each school website. Applicants must apply at each campus they wish to attend.

The initial lottery will be run at the end of this open enrollment period. All open seats will be filled in this first lottery run using the priority listed above. All students not seated will be assigned a wait list number. This wait list number assignment will be valid for a one year period. Any openings from the end of the open enrollment period until December of the current school year will be filled using this wait list.

Once the initial open enrollment for the next school year begins the above established wait list becomes invalid. A new wait list will be established at the end of this open period and will be used to fill any vacancies.

Enrollment Procedures Timeline

1. Upon completion of the initial lottery, all applicants will be notified whether or not they have been accepted by email.
2. After email notification, families will have 72 hours submit the following:
 - a. On-Line Registration Packet: Parent's ID. Personal identification of parent/guardian (driver's license, picture identification.) bearing your name.
 - b. Child's ID/Proof of the child's identity -a *copy* of original birth certificate.
 - c. Proof of address: One item proving the student's home address, such as a recent utility bill, rent receipt, residential lease or sales contract. *Unacceptable forms* to document proof of address: driver's license, telephone bill or cable bill.
 - d. Immunization record. Up-to-date medical records indicating that your child has had, or at least started, the following series of immunizations:
 - i. Minimum of 4 DTap/DTP doses: Final dose must be on or after the 4th birthday.
 - ii. Minimum of 3 Polio doses: Final dose must be on or after the 4th birthday.
 - iii. Two MMR doses: 1st dose must be on or after the 1st birthday. 1st and 2nd dose must be separated by at least 28 days.



- iv. One Tdap dose: A child enrolling in 7th grade is required to have 1 Tdap (Bordetella Pertussis) regardless of when the last Tetanus (Td) was given. The < 5 year rule since the last Tetanus no longer applies.
- v. Two Hepatitis A doses: 2nd dose must be given at least 6 months after the 1st dose. (Required for students new to Nevada or District after July 1, 2002.)
- vi. Three Hepatitis B doses: Must have a minimum of 4 months between 1st and 3rd dose and > 6 months old when 3rd dose was given. (Required for students new to Nevada or District after July 1, 2002.)
- vii. Two Chicken Pox (Varicella) doses: 1st dose on or after 1st birthday. 1st and 2nd dose must be separated by at least 28 days if age 13 years of age or older. Minimum interval of 3 months between doses 1 and 2 if age is less than 13 years. (Required for students new to Nevada or District after July 2, 2011). Physician verification of past disease required for Varicella vaccine exemption.

Additional documentation requested:

- A recent copy of the student's transcript or report card from previous school.
- Previous records regarding placement in special programs, a copy of your child's IEP or 504 Plan.
- Information about any disabilities or special health problems, such as seizures, asthma, heart problems, health care procedures or medications.

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2015
Agenda Item: 15 – Review of Parent and Teacher Surveys.
Number of Enclosures: 10

SUBJECT: Review of Parent and Teacher Surveys.

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Ryan Reeves

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 10-15 Minutes

Background: Parent and Teacher surveys were recently conducted. The parent surveys were previously provided to the Board, however, since then a more detailed report by campus has been prepared to allow for better visual distinction of responses for comparison. The same report has also been generated for the teacher survey results as well.

Submitted By: Staff

2014 / 2015 SOMERSET ACADEMY - STEPHANIE PARENT SURVEY RESULTS

100%	1.84%	3.73%	0.62%	2.45%	2.45%	4.29%	22.01%	32.10%	4.94%	1.84%	0.62%	0.61%	2.52%	2.47%	0.62%	16.67%	3.75%	18.40%	3.68%	0.61%
	33.13%	36.02%	4.32%	3.68%	6.13%	7.98%			5.56%	0.61%	6.17%	2.45%	11.95%	3.09%	4.32%		3.13%		3.07%	1.23%
80%			0.62%	1.84%	3.07%	3.68%	7.55%		0.62%	30.67%	3.70%	1.23%			1.85%	4.94%	0.63%	1.23%	0.61%	7.63%
							3.77%	7.41%					4.40%	34.57%		0.62%		0.61%		
60%			38.89%	35.58%	42.94%	41.72%			46.30%	39.51%	34.36%				36.42%		38.13%		31.29%	20.86%
							28.93%	3.70%					49.69%			38.89%		38.65%		
40%	65.03%	60.25%						28.40%												
										66.87%	50.00%	61.35%		59.88%	56.79%	38.89%	54.37%	41.10%	61.35%	69.94%
20%			55.56%	56.44%	45.40%	42.33%	37.74%	28.40%	42.59%				31.45%							
0%																				
Question	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20

This school provides a welcoming environment

This school provides a safe and secure environment

My child receives quality instruction in reading / language arts at this school

I feel the reading curriculum is preparing my child for success in the next grade

My child receives quality instruction in math at this school

I feel the math curriculum is preparing my child for success in the next grade

The Principal is available and easy to talk to

The Principal resolves matters in a timely manner

This school allows input and welcomes parent contributions

The office staff is courteous and helpful

My child's teacher communicates his / her progress regularly

My child's teacher is available to me

Teachers at this school provide meaningful homework

my child(ren) feel comfortable in the classroom

My child(ren) feel comfortable in the lunchroom and playground

Teachers effectively handle classroom disruptions

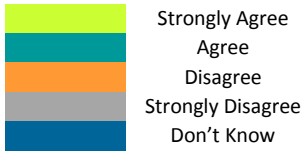
My child's teacher takes an interest in his / her education

Classroom support staff meets the needs of my child

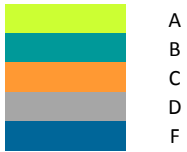
I would recommend this school to other parents

Overall what grade would you give this school

Questions 1-19

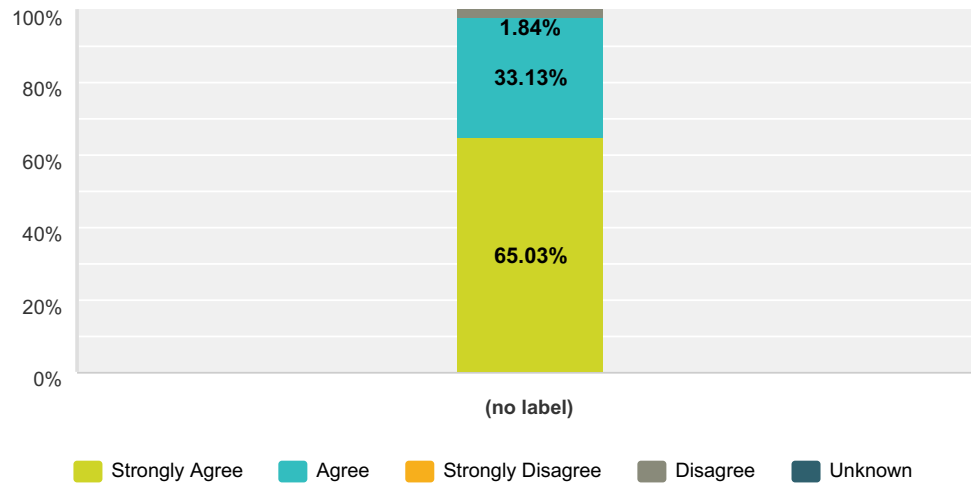


Question 20



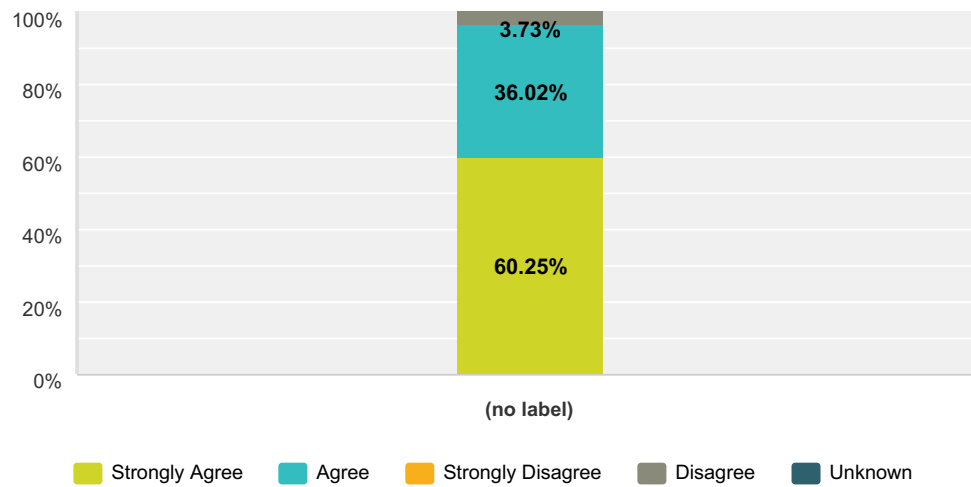
Q1 This school provides a welcoming environment.

Answered: 163 Skipped: 0



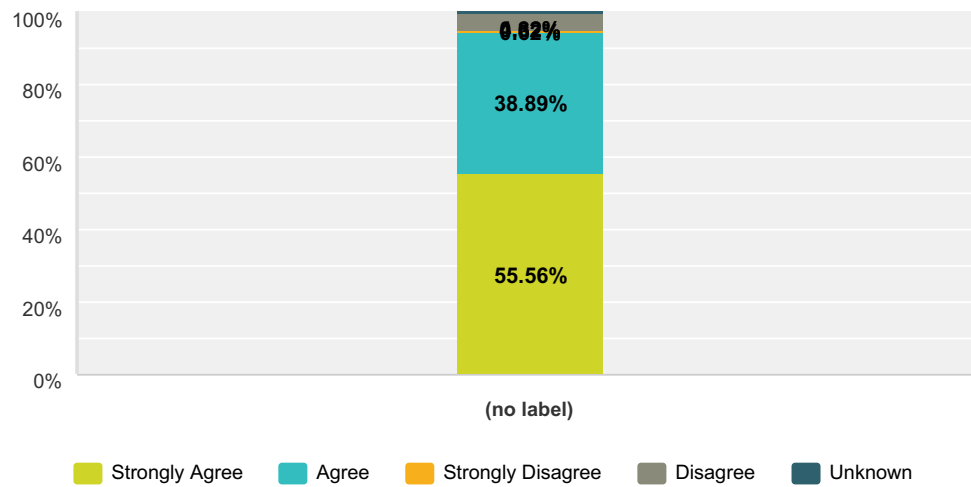
Q2 This school provides a safe and secure environment.

Answered: 161 Skipped: 2



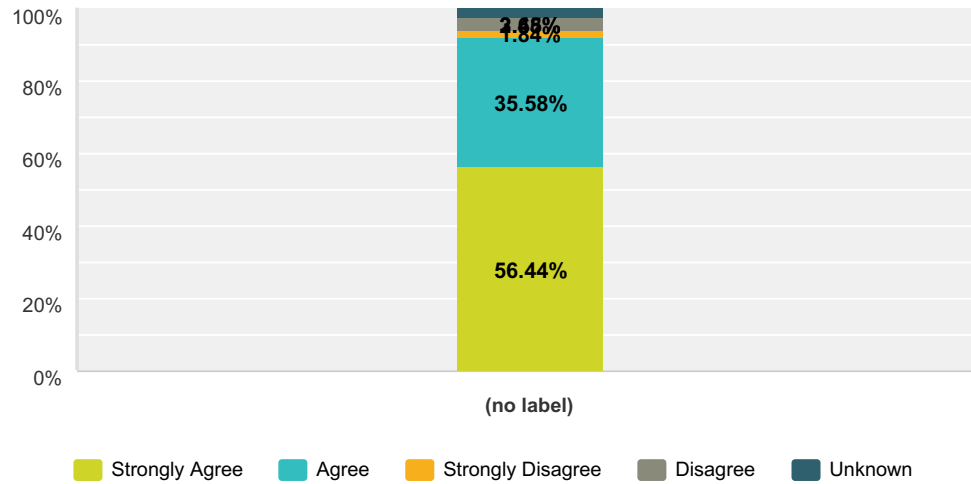
Q3 My child receives quality instruction in reading/language arts at this school.

Answered: 162 Skipped: 1



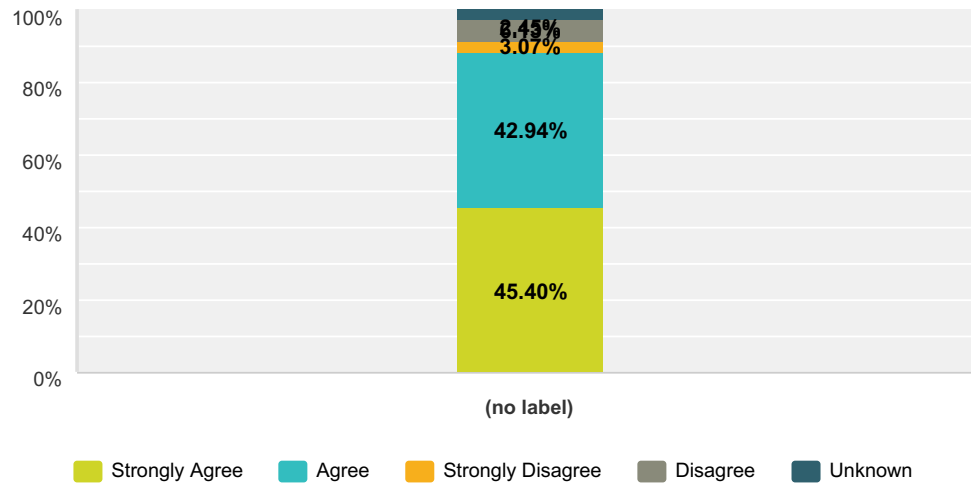
Q4 I feel the reading curriculum is preparing my child for success in the next grade level.

Answered: 163 Skipped: 0



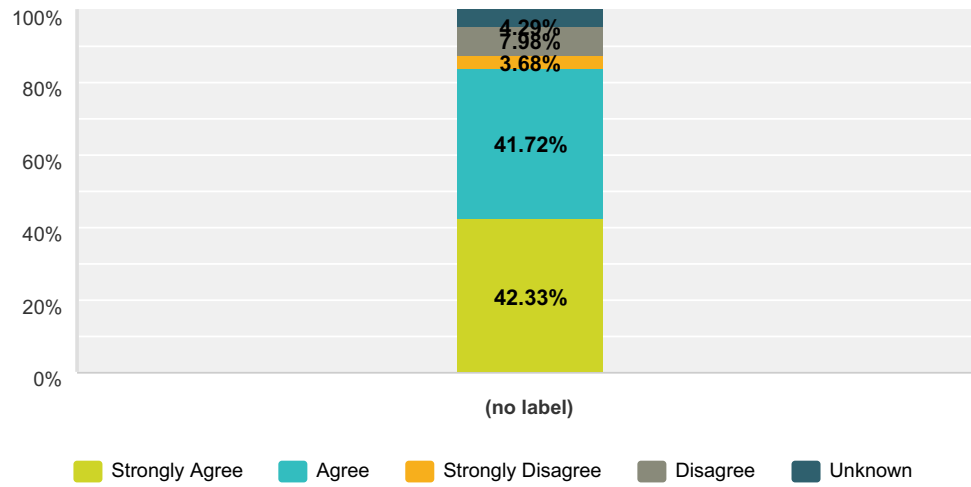
Q5 My child receives quality instruction in math at this school.

Answered: 163 Skipped: 0



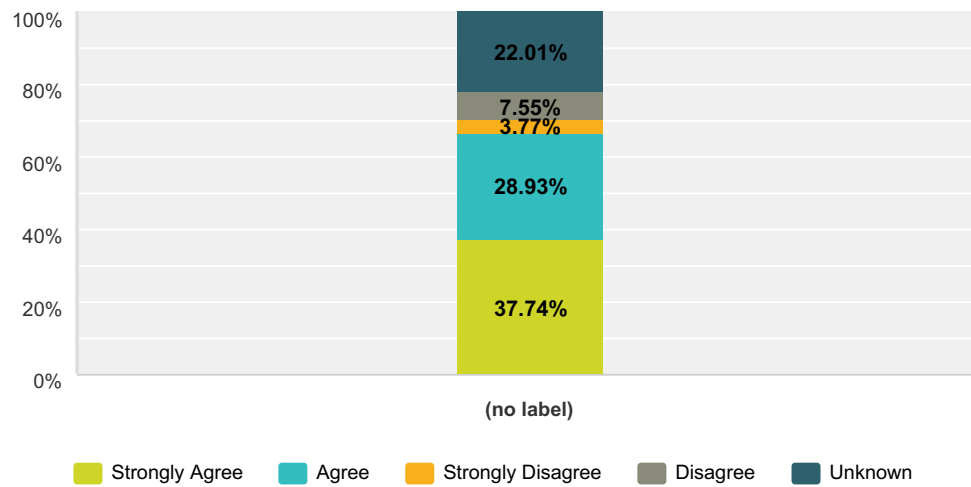
Q6 I feel the math curriculum is preparing my child for success in the next grade.

Answered: 163 Skipped: 0



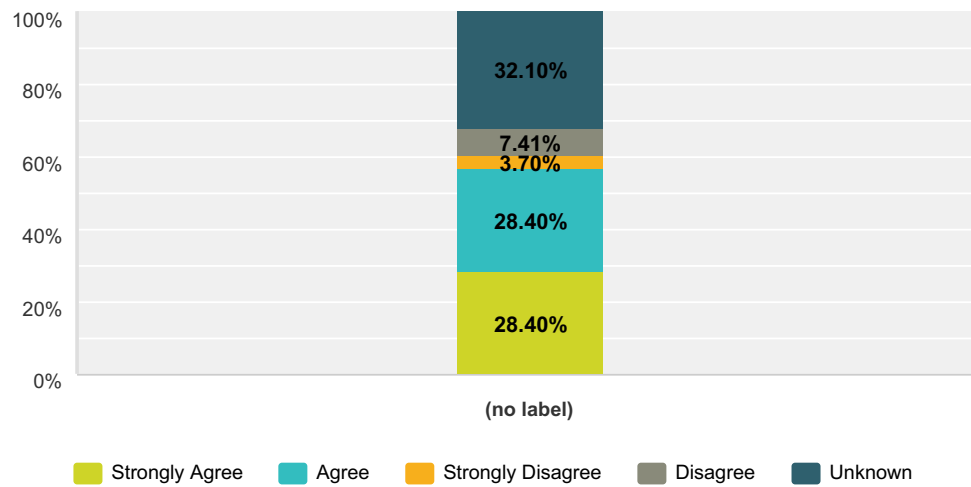
Q7 The principal is available and easy to talk to.

Answered: 159 Skipped: 4



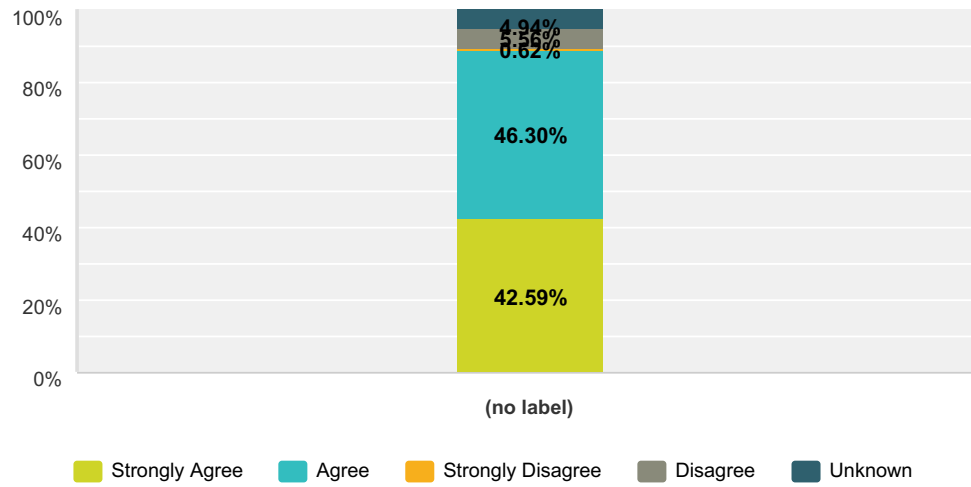
Q8 The principal resolves matters in a timely manner.

Answered: 162 Skipped: 1



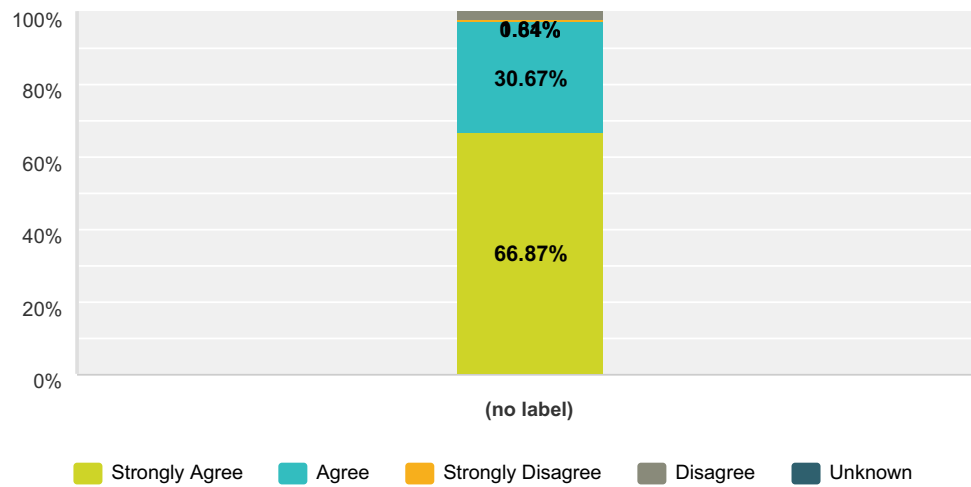
Q9 This school allows input and welcomes parent contributions.

Answered: 162 Skipped: 1



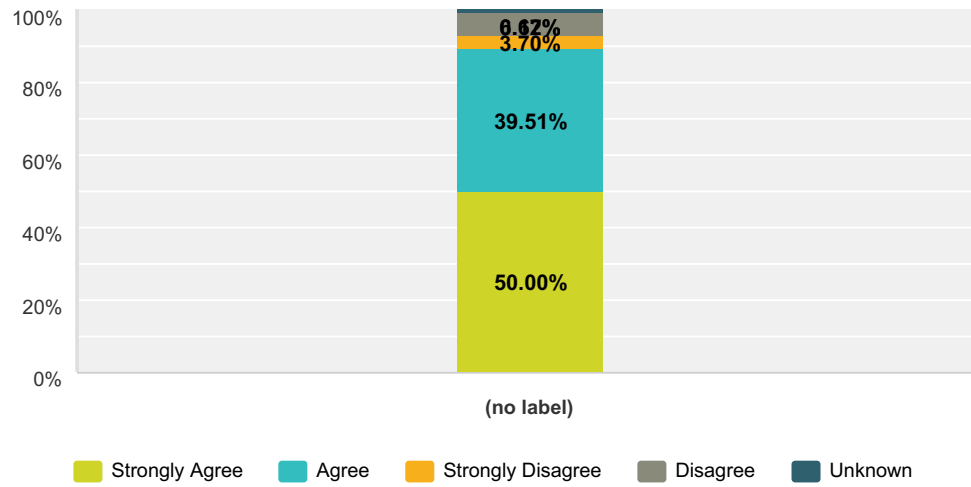
Q10 The office staff is courteous and helpful.

Answered: 163 Skipped: 0



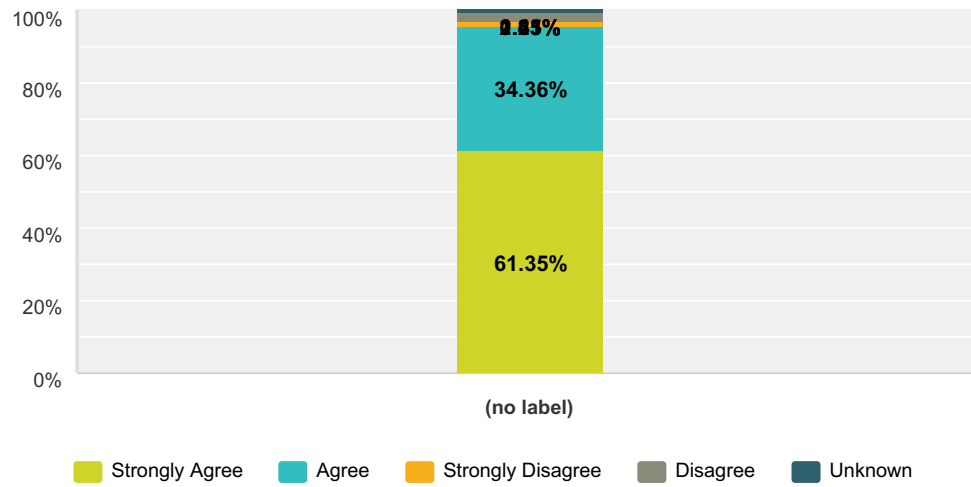
Q11 My child's teacher communicates his/her progress regularly.

Answered: 162 Skipped: 1



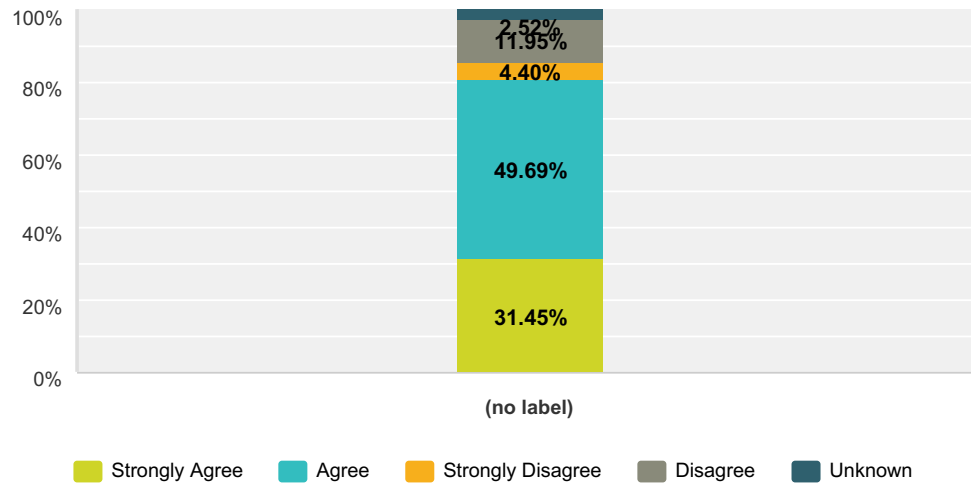
Q12 My child's teacher is available to me.

Answered: 163 Skipped: 0



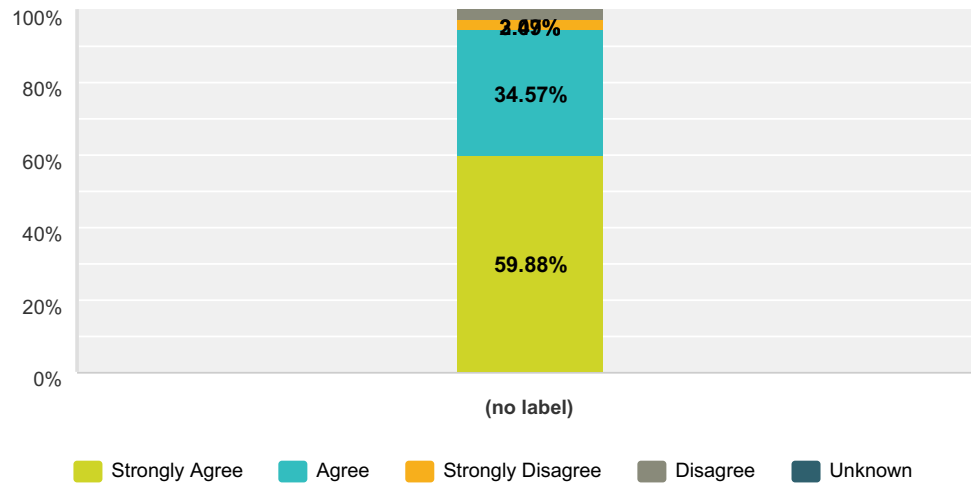
Q13 Teachers at this school provide meaningful homework.

Answered: 159 Skipped: 4



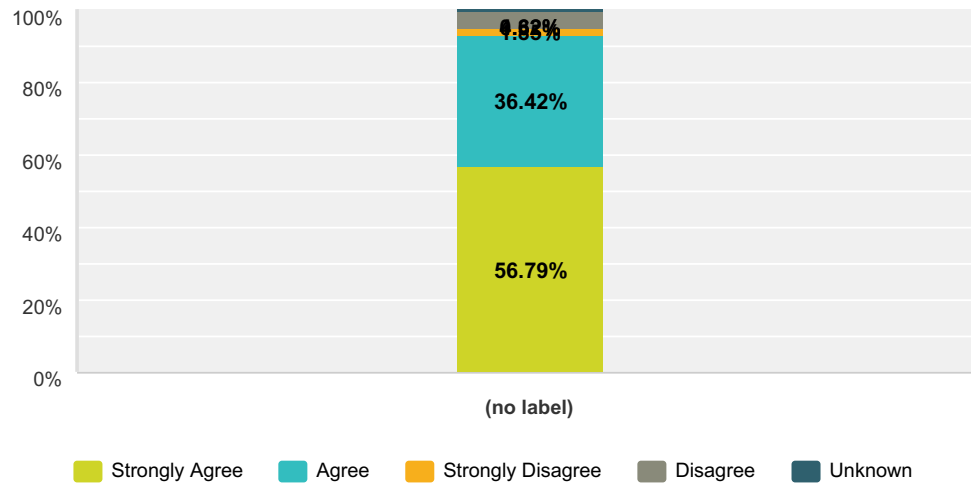
Q14 My child(ren) feel comfortable in the classroom.

Answered: 162 Skipped: 1



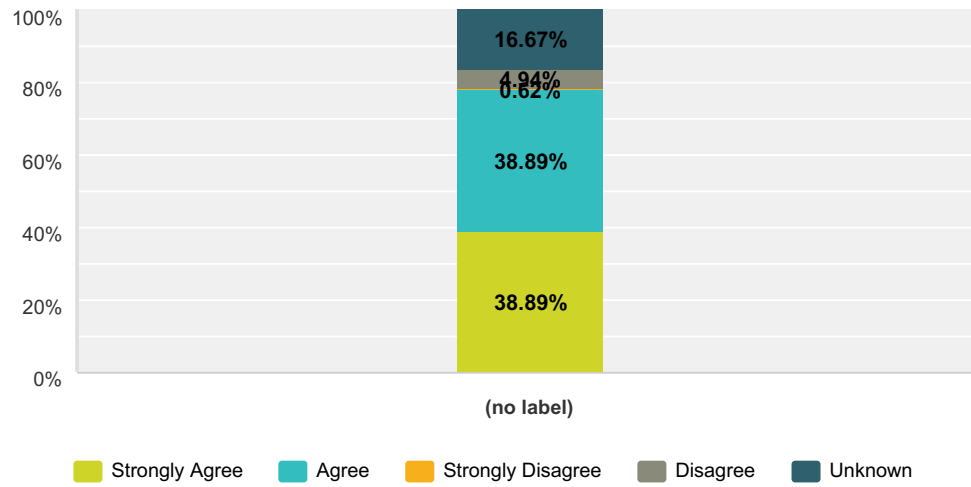
Q15 My child(ren) feel comfortable in the lunchroom and playground.

Answered: 162 Skipped: 1



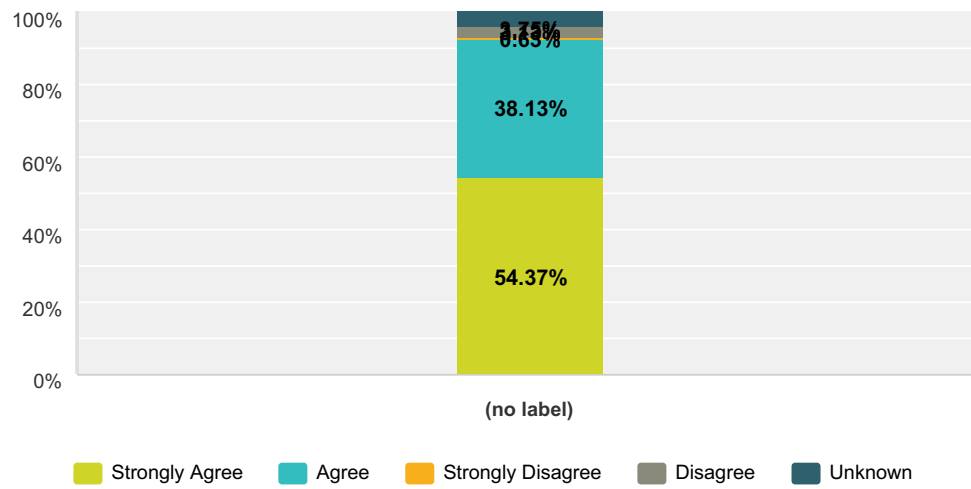
Q16 Teachers effectively handle classroom disruptions.

Answered: 162 Skipped: 1



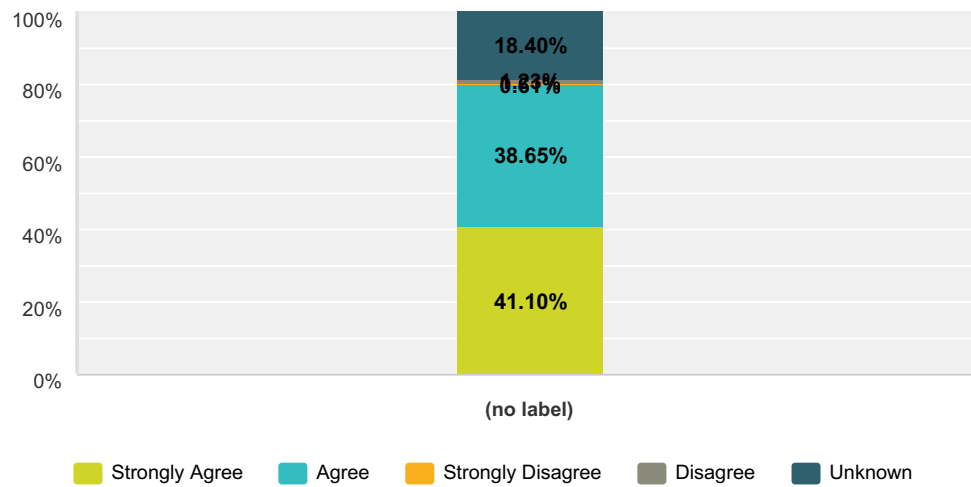
Q17 My child's teacher takes an interest in his/her education.

Answered: 160 Skipped: 3



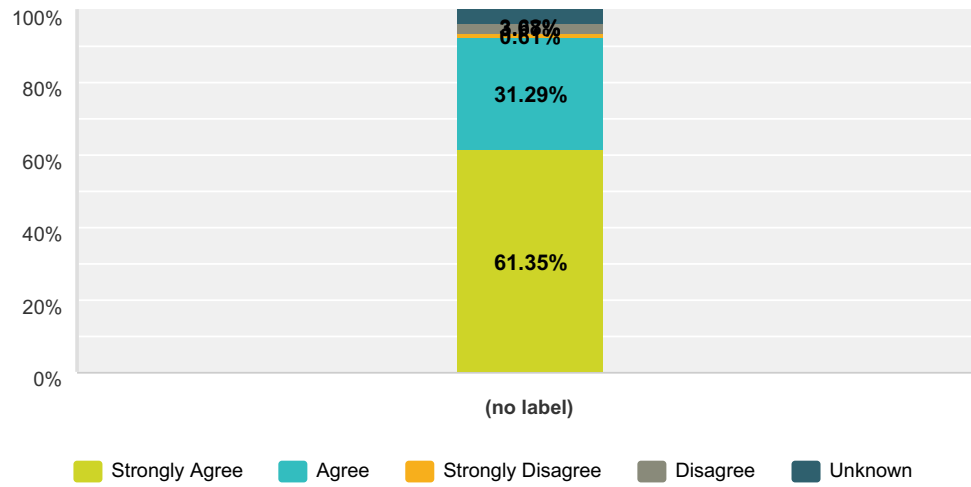
Q18 Classroom support staff meets the needs of my child.

Answered: 163 Skipped: 0



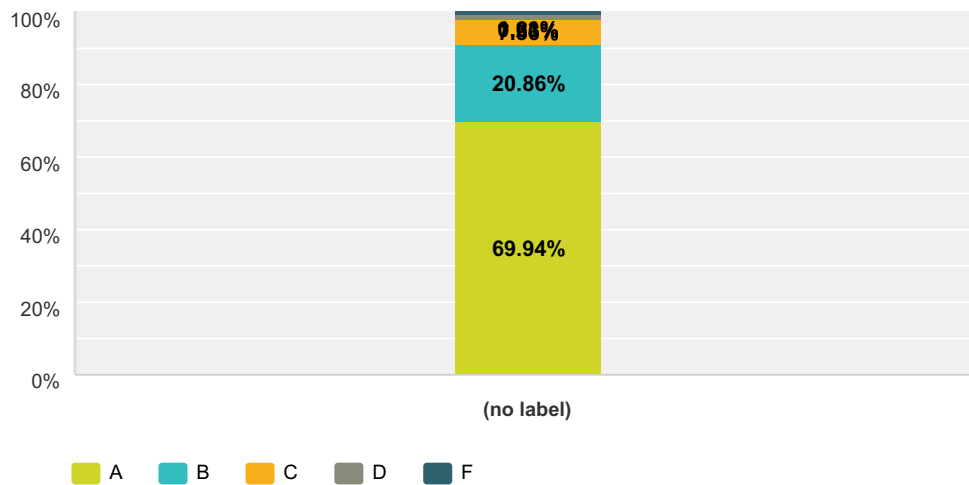
Q19 I would recommend this school to other parents.

Answered: 163 Skipped: 0



Q20 Overall what grade would you give this school?

Answered: 163 Skipped: 0



#	Comments	Date
1	I like this school. There are a few things I think could improve: The quarterly report cards this year have been almost non existent. you have no idea what your child's standard grade or subject grade is. Parents have to try to determine it from individual assignment grades not knowing what weight each assignment carries. The homework it's self is not bad, what is not good is that if your child needs more explanation on what the square is referring to or review on an item or subject there is no text to refer to for your self or for the child. You can not have your child go back and read the lesson or example because there is none. Relying on google is just not acceptable or correct in most cases. The shark bait board is not private and can be demoralizing rather than encouraging to some students. Anyone can tell who the student is. If a student is struggling they should not be left open to bullying by their peers with the school facilitating it. This can also occur with students doing extremely well. It can cause a struggling student to pretend they don't care and stay struggling or a great student to do worse because there peers do not consider it cool. I believe it should be anonymous except for the individual student, teacher, parent and somerset staff. I like that the teachers and administration are caring. I like the AR program and creativity of buying stuff with your points, sports program, the involvement of staff and parents, the code of conduct and the morning ceremonies. The open mindedness of the staff and administration. The fact that you are sending a survey to improve your school even though it is already pretty darn good.	3/9/2015 6:04 PM
2	This survey is flawed because it did not tell me for which teacher I am talking. One of my children's teacher has awesome communication and the other is just ok ish	3/1/2015 3:46 PM

3

What I love about Somerset: My child's classroom teacher is so great. She is just great with the kids, always in control of the class, gets right back to me with any info. No complaints there at all. All her specials teachers are wonderful, especially Science. My child completely loves Science. It's always the teacher that can make a child love a subject or hate it all in the teaching methods. The only special she dislikes is PE. Again, a teacher can make you love a subject or make you hate it. My child dreads PE because she claims he's mean. I really don't know if he's mean. I've heard from others he's intimidating to the younger kids sometimes. I've never observed his class, so he may just need to yell because he's outside. He may just be extra strict. I don't know? She knows she's going to have teachers she loves and others she won't like, and that's just the way school is. He made her cry earlier this year, and that was upsetting, but since then as long as he allows her to go to the bathroom and she's not saying he's targeting her specifically, I'm not going to make an issue out of it anymore. She told me once he told her class, "Don't set me off!" That sounds like a threat. I also remember earlier this year when it was very hot and the kids had PE in the afternoon blazing sun for 50 minutes, I heard one kid threw up due to heat exhaustion because of having PE outside, another peed her pants because he wouldn't allow a child to go to the bathroom. This was coming directly from the mother's mouths, not just something I heard from my child. I will also say, my very first impression of him was not impressive. Coming in to meet him for the first time ever of open house, he didn't even bother to get up out of his chair and shake hands to introduce himself. He was leaning back in his chair with his hands behind his head as if he were on a coffee break and wearing flip flops. I know PE teachers dress casually of course, but on Open House day wearing flip flops? I was like, okay...that was not the greatest way to present yourself to parents for the first time. He needs to really take it more seriously. Not sure if there is anything to be done about this, but just want to let the school know. The only truly negative thing about Somerset is the nightmare of pick up for walk up parents. The teachers are doing the best they can trying to get kids to cars, but some of the classes are completely out of control while they are waiting. Screaming, jumping around, and playing noisily. Today was completely crazy and out of control. I know classroom management is great inside, but it should follow the classes outside as well. There must be some way to manage the crowds of kids better. Spread them out more so they're not all lined up together right next to each other like sardines? Maybe give classes incentives for being the quietest classes each week, set Kinder and 1st in the MP room and put on a movie for walk up parents, so at least they're sitting and quiet? I don't know, all I know is each day it is absolute craziness. Maybe the teachers have some ideas to remedy this problem? Maybe parents could volunteer time to get hours in to help monitor the kids at the end of the day and help control the kids. I know it's hard at the end of the day for teachers to keep the students under reasonable control, especially since they are trying to work the drive line and get kids to cars, and especially after such a long school day, but it has gotten worse and worse as the weeks have gone on. I also noticed there's a lack of administrator presence now at pick up. Earlier this year, there was always an administrator out there helping, and lately I haven't noticed them. The Kdg. classes I noticed are very out of control and noisy. The other big problem with pick up is after we get to our kids, the sidewalk is so narrow and crowded with families and strollers, and cars exiting the drive line are whizzing by. If one kid even steps off the curb, they could get hit by a car. Is there a way a fence could be installed parallel to the drive line so this potential hazard never happens to a student. Maybe for next year? This is very minor, but there is a tree that hangs over the walkway railing coming up the sidewalk to Somerset that kids every single day bonk their heads on. Please, maybe remind the custodian or the landscapers to trim it. It is in the way of everyone walking up. Math: Math lesson instruction is great, activities and games are fun, but the one big problem I see is there is no math fact drills. How can we expect kids to memorize addition and subtraction facts without using their fingers if there is no daily practice of this in early E.S.? This is not the teacher's fault. I've heard the school philosophy doesn't allow it. That is crazy! It is going to be mighty embarrassing for our kids who need to count on their fingers when they are older because they never got the daily drill practice they need in Elementary school. 5 minutes is all it should take to distribute materials, set timer, and practice each day. This does not need to be graded. There is a great website called Fast Math that will also allow daily practice of facts if technology is a better way to do this. I make sure my child is getting this practice at home because she doesn't get it at school, but how many kids are not getting this at home? I don't want to sound negative about everything. I love this school and all the amazing things her teacher does with them. The parent involvement is great, all the extra curricular things this school offers is also very nice. Overall, I would recommend the school. I love all the celebrations, incentives they give the kids for reading and moving up levels, rewards, etc. The teachers are rarely out absent which is very good. My child's teacher is wonderful, has great management, and loves my child. I love that. I hope my opinions will help improve the school for next year, and be taken as constructive way to move forward and see changes necessary. Thank you.

2/23/2015 6:06 PM

4	My child has gotten hurt on the play ground in the morning several times due to lack of adult supervision. There needs to be a more structured way of closely watching the students. I feel like the curriculum is quality, but when the students don't quite get the material I/E does not seem to help aggressively as it should to aid the students in understanding it and preparing my student for the next level. I feel like the students get tested all day, everyday,without an opportunity to actually grasp the information before tesing. Overall, the idea that Mr.Farmer has to have a seamless K-12 curriculum is awesome, but the execution of it needs to be taken more seriously to provide instruction in many variations (visual, kinetic, or auditory learners) to ensure the students understand and retain what the are learning. Also, I would like if school events (talent shows, math nights,reading nights,ect) did not only take place on Wednesdays, but various nights to give all parents an oppportunity to attend. I would love for the school to accommodate parents who work during the day as far as volunteering opportunities are concerned. Last minute, quick volunteering opportunities are unfair. I feel that when a child puts their hands on another child causes harm or a child is hurt severely on the playground, parents should be notified Immediately. I really like the 'charter'school aspect of less students in classroom and structured curriculum, but I'd love to see more security for students well- being and intensive intervention for children who need more help, maybe sending home packets for topics that the student needs more help with.Please improve these areas because I would like to keep my child at this school and location, but if I don't feel like they are learning as they should, protected and being prepared for the next level, I'll have to look elsewhere. Thank you!	2/23/2015 12:50 PM
5	I just wished they would provide more math help, so my child can have a better understanding.	2/23/2015 10:22 AM
6	My child has gotten hurt on the play ground in the morning several times due to lack of adult supervision. There needs to be a more structured way of closely watching the students. I feel like the curriculum is quality, but when the students don't quite get the material I/E does not seem to help aggressively as it should to aid the students in understanding it and preparing my student for the next level. I feel like the students get tested all day, everyday,without an opportunity to actually grasp the information before tesing. Overall, the idea that Mr.Farmer has to have a seamless K-12 curriculum is awesome, but the execution of it needs to be taken more seriously to provide instruction in many variations (visual, kinetic, or auditory learners) to ensure the students understand and retain what the are learning. Also, I would like if school events (talent shows, math nights,reading nights,ect) did not only take place on Wednesdays, but various nights to give all parents an oppportunity to attend. I would love for the school to accommodate parents who work during the day as far as volunteering opportunities are concerned. Last minute, quick volunteering opportunities are unfair. I feel that when a child puts their hands on another child causes harm or a child is hurt severely on the playground, parents should be notified Immediately. I really like the 'charter'school aspect of less students in classroom and structured curriculum, but I'd love to see more security for students well- being and intensive intervention for children who need more help, maybe sending home packets for topics that the student needs more help with.Please improve these areas because I would like to keep my child at this school and location, but if I don't feel like they are learning as they should, protected and being prepared for the next level, I'll have to look elsewhere. Thank you!	2/23/2015 5:37 AM
7	Sometimes principal Farmer can be a bit intimidating and seem had to approach and talk to. He's an outstanding principal but, he needs to demonstrate a more approachable persona. Other than that everything is outstanding.	2/23/2015 2:57 AM
8	This is our 1st year at Somerset, my son is in 5th grade. It was the best decision we ever made to take my son out of CCSD.	2/22/2015 5:04 PM
9	The survey needs a 5 point rating scale plus the "Unknown" selection. Perhaps adding, "neither agree nor disagree." Some of the answers listed as "agree" were chosen because my answer was not "disagree" but I would not go so far to say that I agree either. However, "agree" was the closest selection.	2/21/2015 11:07 AM
10	Second grade homework could be more challenging. I understand that it's just a review of what was learned, but perhaps differentiated homework would be more meaningful. Kindergarten has option a and option b menus. I would like to know more about what happens in I/E on a weekly or monthly basis. If something like their classwork could come home with them, that would be great. Also, it would be wonderful if there was any way that half day kindergarten could attend some of the specials, even if it meant once a month or quarterly. Just to expose them to the teachers and what they do. They will be the only kids new to all that in first grade.	2/20/2015 10:13 AM
11	E blasts can be helpful but the tone and writing style of the emails can be unprofessional and demanding. I am often included on emails that do not apply to my child or their grade level such as ski trips, middle school reminders, sports tryouts etc.	2/20/2015 3:33 AM

12	My concern is with the seventh-grade math teacher. On more than one occasion he has stated that there are 16 children in his class of 27 that are failing his class!!!!!! He also puts my daughter down instead of building her up, in front of the entire class. I have spoken to the assistant principal regarding this matter, but nothing has changed with Mr. G!!!! There are a number of students that have good grades they're feeling his class. At least 25% of his current students are receiving outside tutoring which cost their parents money and time. I would appreciate it if someone would look into this matter and make some instant changes!! I manage 60+ individuals at the hospital. I build my employees up and empower them so they can succeed. Mr. G has criticized my daughter one too many times and she is not only feeling she now hates math. We love Dr. Farmer and Miss Rodriguez and all the office staff but there has to be some repercussions for a teacher that is not fully doing their job. Thank you	2/19/2015 9:12 PM
13	Besides being land locked and a poor lot choice for a school, I have no other major complaints.	2/19/2015 8:41 PM
14	I don't think they are doing enough testing in reading my child hasn't taken a single test yet. Even though shes read the books. I also feel that she has one sight word list for way to long she has it down after a week and we dont get new ones on a regular basis. The school as a whole is wonderful and the staff is wonderful!	2/19/2015 8:36 PM
15	Great school, my kids are very happy,the staff is one of the key elements on the success of this school, from Marcy at the front desk always with great attitude and answer any questions,Jennifer at registrations always nice and accessible, Miss Palmer always caring about my children like her own, Mr. Brewer his dedication for teaching is admirable the knowledge of my child is increasing each day, he always go above and beyond, Miss Teran teach my child the passion for volleyball as today we continued playing as a family, I can continued to describe how the school impact on so many positive ways my children life and never finish, I'm very happy the my children are part of Sommerset Stephanie Academy. Thank you for all the hard work.	2/19/2015 5:30 PM
16	This has been a very difficult year! Before this year, I would lay down my life for Somerset! Now, I am looking for another school. This school has dropped the ball on middle school education. First, the teachers are not supportive. They appear to be in the, "Got you!" mode. They seem to have binded themselves together and not one is willing to stand up for common sense. Homework should count! How valuable is it to have a conversation around the dinner table about a subject being taught at school. Somerset, says discard the parent input & child's homework because we, (The teachers at Somerset do not know if the child or the parent is doing the work!) are not sure of the author of this assignment. Go figure! Count it, the family is doing your work around the table! Somerset seem to value morality. They are grading my kids attitude, behavior, judgments! Yes, they are giving a grade for your citizenship! My last straw is the science teacher is using the internet to teach mastery in Science. I hate it! This should be a type of intorductory course, instead; students are majoring in Science it's so medically detailed that most are failing! Oh, what's the social life like? I don't know because my child has not been able to engage in the social life. You see, if you fail a subject, you are an OUTCAST! You can't attend any of the dances, play a sport or enjoy campus activities etc., OK - Middle school is the Mecha of puberty & children are being isolated for one more reason! These guys need to rethink the scaffolding entity for a student coming from an elementary room, to a spreadout, 6 teacher, my subject is the most important & you will work your but off - mentality! I am truly sadden by the lack of support & availability that is being upheld by this team of teachers. We have been with Somerset since the 1st year it opened!	2/19/2015 1:29 PM
17	I believe too much freedom is given to students in regards to homework. While I don't believe students need overwhelming amounts of homework, the homework menu approach and assignments are more fun activities than learning or practicing.	2/19/2015 11:55 AM
18	My two children love Somerset! We came from another charter school that gave excessive amounts of homework - 3+ hours per night and on weekends. The other school was also very disorganized and chaotic. I felt that one child was moving ahead and the other was being left behind. At Somerset, the entire staff is friendly and helpful. There is a tremendous difference in the way the teachers teach: rewards/incentives vs. consequences. Somerset is a very positive and welcoming environment. The teachers care about each child and their specific needs. My children are not just a "number" at Somerset, but individuals. The teachers recognize that each child has strengths and weaknesses, and the weaknesses can be addressed with additional help and involvement. My children are now happy driving to school and on the way home, a huge difference. My children have time after school for other activities and playing which they haven't had in a long time. My son's health has improved dramatically after being in Somerset. I know it has to do with the positive attitude of the teachers and staff. Also, the communication between the teachers and the parents is wonderful. One more thing, I feel Somerset is more up to date with technology on many levels, including computer classes and books on-line. Thank you for providing a quality education and environment for my children, and for your interest in my feedback.	2/19/2015 11:02 AM
19	I have only heard from 2 of my middle school student's teachers this year Mrs Evers and Ms Ranney and then only once or twice each. I emailed Mr Farmer once this year and he never responded. The grades are never correct or working. I had hoped things would get better when the school moved but it hasn't. Overall the teachers are wonderful as well as the office staff. The administration is lacking.	2/19/2015 9:35 AM

20	We have been extremely impressed by our sons teacher, Mrs. Mahoney. We love the respect and kindness she shows our kids, along with the exceptional teaching skills she seems to possess. There have been many opportunities for parent participation in the classroom, which has been extremely enjoyable to me. That being said, while working at the school, I have heard other teachers who have seemed a bit sarcastic/degrading at times, or who have been quick to punish their students for what they deemed poor behavior. I recognize that I do not know the whole picture, but I would be very disappointed if this were happening to my child, so I hope that this is rare or I just happened to catch it on a bad day. One MAJOR thing I think would help with the behavior of the students is to have more recess time. I do not think that the children are getting enough of recess to get out of their systems the amount of energy they have. I think it would be valuable to have more recess and more movement breaks for children all throughout their elementary years. We are very pleased with the school overall and have recommended it to many others. I have certainly been impressed with the staff and the families that attend this school. I do hope that they children can have a little more play time because I think that would improve their ability to focus on their academics, while also giving them an opportunity to develop necessary social skills. I hope that is something that will be given some credence, but otherwise, it is an excellent school!	2/19/2015 9:32 AM
21	My only concern is the playground and the visibility from the rc Willey parking lot.. it's not protected enough...	2/19/2015 9:07 AM
22	Thank you to the entire staff of Somerset Stephanie, you all are amazing!!!	2/19/2015 6:38 AM
23	LOVE LOVE LOVE Mr Farmer and Somerset Stephanie!	2/19/2015 6:20 AM
24	Excellent school ! !	2/18/2015 11:31 PM
25	I would like more opportunities to volunteer in the classroom for my children 3-5 grades.	2/18/2015 11:27 PM
26	I am very happy that my son is attending this school! He has a wonderful teacher. I love the extra programs that are offered and I love the community feel of the school. He enjoys coming to school everyday.	2/18/2015 10:21 PM
27	The only thing is that some of the 6th grade teachers need to smile. I tried to be friendly to some of them and smiled at them, but they didn't acknowledge me! They have to acknowledge the parents regardless. I can understand they're tired after working all day but when someone smiles at you, just smile back. Perhaps they're not happy with their job! Also some of the office people need to be friendly too and smile. Regarding the safe shark "safekey"; I like to pay in advance, but there are times that at the last minute I don't use it. When that happens, we should be given a credit for that day. I know it is the school policy and that they have to plan for the amount of children staying, but it would be nice if there was credit when not used. Also, it would be appreciated if the teachers would inform parents in a more timely manner when their children are struggling in their class, so as to initiate an action plan more quickly. As it stands now, most parents only become aware of their child's sub-par grades when report cards come out. Thank you!!!	2/18/2015 9:54 PM
28	The principal never gets back in a timely matter. He sometimes just blows parents off.	2/18/2015 7:37 PM
29	Regarding homework, it's getting better. Don't like homework menus, but do like the move to Khan Academy and reading. Overall Somerset - great job!	2/18/2015 7:24 PM
30	The Principal at Somerset is the best Principal I have ever met in my life. I really believe he has impacted my daughters life in such a positive way. After I made the mistake of homeschooling my child for 3 years, she had a difficult time adjusting socially in the new school. She fell in to a few peer pressure situations that Mr. Farmer took control of immediately. My daughter was at a fork in the road which could have turned in to a disaster. I will be forever grateful to Mr. Farmer for recognizing things that we did not see. This year is a different situation. My daughter spent most of the year recovering from an auto accident. Psychologically and physically it has taken a toll on her and now her grades are suffering. Ms. Chapin and her teachers are such positive role models and instructors. Once again, this school has been more than just a school. I think the positive atmosphere has helped strengthen my daughter to get back on focus and overcome adversity. She has a lot to overcome but things could be a lot worse if she were in a different environment. I am so thankful to this school. There is nothing more anyone can do regarding her sliding grades. This is do to being in constant pain and emotional distress at time. However, her character is more important at this time. The teachers do not pity her or show any lack of understanding. They are strong and firm. I like them for this.	2/18/2015 7:17 PM
31	My only suggestion is that the school homework is not challenging enough and I didn't like the idea of scootpad (homework and progress report site) being discontinued. If there were issues about its monthly subscription, all parents should have been asked to contribute \$1 per child per month for it to be functional. Lots of other schools have been using sites like ixl.com for their students progress and development.	2/18/2015 5:09 PM
32	One thing I really wish is that I received less emails. I love the communication, but I get so many emails it's almost overwhelming. A combined weekly even biweekly email would be great.	2/18/2015 4:36 PM
33	Our family is so pleased with all the progress our son has made since he has been at this school.	2/18/2015 4:34 PM

34	We are so happy this year!!!! the new facility is great, the staff wonderful and my son is thriving. Our teacher last year was not a good fit for my son last year and I was worried about his academic progress. This year he is like a new kid and is progressing amazingly. I am so pleased with everything	2/18/2015 4:11 PM
35	I feel like in my child's class the teacher does not know how to help them progress and frustrates easily. When concerns have been brought up in the early school year parent teacher conferences my concerns were brushed under the rug. Now the end of the year his teacher is telling me she's concerned about the exact same said things I mentioned at the beginning of the year. Saying she didn't realize that She should have been concerned even though I voiced my concern. I can only hope that his teacher next year with be able to help my child progress.	2/18/2015 4:01 PM
36	We are so pleased with our daughter's teacher, Cassandra Criscitello. Her communication with us is off the charts, keeping us well informed of activities, lesson plans and even P.E. days! She is so approachable and is quick to respond. She is also extremely compassionate and patient with the students (and parents! :) We love Somerset and the excellent learning environment you all provide! Thank you!	2/18/2015 3:21 PM
37	Parking is terrible. Picking up my child is difficult. Principle is hard to get a hold of. Teachers are good if they are my child's teacher. Other teachers are hesitant to help out or help with questions. When kids are getting dismissed staff is very rude, and sometimes not helpful. Both of my kids will not be attending the school next year.	2/18/2015 3:17 PM
38	There have definitely been some kinks in the middle school. Teachers are great, the homework is unreal. The SBAC test being rolled out without any teacher or student education was disappointing. Also being able to view grades and report cards in Infinite Campus has been extremely frustrating for parents that keep track of their kids. I am hopeful for the changes that are being made currently for a better ending to the school year. I rated this school a B because most of the teachers are phenomenal, I wouldn't recommend it to other parents until I see how the year concludes. I wouldn't want to recommend a school that you can't get a report card from in a timely manner. I also have a child in 1st grade and am completely happy with the elementary portion of the school. My son is excelling and the curriculum is challenging him without being stressful. He is comfortable and loves this school, which makes me happy.	2/18/2015 3:08 PM
39	Two areas of concern are: - Common core math is cumbersome and unnecessarily confusing. I'm unconvinced it is superior to traditional methods or that it prepares students for success in higher education or the workplace. - Homework does not provide repetition as a method of learning and is very limited in scope. Although I do not necessarily favor excessive homework for grade school students, the current paradigm of cafeteria-style assignments that frequently require less than 10 min to complete seems grossly inadequate to prepare students for future success. I sincerely worry about my child being unprepared for the rigor/workload likely to be experienced in secondary and post-secondary education. Aside from these two areas, we could not be happier with the Administration, Faculty, Staff, and overall learning environment of Somerset.	2/18/2015 3:00 PM
40	I don't like Infinite Campus much. It's hard to navigate and impossible to determine if my child is achieving at an appropriate level. I see the numbers, but I'd love a letter equivalent or E/S/U type system b/c I think the current system is a bit arbitrary. I know that one of my children is off the charts in at least one subject, but only has 3s. Does that mean he's only doing okay? One teacher's work only has the option of 3/2/1 for a grade . Then why does the report card go up to 4? It's just very confusing. Otherwise, I'm pleased with the school. This is our first year and I'm glad we made the switch.	2/18/2015 2:51 PM
41	The fact that the Principal still doesn't have a voicemail set up in February already is ridiculous. I wrote that I disagree that he is available because he only does email and half the time he forgets to respond. Administration should be available to talk to on the phone and not just email. I guess it just bugs me that I feel like teachers and admin are only available through email and are unwilling to talk to on a phone. My child rarely has homework.	2/18/2015 2:51 PM
42	our daughter looks forward to going to school and comes home excited to learn more everyday.the administration is always happy and helpful and attentive to the needs of our daughter.Thank You Somerset keep up the great work!	2/18/2015 2:44 PM
43	Somerset teachers go above and beyond the call of duty to ensure that the students understand what is being taught. Teachers do not tach to the test, but they teach the students to succeed. That is appreciated. The communication between the teachers and parents are the best as well as the school keeping parents informed. I am glad that my daughter are a part of this fantastic school and staff.	2/18/2015 2:20 PM
44	As my child is in middle school it is hard to answer these questions in broad terms. Some of the teachers are amazing, others need some training and intervention. Those who use Edmodo on a daily basis help in the home/school communication. This should be mandatory if teachers aren't going to send home information in other ways to parents. Some teachers have no parent communication what so ever. In my opinion some work is needed in the science department. Teacher is rude and curriculum is lacking. Middle school students need hands on labs.They need encouragement and support. Somerset Stephanie has been a positive and supportive experience for my child.	2/18/2015 2:18 PM

45	Love this school and the love, hard work, and dedication that goes into it!!!	2/18/2015 2:11 PM
46	Car Loop p/u is not the best. Teachers/volunteers waive parents on before child is in the vehicle. Parents still come down from RC Willy - crossing over car loop lanes - to p/u their child. Needs to be a better system. Not crazy about homework system for 4th grade. There are activities listed for the month that my son says he has not gone over.	2/18/2015 2:04 PM
47	I hope they will put in consideration an email I have sent before in regards to the crosswalk that goes to the housing, it is a real safety issue. I am really afraid for the children that cross that crosswalk . The cars are really fast and does not slow for the pedestrian or children. The cars that a swooping up and down that area are parents of the school. At least a general email would help . Thanks :)	2/18/2015 2:03 PM
48	I have 2 kids junior high and 3rd grade i wish they have separate time for parents with the situation i have not to pick one kids and seat around to pick up another specially on the summer when you have to idle your car for 20-30 mins.	2/18/2015 1:57 PM
49	Somerset Stephanie has been an amazing experience for our family! We are so blessed to have had the opportunity to attend this year! Love it!	2/18/2015 1:55 PM
50	I think the children need more homework and more challenging alternatives. We never get math homework. The focus is on reading and spelling and the quality/quantity could be much higher.	2/18/2015 1:42 PM
51	-The principal needs to be more accessible, and less autocratic. -Math classes need to be less funny and teachers more concerned with actually teaching and genuinely helping students in need. Teachers also need to respond to parent emails as opposed to ignoring them. -Spanish should be taught depending on level, not as a whole! Including correct grammar, punctuation and meanings. 3rd grade Spanish is being taught to 7th graders fluent in Spanish. Please recognize the need to speak, write and read this language at grade level, because the need is now National. There is no challenge there for almost fluent students. Fluency includes not just speaking it correctly, but writing and reading correctly. -15 minutes to dismiss middle grades through a road loop after getting off freeway on rush hour? really? Let's make sure our day runs perfectly on time, just like life. A lot of us travel the distance for our kids to attend this particular school. Don't just email to chastise, reprimand those who need it and do learn to communicate with parents on a more social level. Rebuild this school's community. Unify it. -Support Staff, Ms. Chapin & Mrs. Evers are probably the few I feel have a genuine vocation for being around kids and I appreciate that.	2/18/2015 1:36 PM
52	We are loving this school. A very happy environment. I have enjoyed helping out in the classroom. Our teacher has a great classroom management.	2/18/2015 1:36 PM
53	Overall we are very happy with this school. Ms. Criscitello is a wonderful teacher who is clearly dedicated to her students education. We appreciate her always going above and beyond for our child.	2/18/2015 1:19 PM
54	A lot of complaints with my daughter and other students not getting enough water. Especially when in P.E.	2/18/2015 1:18 PM
55	I have 2 children in the school. One teacher is amazing, organized and on top of everything! She communicates constantly and is truly concerned about her students. The other is very nice and a good teacher but not very organized. I worry about the education in that class room and the preparedness for the next grade level. All in all very happy with Somerset. The staff and administration is very friendly and welcoming.	2/18/2015 1:17 PM
56	We just started the new school mid - year and just getting a feel of how everything runs. My answers are based off our short attendance. This school has great potential for helping struggling young adults to aide and be mentored. I could totally see this school participating on helping young adults learn responsibility and mentor them to get their diplomas and/or finish GED's. Its a fantastic mentors and staff, I couldn't be more proud of my students teacher and her communication and they change I have seen in such a short period of time.	2/18/2015 1:14 PM

2014 / 2015 SOMERSET ACADEMY - LOSEE PARENT SURVEY RESULTS

100%	0.49%	0.05%	1.97%	2.48%	4.52%	4.50%	24.38%	28.86%	11.94%	2.00%	2.99%	4.95%	1.97%	1.01%	2.49%	16.50%	6.97%	24.50%	2.99%	1.99%		
	3.94%	1.98%	7.39%	6.44%	12.56%	12.50%	4.98%	4.48%	7.96%	4.00%	13.43%	6.93%	9.36%	7.04%	1.99%	4.98%	4.98%	2.99%	2.49%			
80%	1.97%	2.97%	1.48%	2.48%	12.56%	12.50%	4.98%	4.48%	7.96%	38.50%	8.46%	34.65%	5.42%	2.01%	1.00%	8.50%	5.47%	2.00%	3.98%	9.45%		
	39.41%	41.09%	39.90%	41.09%	7.04%	8.50%	2.99%	2.99%	3.48%	38.50%	8.46%	34.65%	5.42%	39.20%	52.24%	8.50%	38.81%	2.50%	33.83%	28.86%		
60%	39.41%	41.09%	39.90%	41.09%	7.04%	8.50%	2.99%	2.99%	3.48%	38.50%	8.46%	34.65%	5.42%	39.20%	52.24%	8.50%	38.81%	2.50%	33.83%	28.86%		
	54.19%	53.47%	49.26%	47.52%	35.18%	35.00%	25.37%	24.88%	30.85%	55.50%	30.85%	50.00%	47.29%	50.75%	52.24%	33.50%	33.50%	37.00%	43.78%	37.50%	56.22%	57.21%
40%	54.19%	53.47%	49.26%	47.52%	35.18%	35.00%	25.37%	24.88%	30.85%	55.50%	30.85%	50.00%	47.29%	50.75%	52.24%	33.50%	33.50%	37.00%	43.78%	37.50%	56.22%	57.21%
20%	54.19%	53.47%	49.26%	47.52%	35.18%	35.00%	25.37%	24.88%	30.85%	55.50%	30.85%	50.00%	47.29%	50.75%	52.24%	33.50%	33.50%	37.00%	43.78%	37.50%	56.22%	57.21%
0%	54.19%	53.47%	49.26%	47.52%	35.18%	35.00%	25.37%	24.88%	30.85%	55.50%	30.85%	50.00%	47.29%	50.75%	52.24%	33.50%	33.50%	37.00%	43.78%	37.50%	56.22%	57.21%
Question	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		

This school provides a welcoming environment

This school provides a safe and secure environment

My child receives quality instruction in reading / language arts at this school

I feel the reading curriculum is preparing my child for success in the next grade

My child receives quality instruction in math at this school

I feel the math curriculum is preparing my child for success in the next grade

The Principal is available and easy to talk to

The Principal resolves matters in a timely manner

This school allows input and welcomes parent contributions

The office staff is courteous and helpful

My child's teacher communicates his / her progress regularly

My child's teacher is available to me

Teachers at this school provide meaningful homework

my child(ren) feel comfortable in the classroom

My child(ren) feel comfortable in the lunchroom and playground

Teachers effectively handle classroom disruptions

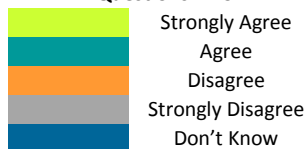
My child's teacher takes an interest in his / her education

Classroom support staff meets the needs of my child

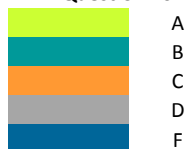
I would recommend this school to other parents

Overall what grade would you give this school

Questions 1-19

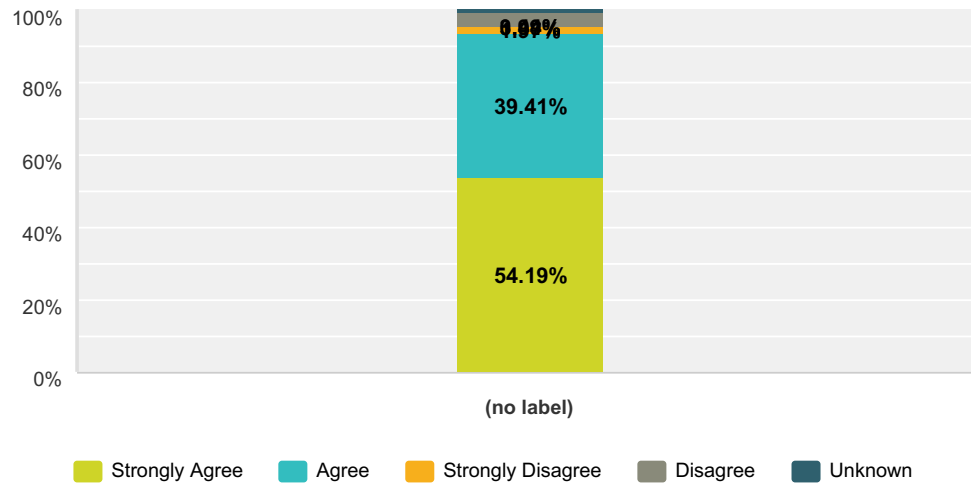


Question 20



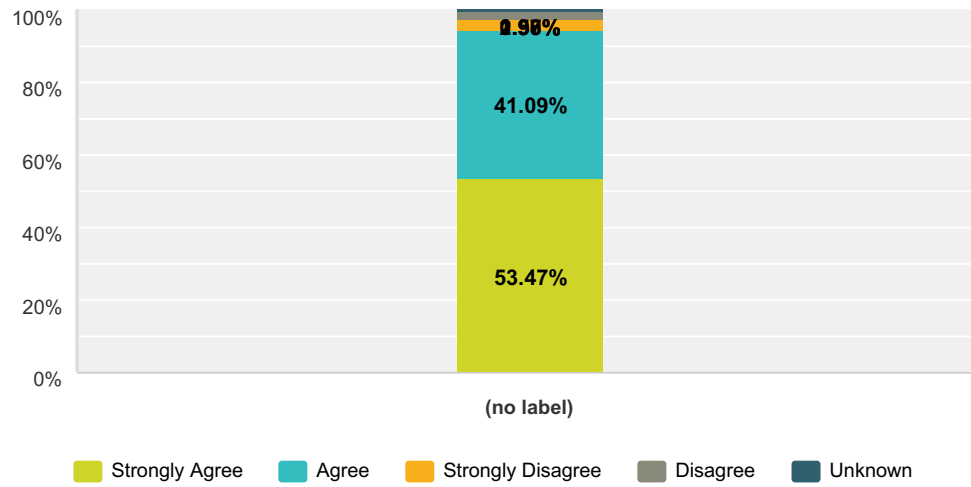
Q1 This school provides a welcoming environment.

Answered: 203 Skipped: 0



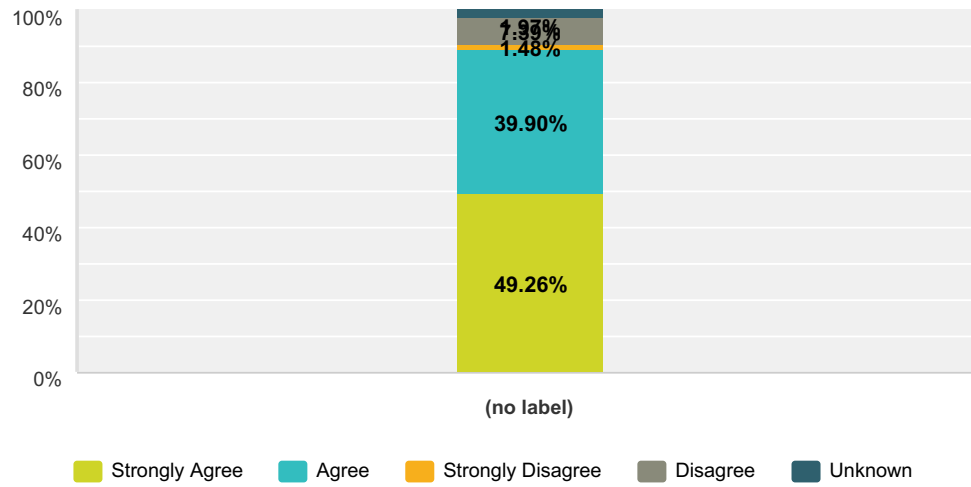
Q2 This school provides a safe and secure environment.

Answered: 202 Skipped: 1



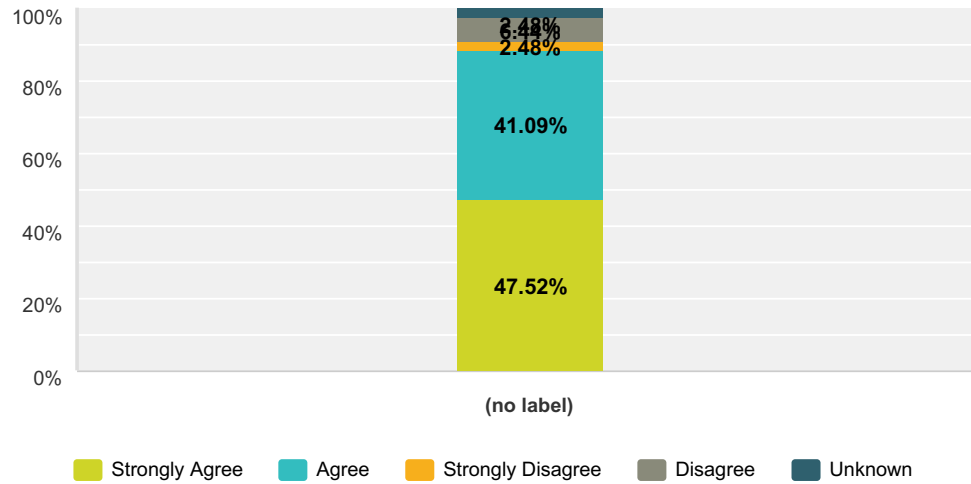
Q3 My child receives quality instruction in reading/language arts at this school.

Answered: 203 Skipped: 0



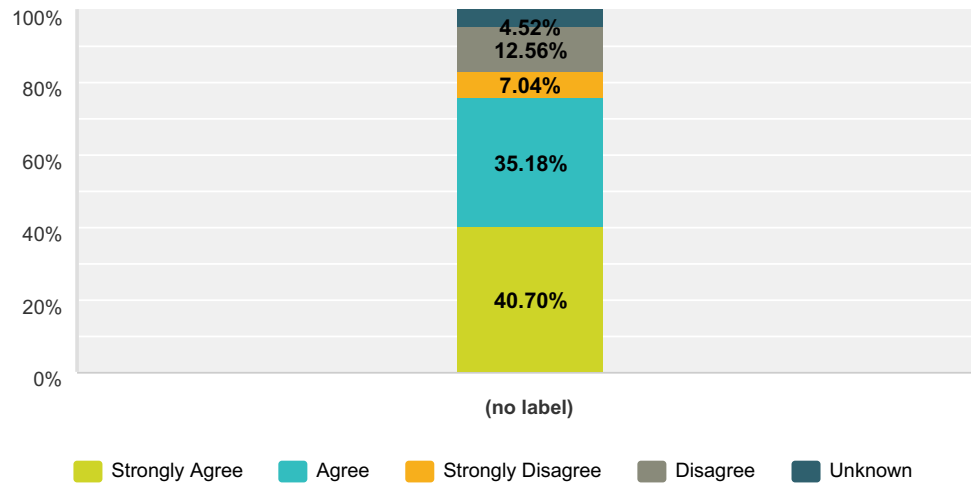
Q4 I feel the reading curriculum is preparing my child for success in the next grade level.

Answered: 202 Skipped: 1



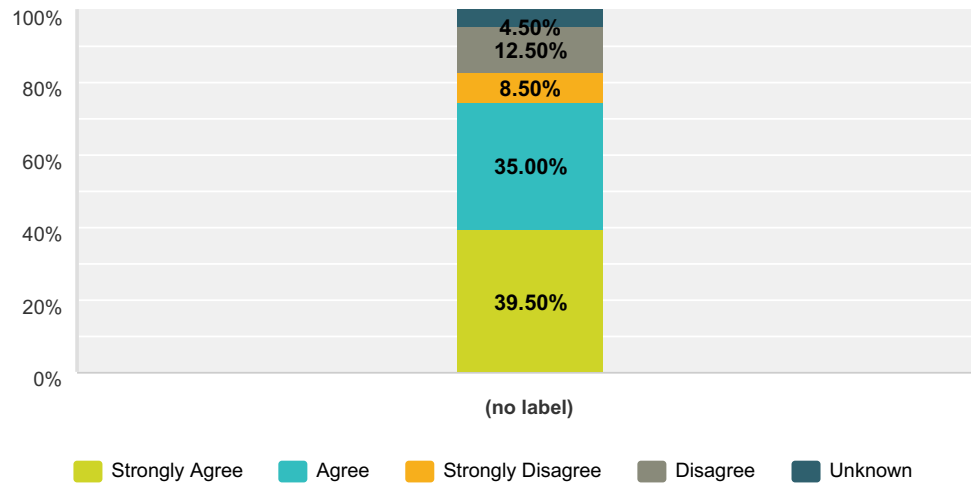
Q5 My child receives quality instruction in math at this school.

Answered: 199 Skipped: 4



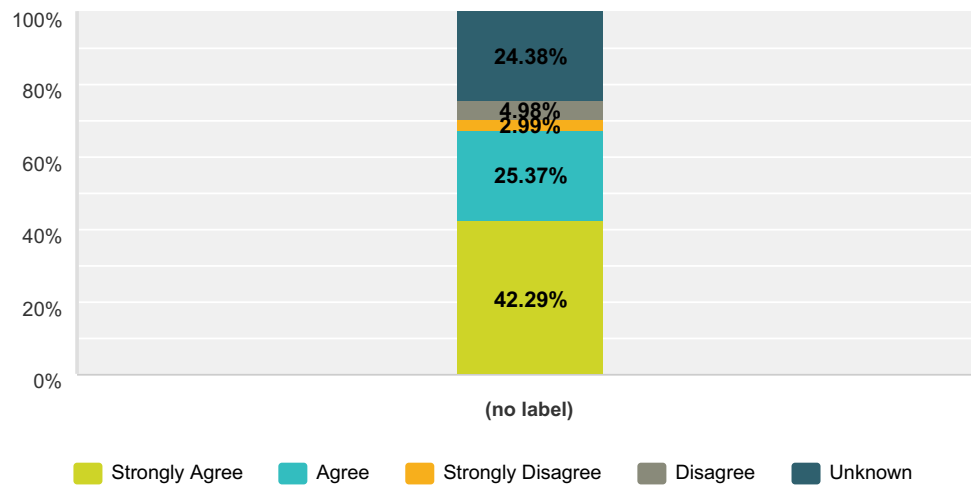
Q6 I feel the math curriculum is preparing my child for success in the next grade.

Answered: 200 Skipped: 3



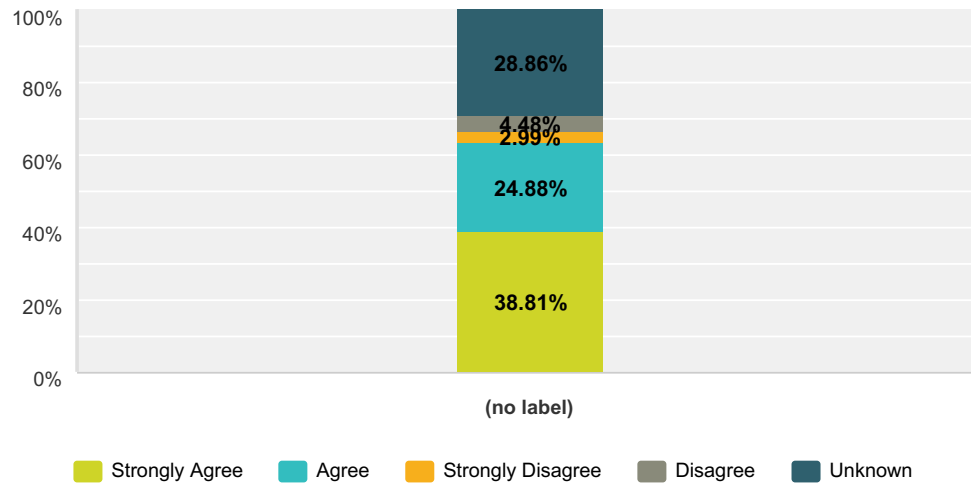
Q7 The principal is available and easy to talk to.

Answered: 201 Skipped: 2



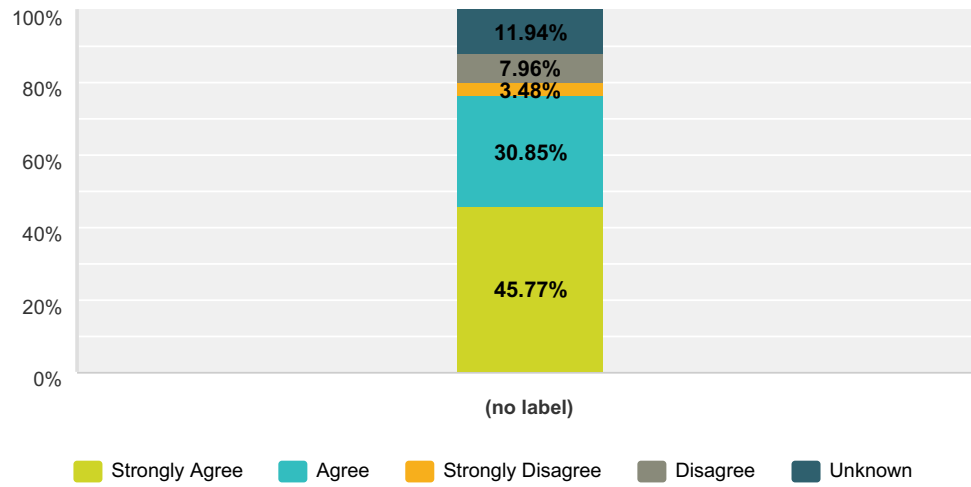
Q8 The principal resolves matters in a timely manner.

Answered: 201 Skipped: 2



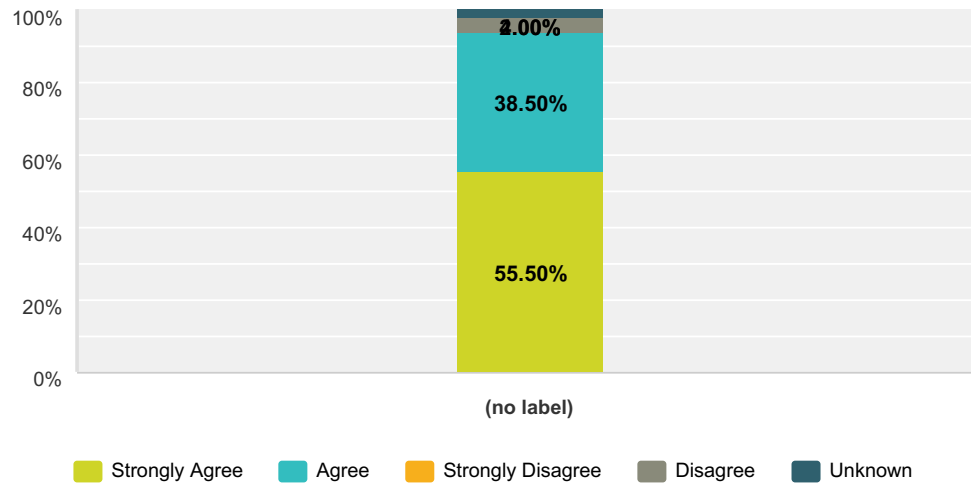
Q9 This school allows input and welcomes parent contributions.

Answered: 201 Skipped: 2



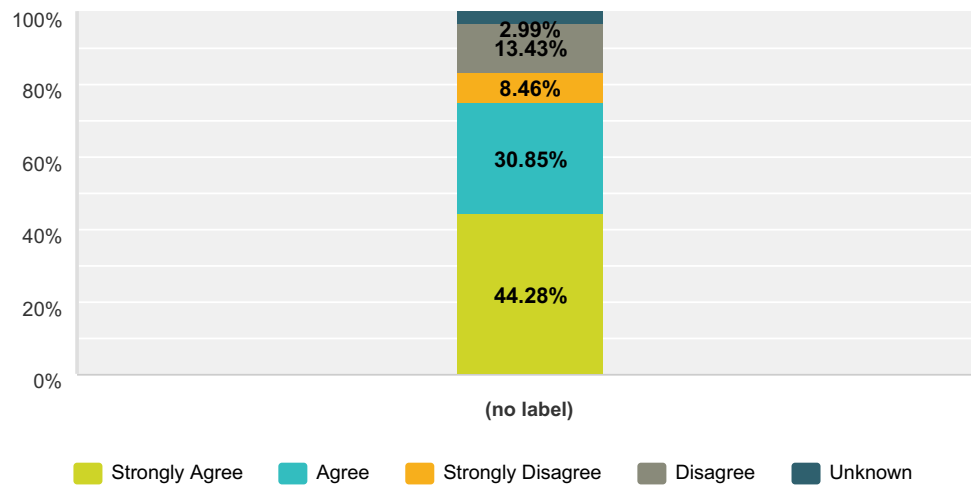
Q10 The office staff is courteous and helpful.

Answered: 200 Skipped: 3



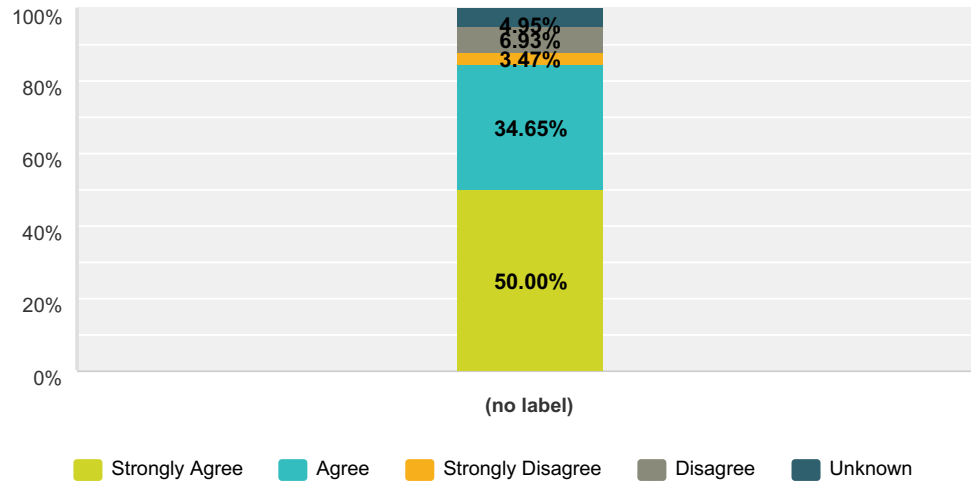
Q11 My child's teacher communicates his/her progress regularly.

Answered: 201 Skipped: 2



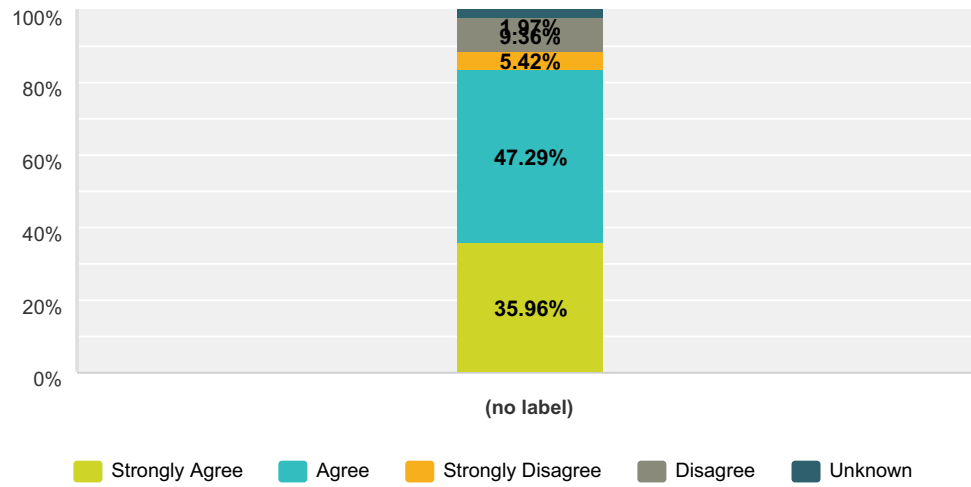
Q12 My child's teacher is available to me.

Answered: 202 Skipped: 1



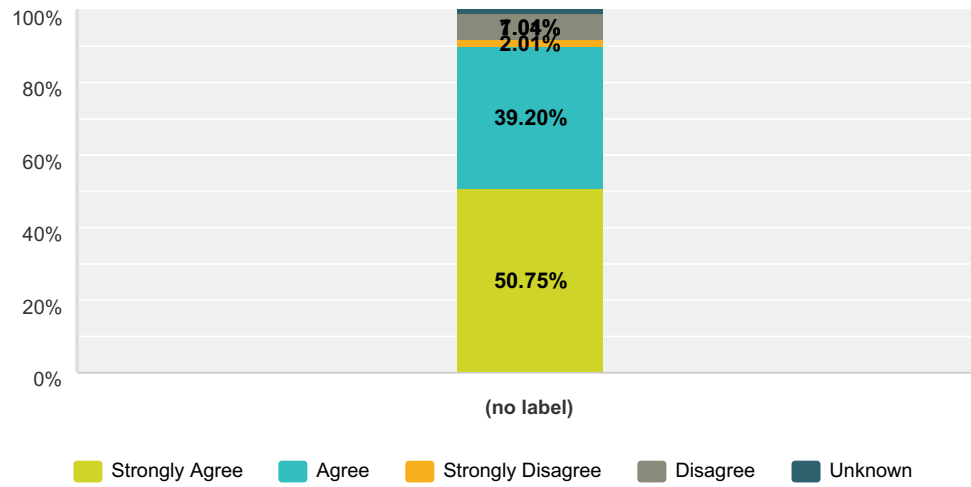
Q13 Teachers at this school provide meaningful homework.

Answered: 203 Skipped: 0



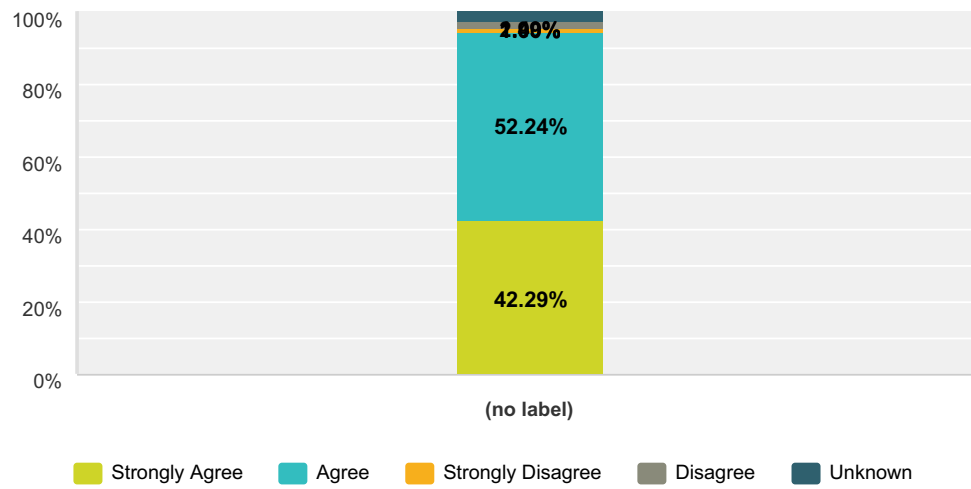
Q14 My child(ren) feel comfortable in the classroom.

Answered: 199 Skipped: 4



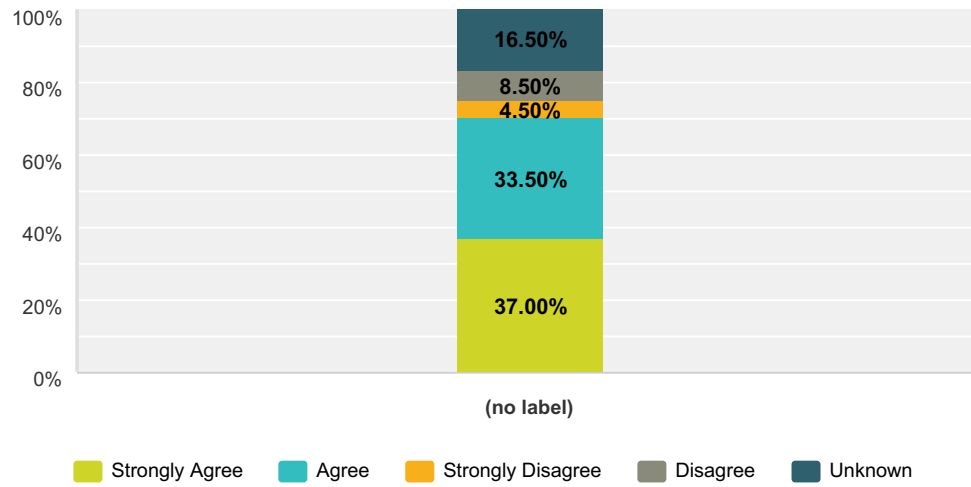
Q15 My child(ren) feel comfortable in the lunchroom and playground.

Answered: 201 Skipped: 2



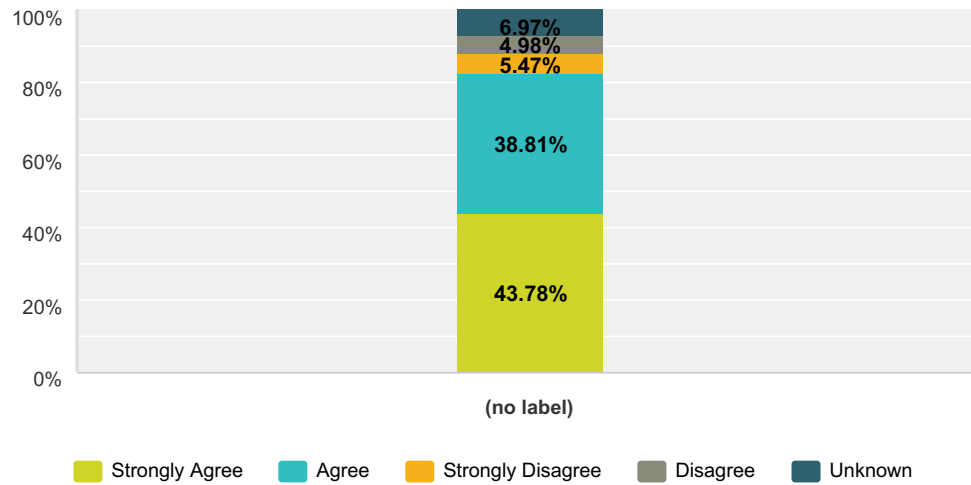
Q16 Teachers effectively handle classroom disruptions.

Answered: 200 Skipped: 3



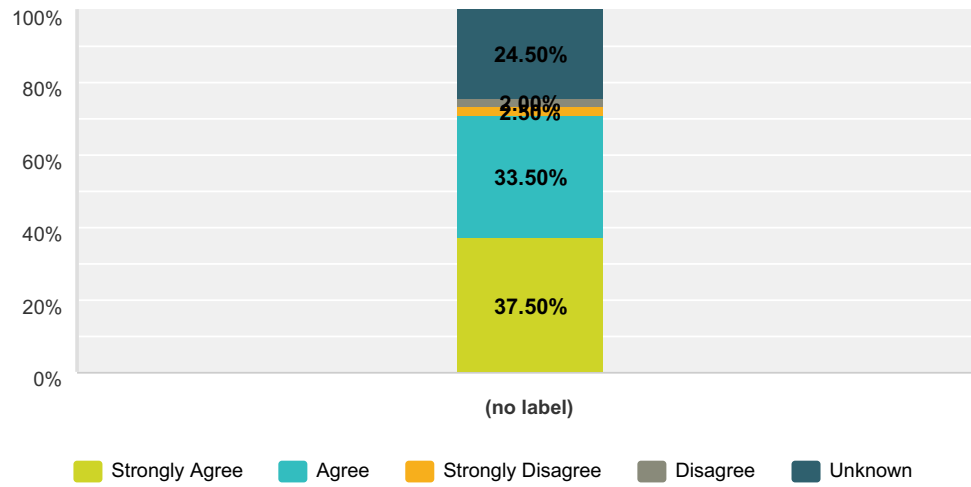
Q17 My child's teacher takes an interest in his/her education.

Answered: 201 Skipped: 2



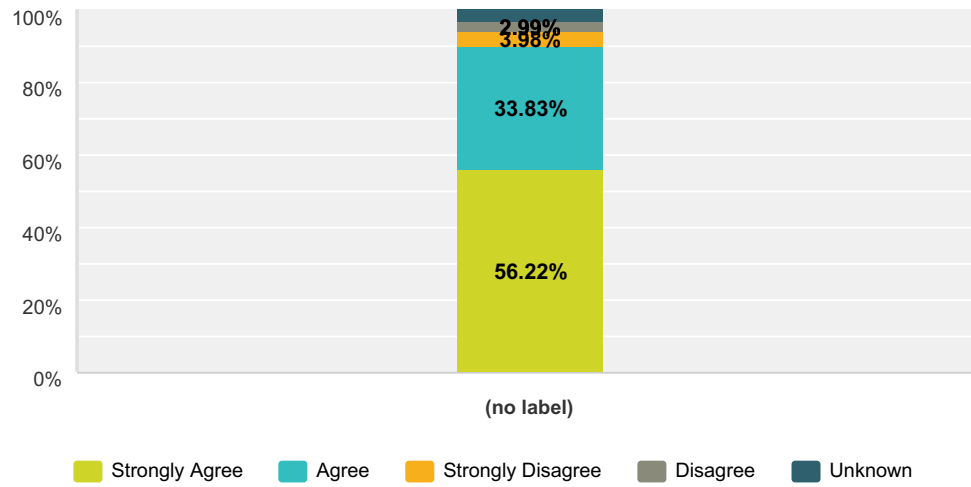
Q18 Classroom support staff meets the needs of my child.

Answered: 200 Skipped: 3



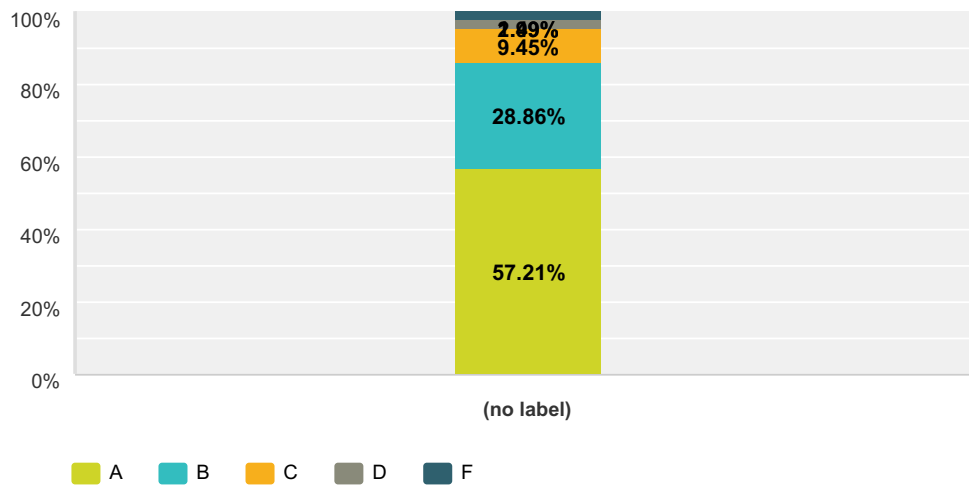
Q19 I would recommend this school to other parents.

Answered: 201 Skipped: 2



Q20 Overall what grade would you give this school?

Answered: 201 Skipped: 2



#	Comments	Date
1	The elementary principal believes in P.R.I.D.E She ensures that her students or "lions" maintain this same pride. I am sure her job is not always easy but I applaud the efforts she puts forth in the school. My child's teacher is AWESOME! I am thankful to have a teacher who cares about teaching and her students education. She constantly challenges him, which I appreciate. She responds quickly to any questions regarding my child's education and behavior in the class. I highly recommend Somerset Losee!	3/7/2015 4:55 PM
2	My daughter loves this school and the teaching staff.	3/3/2015 11:55 AM
3	My child is being held back by not being provided with a challenging developmentally appropriate curriculum that allows growth.	3/1/2015 7:58 PM
4	I didn't feel the environment was safe because they don't want the kids on campus before 7am. I am a mother and need to drop her off before 7am. Its not safe that she cannot be on campus and she has to walk around else where. She should be able to be on campus as long as she is not disruptive to the traffic or the school. My daughter teachers has provided good feedback on her. It is difficult to see my daughter assignments when they are all on the computer. It would be nice to have a a weekly or monthly list of the assignments given to my child on paper.	2/28/2015 11:04 PM

5	<p>The office staff is wonderful! While the school and staff on the surface are pleasant and welcoming, and I believe may even have good intentions, they are strongly deficient in dealing with problems at a low level so they don't escalate into something severe. This quickly becomes unwelcoming. These are necessary skills on a school campus. The elementary school principal is often available quickly, which we appreciate, but is very ineffective and uncoordinated in dealing with issues, and even does things that make the situation much worse, and quickly. She is nice on a surface level, and ruthless when it comes to trying to resolve issues in a simple, straight-forward manner. It is as though making it complicated will make someone leave her campus. Sadly, it is tempting, but makes it difficult for the student in the middle of it all--who she is supposedly there to advocate for. For our student this has become devastating on an educational level, for self-esteem, and self-advocacy, and dangerous health-wise. The elementary school administration's approach is so uncoordinated that it is extremely ineffective and damaging, despite initial good intentions. Then they are very defensive about their prior mistakes instead of focusing on the solution and not repeating past mistakes, so solving problems becomes very unnecessarily complicated and mistakes are repeated throughout the year in significant and damaging ways. They may be understaffed and spread thin, and this doesn't help. Resolving issues could be much more simple if the focus was kept on the student's education and well-being instead of the school staff/administrations' personal pride and trying to cover up the trail of mistakes. Of course, it is difficult to know the pressures coming to them from their superiors. Everyone is allowed to be human, and if this approach were taken from the administration down towards the teachers, we believe our student could have flourished in this setting, as they are good people overall, and very talented. We also feel this could have relieved unnecessary pressure from good teachers, our student, and us as parents, and allowed each to really shine in positive ways; instead each now comes across as stifled, burnt-out, and not listened to. Our student started the year academically at the top of their class and well-prepared for the following year, from a CCSD school. Despite meeting with the elementary school principal, 504 facilitator, and school nurse to clearly discuss some relatively easy-to-deal with health issues, but where consistency was imperative or it escalates into health issues very challenging to deal with, these simple issues were minimized, misunderstood apparently (despite being clearly in writing), and were not followed through despite legal documentation in place that the school is required to follow. The teacher was only available to do a quick review in the classroom the Friday before school started despite attempts to set up a meeting months before school began, and then even the several weeks prior to school starting. This preparation proved to be inadequate for dealing with a student with health issues, and this teacher appears very limited in her experience with students with health/any challenges, which has greatly exacerbated the situation. Our child is now dealing with health issues exacerbated in the school setting that have forced her to be kept at home to deal with, by doctor directives, for months. Further, she is now in a serious treatment regiment because of what was escalated on campus. The school negelected the 504 Education Plan in several areas, but particularly in not following through with homebound services. Forms were withheld for weeks. Efforts were made by the school to get us to withdraw willingly, and these were done verbally and openly, as well as underhandedly and aggressively. When we did not do so and it was apparently inconvenient for them, they used undermining strategies to appearingly discourage us from staying with the school. These strategies included withholding school work from our student for over a month, and never providing full work in a coordinated manner to date, as well as many methods we will not mention in these comments. It is difficult to tell how much of this is intentional and how much is poor organization and coordination. Some has been clearly intentional. However, it still has and continues to significantly compromise our daughter's educational progress and well-being, as well as her views of what school is. She now states she equates going to school with "physical pain" and "hurting". This sounds like a system that is struggling and could use some real rehabilitation. However, should the school choose to listen to feedback and move forward with it towards solutions, there is some real promise for this campus still. And we hope the best for them, regardless.</p>	2/25/2015 2:24 PM
6	<p>The way sports teams are handled need to be addressed. Tryouts should be to select the best athletes and if you don't get selected to work harder. I don't agree with pulling names from a hat especially in middle school. These kids work hard to become athletes.</p>	2/24/2015 2:14 PM
7	<p>i would suggest that the school will be proactive in preparing the students and urged them to be active in sports</p>	2/23/2015 12:14 PM
8	<p>I think we should watchout for the bullying still it's not as severe as the other school my child has attended but it's still there, just because she's the tallest in her class or maybe because she stutters a bit or a little bigger in size. Whatever it is she's crying at lunchtime. I feel it should be addressed as a "WHOLE". meaning a assembly should be giving on BULLYING.</p>	2/23/2015 7:31 AM
9	<p>i would like for the 7th. grade to have PE!!!!!!! Also their needs to be more events for the MS/HS.</p>	2/22/2015 8:55 PM
10	<p>We love Somerset and tell everyone how much we love it.</p>	2/22/2015 7:40 PM
11	<p>Would like to see tutoring for math that is my daughter weakness I would love for her to get more help in that area.</p>	2/22/2015 6:14 PM

12	This survey would be much easier to take if it were either ES or MS/HS! Our answers are different across the board as we have 3 children in different grades with different issues. This survey is in no way an accurate representation of all our children collectively. We have experienced poor communication from this school among other MS teacher issues, yet it is still the better option in our area for schools. Mrs. Horton, 7th grade math, is in need of some serious guidance as to how to both nurture her students and teach the from the core curriculum so they do not fail. She is both unavailable and unapproachable with regards to her students receiving help in math. This idea of charging families for tutoring is not only unacceptable but unethical. We question the legalities of it as well. If a teacher, i.e. Mrs. Horton, is unable to teach her students as well as refuses to follow core curriculum standards then perhaps she should not be teaching. She is quick to deflect responsibility and remind that tutoring is offered for a cost after school. She is not your shining star at Somerset Losee!	2/22/2015 8:07 AM
13	The school is missing some core elements that I always thought every school should have such as art in elementary. My child wants to leave the school because he is an artist and art is important to him as a second grader. He was able to meet the new art teacher at the other campus & still goes to visit. Another feature is that there really is no gym available on campus. For a campus that integrates all grade levels a gym should be a must have. I believe the space wasn't thought through. I was looking forward to small class rooms in terms of student to teacher ratio. Not literally small rooms stuffed with kids. I'm hoping it will be resolved as this is the first year.	2/21/2015 12:19 PM
14	Absolutely love my son's math teacher (Mr. Reynolds)! Wish they were more teachers as dedicated as him toward good education. Thank you!	2/20/2015 8:48 PM
15	Communication to parents needs improvement.	2/20/2015 1:45 PM
16	Somerset has been a great school. We transitioned from a smaller campus unsure of how the magnitude of change might effect the function and success of the school. Somerset Lossee has been nothing short of a success, for its first year and I am excited to see it develop to an even greater level and progress as it continues to develop extra curricular and educational opportunities.	2/20/2015 12:22 PM
17	The school continues to surprise me, we have been a part of the Somerset community for 3 years now. I'm hoping we have many more years to come. Somerset is a great part of this community.	2/20/2015 9:31 AM
18	I don't think every child learns the same way and that needs to be taken into account. I'm not a fan of homework. There are many articles and studies about the negative effects of homework.	2/20/2015 6:43 AM
19	I have lived in this area for over 12 years, and I know that the quality of the neighborhood schools is poor. Somerset Losee is an improvement over Johnston MS and Tartan ES. However, it isn't that great. Still, I would choose it over the neighborhood schools.	2/19/2015 11:40 PM
20	thank you for all the work that you do and keep it up	2/19/2015 11:27 PM
21	Other than the crazy changing of the drop off and pick up procedures three times, I fee the school is worth sending my children there. Now if only I didn't have to pay \$345 for my kindergartener to go there, I wouldn't have to put my children into two different schools that get out at the same time, causing me stress and headache.	2/19/2015 2:55 PM
22	OUR KIDS ENJOY BEING AT SOMERSET LOSEE BETTER THAN ANY SCHOOL THEY HAVE ATTENDED IN THE PAST. THEY ALSO SEEM TO BE LEARNING MORE AS WELL. THEY ARE INVOLVED WITH MORE ACTIVITIES AND SPORTS WHICH IS ALSO A GOOD SIGN	2/19/2015 2:26 PM
23	Overall most of the teachers my child comes into contact with are great, however there is some concern with certain teachers that I feel are not handled on an administration level.	2/19/2015 1:07 PM
24	I checked "unknown" in regards to the principal because I've never had an issue where she needed to be involved.	2/19/2015 11:26 AM
25	Only issue I have had this year is the time line for special events. Most start at 4:30 and end by 6. For working parents most do not get off work till 5:00.	2/19/2015 10:37 AM

26	<p>First, with Somerset loseee rushing to get students in for the school year, was ridiculous! now all that construction is dangerous for my student and others to ride their bike and cross that busy street! Engineering is all wrong. Now we hear that the High school will not be built for next year, but add more students in that small north wing for high school and middle school students. The idea of a one way hallway, RIDICULOUS! maybe they and the trustees should have thought more about the kids and the education that will be provided. The only RIDICULOUS algebra teacher, more than half of my students algebra class is failing. The teacher has no concern, not once has he asked my student if he understands, since we've had multiple conferences with the algebra teacher. I don't understand why no other algebra teacher wants to teach there. Let alone probably not enough class rooms to have a second algebra class with a more competent teacher to actually relate to the kids and teach algebra good where he can capture the attention and comprehension of the students. Last but not least, the tutoring program, has only a log of the students who they have got their money and has not way of letting parents know the students progress. No communication between the 5th grader teacher that tutors the algebra students that are brave enough and fortunate enough to pay the \$40 for a tutor for the week, because the school teachers have no idea how to teach without text books, so the children have no where to look for help if they don't finish class work in class. no examples for them to look back at, just the resources that they give to look online and "do it yourself" This school is not what it presented to be. It said classes are smaller so the teachers can have time to work one on one. That hasn't happened since my son has joined somerset. I know for a fact that my student is not the only struggling in all core classes. They rush through all the classwork & homework and then throw a test at them, and expect them to pass from a boring unskilled algebra teacher. On the infinite campus there is minimal instruction on the tutor program they put in place in january since all students were failing. just how to pay online so they got your money, but who cares about the kids in tutoring! Im not impressed with this school or the curriculum! It all sucks as bad as the algebra teacher. He is more interested in his yoga classes than his algebra class that can't pass his class! Please do something about that.</p>	2/19/2015 10:07 AM
27	<p>This comment pertains to the lunchroom. Hopefully next year, the kids will have microwaves in order to heat up their lunches or actually have a kitchen where my child can purchase a hot lunch. Other than that, kudos to the staff for a great 1st year!</p>	2/19/2015 9:57 AM
28	<p>My son is loving it at Somerset and we feel he has progressed better this year than in his previous school.</p>	2/19/2015 9:52 AM
29	<p>My child's teacher homeroom was not organized and quit her job in the middle of the school year..the new teacher has not sent home any information concerning who she is? I had to ask my child about this teacher...I keep getting emails saying progress reports are being sent home but I have never gotten one...the web site for grades has issues and i am not able to log on.. I sent an email to get more information. The best thing this school has going is the Principle she is hard working and cares about each student's progress.. She is the only reason my kids are staying at this school..I know it would be a challenge to open a new school so hopefully these issues will get worked out before next year.</p>	2/19/2015 9:44 AM
30	<p>In my family situation several of these questions can't be answered by agree or disagree. I feel a better way to give value is by a scale of 1 to 5. Just my opinion. I give the school a B grade. Being that the campus is new, many of the staff members are new, a lot of the teachers are first time teachers, and Common Core is new, we have a big learning curve to work with. I see room for a lot of improvement and am looking forward to providing assistance in any way possible. This is my family's third year at a Somerset campus and every year I fill out one of these on-line surveys. I would very much like to see a survey that parents, as well as students, are able to provide more detailed and meaningful information. Thanks for the opportunity to help our school!!</p>	2/19/2015 9:17 AM
31	<p>I'm sure this comes as no surprise, however the parking situation in front of school is a DANGER. Every day cars are flying in and out to avoid waiting in backed up traffic on lossee RD. I understand that were not ccscd but we are a school and should have a school zone. It's like having a school right off the freeway...safety should be the main concern here not how to get cars out of campus faster</p>	2/19/2015 8:56 AM
32	<p>Ms. Kelley, and her administrators and faculty staff are very professional and are always willing to assist parents should the need arise. Keep up the great work!</p>	2/19/2015 2:43 AM

33	<p>Being that the school has only been open for less than a year, administration and staff have been adequate. There are obviously kinks to be worked out and as time marches on, I am confident that things will get better. Staff seem overwhelmed and are not overly friendly or informative. It seems as though the class sizes are large, which make it challenging for teachers to be attentive and interested on a more individualized level. I have heard that there is no way to mandate that parents meet the required volunteer hours initially agreed upon. If this is indeed true, then this is something that must change. It is unfair for some parents do what has been asked of them while others do nothing. Some should not have to carry the bulk for all. The parking lot is chaotic and unsafe. Parents continue to stop wherever they want and let their kids run in front of other cars trying to park and follow the rules. There is NEVER staff in this area monitoring or regulating the rules in place. Having an authority figure in this area would be beneficial, even if it was only on an "as-needed basis." I like the ideas of uniforms and the many selections of styles and colors. I have noticed that many students looked disheveled though; they wear tattered shoes and ragged tights, faded sweaters and hoodies. To me this defeats the purpose of having uniforms.</p>	2/19/2015 12:22 AM
34	<p>This is my first year with Somerset. I love the School and Principal. However my child's Kindergarden teacher needs a little more help. She is a very sweet person. However that want help my child learn. She isn't very good with communicating with us as parents nor does she involve us on the learning level of our children. I don't know much about what is going on in the class nor how my child is doing. Except for her behavior for the day. It would be nice to get back the howework and classwork if any to show us the developing level of our children. I want to feel like my child will be ready for 1st grade. I'm a parent that likes to see results on paper not just a letter grade on the computer when I check Campus Portal. I don't want to see any Teacher fail at their job. And, I surely don't want to see my child behind academically when I'm aware of their capability. Please Help!!</p>	2/18/2015 10:50 PM
35	<p>THIS IS MY FIRST YEAR HERE AND I Absolutely LOVE it!</p>	2/18/2015 10:15 PM
36	<p>I think the reading and phonics curriculum is extremely hard for 1st grade students. It doesnt go over vocab and words enough for the students to grasp the skill.</p>	2/18/2015 9:54 PM
37	<p>Two of the three teachers that my children have are not very competent. One is a first year teacher, so my child is a guinea pig. He needs extra help so having a first year teacher has hurt us a lot. I don't think he had learned one thing from her. He has a tutor at home who is very skilled and works high up in the district training other teachers. She has reviewed everything that the teacher is saying and the homework being sent home and does not agree or understand what the teacher is going. My other son's teacher up and left half way through the school year and really disrupted his learning. She was a fantastic teacher. His dad is in Afghanistan and his teacher left. he needs stability at home and school. I was very disappointed she didn't finish out her contract. My daughters teacher is fantastic and on top of things. I expect quality instruction at this charter school and I have been very disappointed.</p>	2/18/2015 9:26 PM
38	<p>After speaking with my child on several occasions, I feel that the 9th grade math teacher (Mr. Reynolds) is teaching math too quickly and my child isn't understanding it very well. My child has to struggle to get a C or higher, which was not the case last year. I personally know 3 families that have withdrawn their 9th graders due to problems in this math class. My child has come home on several occasions telling me how bad Mr. Reynold's attitude has gotten. Mr. Reynolds says things like he doesn't want to "do this anymore". He says to the students, "Why don't you guys teach the class, I'm done with this." My child doesn't need to be in this kind of an environment. Mr. Reynold's marked student's papers "missing" on IC when they were turned into him on time. My child said that his response was that he didn't like the answers the students got on the back side of the worksheet. My child still hasn't received a response to the email she sent him regarding this nor have I. I haven't ever heard this many complaints from my child or other parents regarding a teacher in many years. I hope that the principal addresses these matters with Mr. Reynolds before more students leave or don't return next year. Thanks</p>	2/18/2015 8:09 PM
39	<p>These comments pertain to my 5th grade child only. My 3rd grade child has had a wonderful experience. I feel there is a lack of communication amongst 5th grade teachers, especially our homeroom teacher.</p>	2/18/2015 7:50 PM
40	<p>I have no issues with teachers or education in the school. I am very disappointed with the school communication. Should not have to spend hours on computer going to different areas/sites to find out what is going on. Any notification I do get is usually the day before. It is hard to plan around school events when you work when receiving short notice. Also, there are a lot of good families trying to get in the school. It seems the school caters to people who are not involved with their children's education. The kids that are not at the expected grade level knowledge - should not be there. It is a good education and some people I feel are just taking up space.</p>	2/18/2015 7:44 PM
41	<p>I understand parents need to volunteer, but I do not like that they don't ask for identification. I checked in typed my name took my picture and was off to my sons class. I just feel it needs to be more secure. But overall I love the school</p>	2/18/2015 5:54 PM

42	There have been times that I have left a message for the principal/assistant principal and haven't reached a callback. Anytime I email or ask for my children teachers to call me back they do or the email me in the same day.	2/18/2015 5:44 PM
43	I have no words to describe my frustration. A new administration would benefit the outcomes of this survey.	2/18/2015 5:31 PM
44	One thing I would love to see more is more communication from the school. I know we are a new school and there will be growing pains, but I think going forward if communication is done in a timely fashion - it will avoid further confusions. I would also love it if the teachers in the older grades communicate to parents on a monthly basis on how our children is doing. I really am pleased with my child's teacher, however other than the parent teacher conference, I really don't know how my child is doing academically, nor do I know when I should check Infinite campus By communicating at least month to parents, we have a sense as to where our child is at, we can help our child and/or get other assistance as needed. Lastly, common core math is HORRIBLE! I have seen my child master math concepts in her previous school and is now struggling because she has to "retrain" her brain and it is confusing her to no end.	2/18/2015 5:19 PM
45	1.THERE NEED TO BE MORE SPECIFICS IN THE AREA OF GIVING STUDENT CITATION. I THINK CITATION SHOULD BE GIVEN ON VERY SERIOUS ISSUES AND NOT ON TRIVIALTIES. 2. I THINK WHEN STUDENTS HAVE DISPUTE, THE STUDENT WHO IS THE 1ST AGGRESSOR SHOULD BE PUNISHED MORE, PUTTING BOTH STUDENTS ON THE SAME LEVEL OF PUNISHMENT IS GROSSLY UNFAIR. THIS SHOULD BE ADDRESSED. IT GIVES ROOM FOR KIDS THAT ARE NOT WELL BEHAVED TO PUT OTHER AVERAGELY BEHAVED KIDS IN TROUBLE. 3. I THINK HOME WORK FOR SOME GRADES (ELEMENTARY) ARE VERY REPETITIVE AND NOT CHALLENGING FOR THAT GRADE LEVEL AS I HAVE SEEN IN SOME OTHER PUBLIC SCHOOL OF THE SAME GRADE. 4. STUDENTS SHOULD BE PERIODICALLY MOVED FROM THEIR SEATS TO ANOTHER ALL MY COMMENTS ARE FOR THE ELEMENTARY SCHOOL	2/18/2015 4:59 PM
46	Mrs. Bother is a great teacher!	2/18/2015 4:52 PM
47	My rating is not towards ALL teachers. The school website seems like it's more towards the Elementary school even on social media. The school should have a page and website just for Middle/High School and a link for students. I understand that this is a new campus still learning as you grow. Take notes from other campus. I know that teachers have a their own page where students can go to. It's too busy and confusing. Then we are told to go to Portal campus. Have everyone on one page. On another note I do enjoy the Portal Campus. Thank you.	2/18/2015 4:39 PM
48	I would really appreciate more contact from the middle school teachers. My child has 1 teacher (Ms.Griffiths) who is very consistant with using remind to let me know what is going on in class and what things are coming up. It is very helpful. We also have 1 teacher who has used remind twice all year long to let us know a quiz was coming but I would appreciate more contact. None of the other teachers have a remind code.	2/18/2015 4:01 PM
49	Somerset rocks!!!	2/18/2015 3:47 PM
50	Great school and great job staff very hard working	2/18/2015 3:20 PM
51	I have twins who are in same class so for number 14 i marked disagree because one is and one isnt	2/18/2015 3:09 PM
52	My kids are not at all challenged. I don't feel welcome in either classroom. I feel like they want us to buy things instead of help in the classroom.	2/18/2015 3:06 PM
53	Great school	2/18/2015 2:50 PM
54	Overall I love the school and the staff. Office staff and principal are wonderful! We've voiced our concerns with Miss Sakellariou multiple times regarding our daughter's homework or lack of it in comparison to the other third grade teachers and I think she has done a disservice to her students in preparing them for 4th grade by being so "lax". I can only hope my daughter will swim instead of sink next year. On the other hand, Miss Baxter is wonderful and I feel my daughter although half day, will be ready for first grade! Miss Baxter is easily accessible and there for solutions/concerns regarding her students. I would have never guessed, if I didn't know, she was a first year teacher! Love her!	2/18/2015 2:35 PM
55	it would b an A if it had a gym.	2/18/2015 2:28 PM
56	I love this school and am thrilled to have my children going here. Even though I know it is out of your hands I do have a problem with the new core math I think it is ridiculous and makes no sense at all.	2/18/2015 2:16 PM
57	The lady in the middle/high school office is not friendly. I have only come a couple of times and she acts put out each time I am there.	2/18/2015 2:15 PM
58	Spanish Club	2/18/2015 2:09 PM

59	teachers that teach my child never reach out to me i always do the reaching out	2/18/2015 2:08 PM
60	I would like better communication provided and more in advance. For example, I didnt know Friday a couple weeks back was a half day until the week of and had to scramble to make arrangements. I downloaded the reminders app and have not received any reminders.	2/18/2015 2:07 PM
61	I have 2 children at Losee and am overall very disappointed in both teachers lack of communication regarding how the kids are progressing. It is hard to gage how my child is doing and what things I need to reinforce and go over with them when I'm not sure what is going on in the classroom. I have contacted the teachers to find out more information on classroom curriculum and not gotten much feedback. Both teachers are 1st year teachers, which I was really uneasy with, and now I know that my feelings weren't erroneous. Coming from a public school to a charter I had higher expectations, especially since the public school was really great at keeping parents informed of progress or lack of. I believe the school and teachers will continue to improve as this is only the first year this campus has been open. After long discussions with other parents and my husband, I have decided to keep my children at Losee for the 2015-2016 school year. I am hoping to see, and experience, more feedback and effective communication between the teachers. I have been really pleased with the extracurricular activities offered and how quickly the library and hot lunches are coming to fruition. I am mainly displeased with the teachers that my children have received.	2/18/2015 2:02 PM
62	Answers are for Middle school	2/18/2015 1:59 PM
63	I would like to have child to have more opportunities to use math and science through extracurricular activites.	2/18/2015 1:51 PM
64	Very disappointed in the scheduling of sports programs. I would give an "F" to this school in that regard. It would be better to cancel the extra sports programs, because no one knows how to schedule games, and pictures at this school! Your athletic director should be fired!	2/18/2015 1:39 PM
65	It's very difficult for parents to track how their children are doing. The report cards are very different from the normal A,B,C letter grades. I was expecting there to be a spot for a grade for each quarter. I was unable to compare the progress from Quarter 1 to Quarter 2. I don't know if my children's grades have improved or not. Also, I could not find a spot for the teacher's comments on the report card. I've spoken to one of my boy's teacher regarding this matter. I've explained that it's difficult to see where they are in terms of grades. The teacher explained that there is only one column for grades. The parent only sees the current number, not by quarters. Plus, the teacher explained there isn't a place for comments except for specific comments for assignments which are not visible to parents. I have been receiving my children's papers, but would like a clearer way to track how my children are doing.	2/18/2015 1:32 PM
66	Some questions can not easily be answered with an "Agree" or "Disagree". ex: 14. My child(ren) feel comfortable in the classroom. Not all the time, it is not so black & white	2/18/2015 1:29 PM
67	I am just so grateful for every ones help, support and love for my son. We had a really rough time with horrible communication his kindergarten year. I believe he is making major improvements and will continue to pray and hope he does even more!! Thank you for how wonderful you truly are! I love everything from the decor, to the constant roaming of staff looking out for the kiddos, to the events that have been implemented so quickly, for the flexibility and understanding, I am just very impressed!! THANK YOU SO MUCH!!!	2/18/2015 1:19 PM
68	The faculty is really amazing! thank you for providing my tow children six and second grade a quality education.	2/18/2015 1:16 PM
69	Unfortunately we are considering moving our son in the next quarter to another school. Mr Reynolds has been the biggest dissappointing factor. Thanks to his teaching style I have to pay for summer school to bring up my sons grade. What a complete joke. I want my son out of his class immediately!	2/18/2015 1:16 PM
70	I feel that if a child gets citations after the second time the teacher should have a parent teacher and principal conference and see how the issues can be resolved..	2/18/2015 1:12 PM
71	This survey ought to have a choice that equates to neutral for those things about which people feel ambivalent. I like my kids' teachers, but I do think one of them is too harsh with the kids. She kind of yells. Otherwise, it's ok.	2/18/2015 1:11 PM
72	I have chosen unknown because I haven't had to use that resource. My kid has a little bit of trouble adjusting to the new school but it's getting better. My 1st grader was not able to read at the previous school and within weeks Mrs. Follmer has given her the confidence and instruction that she needed and now she is reading pretty well.	2/18/2015 1:07 PM
73	my daughter is enjoying school and learning a lot.	2/18/2015 1:05 PM

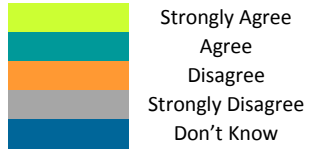
74	<p>Mr. Holsworth is the most disorganized teacher I have ever met. More often than not I email him and get no response. If I ask him questions he often doesn't know the answer, and only gives me platitudes and vague "He's doing fine" the few times I ask how my son is doing in specific areas. Lucas also brings home almost no homework. In 4th grade he should really have more than one small worksheet per night. I've asked for more but he has not once provided more. There are entire WEEKS when Lucas does NO MATH at all. This is very concerning to me! I have tried to discuss this with Mr. Holsworth several times, but get nothing in return. ~Renee Wiseman (702)327-7390</p>	2/18/2015 1:05 PM
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2014 / 2015 SOMERSET ACADEMY - NORTH LAS VEGAS PARENT SURVEY RESULTS

100%	0.57%	1.71%	1.14%	4.02%	4.02%	3.45%	30.81%	49.12%	12.57%	1.15%	15.20%	1.72%	2.29%	0.57%	0.57%	22.67%	4.62%	28.74%	5.17%	3.43%
80%	9.14%	5.71%	9.14%	12.07%	8.62%	10.92%	9.30%	5.71%	5.71%	13.22%	7.60%	9.20%	16.00%	6.90%	9.77%	8.72%	5.78%	8.05%	8.05%	3.43%
60%	1.14%	1.14%	1.71%	2.30%	1.15%	3.45%	2.33%	3.43%	3.43%	4.60%	4.60%	2.30%	5.14%	2.30%	2.30%	4.65%	2.31%	4.60%	2.87%	12.00%
40%	53.14%	57.14%	55.43%	50.00%	55.75%	52.87%	35.47%	7.02%	53.14%	46.55%	40.94%	44.25%	48.57%	48.28	53.45%	38.37%	49.13%	40.23%	42.53%	40.57%
20%	36.00%	34.29%	32.57%	31.61%	30.46%	29.31%	22.09%	25.73%	25.14%	34.48%	36.26%	42.53%	28.00%	41.95%	33.91%	25.58%	38.15%	22.99%	41.38%	40.57%
0%																				
Question	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20

This school provides a welcoming environment
 This school provides a safe and secure environment
 My child receives quality instruction in reading / language arts at this school
 I feel the reading curriculum is preparing my child for success in the next grade
 My child receives quality instruction in math at this school
 I feel the math curriculum is preparing my child for success in the next grade
 The Principal is available and easy to talk to
 The Principal resolves matters in a timely manner
 This school allows input and welcomes parent contributions
 The office staff is courteous and helpful
 My child's teacher communicates his / her progress regularly
 My child's teacher is available to me
 Teachers at this school provide meaningful homework
 my child(ren) feel comfortable in the classroom
 My child(ren) feel comfortable in the lunchroom and playground
 Teachers effectively handle classroom disruptions
 My child's teacher takes an interest in his / her education
 Classroom support staff meets the needs of my child
 I would recommend this school to other parents
 Overall what grade would you give this school

Questions 1-19

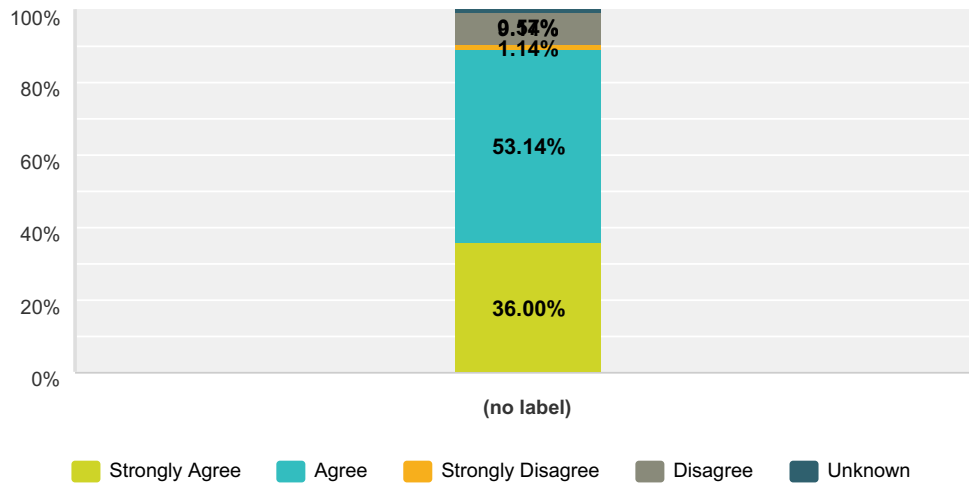


Question 20



Q1 This school provides a welcoming environment.

Answered: 175 Skipped: 0

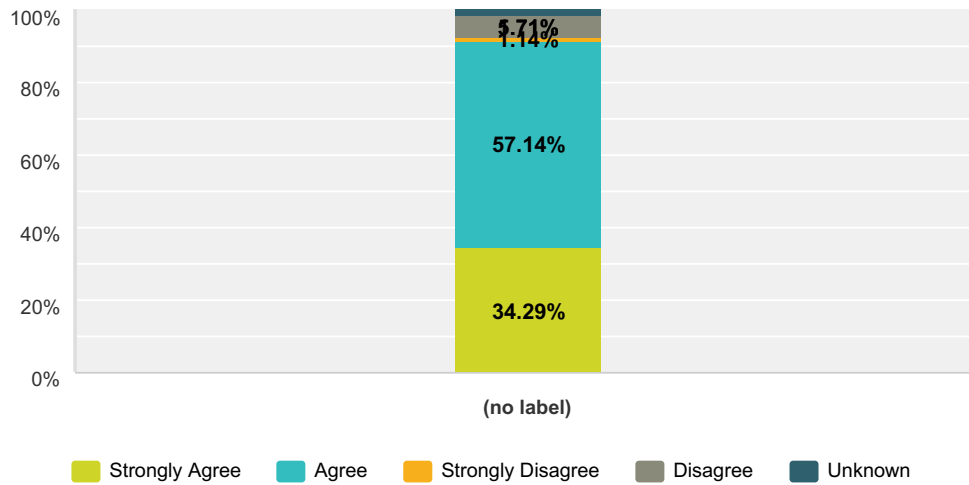


	Strongly Agree (1)	Agree (2)	Strongly Disagree (3)	Disagree (4)	Unknown (5)	Total	Weighted Average
(no label)	36.00% 63	53.14% 93	1.14% 2	9.14% 16	0.57% 1	175	1.85

Basic Statistics				
Minimum 1.00	Maximum 5.00	Median 2.00	Mean 1.85	Standard Deviation 0.88

Q2 This school provides a safe and secure environment.

Answered: 175 Skipped: 0

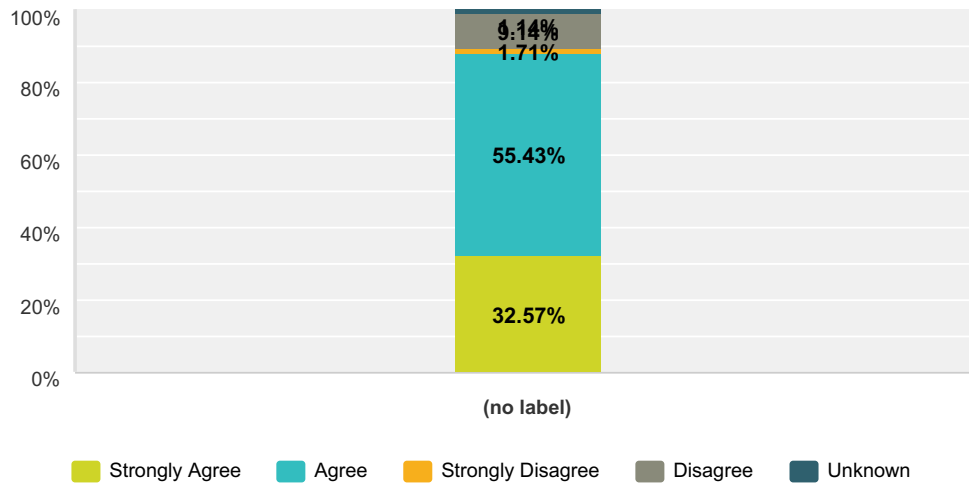


	Strongly Agree (1)	Agree (2)	Strongly Disagree (3)	Disagree (4)	Unknown (5)	Total	Weighted Average
(no label)	34.29% 60	57.14% 100	1.14% 2	5.71% 10	1.71% 3	175	1.83

Basic Statistics				
Minimum 1.00	Maximum 5.00	Median 2.00	Mean 1.83	Standard Deviation 0.84

Q3 My child receives quality instruction in reading/language arts at this school.

Answered: 175 Skipped: 0

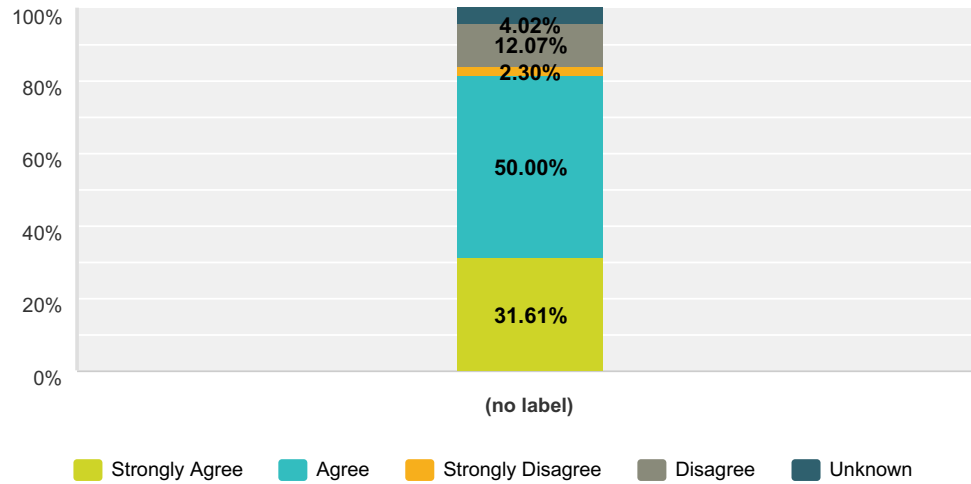


	Strongly Agree (1)	Agree (2)	Strongly Disagree (3)	Disagree (4)	Unknown (5)	Total	Weighted Average
(no label)	32.57%	55.43%	1.71%	9.14%	1.14%	175	1.91
	57	97	3	16	2		

Basic Statistics				
Minimum 1.00	Maximum 5.00	Median 2.00	Mean 1.91	Standard Deviation 0.90

Q4 I feel the reading curriculum is preparing my child for success in the next grade level.

Answered: 174 Skipped: 1

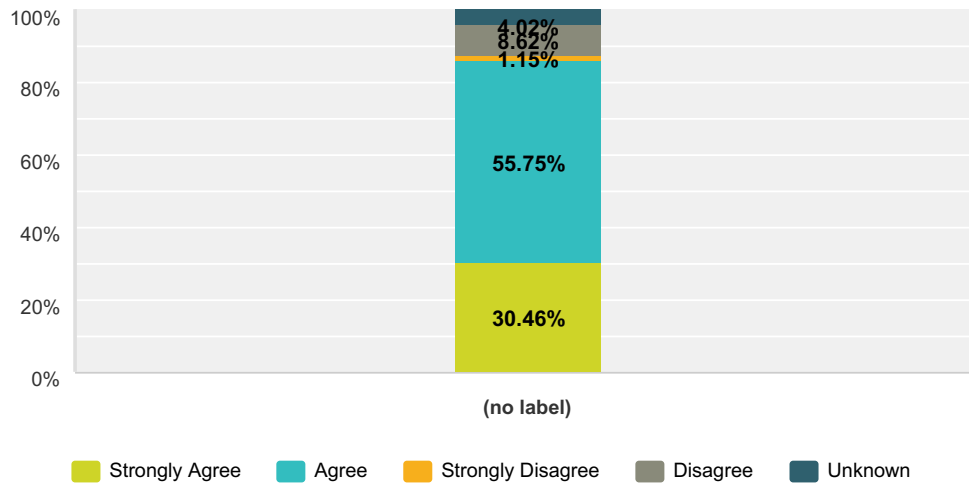


	Strongly Agree (1)	Agree (2)	Strongly Disagree (3)	Disagree (4)	Unknown (5)	Total	Weighted Average
(no label)	31.61% 55	50.00% 87	2.30% 4	12.07% 21	4.02% 7	174	2.07

Basic Statistics					
Minimum	Maximum	Median	Mean	Standard Deviation	
1.00	5.00	2.00	2.07	1.09	

Q5 My child receives quality instruction in math at this school.

Answered: 174 Skipped: 1

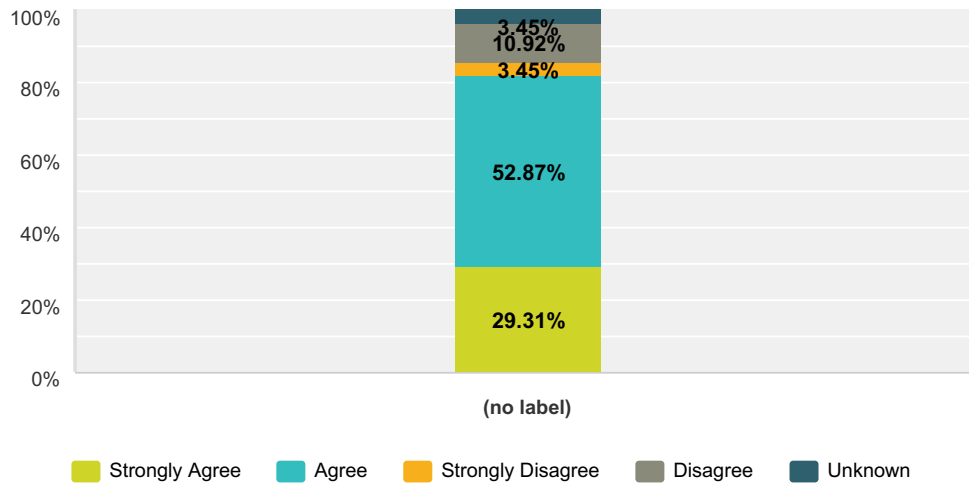


	Strongly Agree (1)	Agree (2)	Strongly Disagree (3)	Disagree (4)	Unknown (5)	Total	Weighted Average
(no label)	30.46%	55.75%	1.15%	8.62%	4.02%	174	2.00
	53	97	2	15	7		

Basic Statistics				
Minimum	Maximum	Median	Mean	Standard Deviation
1.00	5.00	2.00	2.00	1.01

Q6 I feel the math curriculum is preparing my child for success in the next grade.

Answered: 174 Skipped: 1

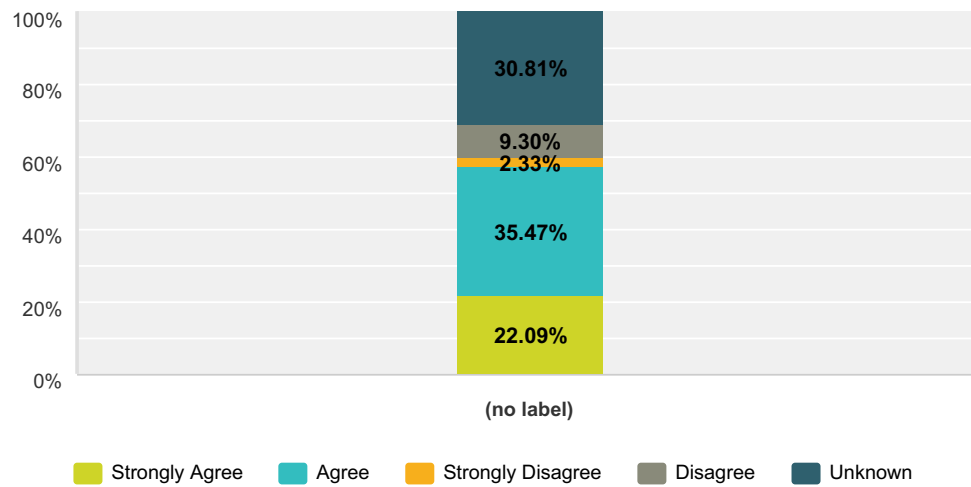


	Strongly Agree (1)	Agree (2)	Strongly Disagree (3)	Disagree (4)	Unknown (5)	Total	Weighted Average
(no label)	29.31% 51	52.87% 92	3.45% 6	10.92% 19	3.45% 6	174	2.06

Basic Statistics				
Minimum 1.00	Maximum 5.00	Median 2.00	Mean 2.06	Standard Deviation 1.03

Q7 The principal is available and easy to talk to.

Answered: 172 Skipped: 3

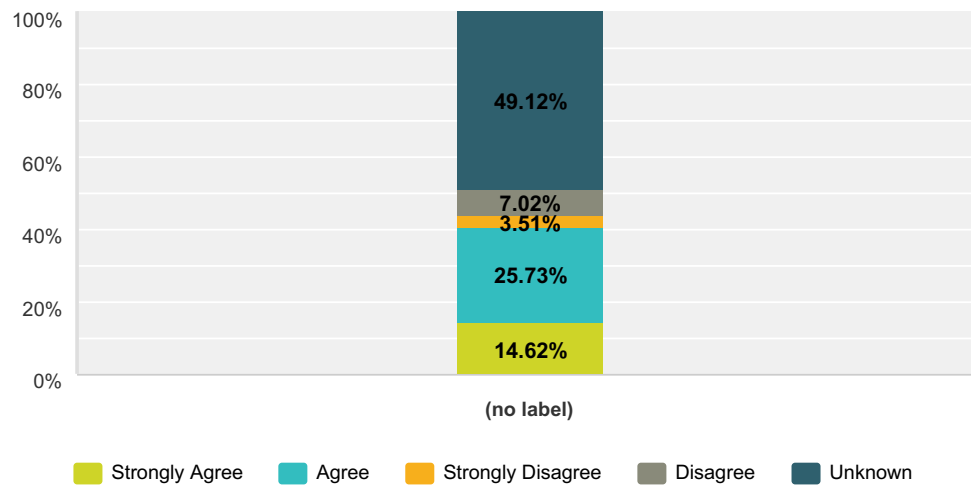


	Strongly Agree (1)	Agree (2)	Strongly Disagree (3)	Disagree (4)	Unknown (5)	Total	Weighted Average
(no label)	22.09% 38	35.47% 61	2.33% 4	9.30% 16	30.81% 53	172	2.91

Basic Statistics				
Minimum 1.00	Maximum 5.00	Median 2.00	Mean 2.91	Standard Deviation 1.60

Q8 The principal resolves matters in a timely manner.

Answered: 171 Skipped: 4

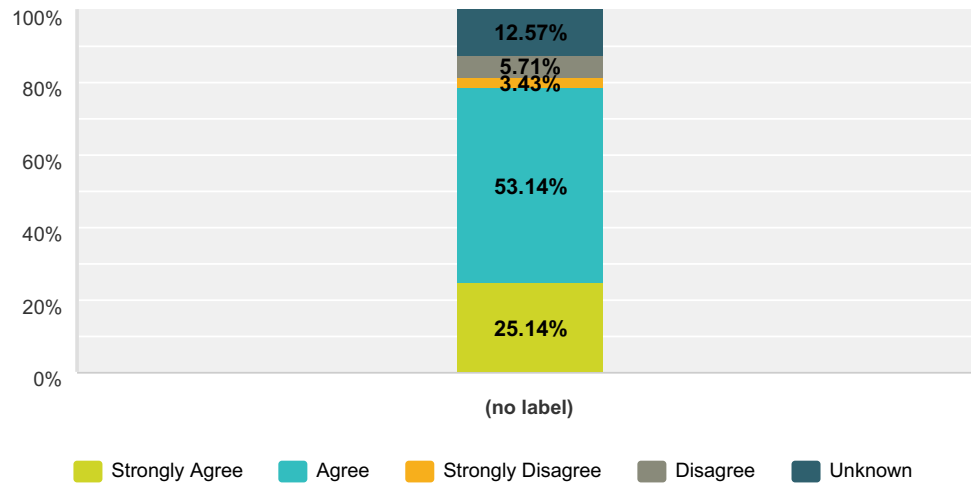


	Strongly Agree (1)	Agree (2)	Strongly Disagree (3)	Disagree (4)	Unknown (5)	Total	Weighted Average
(no label)	14.62% 25	25.73% 44	3.51% 6	7.02% 12	49.12% 84	171	3.50

Basic Statistics				
Minimum 1.00	Maximum 5.00	Median 4.00	Mean 3.50	Standard Deviation 1.62

Q9 This school allows input and welcomes parent contributions.

Answered: 175 Skipped: 0

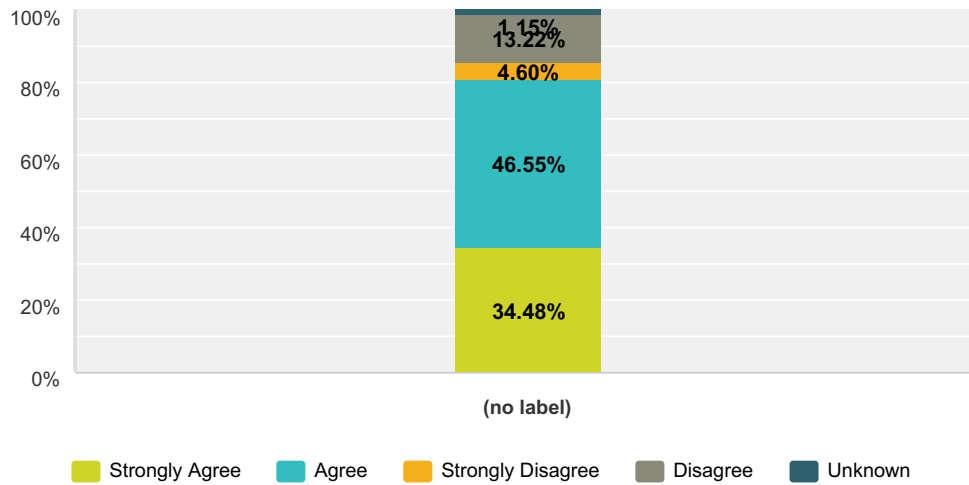


	Strongly Agree (1)	Agree (2)	Strongly Disagree (3)	Disagree (4)	Unknown (5)	Total	Weighted Average
(no label)	25.14% 44	53.14% 93	3.43% 6	5.71% 10	12.57% 22	175	2.27

Basic Statistics				
Minimum 1.00	Maximum 5.00	Median 2.00	Mean 2.27	Standard Deviation 1.25

Q10 The office staff is courteous and helpful.

Answered: 174 Skipped: 1

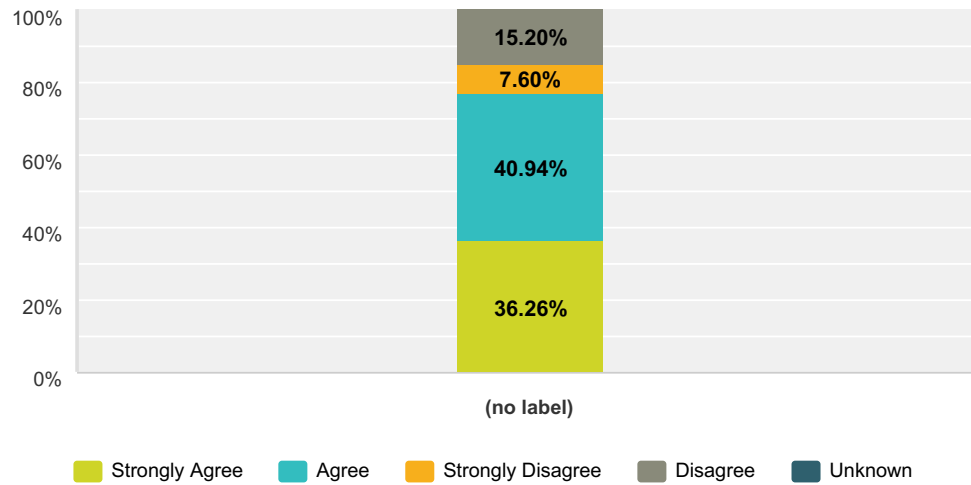


	Strongly Agree (1)	Agree (2)	Strongly Disagree (3)	Disagree (4)	Unknown (5)	Total	Weighted Average
(no label)	34.48%	46.55%	4.60%	13.22%	1.15%	174	2.00
	60	81	8	23	2		

Basic Statistics				
Minimum 1.00	Maximum 5.00	Median 2.00	Mean 2.00	Standard Deviation 1.01

Q11 My child's teacher communicates his/her progress regularly.

Answered: 171 Skipped: 4

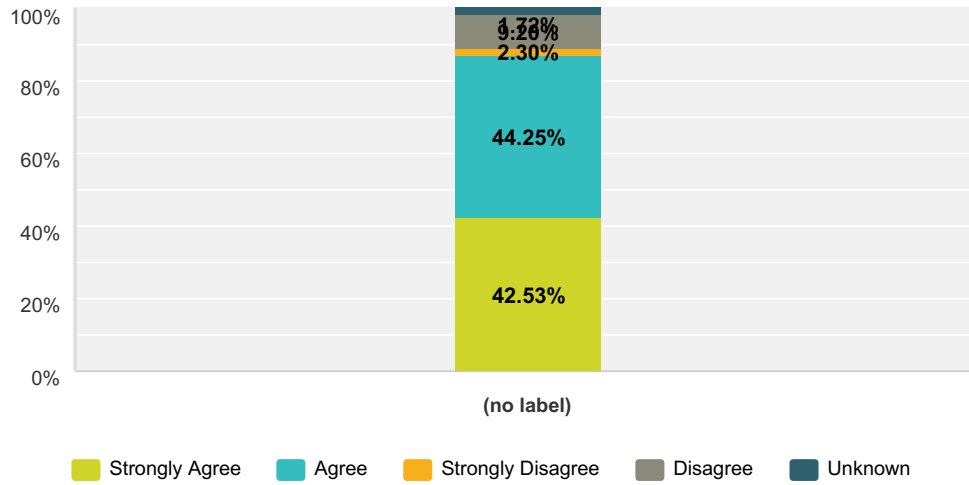


	Strongly Agree (1)	Agree (2)	Strongly Disagree (3)	Disagree (4)	Unknown (5)	Total	Weighted Average
(no label)	36.26% 62	40.94% 70	7.60% 13	15.20% 26	0.00% 0	171	2.02

Basic Statistics				
Minimum 1.00	Maximum 4.00	Median 2.00	Mean 2.02	Standard Deviation 1.02

Q12 My child's teacher is available to me.

Answered: 174 Skipped: 1

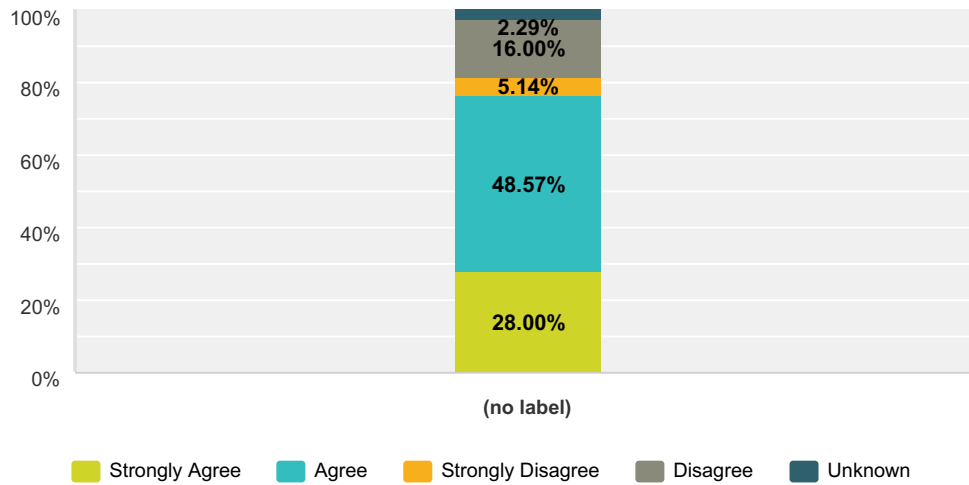


	Strongly Agree (1)	Agree (2)	Strongly Disagree (3)	Disagree (4)	Unknown (5)	Total	Weighted Average
(no label)	42.53% 74	44.25% 77	2.30% 4	9.20% 16	1.72% 3	174	1.83

Basic Statistics					
Minimum	Maximum	Median	Mean	Standard Deviation	
1.00	5.00	2.00	1.83	0.97	

Q13 Teachers at this school provide meaningful homework.

Answered: 175 Skipped: 0

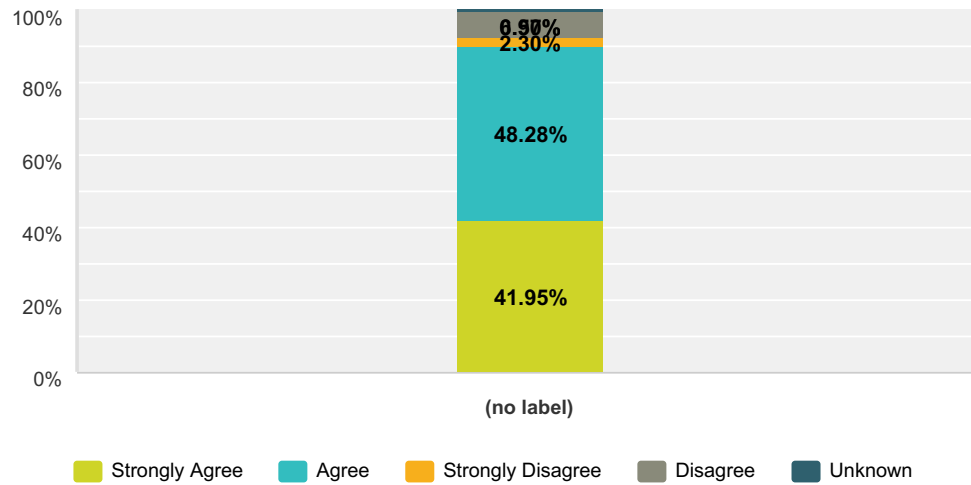


	Strongly Agree (1)	Agree (2)	Strongly Disagree (3)	Disagree (4)	Unknown (5)	Total	Weighted Average
(no label)	28.00% 49	48.57% 85	5.14% 9	16.00% 28	2.29% 4	175	2.16

Basic Statistics				
Minimum 1.00	Maximum 5.00	Median 2.00	Mean 2.16	Standard Deviation 1.07

Q14 My child(ren) feel comfortable in the classroom.

Answered: 174 Skipped: 1

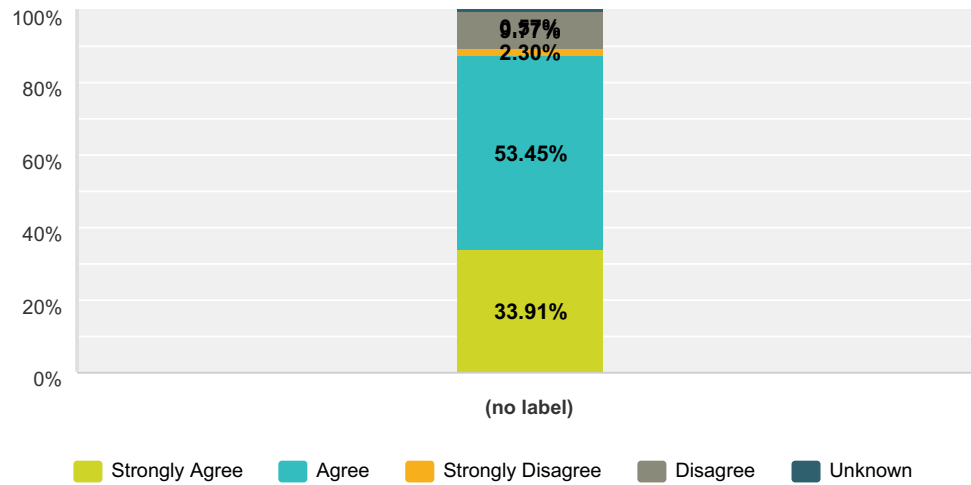


	Strongly Agree (1)	Agree (2)	Strongly Disagree (3)	Disagree (4)	Unknown (5)	Total	Weighted Average
(no label)	41.95% 73	48.28% 84	2.30% 4	6.90% 12	0.57% 1	174	1.76

Basic Statistics				
Minimum 1.00	Maximum 5.00	Median 2.00	Mean 1.76	Standard Deviation 0.84

Q15 My child(ren) feel comfortable in the lunchroom and playground.

Answered: 174 Skipped: 1

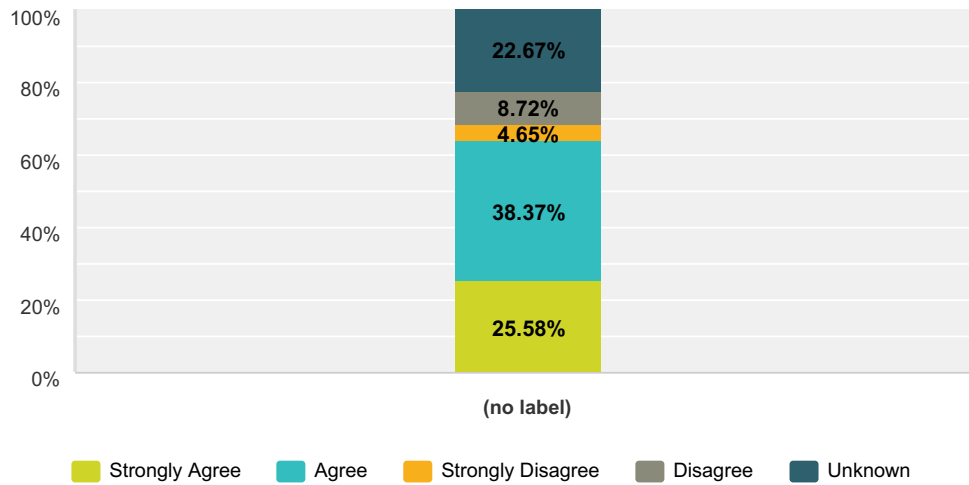


	Strongly Agree (1)	Agree (2)	Strongly Disagree (3)	Disagree (4)	Unknown (5)	Total	Weighted Average
(no label)	33.91% 59	53.45% 93	2.30% 4	9.77% 17	0.57% 1	174	1.90

Basic Statistics				
Minimum 1.00	Maximum 5.00	Median 2.00	Mean 1.90	Standard Deviation 0.89

Q16 Teachers effectively handle classroom disruptions.

Answered: 172 Skipped: 3

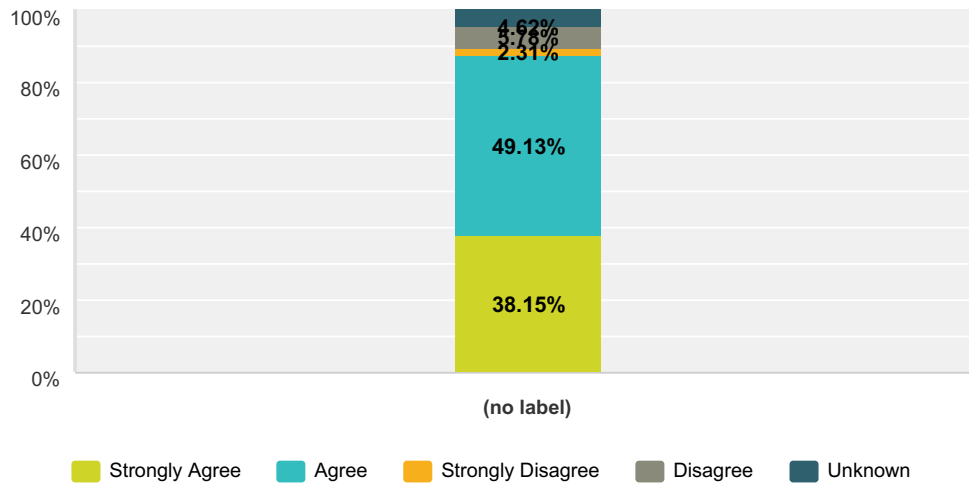


	Strongly Agree (1)	Agree (2)	Strongly Disagree (3)	Disagree (4)	Unknown (5)	Total	Weighted Average
(no label)	25.58% 44	38.37% 66	4.65% 8	8.72% 15	22.67% 39	172	2.65

Basic Statistics				
Minimum 1.00	Maximum 5.00	Median 2.00	Mean 2.65	Standard Deviation 1.51

Q17 My child's teacher takes an interest in his/her education.

Answered: 173 Skipped: 2

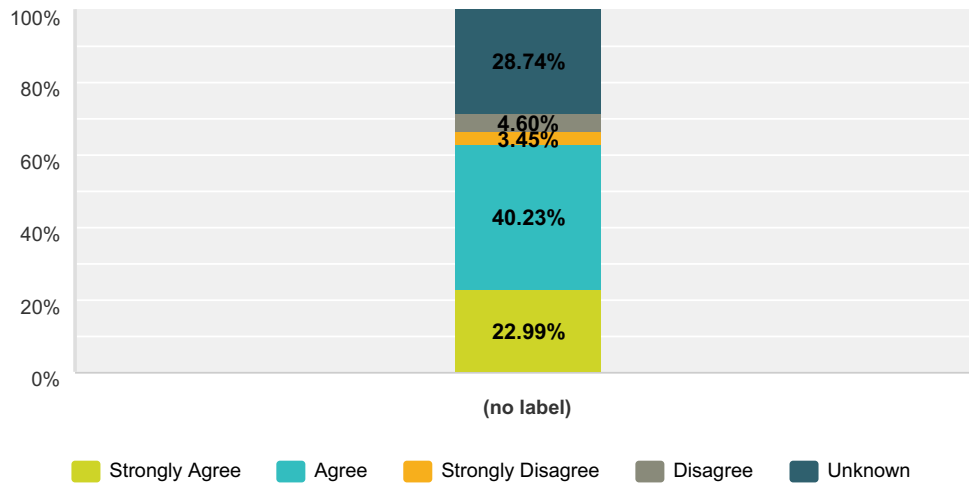


	Strongly Agree (1)	Agree (2)	Strongly Disagree (3)	Disagree (4)	Unknown (5)	Total	Weighted Average
(no label)	38.15%	49.13%	2.31%	5.78%	4.62%	173	1.90
	66	85	4	10	8		

Basic Statistics				
Minimum 1.00	Maximum 5.00	Median 2.00	Mean 1.90	Standard Deviation 1.02

Q18 Classroom support staff meets the needs of my child.

Answered: 174 Skipped: 1

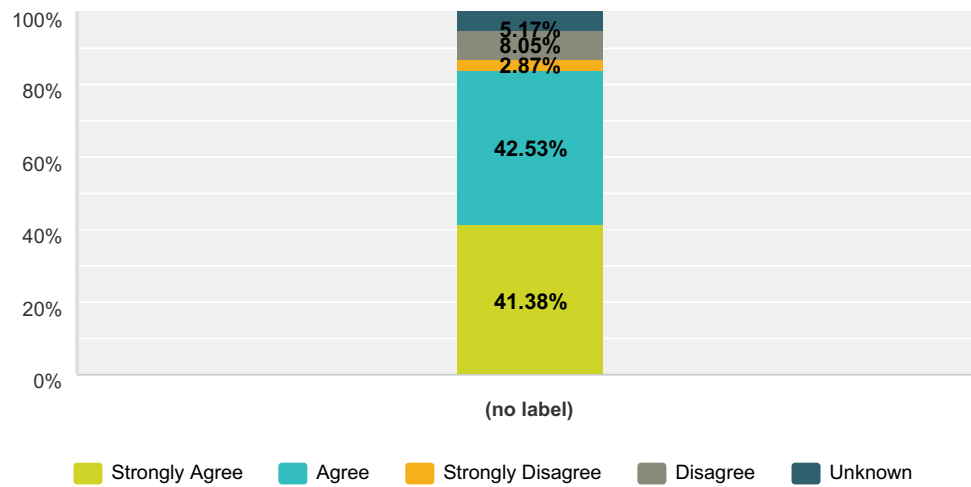


	Strongly Agree (1)	Agree (2)	Strongly Disagree (3)	Disagree (4)	Unknown (5)	Total	Weighted Average
(no label)	22.99% 40	40.23% 70	3.45% 6	4.60% 8	28.74% 50	174	2.76

Basic Statistics				
Minimum 1.00	Maximum 5.00	Median 2.00	Mean 2.76	Standard Deviation 1.57

Q19 I would recommend this school to other parents.

Answered: 174 Skipped: 1

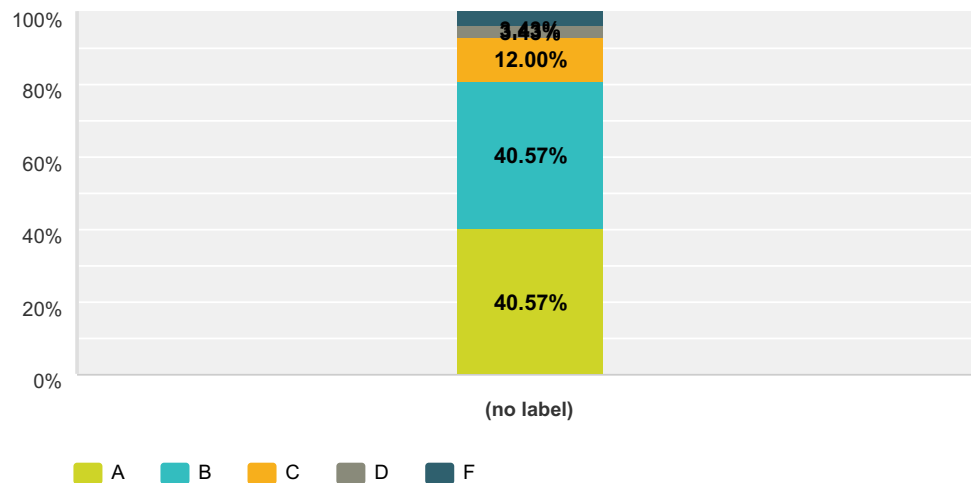


	Strongly Agree (1)	Agree (2)	Strongly Disagree (3)	Disagree (4)	Unknown (5)	Total	Weighted Average
(no label)	41.38% 72	42.53% 74	2.87% 5	8.05% 14	5.17% 9	174	1.93

Basic Statistics				
Minimum 1.00	Maximum 5.00	Median 2.00	Mean 1.93	Standard Deviation 1.11

Q20 Overall what grade would you give this school?

Answered: 175 Skipped: 0



	A (1)	B (2)	C (3)	D (4)	F (5)	Total	Weighted Average
(no label)	40.57% 71	40.57% 71	12.00% 21	3.43% 6	3.43% 6	175	1.89

Basic Statistics				
Minimum 1.00	Maximum 5.00	Median 2.00	Mean 1.89	Standard Deviation 0.98

#	Comments	Date
1	As I have an elementary and middle schooler I want to clarify my disagree statements. The disagree statements are directed at the middle school side. I feel my 6th grader has not received adequate homework and he regularly comes home talking about disruptive classmates and the teacher are not doing anything about them.	2/28/2015 6:11 AM
2	On safety security needs improvement by not having easy access to enter the building. from main lobby & outside playground during pickup & drop off. In main lobby there should be a locked entryway on both sides of hallway. Sometimes there is no one at front desk and even if someone there can't prevent access entering elementary & middle schoolers. Outside on west playground during arrival & dismissal anyone can enter building. My concern is to prevent school shootings & people who shouldn't be getting kids parental abductions or strangers re kidnappings / sexual offenders.	2/26/2015 2:02 AM
3	My kindergartener gets appropriate homework. I wish my 3rd grader had more meaningful homework. I don't feel as if just doing ScootPad is sufficient.	2/24/2015 9:25 AM
4	There is no discipline outside the classroom. At lunch and the playground and after school is a free for all. The middle schoolers are out of control. The language my elementary school kids hear before and after school is horrible. The lower grades are maintained, but the higher grades are getting worse every year. If the older kids are not disciplined, we will transfer next year. It is becoming just like public school. The parking lot is scary!!	2/24/2015 9:06 AM
5	My son's teacher needs to communicate with us more often. We don't know what and how is our son doing in his class. He is supposed to be seen by an in house speech specialist but still haven't been seen.	2/23/2015 8:39 PM

6	My 3rd graders have struggled with reading. I've mentioned this several times to my children's teachers about this as well as their struggle with spelling. Since transferring to the Skypointe campus both of their new teachers have helped us identify what has been the main reason for this disconnect. They have both been placed in an REI group and are making solid improvements since. In regards to homework this past year I've been extremely disappointed with all the homework being done online. With math, as a parent I'd like to see an example of how they want the work shown. With it being online there's no examples shown in scoot pad. Plus the kids cannot work on their writing skills at home. There was no class projects that were done at home ever! The office staff was always kind as were all staff we've meet over the past year in a half at this school. My only complaint with the front desk staff is that I had to repeatedly ask to see some of the Lost and Found that had been placed out of view from "important eyes" in December '14. Overall I'd say this school needs and should re-evaluate the homework done at home in elementary. More writing NEEDS to be done.	2/23/2015 5:01 PM
7	I have 3 kids, a fulltime job and a husband that deploys. I don't have time to donate at the school. I'm sure it's very rewarding, but I just can find the time. Thanks for all you do.	2/23/2015 4:51 PM
8	Front office staff is not always kind at all. The principals assistant with the brown curly hair is the rudest person I have ever encountered at this school. The teachers are amazing and the principal is amazing bravo on the changes made in administration let's hope they continue to clear out the bad with the better.	2/23/2015 2:02 PM
9	We love what Somerset has to offer but we feel the lunches are crazy. My boys will come home with lots of food left and being concerned I'll ask why they didn't eat. The answer I usually receive is they were so squished in their seat, they didn't have room to move. My boys also say how loud and out of control it is during lunch. They have told me they would rather be doing classwork than go to lunch.	2/23/2015 12:29 PM
10	Suggestion-Please split up Elementary and Middle school events. It's just TOO many people in one building. Open house was crazy. Even consider splitting the time AM and PM Kindergarten come. Almost 40 parents in one classroom. You could hardly move. And please continue to work on school wide to home communication. It has improved but still has a long way to go. Thanks!	2/21/2015 11:51 PM
11	We felt that leaving a traditional school and coming Somerset our child would be in an environment filled with more students that enjoy school (as he does), and less of those that are disruptive (this was the norm at his previous school). Unfortunately my child complains regularly that about half of his classes have students that are not interested in school, are disruptive, and very little is done by the teachers to control these students. We heard great things about Somerset, hence why we chose to enroll our child there. We are hopeful that the administration will look closely at the students they select, and those that are invited to return next year. We are very pleased with the teachers/coaches, and the program for Robotics.	2/21/2015 8:16 PM
12	The only issue i have with Somerset is the parking lot...it is dangerous! What is sad is it is not the patrons of the local businesses that are speeding and causing dangerous conditions but the parents of the students. Not sure what can be done the volunteer staff is doing a great job.	2/21/2015 2:13 PM
13	I feel this school doesn't have a curriculum that is consistent. Teacher does not provide feedback until student is disruptive. The environment is welcoming however administration is closed. I feel the school has no clear vision and is not as inclusive as the population. Ex.) The hoedown. So again the package is pretty but what's underneath needs work.	2/21/2015 11:58 AM
14	My main concern at this time is security and safety. This is our second year at this school and I feel like it's still not secure enough. I know there are cameras and you have to be buzzed in through the front, but that still isn't enough. The east multipurpose room is used a lot for school functions and the doors are unlocked with no security. Also, there needs to be crossing guards out on the main streets by the school. It would be great to see some school zone lights installed as well. The speed limit is 45 mph on the street in front of the school and people just zoom by there. It's 35 mph on the east side and you see the same thing. Those streets are very busy due to the school and the fact that there are many businesses in the same area. I'd like to see more security/safety.	2/21/2015 9:07 AM
15	My main concern, which I also hear from other parents, is the lack of communication from the school to parents. I think consistent weekly newsletters via email would be a great help. I have missed events because I was unaware.	2/20/2015 9:59 AM
16	No comment!	2/20/2015 9:15 AM
17	The school needs a librarian, rather than running the library based on volunteers. This would provide students with a more accessible library program.	2/19/2015 11:22 PM

18	I love this school, 2 of my children attend and I couldn't be happier. Ive never needed to speak with the principal, but the rest of the staff is always very helpful when I have a question of concern. My second grader has just started coming home with homework but it looks like it will be helpful. My daughter had a problem on the [playground in the beginning of the year, everyone help her through it, however she is still a little weary of the playground because of it. Again - I am so happy with this school, thank you for doing what you do.	2/19/2015 6:48 PM
19	Outside the classroom its very unorganized	2/19/2015 4:51 PM
20	We love this school, and feel so grateful to be a part of it.....keep up the great work!!!	2/19/2015 3:05 PM
21	I feel like communication between parents and teachers could be improved.	2/19/2015 1:05 PM
22	I feel Like you need to understand why I marked what I have marked. I have not had to deal with the principal this year so I'm not sure how she handles things.And the reason I have marked so low on the curriculum and instruction is because common core is being taught. I know it is not your fault it is the law, but I want you to know how I feel about it and I hope your school is fighting to stop common core! I know the principal is not but I hope Somerset School board is. I wish you would let parents know how Somerset feels about issues that effect are kids. For example Common Core and the Sex ed debate. So I can have a more educated understanding if this is the school for my kids. Please consider doing a news letter and letting parents know where you as the Board stands. Thanks! So far I have had a better experience with this school then public school. But I still think you hire to many people who have been trained in the Clark county school district.	2/19/2015 11:38 AM
23	I would like for my daughter to bring home more homework instead of the same thing every single week. Would love for you to have a GATE program for kids who are ahead in their class.	2/19/2015 11:37 AM
24	Excellent school	2/19/2015 11:28 AM
25	There could be a little better communication between the school and the parents. There has been a few times that I wasn't aware of events within the school and if I do know about an event/classroom party/tryout/club the information wasn't very detailed and left me with more questions. Other then that we are very pleased with the school so far :)	2/19/2015 9:14 AM
26	I would love to recommend hallway lockers for the Jr. High students. The back backs are rediculously heavy. It's time for a locker. Thank you!	2/19/2015 9:09 AM
27	My son's teacher is amazing Mr. Mayes, he's very uncerstanding and really knows his class his kids in that classroom and he works with parents. I feel blessed to have him this year.	2/19/2015 7:53 AM
28	Mrs. Barranca is an awesome teacher! She is what my daughter Alyssa needed this year, a teacher that cares about her education. Alyssa has learned so much this year. My hopes are that my daughter gets a teacher next year that cares as much as Mrs. Barranca. Thanks you for all that you do. Sincerely Michael Nibert	2/19/2015 5:04 AM
29	First, Location of the school and its parking situation is not welcoming. The gate open times are not parent or child friendly-if they are staffed then they should allow students to enter, not barred from or intimidated to enrole in the daycare program for being 5 minutes early. Office staff can't be considered helpful or courteous when they do the absolute minimum for you with an attitude as if they are being bothered. This was noted on several occations- are they paid to be there? No excuse, paid or not- they should provide quality, friendly customer service. Quality of what is being taught is fine, however, the lack of any homework and or feedback of completed homework leaves us to guess our childs learning levels. Teachers provide feedback when they have to. Friends we have who have children in public school have a better situational awareness for what thier child is doing in class and how well they are doing just by simply seeing the childs corrected homework. They are assigned books to read and have a reading log to fill out, so they will ultimately be better prepared for the next year by thier sheer amount of work they produced in and out of school. We feel that we need to enrole our child in an after school learning program so that we help maximise thier abilities. As parents we feel that this school does not challenge our child to thier full potential. How well they are prepared is relitive to what the schools expectations are. We, in the past would have graded this school as an "A" but after so many changes, we can only give you a "B".	2/19/2015 1:05 AM
30	Communication has appeared to be lacking (i.e., sports).	2/18/2015 10:13 PM
31	I think the nurse and ranch staff are wonderful. My daughter was at Emerson last year and I feel she was challenged and allowed to advance. I feel this campus is focused on kids who are behind to the detriment of advanced kids. The homework hasn't changed all year and isn't meaningful. The teacher is responsive if I have an issue but unless I initiate something I never hear from her. My experience has been so negative that we are transferring to another school next year.	2/18/2015 9:03 PM

32	I wish Kindergartners had more instruction time. I feel that some children are more behind then others and it seems the classroom still moves forward. Also I think passing time for Middle school children should be staggered by grade levels. I know our middle school has a hard time in the hallways with them being so over crowded. But all in all this is the best school we've been enrolled in by far.	2/18/2015 8:30 PM
33	I love Somerset. I have no complaints. Mrs. Barranca is a great teacher!	2/18/2015 7:51 PM
34	Funny that I can give the school an "A" but my child can not earn an "A." I do not like the 1-4 grading system because the students can not achieve a 4 on assignments even when no errors are made. I don't care if it's a 4 or an A, but make it achievable!	2/18/2015 7:47 PM
35	It starts at the top.	2/18/2015 7:29 PM
36	This year there seems to be a lack of communication from the school. I appreciated the Facebook updates, weekly prerecorded phone calls from the principal and emails. There also seems to be a lack of activities at the school this year and any information regarding field trips.	2/18/2015 7:10 PM
37	I feel that the Math teacher, Mr. Banta bashes the kids dreams. He uses dirty cuss words at the children, and I do not think this is appropriate. Mr. Moran is such a VERY, VERY AWESOME TEACHER. He takes so much time out of his schedule to help my child. Recently, he did everything in his powers to make sure my kid was not overwhelmed over the assignments that he hadn't completed!! I love him a lot!	2/18/2015 6:44 PM
38	I love this school my son loves it he is in 1st grade and my youngest will be attending this fall she can't wait to start	2/18/2015 5:19 PM
39	The school has gone through three principals since our child started school with Somerset which I found distracting and the lack of consistency can be deprive the school structure. The lunch program can improve . When it comes to purchasing meals through the website. In the beginning I purchased five meals and out of the five my child was asked to pay four times. I contacted the person of contact and she never returned my many emails. I then contacted the front desk and I was told that they will take care of the four meals it was owed. As of today no such promise was done. Additionally, the after school programs are lacking. There's not many activities or sports for elementary. I'm not sure if it's due to assistance. Another, the school hours can be change as well. The parking lot is being shared by several other businesses and a separation of time such a 45 minute can eliminate traffic and possibly eliminate any chance of accidents. Please accept my information as not whining but as suggestions. Three years ago the school was flourishing and now it seems it doesn't have the same spark. Thank you.	2/18/2015 5:15 PM
40	I have watched my child grow while attending Somerset NLV! Mr. Bryson is an amazing educator. He gives the children instruction they can understand at a pace that is appropriate. Children are not overwhelmed and they are excited to learn! I am pleased with all the extras my child participates in as well. My child enjoys going to other classes during his time at school. Kudos to music, art, Spanish and Ranch Time instructors who I have observed with my son. The entire team is amazing! Going to miss this campus when we transfer to one closer to home. I can say without a doubt that this campus was worth the half hour drive to school each day for my son! Wish Mr. Bryson was going to teach at the new campus for 1st grade. Blessed that my son has had such a great year and looking forward to many years with Somerset Academy!	2/18/2015 4:53 PM
41	There is no communication at this school. I am unaware of who is working with my child and unaware of what my child is working on or the progress of my child's skills. When things are discussed with me, there is not any follow up to make sure my concerns are being addressed or feedback. Items on my child's IEP have been checked off as "met" but my child is still unable to do certain goals.	2/18/2015 4:53 PM
42	While my kids grades are ok, I haven't been satisfied with the communication system. I feel there should be ONE weekly email with all announcements, sports meetings, NJHS etc. I don't think 30 min before a meeting, (through facebook-thank you tiffany b) is acceptable. It seems like parents have to go looking for the info, and the site isn't updated. My child had a teacher who was replaced after the year started- it wasn't until recently that a weekly homework schedule. There has been very little communication from the teacher also-until recently. I don't know if my child is on track or falling behind. I know that communication was a big issue last year as well, but I had hoped we (the school) would have worked out the kinks by now.	2/18/2015 4:53 PM
43	My only concern with this school would be the picking up and dropping off of students. Even though most days it runs ok, it still seems a little chaotic especially for elementary students	2/18/2015 4:47 PM
44	Communication from 5th grade teachers has been minimal this year. I feel that there had not been as much opportunity for field trips or clubs this year. This could be sure to lack of communication from I. I would like to see teachers send out emails or provide more consistent updates.	2/18/2015 4:47 PM
45	I do not like the fact that we need to go to the website to be informed about what is going on at school. Also, report cards aren't sent home anymore?	2/18/2015 4:44 PM

46	Other than an issue with another student bullying, my child has been very happy at this school. The situation with the other student was swiftly dealt with, and to my knowledge, there have been no further issues.	2/18/2015 4:22 PM
47	I'd still like to see my kids pushed more. I don't feel their education is at a higher level than my kids got at Goynes ES. I had hoped it would be better. I do like that the kids are generally better behaved at Somerset and the teachers are good. I'd like to see more opportunities for the higher level kids to be pushed and encouraged. Thanks!	2/18/2015 3:58 PM
48	Amazing school overall. I just wish something could be done about our teacher.	2/18/2015 3:52 PM
49	Not a fan of the building and playground area. My child has had a few issues while at recess where he did not feel safe from other students and said there wasn't a teacher nearby (though nothing major). Other than that, we are very happy with the teacher and office staff. They are fabulous!	2/18/2015 3:22 PM
50	I think teacher need to the parent more involved and also sending homework's home to students	2/18/2015 2:56 PM
51	I am extremely thankful that door buzzers have been installed at the front office. I was a little nervous about the security of the students in the past due to the open nature and proximity of the school to the other businesses that share the same parking lot. I feel the communication regarding what is going on in the classroom for my kindergartener is great, but not so much from the 5th grade teachers.	2/18/2015 2:54 PM
52	Communication this year has been TERRIBLE! Especially from the administration. Bullying is out of control. Overall it's been a very frustrating year.	2/18/2015 2:50 PM
53	My son really like going to this school and he does better now compared to other schools he attended to. Thank you for all the hardwork!	2/18/2015 2:46 PM
54	Very little parent communication from teachers.	2/18/2015 2:36 PM
55	Our kids enjoy Somerset and we appreciate everyone's efforts to keep it a nice environment for growing and learning. We just wish there were more effective discipline for the 4-5 students in our sons 2nd grade class so the disruptions could be minimal. Our daughter's 1st grade class has been great.	2/18/2015 2:27 PM
56	Great school!	2/18/2015 2:22 PM
57	My son has been going to this school for the past three years and every year there are changes. Last year was a great year with Dr. Lee, not sure the reasons of why she left, but she had great policies and didn't tolerate bullying, goofing off, miss behaving. This year mu son has come home and discussed bullying from 8th graders and kids miss behaving. The teachers do send the students out of class, but it is the same kids that act up and cause distractions in class. I have also noticed that there aren't awards programs anymore, last year every quarter had awards for honor roll and other achievement's. On nights where you have events, there seems to be no supervision of kids and no dress code. I saw kids wearing revealing clothing, pajamas and inappropriate clothing, there should be a dress code at evening events. Lastly, with a combined K-8, there seems to be this combined functions an my middle schooler is very bored or sees these events as kiddy. You might try having the older kids run the K-5 fuctions, so they feel more part of the school. I think there needs to be middle school functions for 6-8 graders.	2/18/2015 2:19 PM
58	I am very disappointed in the NONCOMMUNICATION the principal has with the parents. Every once in awhile I receive an email from the principal with some communication but nothing like I received last year with the other principal. No COMMUNICATION on upcoming events or what donations are needed for the events. In October I was told that I needed to go to the school website for ALL communication until the launch of Infinite Campus. It is now the end of February and still NO COMMUNICATION on Infinite Campus. Of course, there is a link on the school website but we were never given an activation key code. One parent/teacher conference so far for this school year. Last year was my childs first year at this school and it was very welcoming. This year, not so much! If I knew at the time of registration for this school year the principal from last year wasn't going to be at this school this year, I probably would have switched schools just because I liked her and the communication so much. I am so disappointed this year but hope for the best in the future.	2/18/2015 2:17 PM
59	Too much litter all the time on the school grounds. Looks junky and the overall impression of the school goes down. Makes me feel like the school is less SAFE because of the trash also, because I associate litter with bad parts of town.	2/18/2015 2:12 PM
60	I truly love the somerset environment but my only problem has been with the special education program. I feel that they do not have enough properly trained special education teachers !! I know the teachers care about my child and have provided a very caring loving environment but they don't have the time or tools to handle any children with special education needs, as a result of this my child has fallen behind this year and I will have to look at other school options for next year.	2/18/2015 2:00 PM

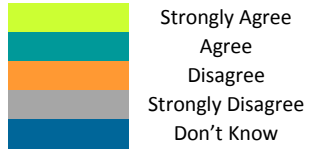
61	My child is an above grade level learner and I feel they are not as challenging as I would hope. I know that it is impossible to teach all things at all students' levels but a little more differentiation would be nice.	2/18/2015 1:59 PM
62	there are a lot of things that I appreciate about Somerset Academy. Some of the teachers are very helpful with the children. When my child first started in this school, I was told that there were an extra 30 minutes per day in which children who were excelling would receive additional, challenging studies in the different areas being taught. not only did I find out that many times the children were just told to read during this 30 minute., the 30 minutes has been taken away entirely and absorbed into the regular school schedule. There is nothing to help my child Excel in any of the subjects. This is very frustrating to me. I don't want her in a regular Las Vegas public school, but I was told she would be challenged. I feel like I was lied to. The assistant principal seems to be very approachable, and shows up at many of the events that I have been to. I think I have seen the principal at one, aside from the science fair. Speaking of the science fair, my child's science teacher told her students that the grade they got for their science fair projects would count toward their second semester grade, and help bring a be up to an A. When my child received a be on her report card and a be for her semester grade she asked her teacher about the science fair project. The teacher merely told her that the science fair project would count toward the next quarter's grade. I don't think this is fair to the kids.	2/18/2015 1:54 PM
63	This school is not at all what I had envisioned for my children when I crossed over from public to charter. The administration staff to say the very least is subpar. The only exception to this is Mrs Deanda. Front desk staff is also exceptional. That's where that stops. This school has had three principals in three years and its apparent. My suggestion, start looking for a fourth because this one isn't any better. As far as the teachers are concerned MOST have been wonderful but a few should consider changing careers. Definitely would not recommend this school.	2/18/2015 1:52 PM
64	I feel like the way that lunch is handled doesn't set children up for getting the proper nutrition they need for the day. Allowing kids to play as soon as they are done eating makes them rush through the lunch. I think the kids need a set time that they spend in the lunchroom without the availability to go outside as soon as finished. They need that food for energy to get them through the rest of the day! Kids will always choose play over sitting and eating. I think that the lunch time procedure should be reviewed.	2/18/2015 1:47 PM
65	There are many disruptions in my child's class. There have been many children with out of control behaviors (reported by my child and teacher) and these disruptions take away from the instruction time from the other children. My daughter has voiced her frustrations that she is not getting enough instruction time due to the negative behaviors of the other children.	2/18/2015 1:45 PM
66	There is also a big bias against African American students	2/18/2015 1:20 PM
67	Why don't the young kids leave through the east entrance..(walkers).so it's not as crowded ..	2/18/2015 1:17 PM
68	The unknown's I listed number 16 and 18 are only bc I haven't been in the classroom to witness. However I'm sure I would select strongly agree if I were to witness it. This is my son's first year with Somerset and has so far had a wonderful experience, I am pleased and very happy with the school and staff. I am excited to have my daughter start her education at Somerset this coming year.	2/18/2015 1:13 PM
69	Our first year at sommerset was amazing this being are second year I can see changes that have created an equalization with CCSD that are not desired. We mad the choice to move to Sommerset because if the creative and encouraging atmosphere. Our child needs the limits pushed to meet his full potential and the opportunity to succeed and in this year we can see a normalization effect of needing to help those struggling to achieve leaving children like our son to do minimal work and still be viewed as excelled.	2/18/2015 1:12 PM
70	I believe the only thing the school is lacking is better security. The placement of the playground, main office and frequently traveled areas allows for lots of onlookers and unwelcomed visitors. Having the perimeter of the school better manned may reduce the opportunity for terrifying instances.	2/18/2015 1:10 PM
71	According to what I have observed, classroom management is a major concern, as behaviors are not being delt with accordingly. Thank You!	2/18/2015 1:08 PM

2014 / 2015 SOMERSET ACADEMY - SKY POINTE ELEMENTARY PARENT SURVEY RESULTS

100%	0.60%	0.60%	0.60%	1.80%	1.80%	4.19%	30.54%	43.03%	5.42%	1.80%	0.60%	1.20%	0.60%	2.42%	0.60%	3.61%	12.20%	1.20%	0.60%	
	2.40%	1.81%	1.20%	2.99%	4.19%	5.39%			3.61%	1.80%	6.02%	4.22%	9.58%	0.61%	1.20%	14.97%	1.81%	12.20%	1.81%	4.82%
80%	0.60%	31.93%	0.60%	0.60%	2.99%	2.40%	2.99%	43.03%	1.20%	4.19%	1.20%	26.51%	0.60%	34.55%	39.76%	1.20%	1.20%	3.05%	0.60%	13.86%
	28.74%		40.96%	39.52%	41.32%	39.52%	0.60%		36.75%	34.73%	31.93%							0.61%	23.49%	
60%							25.75%	2.42%					43.71%			35.33%	36.75%		30.49%	
40%								22.42%												
20%	67.66%	65.66%	56.63%	55.09%	49.70%	48.50%	40.12%	32.12%	53.01%	57.49%	60.24%	68.07%	45.51%	62.42%	58.43%	48.50%	56.63%	53.66%	72.89%	80.72%
0%																				
Question	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20

This school provides a welcoming environment
 This school provides a safe and secure environment
 My child receives quality instruction in reading / language arts at this school
 I feel the reading curriculum is preparing my child for success in the next grade
 My child receives quality instruction in math at this school
 I feel the math curriculum is preparing my child for success in the next grade
 The Principal is available and easy to talk to
 The Principal resolves matters in a timely manner
 This school allows input and welcomes parent contributions
 The office staff is courteous and helpful
 My child's teacher communicates his / her progress regularly
 My child's teacher is available to me
 Teachers at this school provide meaningful homework
 my child(ren) feel comfortable in the classroom
 My child(ren) feel comfortable in the lunchroom and playground
 Teachers effectively handle classroom disruptions
 My child's teacher takes an interest in his / her education
 Classroom support staff meets the needs of my child
 I would recommend this school to other parents
 Overall what grade would you give this school

Questions 1-19

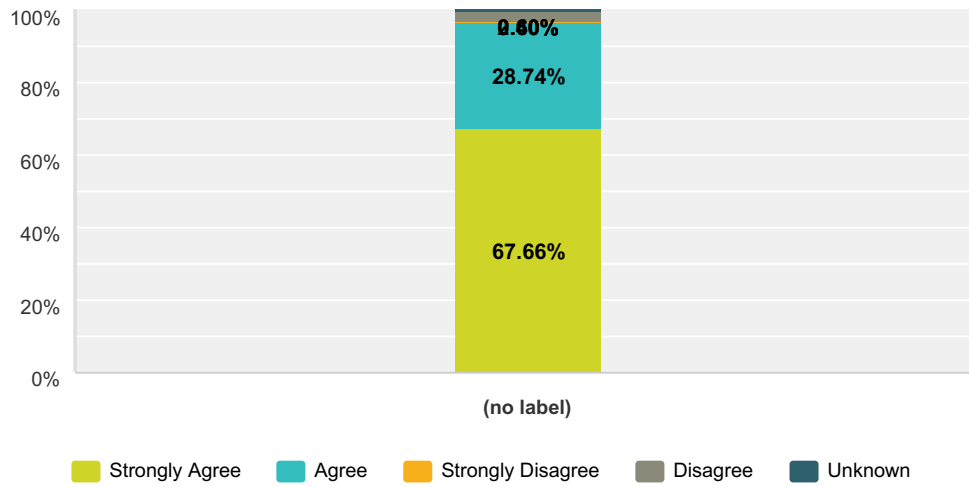


Question 20



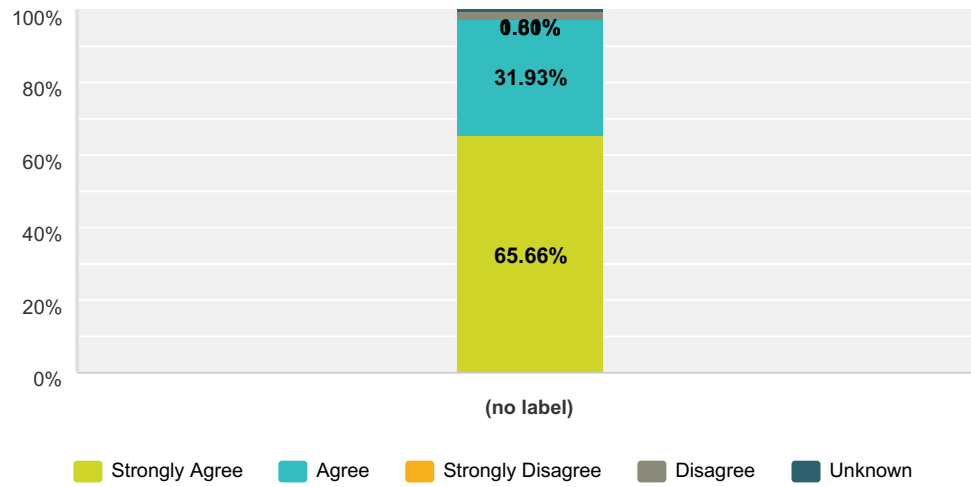
Q1 This school provides a welcoming environment.

Answered: 167 Skipped: 0



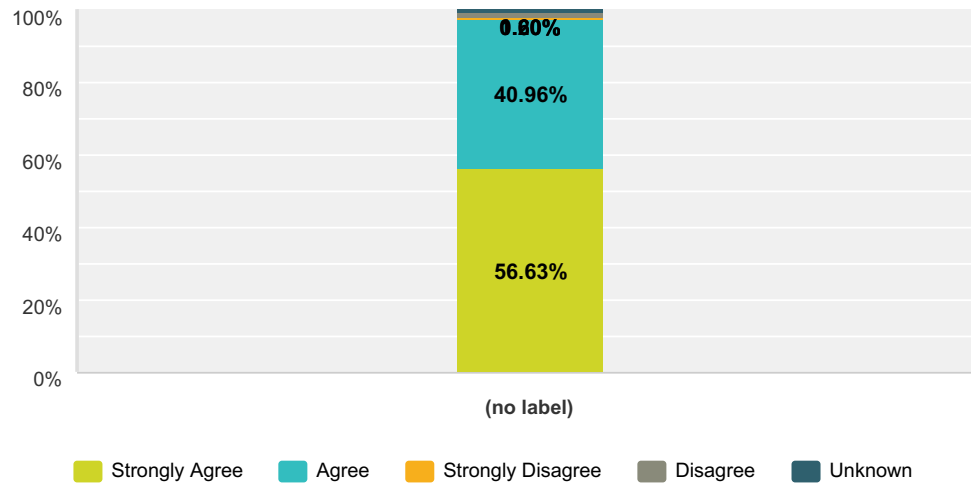
Q2 This school provides a safe and secure environment.

Answered: 166 Skipped: 1



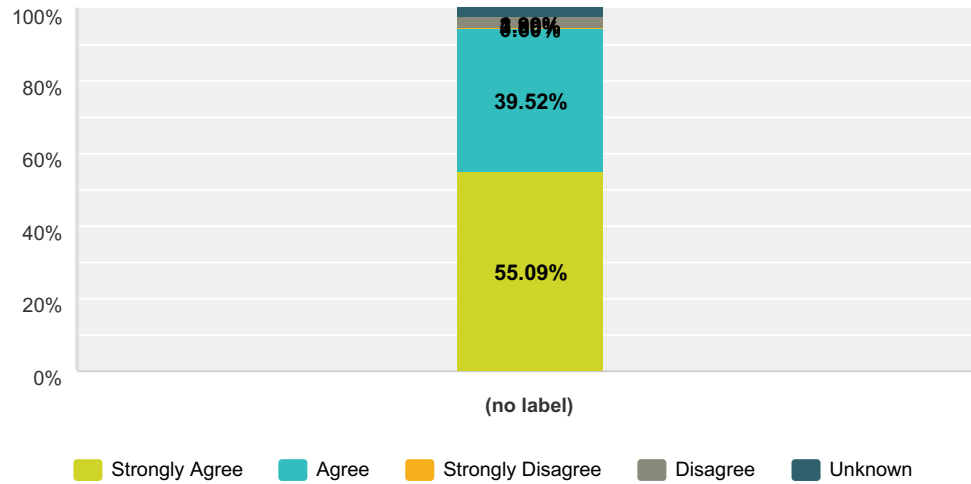
Q3 My child receives quality instruction in reading/language arts at this school.

Answered: 166 Skipped: 1



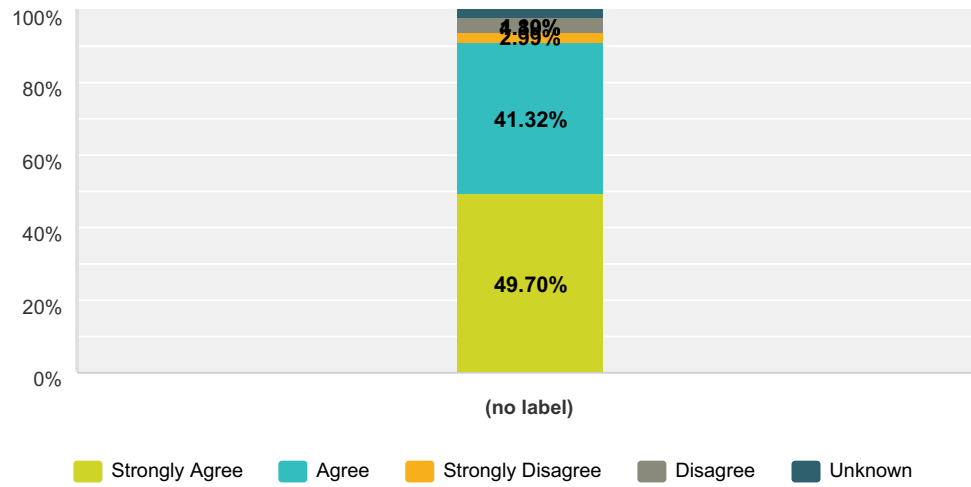
Q4 I feel the reading curriculum is preparing my child for success in the next grade level.

Answered: 167 Skipped: 0



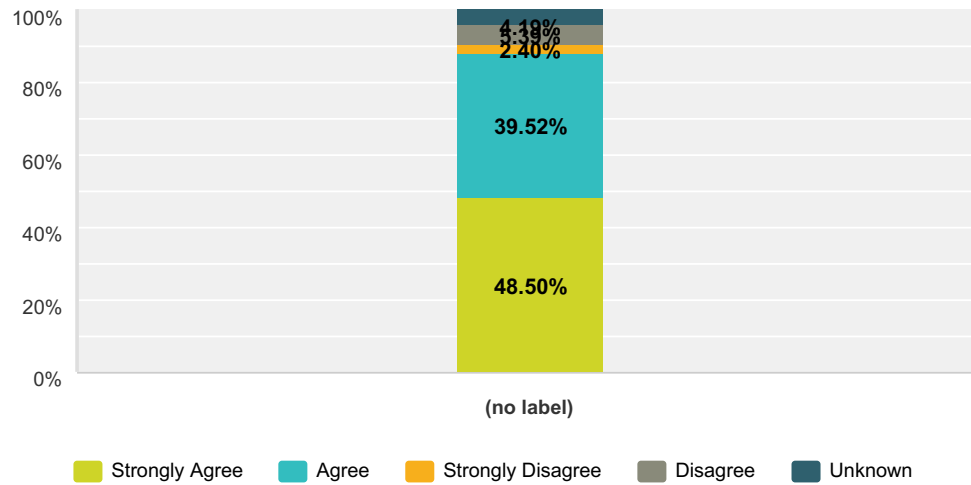
Q5 My child receives quality instruction in math at this school.

Answered: 167 Skipped: 0



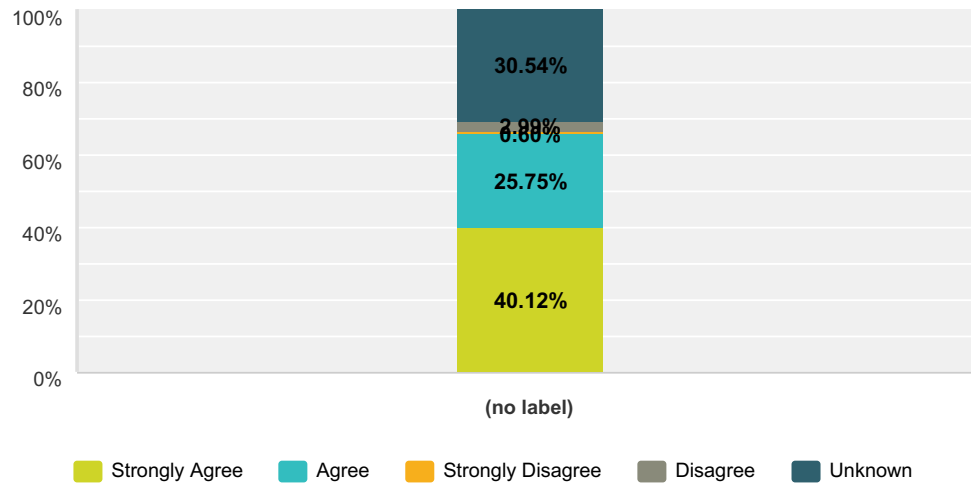
Q6 I feel the math curriculum is preparing my child for success in the next grade.

Answered: 167 Skipped: 0



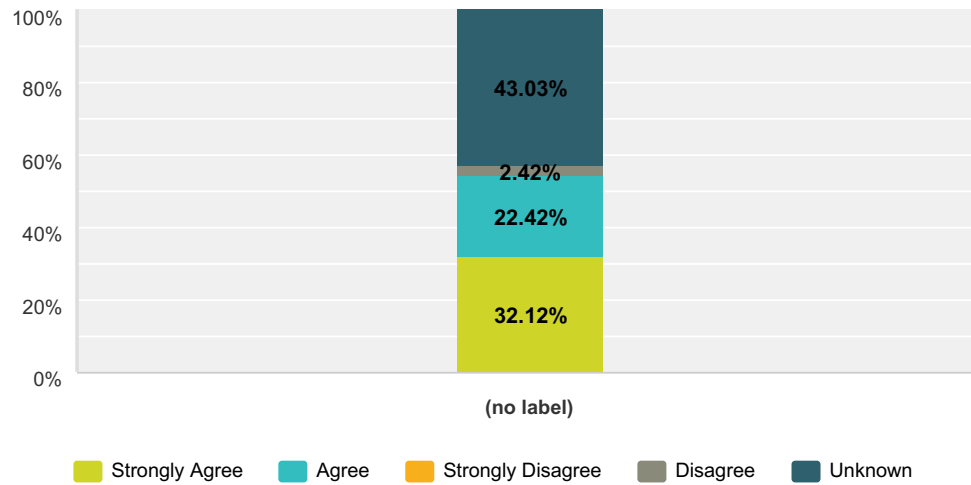
Q7 The principal is available and easy to talk to.

Answered: 167 Skipped: 0



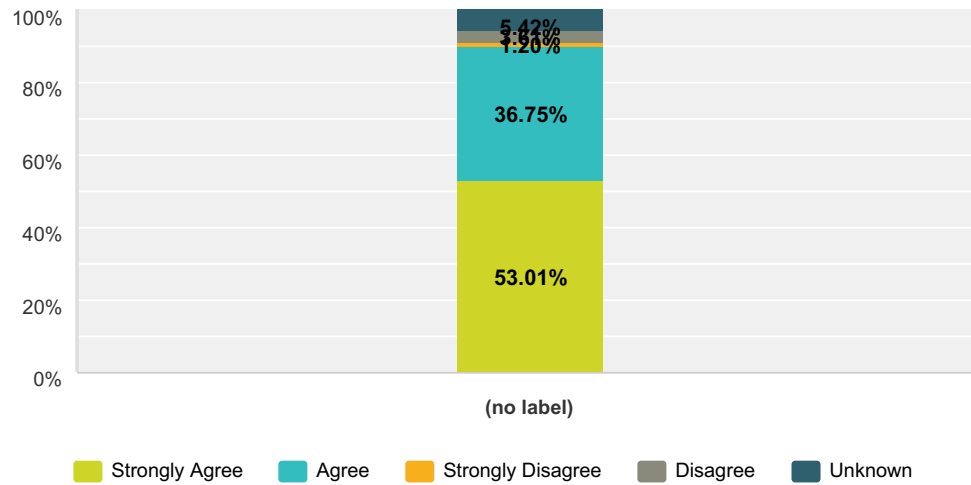
Q8 The principal resolves matters in a timely manner.

Answered: 165 Skipped: 2



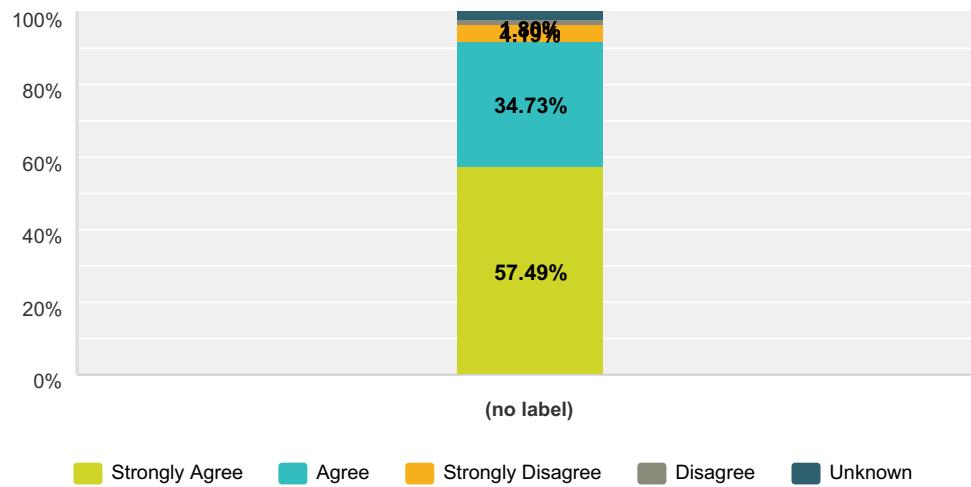
Q9 This school allows input and welcomes parent contributions.

Answered: 166 Skipped: 1



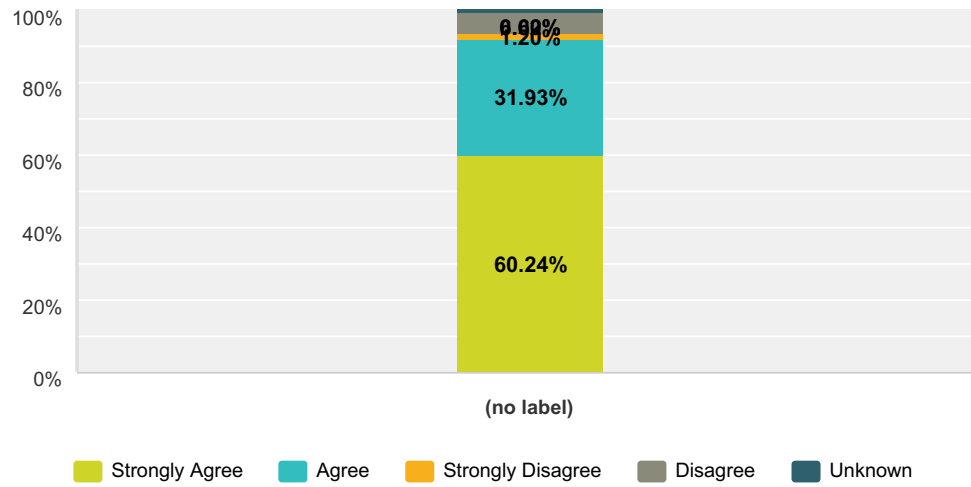
Q10 The office staff is courteous and helpful.

Answered: 167 Skipped: 0



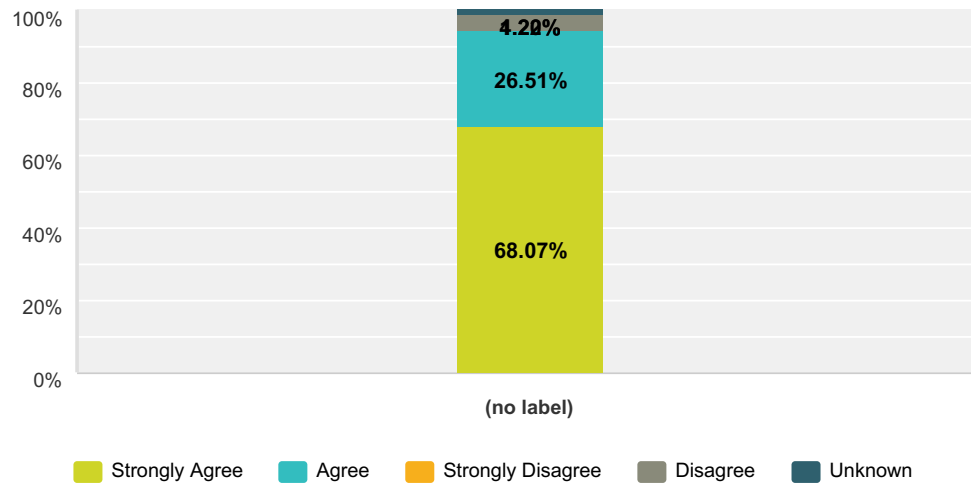
Q11 My child's teacher communicates his/her progress regularly.

Answered: 166 Skipped: 1



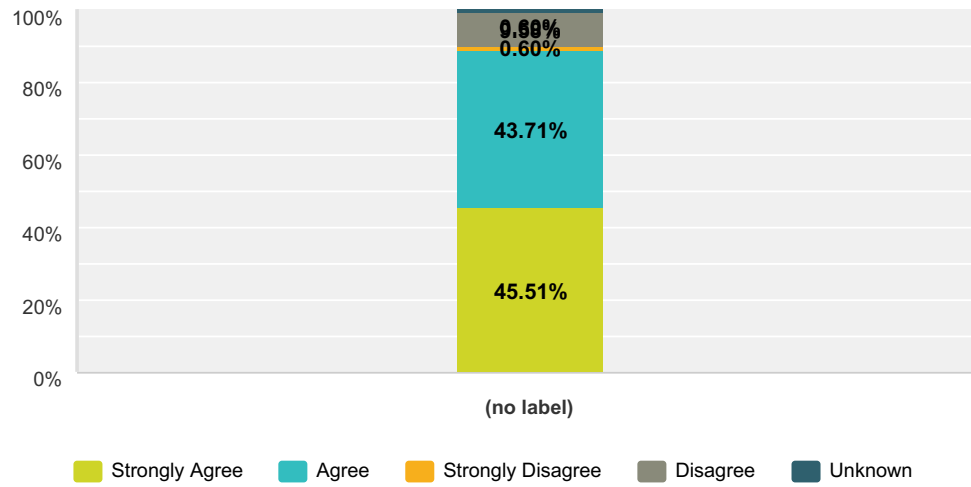
Q12 My child's teacher is available to me.

Answered: 166 Skipped: 1



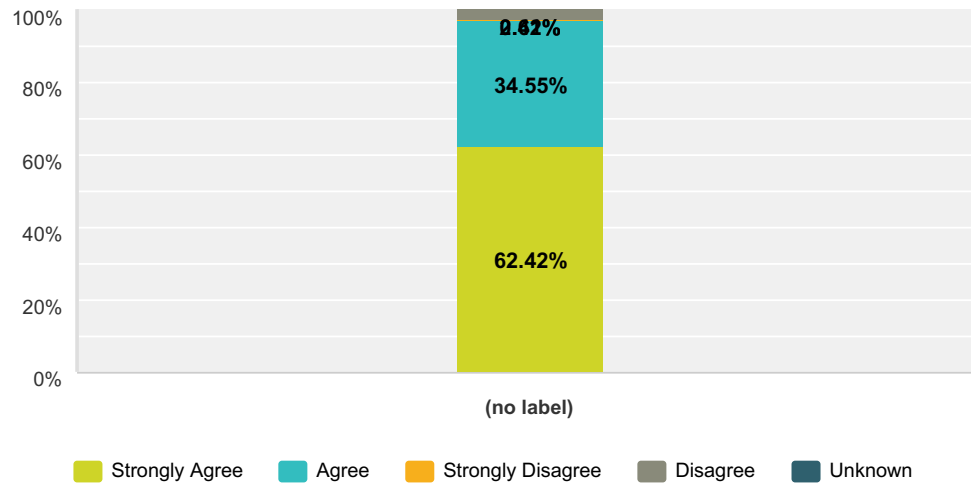
Q13 Teachers at this school provide meaningful homework.

Answered: 167 Skipped: 0



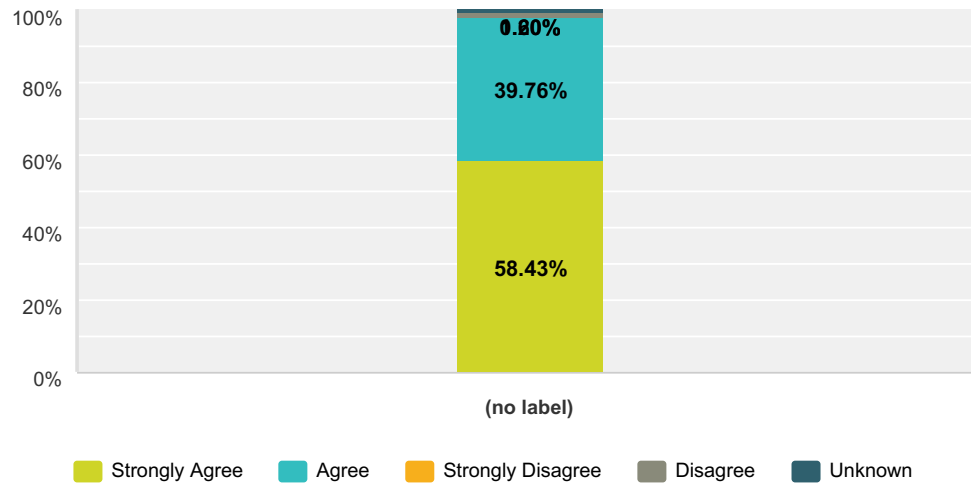
Q14 My child(ren) feel comfortable in the classroom.

Answered: 165 Skipped: 2



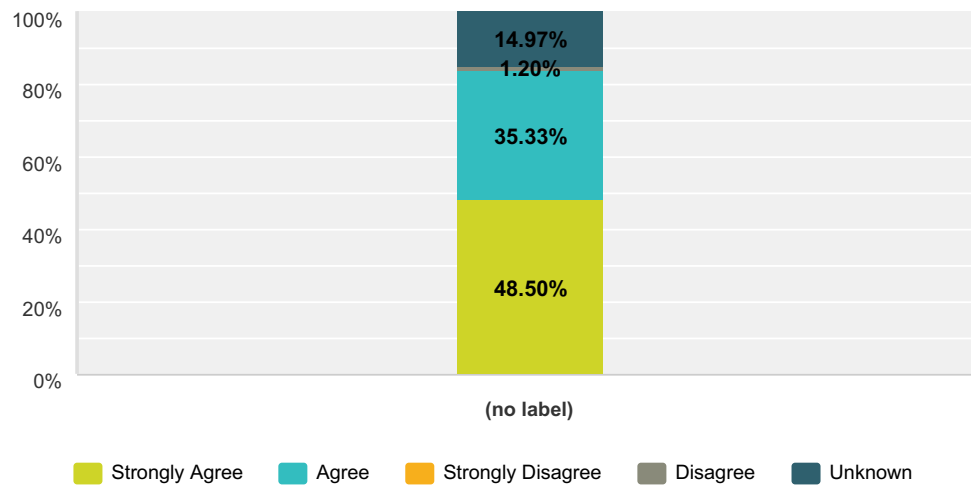
Q15 My child(ren) feel comfortable in the lunchroom and playground.

Answered: 166 Skipped: 1



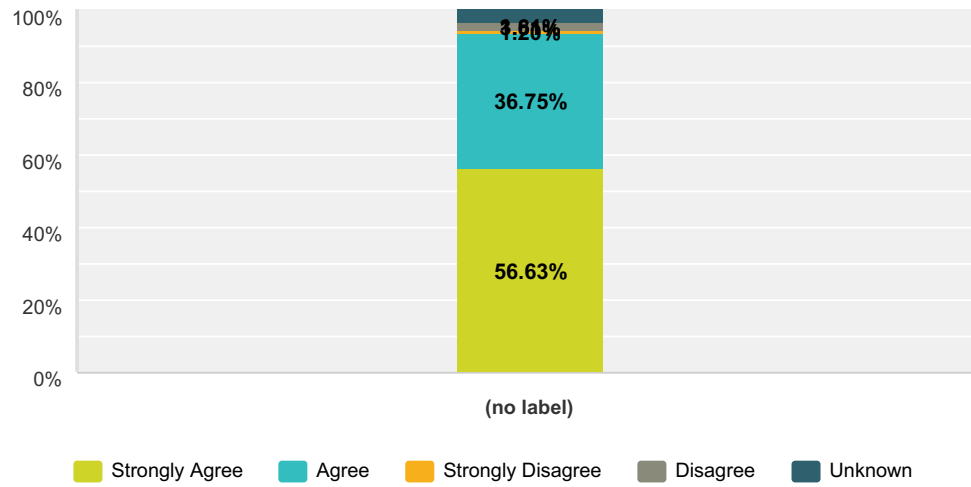
Q16 Teachers effectively handle classroom disruptions.

Answered: 167 Skipped: 0



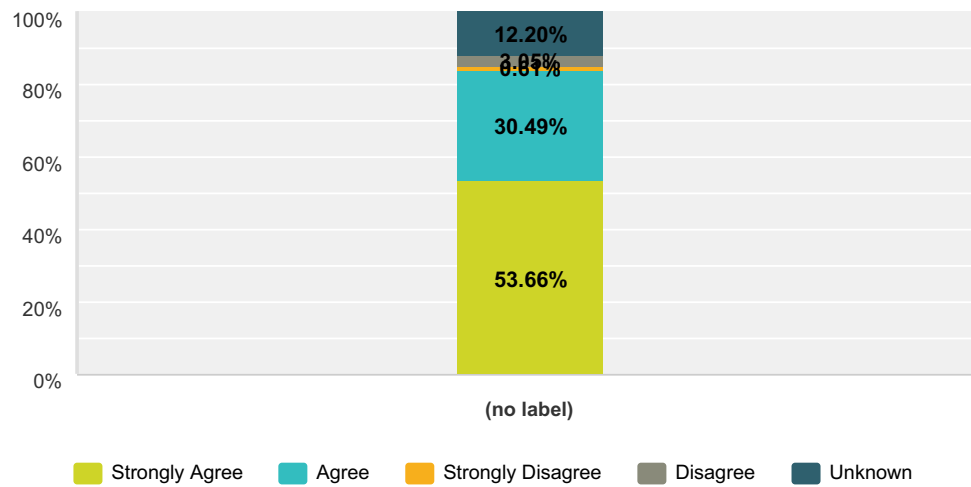
Q17 My child's teacher takes an interest in his/her education.

Answered: 166 Skipped: 1



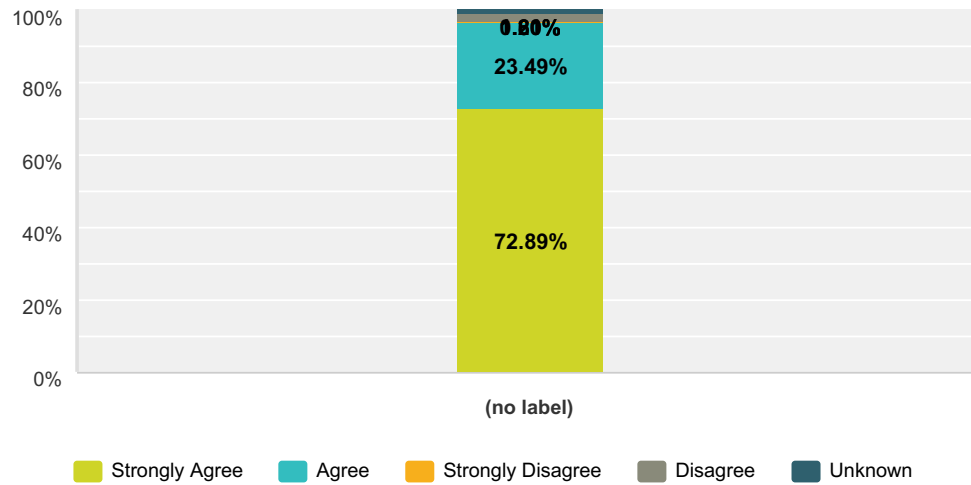
Q18 Classroom support staff meets the needs of my child.

Answered: 164 Skipped: 3



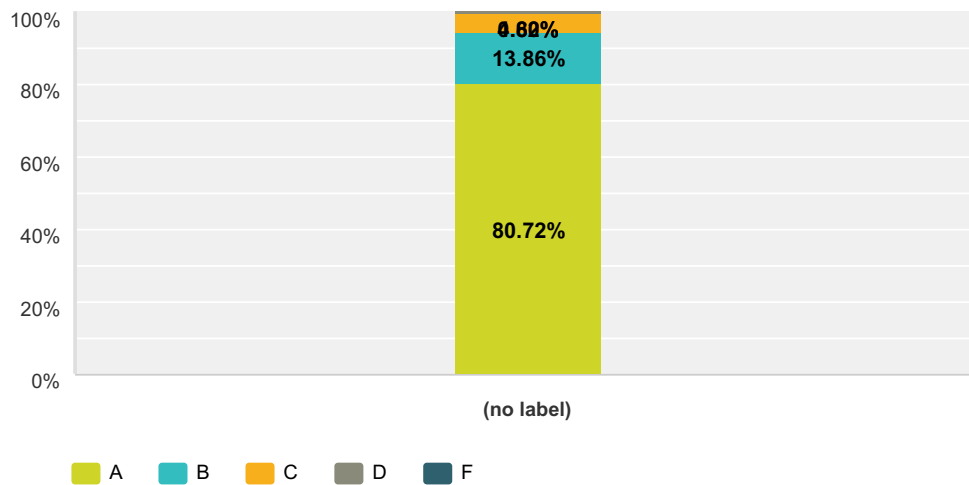
Q19 I would recommend this school to other parents.

Answered: 166 Skipped: 1



Q20 Overall what grade would you give this school?

Answered: 166 Skipped: 1



#	Comments	Date
1	MY daughter comes to me sometimes saying "they ran out of lunches even when i raise my hand for lunch count. and did not get any thing just a few fries for a couple bucks. This school needs improvement during lunch time.	3/4/2015 8:02 PM
2	This is providing my daughter with an exceptional education!!! Thank you Somerset.	2/28/2015 5:55 PM
3	This is our second year at Somerset and we couldn't be any happier. My children and I both love being a part of the Somerset family.	2/23/2015 4:48 PM
4	LOVE the 5th grade Enrichment period!	2/22/2015 12:24 PM
5	Get rid of common core!!!!	2/21/2015 5:57 PM
6	So thrilled to have my children attend this school. Each day I drop off my daughters, I am thankful they are enrolled here. Thank you for all you do. Please don't change. :)	2/19/2015 11:19 PM
7	I'm very impressed with this school. I have one child at somerset and one at quest since he has not been lucky in the lottery, and the difference is night and day. I forgot what a real school should be run like being at quest and somerset has been a breath of fresh air!	2/19/2015 5:03 PM
8	I love that my son is able to go to this school. I do wish their was more full time kindergarten classes open.	2/19/2015 4:23 PM
9	This school has so much potential and yet it is performing like any other public school, mediocre. I had high expectations for both the school, teachers and staff. I feel let down. Teachers are focused primarily on students who are behind and pay no attention to those who are excelling. This school is not challenging and has left my children feeling bored and wanting to be homeschooled so they could move at a faster pace. The staff is often rude and short not only with parents but with students. This school may have a waiting list but that is no excuse to treat the parents and students attending poorly. There is a lot of homework sent home and it is ridiculously easy and repetitive. It often is reused from the year prior and had mistakes and the dates are often wrong. I feel that a school with so much parental involvement should be having opportunities for students who are above grade level to either be split into groups to continue excelling or be allowed to do reading and math in higher classes. This country was not built on everyone being the same or average, so why hold kids back. The goal is to have them learn as much as possible not keep them the same. I was told by my child's teacher that there was nothing else she could teach him since she had to stay at grade level and he is two grades above where most kids his age are. That does not sound like a great teacher to me. They say kids are challenged within the class. Maybe some teachers do this, but I have not found this to be true. Let's forgo the homework and make the school work more challenging and have the staff remember that just because kids are wearing a uniform, this is not a prison. Staff above everyone else should be a lot more courteous, especially the front desk and principal.	2/19/2015 11:18 AM

10	The amount of homework takes away from the experiences children should be experiencing. If 6hrs and 45 mins of instructions isn't enough then changes in the school need to be made. Nightly assigned homework, reading, math facts, sight words and projects get overwhelming for children and parents when this school already has longer hours then other schools.	2/19/2015 10:54 AM
11	I love this school and everything they do for my child. The only area I am very DISPLEASE is the company provided lunch for our children. Is been 2 years and they have not changed their bad food or attitude. They are still serving raw and uncooked food, not enough food and mishandling food. Now they are even handling the money. How do we know that they are counting and collecting money correctly. How does the school know they are collecting they right amount when they are doing the count and collecting the money. What is it going to take to get a new company for lunch, on of our kids sick.	2/19/2015 10:02 AM
12	I feel like my student has a FABULOUS classroom teachers. However we have had some real problems with the support staff and specials teachers. The music teachers in particular are degrading to my student without really knowing who my student is or his feelings. He is now afraid of the music teacher and going to music class. Also we have had issues with the aid Ms Parkerson making my student feel stupid and upset.	2/19/2015 7:56 AM
13	My child comes home confused on homework, says they just have to show they did the work, it's never checked to see if it was done right. There are no notes or worksheets for me to look at to see if I can help them. The parking is a nightmare, the pickup lines are horrendous and a safety hazard. There is little to no communication from anyone, ie picture day was sent home 2 days before and didn't say if was uniform or free dress. I have a job, it's hard to go shopping for clothes at the last minute. I'm very frustrated with this school.	2/19/2015 4:57 AM
14	I appreciate the positive a atmosphere at SkyPointe. I love to hear from teachers who love their jobs. I know a lot of time is required outside the classroom on things that do not benefit kids(by law and mandate) but our teachers still give their best to our kids. I appreciate the time and effort they put into teaching and making Skypointe a success.	2/18/2015 10:56 PM
15	We love Sommerset! ??♥☐	2/18/2015 10:46 PM
16	We are extremely happy and feel very blessed to be here!!	2/18/2015 10:33 PM
17	Thanks for being such a great part of education.	2/18/2015 10:27 PM
18	We love Somerset! Thank you!	2/18/2015 9:19 PM
19	Excellent and so pleased to be here!	2/18/2015 8:54 PM
20	Somerset is a good school but is not very parent friendly. I do not feel like the school administration welcomes parent input. I do however love my daughter's teacher this year.	2/18/2015 7:31 PM
21	#1. I'm disappointed by the lack of social studies and science material taught in the classroom. I understand the greater demands of the common core curriculum, but it's disappointing, especially as a parent of boys. Those are their favorite subjects, and yet they spend 15 minutes a day on them, *if* there is time! after the math and language arts work has been done. I would rather see them have Science as a specials class, in place of Spanish. They only learn one word a week in Spanish anyway, which isn't exactly going to help them become fluent! #2. I feel that the homework given (and for which they receive a grade) is not meeting my child's needs. The students are required to complete one math assignment and one spelling/vocabulary assignment each night. While I understand the need to get students into a routine of doing nightly homework, this system amounts to busywork for my child.	2/18/2015 6:11 PM
22	The instructional aides are phenomenal and are so helpful. We are so happy with the school. Oh, can we please get rid of common core.	2/18/2015 5:04 PM
23	My daughter is in first grade and I have found that the homework, especially in the area of mathematics, does not match up to what children are tested on. In addition, there has been no at-home writing or more in depth story writing- something that was required of her in Kindergarten. I find it strange that her homework was more difficult in Kindergarten (and definitely led to further academic gain) than this year.	2/18/2015 4:28 PM
24	My worst experience has been from the front office staff being rude. My best experience has been with interactions with my child's teacher.	2/18/2015 4:12 PM
25	I love somerset. I feel there is room to grow academically but I feel the school definitely does an adequate job. I would love to see more attempts to fit children with teachers with similar learning/teaching styles. Maybe do a parent survey on the child's learning style and try to fit with a teacher who would fit them better. Thanks for doing such a great job.	2/18/2015 4:01 PM
26	I feel that the school needs a better food vender.	2/18/2015 3:45 PM

27	I feel my child's teacher is the reason for his excellent education. She is doing her own "leveled math" in class to help with all student levels. I think that dropping walk to math the last two years was a mistake as was changing the math curriculum to Go Math. Her classroom economic system is a great classroom management method. She is very invested in her class and it shows. We love that she is having them practice cursive even though it is no longer a part of the standards. I am nervous for all the 3rd graders having to take the SBAC--not because they don't have the knowledge, but the computer and typing skills are going to be asking a lot--I don't feel they are really prepared to be typing out constructed responses. I wish we had teachers like my child's 3rd grade teacher in the 4th grade. I'm a little worried for next year, as of right now, there is only 1 4th grade teacher I'd want my student to have. I'd like to see more teacher involvement in after school/extracurricular activities--it seems like it is fewer and fewer each year.	2/18/2015 3:16 PM
28	5th grade team of teachers is a little difficult to work with. Mainly Mrs. Reese and Buxton are hard to make sure everything is on task and not falling behind. No communication whatsoever with them. Smith is wonderful in the 5th grade team. Son's mother function would be nice. It has been a few years since we had one. After school Eagles best is a little expensive.	2/18/2015 3:08 PM
29	The common core curriculum is age inappropriate and has set my son back in math. I am completely opposed to it and hope that our educators can join the movement against it to replace it with something better. Somerset has wonderful teachers and a wonderful parent community and we are grateful for that.	2/18/2015 3:06 PM
30	Thank you for making changes to the report card. It is much easier to read and understand.	2/18/2015 3:02 PM
31	No complaints!	2/18/2015 2:58 PM
32	I would like to comment that I think that Pictures twice a year are not needed. If we took the class picture in the fall we would not need to have two separate picture days.	2/18/2015 2:51 PM
33	I wish kindergarten would work on sight words more strictly and come home with more booklets to read. Maybe push kindergarteners a little more.	2/18/2015 2:50 PM
34	We love Skypointe Somerset♥☐	2/18/2015 2:47 PM
35	As a volunteer, I see a lot of support given to children who struggle but little given to children who are above grade level intelligence. That can be disheartening, but understandable. I love this school and hope more opportunities are given to overachieving students.	2/18/2015 2:23 PM
36	4 year veterans of Somerset and little to no complaints ever!! You guys are all great!	2/18/2015 2:09 PM
37	I believe this is a good school, however my child is in kindergarten and I don't feel like I know anything that he is being taught. I am notified of events happening, but don't know what material he is learning. When I volunteer in the classroom, I am asked to help with projects that need to be done in the hallway. I don't get to help and watch teaching in classroom. There was no real parent/ teacher conference, and the drive by pick up never allows for any communication about curriculum. I get some finished work at quarter times, but that doesn't tell me where he is currently and how to best support him at home. I have raised three other children in the school district and I've never felt so cut off from my child's learning. I wish there was a way to overcome this. I believe it is possible.	2/18/2015 2:01 PM
38	I am very happy with this school.	2/18/2015 1:59 PM
39	I had been very happy with Somerset in the past, however Shadoe at the front office makes me dread any interaction with the school whatsoever. She is unpleasant and gives off an air of superiority and is beyond not-helpful. Several people I know, including myself, have reached out to Ms. Jefferson through the Somerset website in order to address this issue and received absolutely no response. Additionally, Shadoe allowed my daughter to leave the school office and walk out front unsupervised and without being signed out.	2/18/2015 1:51 PM
40	We love Somerset Skypointe and all the teachers and staff. Thank you for being so dedicated to helping our children learn and grow into amazing people. I'm so glad I am able to help out and volunteer to show my child that with everyone working together, teachers parents and students, we all learn and grow and become the best person we can be.	2/18/2015 1:46 PM
41	We love it and are here for the long haul. Thanks for all you do.	2/18/2015 1:45 PM
42	Over all I have had good experiences with Somerset. The only issue I have had is with Shadoe in the front office. I have called on several different occasions (amount of hours completed and absence numbers) and each time have spoken with her and each time hang up the phone feeling like I was bothering her. She has been short and all together not very pleasant	2/18/2015 1:39 PM
43	Teachers are under paid. The good ones quickly leave to go to the school district to make better pay. Raise the teacher pay to improve retention	2/18/2015 1:37 PM

44	My main concern with the school is the Common Core Homework. I was not taught this method, therefore, helping my children with these new methods are almost impossible. Is there a solution for this? I am not the type of parent that does their homework, but it would be nice to be helpful when they are struggling. Overall we love everything about this school except for the parking lot situation, which we all hate together.	2/18/2015 1:30 PM
45	We love Somerset and feel so lucky to be there.	2/18/2015 1:28 PM
46	My child's teacher hasn't handled things the way I wish she would. She is a great teacher just the personality of her and my child together isn't a good fit. I still strongly agree that the school is an amazing place for my children to learn at.	2/18/2015 1:24 PM
47	I believe the education and attention my child receives at Somerset is far above what they would receive in the public school system. The one area I feel could be better is the math. I know core curriculum is different that what parents may be used to. I wish there were websites or other instructional materials that were shared with parents so I would be better able to help my 1st grader with her homework. I end up googling so much to try and figure out how math is supposed to be completed.	2/18/2015 1:22 PM
48	So grateful my kids are at this fabulous school!!	2/18/2015 1:20 PM
49	Thanks for all you do to continue to strive for excellence. We really enjoy Somerset. Over the years, I would say teacher to parent communication has declined at Somerset. the first year or two we attended, teachers went out of their way to communicate to me about my individual children, often just yo share something positive or complimentary. That goes a long way in earning parent's trust. I would encourage teachers to keep that up. My child's 1st grade teacher is nice, but fails to respond to my written, emailed or verbal requests for regular times to assist in the classroom. I have made four attempts in 3 weeks with no reply. I'm disappointed with mrs. Barros' unprofessional appearance.	2/18/2015 1:18 PM
50	Common Core is no good.	2/18/2015 1:18 PM
51	Not enough class time during math n reading	2/18/2015 1:11 PM
52	We love this school - parents and students alike!	2/18/2015 1:10 PM
53	Keep up the good work! This school is amazing and we are so glad to be a part of it.	2/18/2015 1:08 PM

2014 / 2015 SOMERSET ACADEMY - LOSEE MS/HS PARENT SURVEY RESULTS

100%	1.97%	1.32%	1.96%	1.96%	1.97%	3.27%	22.22%	36.42%	7.24%	2.00%	2.65%	7.84%	3.95%	0.66%	0.66%	20.53%	7.24%	25.49%	2.65%	0.66%
	1.97%	3.29%	2.61%	3.27%	7.89%	6.54%	3.27%	3.97%	3.95%	3.33%	14.57%	5.88%	5.26%	3.31%	1.97%	5.92%	1.32%	2.65%	1.32%	
80%			1.96%	1.96%	8.55%	7.19%	4.58%	3.97%	2.63%	1.33%	5.96%	2.61%	3.95%	0.66%						
	40.79%	40.79%																		
60%			43.14%	46.41%	43.42%	45.75%	32.03%	27.15%	34.87%	34.67%	5.96%	46.41%	58.55%	44.37%	41.45%	9.93%	3.27%	3.27%	35.10%	26.32%
40%																				
	55.26%	54.61%	50.33%	46.41%	38.16%	37.25%	37.91%	29.14%	51.32%	58.67%	35.10%	37.25%	28.29%	50.99%	55.92%	36.42%	47.37%	35.29%	58.94%	67.76%
20%																				
0%																				
Question	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20

This school provides a welcoming environment

This school provides a safe and secure environment

My child receives quality instruction in reading / language arts at this school

I feel the reading curriculum is preparing my child for success in the next grade

My child receives quality instruction in math at this school

I feel the math curriculum is preparing my child for success in the next grade

The Principal is available and easy to talk to

The Principal resolves matters in a timely manner

This school allows input and welcomes parent contributions

The office staff is courteous and helpful

My child's teacher communicates his / her progress regularly

My child's teacher is available to me

Teachers at this school provide meaningful homework

my child(ren) feel comfortable in the classroom

My child(ren) feel comfortable in the lunchroom and playground

Teachers effectively handle classroom disruptions

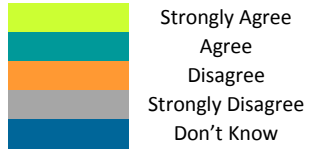
My child's teacher takes an interest in his / her education

Classroom support staff meets the needs of my child

I would recommend this school to other parents

Overall what grade would you give this school

Questions 1-19

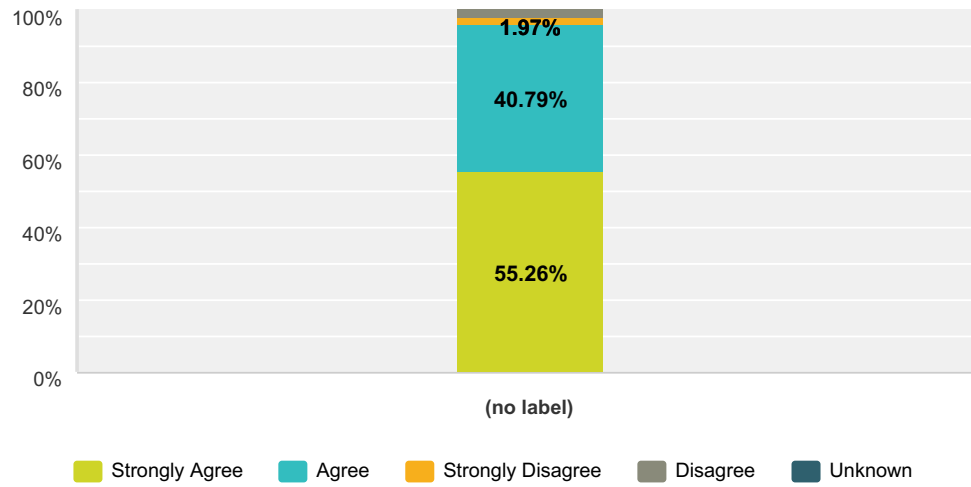


Question 20



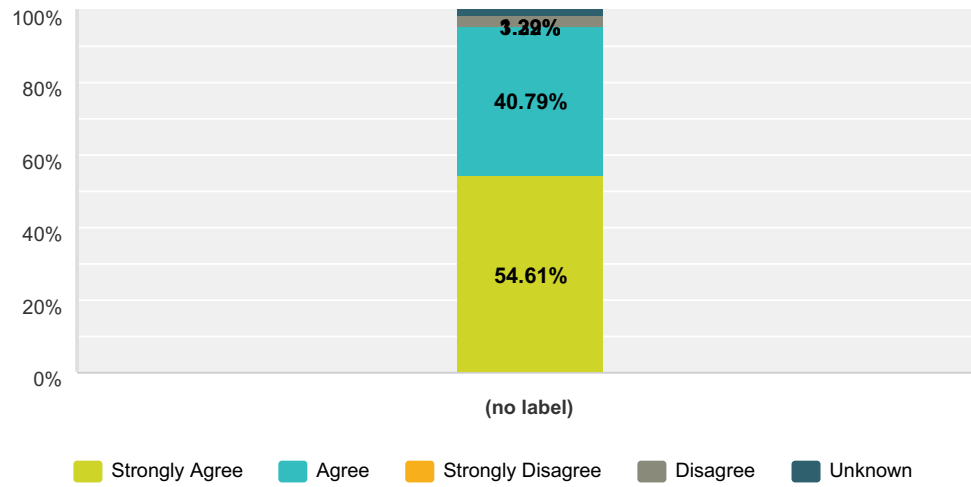
Q1 This school provides a welcoming environment.

Answered: 152 Skipped: 1



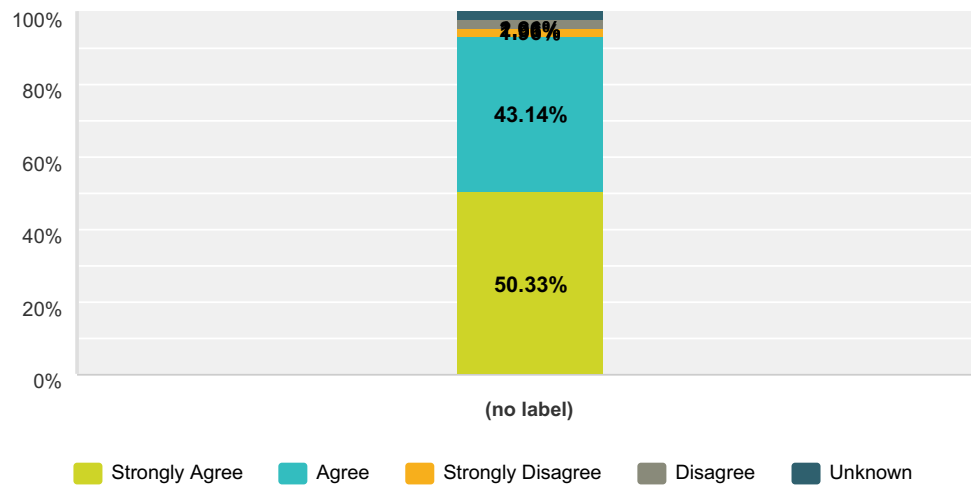
Q2 This school provides a safe and secure environment.

Answered: 152 Skipped: 1



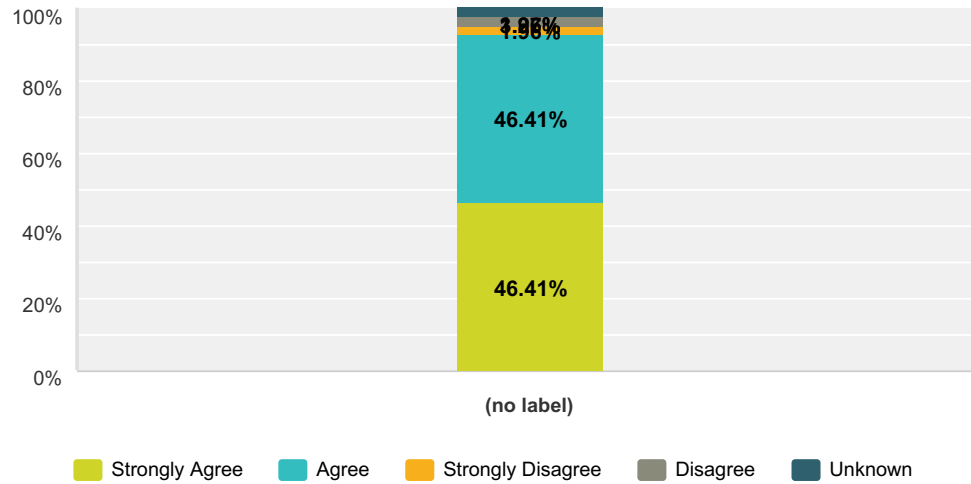
Q3 My child receives quality instruction in reading/language arts at this school.

Answered: 153 Skipped: 0



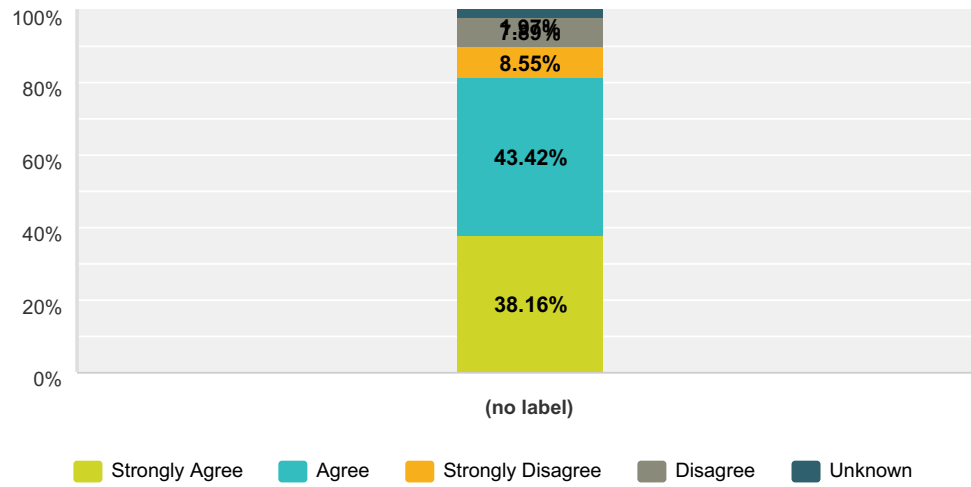
Q4 I feel the reading curriculum is preparing my child for success in the next grade level.

Answered: 153 Skipped: 0



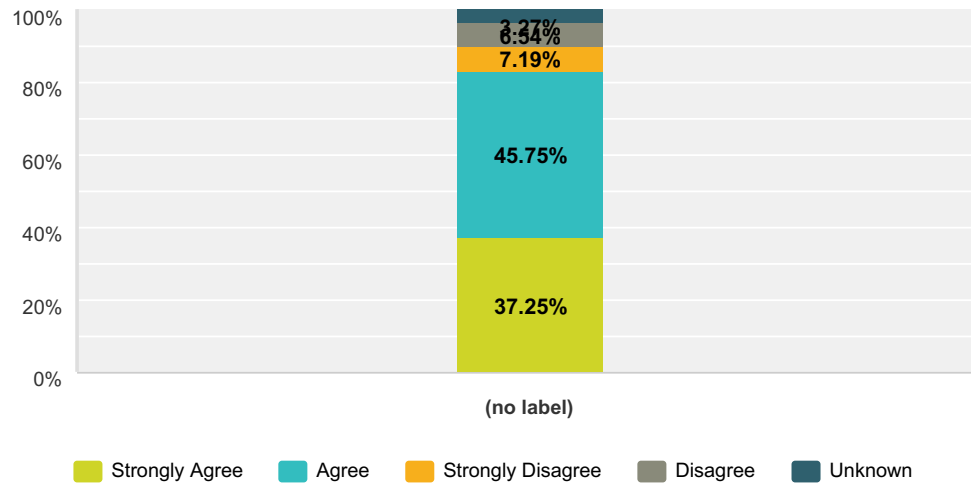
Q5 My child receives quality instruction in math at this school.

Answered: 152 Skipped: 1



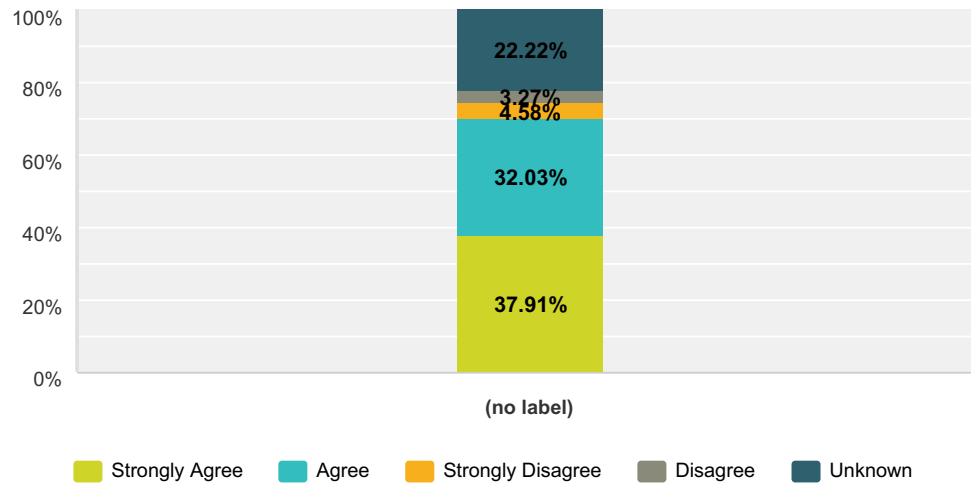
Q6 I feel the math curriculum is preparing my child for success in the next grade.

Answered: 153 Skipped: 0



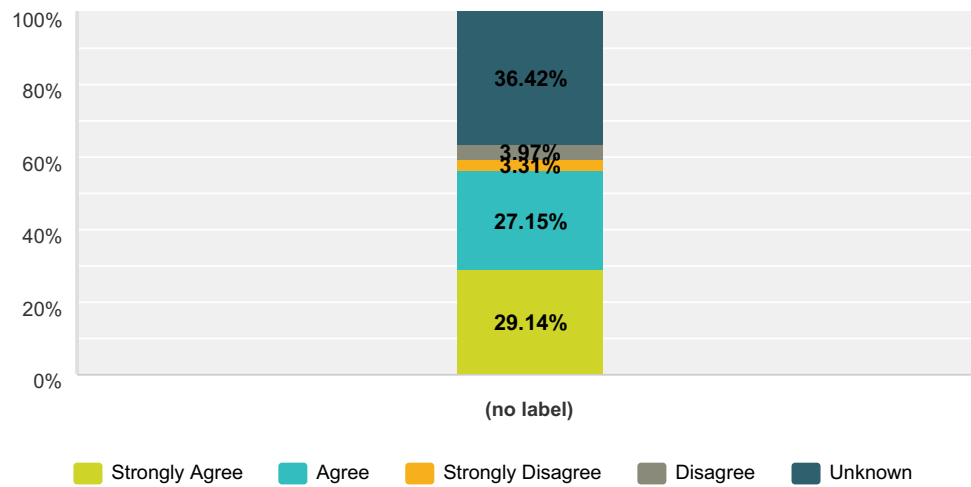
Q7 The principal is available and easy to talk to.

Answered: 153 Skipped: 0



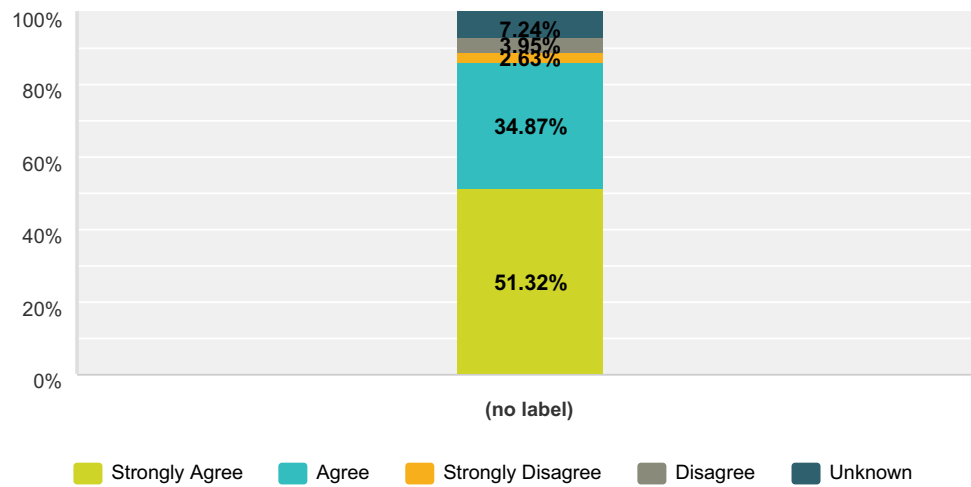
Q8 The principal resolves matters in a timely manner.

Answered: 151 Skipped: 2



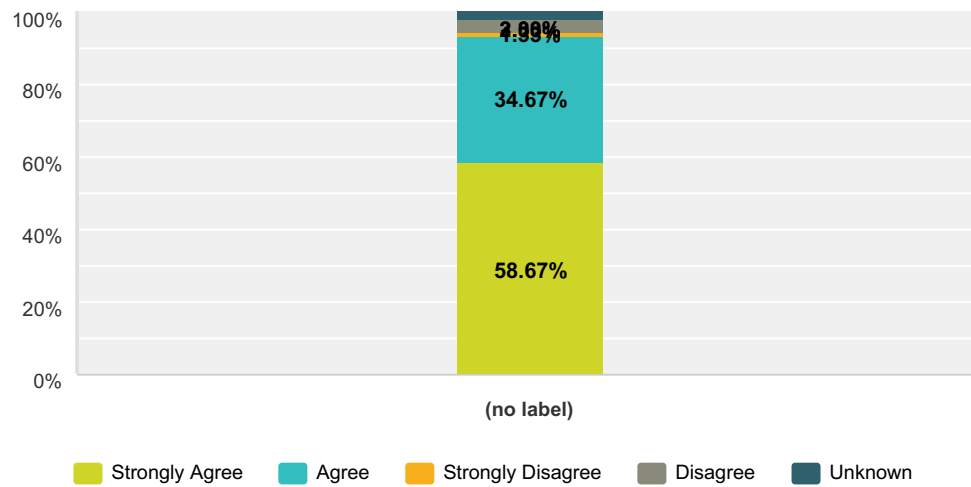
Q9 This school allows input and welcomes parent contributions.

Answered: 152 Skipped: 1



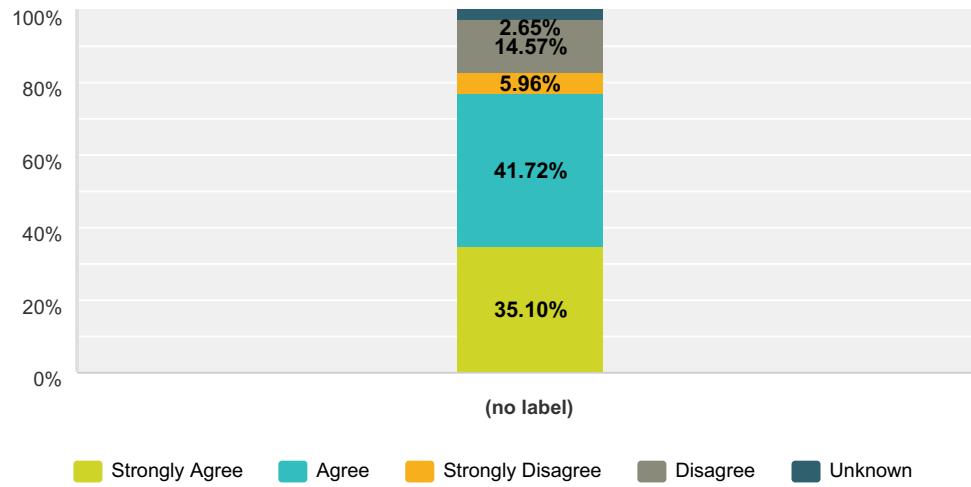
Q10 The office staff is courteous and helpful.

Answered: 150 Skipped: 3



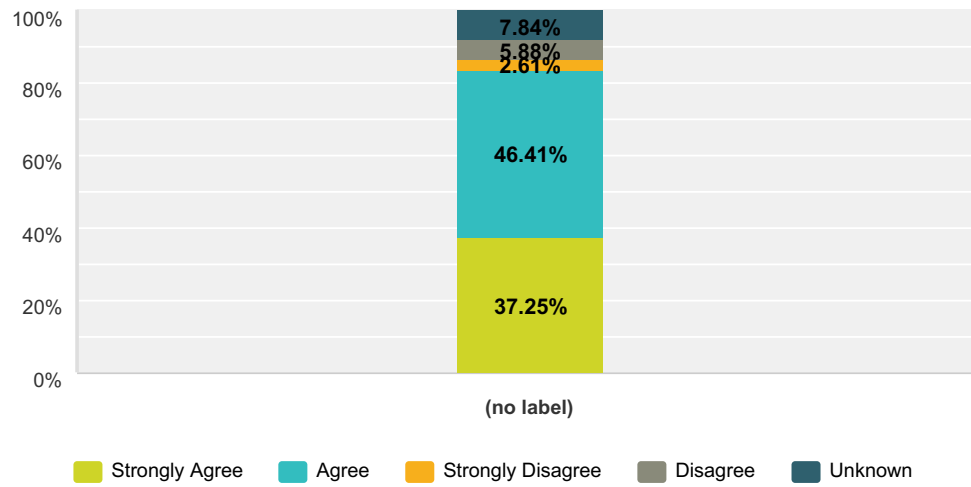
Q11 My child's teacher communicates his/her progress regularly.

Answered: 151 Skipped: 2



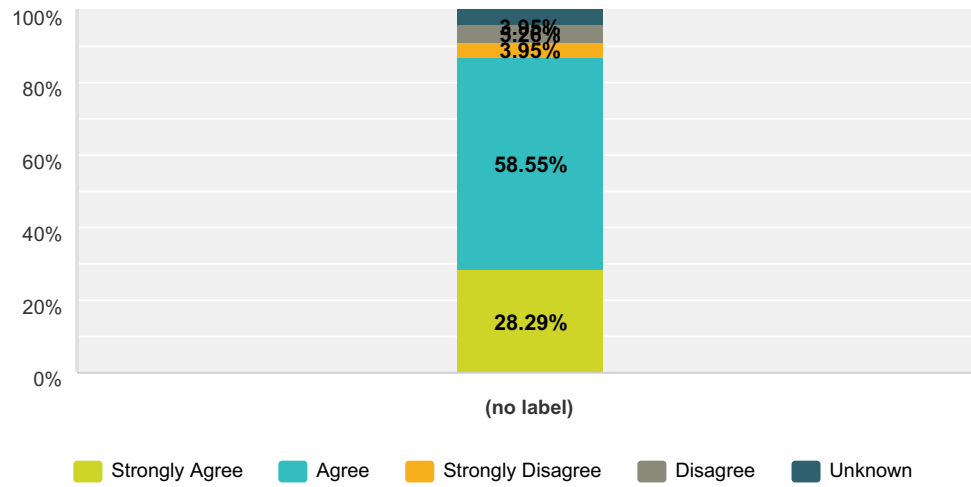
Q12 My child's teacher is available to me.

Answered: 153 Skipped: 0



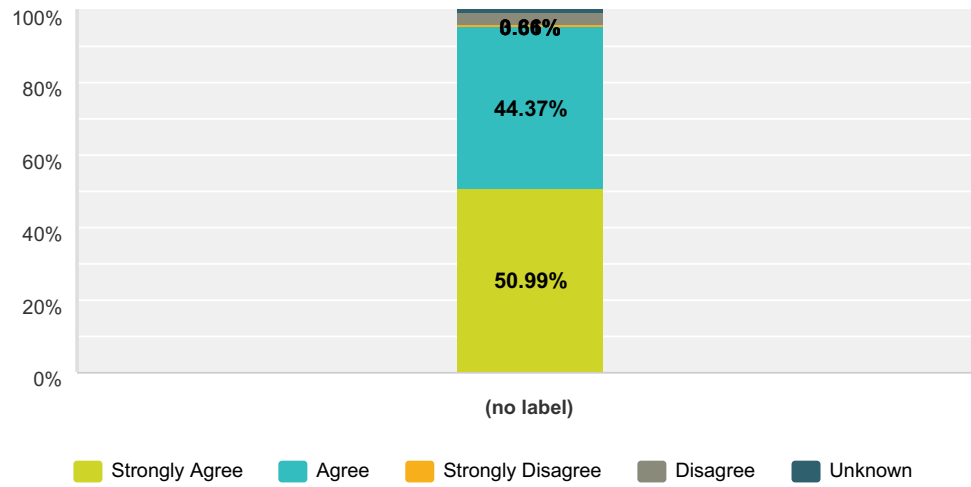
Q13 Teachers at this school provide meaningful homework.

Answered: 152 Skipped: 1



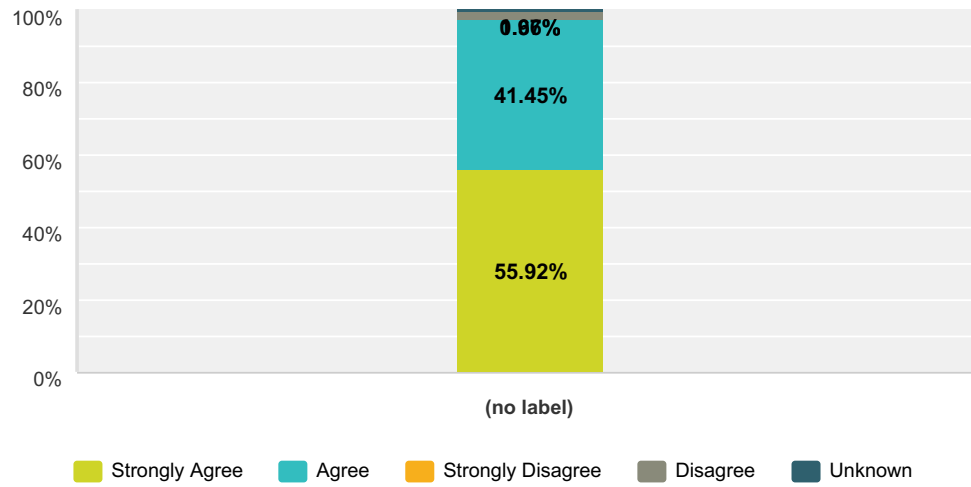
Q14 My child(ren) feel comfortable in the classroom.

Answered: 151 Skipped: 2



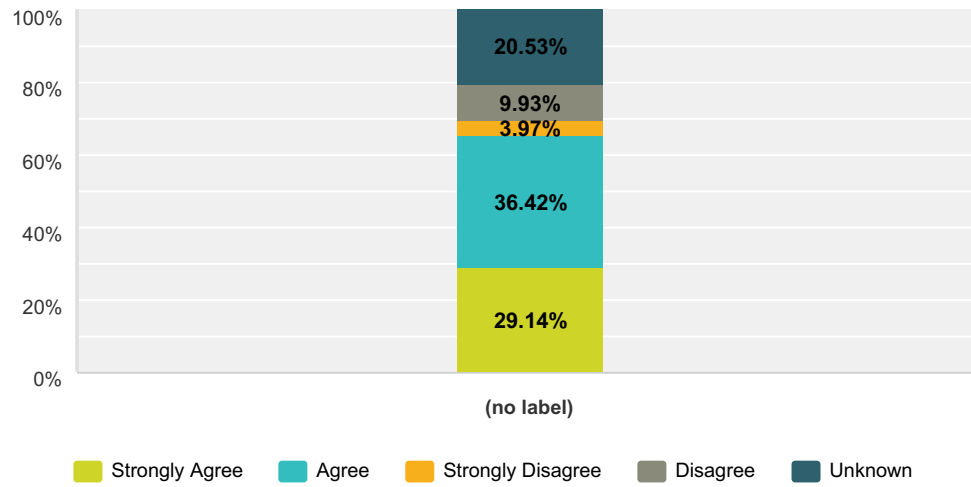
Q15 My child(ren) feel comfortable in the lunchroom and playground.

Answered: 152 Skipped: 1



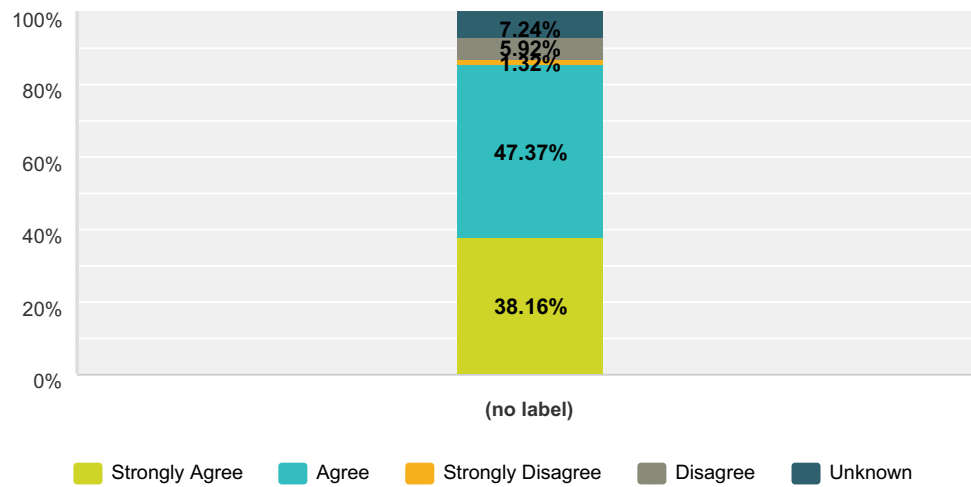
Q16 Teachers effectively handle classroom disruptions.

Answered: 151 Skipped: 2



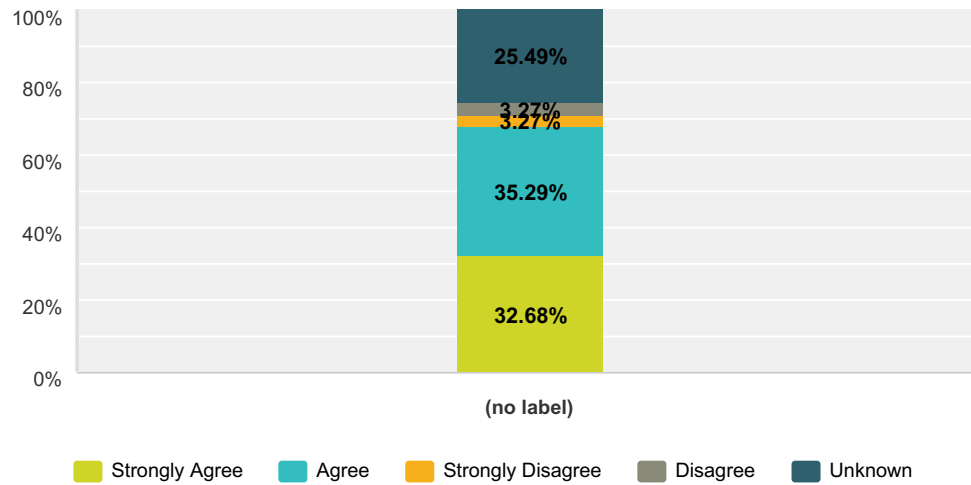
Q17 My child's teacher takes an interest in his/her education.

Answered: 152 Skipped: 1



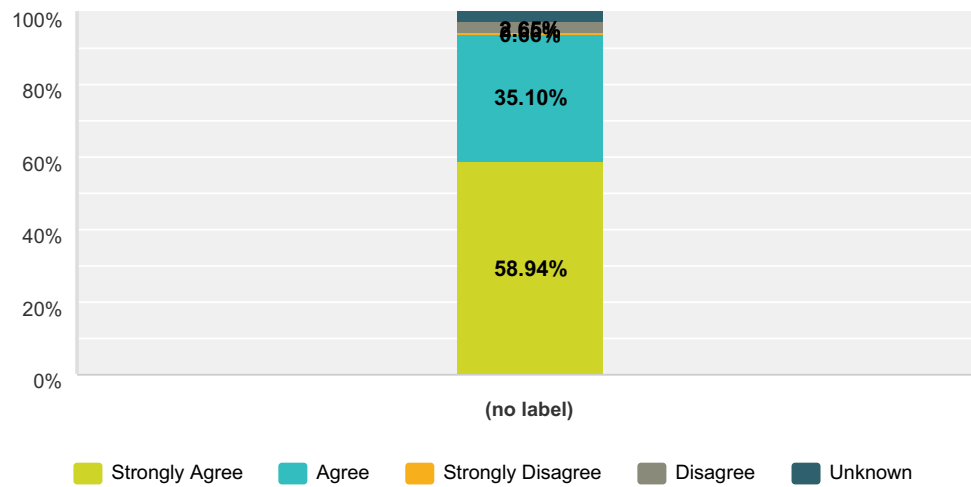
Q18 Classroom support staff meets the needs of my child.

Answered: 153 Skipped: 0



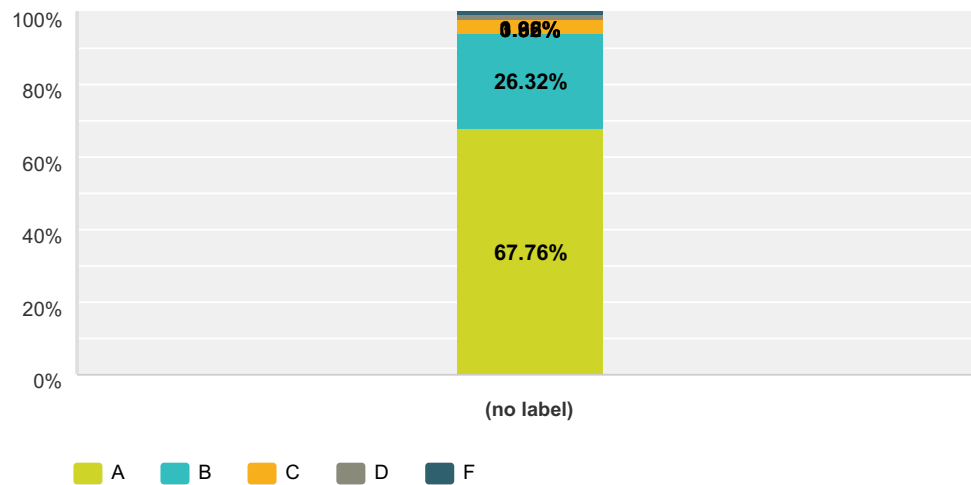
Q19 I would recommend this school to other parents.

Answered: 151 Skipped: 2



Q20 Overall what grade would you give this school?

Answered: 152 Skipped: 1



#	Comments	Date
1	Math has been an issue this year. The teacher seems to have a hard time teaching the subject. Also seems like a few bad apples in 1 or 2 classes are allowed to disrupt on a continual basis. Other than that very happy with the school.	2/24/2015 1:59 PM
2	My daughter has been falling begin in Math since last quarter; partially due to her being sick and missing quite a bit of school days in December. We feel that the attention from the teacher has not been given to her, enough to get her in the right track. I have contacted the teacher and we feel that all responsibility to seek for help has been put on our daughter. We have been doing our best at home to go over notes, homework, resource contents on the teacher's website, and have recently hired a tutor. No plan or guidance from the teacher has been provided to get our daughter back to math grade level.	2/24/2015 8:40 AM
3	I couldn't be happier with the choice to have our kids at Somerset Sky Pointe Campus. It is a great learning event with amazing staff and students who attend this campus. It has greatly exceeded our expectation. Mr. Barlow is a principal that goes above and beyond to ensure an amazing campus, always willing to listen & try new things. With my kids close to going into high school it would be nice to see the campus offer more course elective issues and sports. This will be a big factor in my decision of keeping my kids at the campus for high school. I think the caliber of kids at Sky Pointe are awesome & I'm so glad that my kids get to rub shoulders with great people.	2/23/2015 7:27 PM
4	Mr. Barlow is by far the best principle we've ever had. He is truly accessible to all parents and truly cares about the students. We are so incredibly happy with this school!!	2/23/2015 1:25 PM
5	There is a crossing guard after school, a man, whose name I don't know, who is one of the best examples of road rage that I've ever witnessed. If his demeanor while performing his duties in the parking lot is meant to be an example of how not to act, he is successful.	2/23/2015 8:40 AM
6	School needs to be consistent and firm on consequences and follow through. Bullying is evident... But reprimands are bias and inconsistent. Follow through and flow up not put into action!	2/22/2015 11:17 AM
7	I do not know the geometry teachers name, but she is not giving good instruction or homework because my child is not understanding and he has no book for reference to show me.	2/20/2015 7:30 PM
8	Thank you for allowing feedback. I appreciate he emails from Mr. Barlow to keep me updated on school events. I wish there were some sort of family events at school. There was a science night last October, but nothing since. My child loves Mrs. Taylor. All she can tell me about AP Geog is that her teacher is a diehard BYU fan and wears only their shirts. I'm very impressed with Mrs. Cash. I feel she is student centered.	2/19/2015 6:01 PM

9	I am pleased with the overall experience my child is receiving; however, if you are not of the Mormon faith, I see it difficult to fit in. It is almost like a bullying atmosphere on not being included if you are not of that faith. I would like to see more after school clubs in the middle/high school. Also, there's little student recognition for students who follow the rules and do what is expected. In fact, I don't know of anything done throughout the year to recognize students. My son has told me about the behavior of students in some classes where student behavior is not corrected. That concerns me because we are used to having a strictly enforced behavior policy at Somerset and that seems to have disappeared in the past two years since coming to Sky Pointe. I also wish that the uniform dress code were enforced.	2/19/2015 1:23 PM
10	I'm very impressed with this school and I'm glad my kid goes here. Job well done Sky Pointe!	2/19/2015 1:09 PM
11	We just love Somerset! Thank you!	2/19/2015 10:16 AM
12	At least word the survey for middle & high school by realizing there is more than one teacher per student. Strength of this school --mandatory parent involvement. Weakness --it's not all that on the academic side. You asked.	2/19/2015 9:48 AM
13	I love Somerset Academy , i'm a mother of a special Ed Teen , and i have to thank all the teachers , staff and directors for always thinking about my child's necessities , you guys are always next to him, checking on his progress and always know how to help him improve his work or do it better!!!! honestly thank you, thank you from the Bottom of my heart!!!!	2/19/2015 9:33 AM
14	I would like to see more happen in the way of scholarship/ grant help for the students. I also find it very difficult to complete community service hours since I am one of the only working mothers at the school, and all activities seem to be catered to the families that have a parent that stay at home. I would like to see more equality in this area.	2/19/2015 8:25 AM
15	my daughter was happy to be accepted in this school.	2/19/2015 8:17 AM
16	I have had some issues with a few teachers. Info feel that the atmosphere of the school is changing and not for the better. I have always thought my student would attend Somerset for High School but after a few of the issues this year I am looking at other options. I feel like the teachers are not as concerned about my child's education as they are their own agenda. I feel Me Barlow is a good principle and addresses the situations as they arise but it is a fight to be heard.	2/19/2015 7:48 AM
17	There is no communication. My child had an issue in a class, I emailed the teacher with no response. There is only a couple day notice , on some things, ie picture day, 2 days to find an outfit for working parents doesn't work. Would like other choices for extra curricular. The lunch menu is not what is served at school. There are times they run out of food and my child doesn't get to eat	2/19/2015 5:10 AM
18	I agree with most of this for all teachers EXCEPT for 1 teacher. Ms. Soloman I STRONGLY DISAGREE with in all categories. She wants the staff, and parents to believe one thing on how she does things, but in reality, it is complete not true. She does not communicate with the students, and if they ask questions, she says she does not have time, or she is too busy. She talks negatively about classes to other classes, she is rude to the students, and says mean things to students in front of the whole class. This is unacceptable especially since it is in front of their peers. I have to say, it is my opinion, Ms. Soloman hurts Somerset in many ways.	2/18/2015 11:59 PM
19	Ms. Gold is not a good math teacher. My son has had her for 2 years and he is learning from me and by watching YouTube instructional videos...what is she getting paid for if she's not properly educating or children?	2/18/2015 10:07 PM
20	Homework on the weekends impacts our family time	2/18/2015 9:47 PM
21	I believe the newer teachers need some additional mentors to be able to handle high school attitudes and possibly the stress of the position. I have heard numerous stories of incidents where the teachers have been talked to inappropriately and the teacher did not hold the student accountable and incidents where teachers are breaking down in tears. I love the school and the teachers but maybe they need a little more support. Not sure how or from where but I hope they enjoy teaching.	2/18/2015 9:14 PM
22	Clearly a lack of leadership is the true problem here. A morally corrupt administration that is incapable of making decisions which are in the best interest of the students is fraying the thin layer of fabric still holding this institution together. Those who are comfortable with turning a blind eye to these and the many other issues plaguing the middle/high are causing a great disservice to our children. As more and more parents begin to realize this, word will spread like wildfire, and the reputation of this school will be permanently scarred. It's time to clean house before the damage can no longer be undone!	2/18/2015 8:58 PM
23	Thank you for everything you do for our kids! I would like to see more support support for the class trips to ensure they happen. This year and last year the trips were cancelled. (Perhaps fundraising opportunities to lower cost for families at the start of the year or combining with other campuses, etc.)	2/18/2015 8:19 PM

24	- Programs provided at the beginning of the school year have not been followed. - Homework are not graded quickly and therefore not returned to students quickly so students have not known what they did wrong.	2/18/2015 8:05 PM
25	I can't get volunteer hours easy! It seems harder to get them once my children got in middle school and high school!	2/18/2015 7:52 PM
26	I think many of the newer teachers, especially highschool, really have trouble managing their classrooms. I wish there were not so many "brand new" teachers. I am disappointed with both the current 10th grade math teacher, and 10th grade science teacher. I don't think they have enough experience in the subject matter and classroom teaching skills which is hindering my child's learning.	2/18/2015 7:51 PM
27	I find Somerset to be a good school but not parent friendly. They does not seem open to input. Also, when my child received some failing grades (although she is usually an "A" or "B" student), I did not find out until her progress report. After a few teacher conferences, the best I could come up with was that aside from a few lower grades she earned, the majority of the problem was that her grades had suffered due to a couple of absences and lack of information on what she missed and how to make it up.	2/18/2015 7:25 PM
28	I particularly appreciate the help my son gets from the support staff from Resource/Special Ed. They communicate and are on it.	2/18/2015 7:25 PM
29	Based on what there is to offer... Cadwalder... I would recommend this school. There are way too many Mormon children sending home pamphlets and pushing their religion on my child. Admin does not answer calls regarding this issue. The Art teacher is Wonderful!!	2/18/2015 7:25 PM
30	We love this school and are so happy that our girls are part of it. Thank you	2/18/2015 4:54 PM
31	I love Somerset! Best school for my children's needs!	2/18/2015 4:51 PM
32	I feel that the teachers rely on campus portal to much. Not all parents are computer literate. I would prefer a text or better yet a phone call when my child's grade are tanking.	2/18/2015 4:51 PM
33	The teachers are under paid. All the good ones leave for better paying district jobs. Charter school teachers should be paid more than the district if you want to attract top talent.	2/18/2015 4:14 PM
34	It is hard to answer some of these questions for a middle schooler who has several different teachers and classes, not 'the' teacher or 'the' classroom.	2/18/2015 4:11 PM
35	The lottery process to get a sibling enrolled is frustrating and would like to know more about how this process works giving siblings priority.	2/18/2015 3:29 PM
36	I was surprised that my child's ELA teacher did not have any feedback, suggestion or comments in regards to my child getting an A for the quarter but failing the mid term. The teacher didn't even know she failed??? How can that be.	2/18/2015 3:21 PM
37	We are blessed to have our oldest at Sky Pointe. Looking forward to our youngest attending it too! Special thanks to the counselor, Mrs. Cash for being awesome and for my sons teachers who communicate so well through email! Thank you all!!! :)	2/18/2015 3:14 PM
38	Mr. V is amazing! He has taught my child so much in math this year! My son comes home everyday bragging about how funny he is and how much he enjoys his class. Mr. Miles is a wonderful art teacher! Thank you for making my child's school day fun.	2/18/2015 3:08 PM
39	Head and shoulders above the rest!	2/18/2015 3:00 PM
40	I absolutely love the the principal and staff! I feel the principal is always willing to listen and help resolve any situation/problem that is occurring. The teachers are amazing. I feel my daughter is more challenged in class than she was at her ccisd school. This is my first year at somerset skypointe, my daughter and I are very happy at this school and glad we got the opportunity to attend this school!	2/18/2015 2:46 PM
41	Overall I'm very happy with Somerset. I would highly recommend the school. However I do have concerns about some of the teachers. I feel "some" teachers should be monitored more closely by the administration. I also feel that teachers should stop the kids that are a distraction in class. This school shouldn't allow kids to reenroll that are a constant distraction in class. Another concern I have is the start times for next year. Please be mindful about families that have multiple children attending Somerset. I've heard that the times will be different for hs/ms. Please keep HS/MS start times as close as possible. My kids feel safe & secure and enjoy coming to school. Thank you Somerset for taking care of my children and letting feel welcomed every day!!	2/18/2015 2:44 PM
42	We love Skypointe Somerset ♥☐	2/18/2015 2:44 PM

43	As the parent of a high school son I personally feel communication between teacher and parent has stopped. An emphasis is put on the kids to be responsible but I feel short comings could be avoided if I as the parent knew what assignments were coming due and made aware of activities prior to an hour or two before they are to happen	2/18/2015 2:22 PM
44	I like the Facebook page as it is very helpful to busy parents and I greatly appreciate the weekly email updates from the Principal, as it very informative and as a working parent, I feel I have a good idea of what is going on in the school. I would like to school to move away from it feeling like a typical CCSD school. This is the "vibe" that I get from the school office staff and the administrators. However, the teachers seem to really take the time to get to know my kids and are always polite and responsive to my emails or phone call. However, for this being the second year in operation, we are mostly pleased but would like to see the school have more activities for the middle schoolers, such as movie nights, dances, special/lunch activities, for example. Also, it would be very nice if the principals meetings that he has during the work day be scheduled in the evening so parents who are working are able to go and get involved more.	2/18/2015 2:19 PM
45	I wish there were opportunities for students to earn extra credit. I also feel students should be given more than 50% on late work. I don't believe they should receive full credit, but 50 % is very discouraging and does not motivate students to complete the assignment. Sometimes students forget. I am also frustrated with 70% of the students grade in some classes being placed on tests. Some students don't do well on tests and have no chance of doing well in this case. I feel my child might have more success and have better opportunities to attend better colleges if they attend public high schools where their policies allow for students to have every opportunity to succeed. Please reconsider these policies.	2/18/2015 2:19 PM
46	I have a big problem with the lack of lockers situation. There has to be an alternative option to not have them. Other than that I am completely happy with everything:)	2/18/2015 2:17 PM
47	I feel there could be more accommodations made and learning assistance opportunities for students that may have a learning disability and struggle with some subjects but have not actually "failed" so are not eligible for assistance.	2/18/2015 2:15 PM
48	Teachers need better communication with parents.. websites would be great for all teachers to use.. can we please get a gym!	2/18/2015 1:54 PM
49	My son's 7th grade teachers are amazing! They keep me posted on progress and are willing to stay after for extra help. They really show in an interest in his success and I couldn't be more pleased.	2/18/2015 1:52 PM
50	Most of my child's teachers would earn agree/strongly agree ratings but I could not select that option since she has one teacher who does not communicate and when asked for communications told me that she has too many students to even remember what happens from one period to the next let alone whether or not a student had significant declines in her grades. It has been more difficult than it should be to find out how to help my child be successful in that class.	2/18/2015 1:47 PM
51	We are big fans of Somerset and their admin and staff. For purposes of improving, I have a few suggestions. Our first two years of attendance at Somerset were magical. If I can pinpoint one thing that made it so, it would be the teachers who cared so clearly for the kids. I received a dozen unsolicited emails about my children from teachers, often just to share a success or a compliment. My kids felt like their teachers would genuinely miss them if they weren't at school. One of my daughter's 8th grade teachers STILL doesn't even know her name. And if my kids ever have to meet with a teacher after school, they are yelled at for being on campus after hours. These are good kids, with good motives, doing good things, being treated like the "campus troublemakers". Can we do better at making the school a place kids feel welcomed?	2/18/2015 1:31 PM
52	Would love to see lockers for the kids.	2/18/2015 1:26 PM
53	My only suggestion would be more options for traditional electives such as Foods (Home Economics) Also JROTC would be wonderful!	2/18/2015 1:11 PM
54	There are a few teachers who need to improve there teaching strategies. Mrs. Baros and Mrs. Solomon are two teachers who I have had problems with as a parent in teaching my children both this year and last.	2/18/2015 1:10 PM

2014/2015 SOMERSET ACADEMY - STEPHANIE CAMPUS TEACHER SURVEY RESULTS

100%	37.50%	40.00%	56.25%	12.50%	18.75%	6.25%	6.25%	6.25%	40.00%	12.50%	12.50%
80%				6.25%		43.75%	12.50%	6.25%		12.50%	25.00%
60%	62.50%	33.33%	43.75%	50.00%	37.50%		56.25%	87.50%	60.00%	75.00%	31.25%
40%		26.67%			37.50%	50.00%					
20%				31.25%			25.00%				31.25%
0%					6.75%						
Question	2A	2B	3A	4A	4B	5	6A	6B	9	10	11

The standards for student learning at my Charter School are both Challenging and attainable

Ample materials are available to meet the learning goals of my students

Parents support the students, school and staff

My Administrators support me and address my needs and concerns

My Administrators communicate information effectively

Student assessments are used to monitor student progress and improve student learning

I feel most staff members have a positive attitude about the school

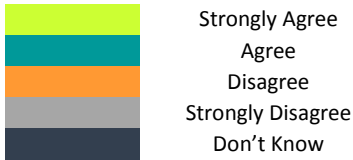
The school maintains an attractive environment

All teachers and support staff have sufficient administrative support in planning and preparation time, to meet the needs of students in and outside of their classrooms

The office staff is courteous and helpful

How useful is the feedback the Principal at this school gives you

Questions 2-6, 10



Questions 7 and 8, required a written response

Question 9

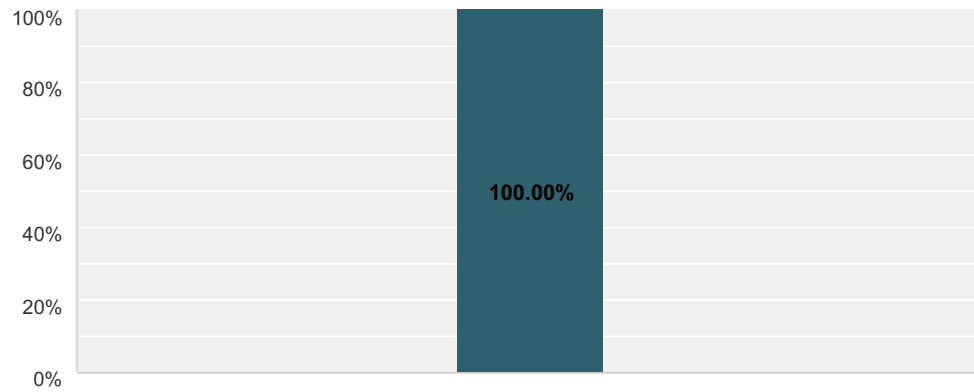


Question 11



Q1 Which campus are you currently working at?

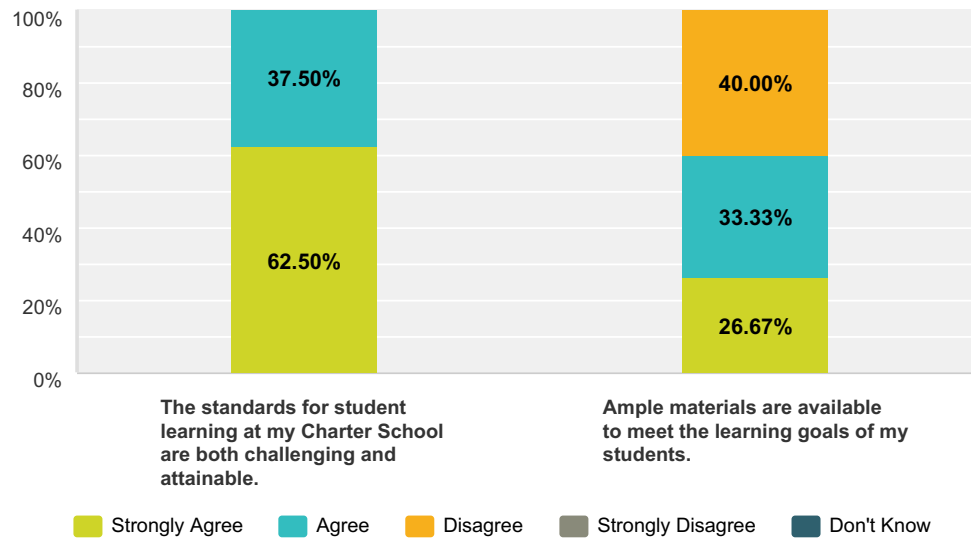
Answered: 24 Skipped: 0



- Doral Saddle
- Doral Cactus
- Somerset Losee
- Somerset NLV
- Somerset Stephanie
- Somerset Sky Pointe K-5
- Somerset Sky Pointe Middle-High
- Pinecrest Horizon
- Mater Academy

Q2 Curriculum

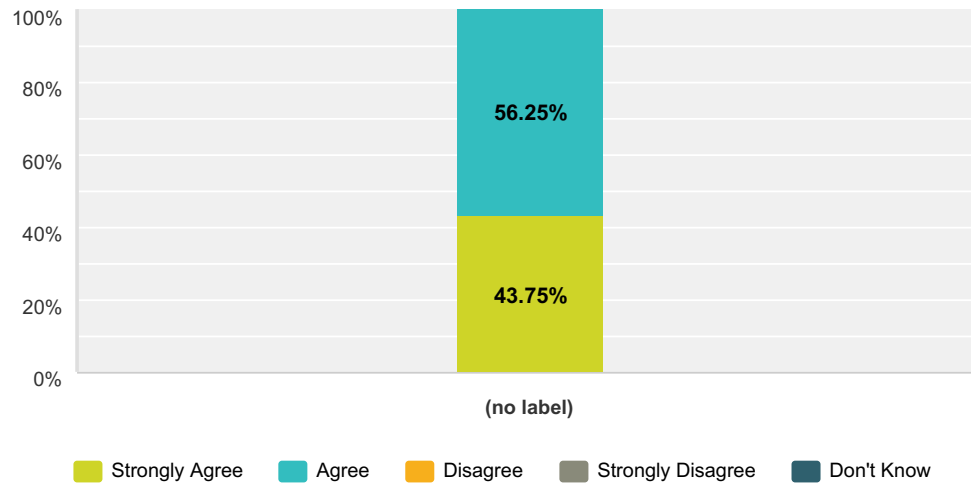
Answered: 16 Skipped: 8



#	Comments for "The standards for student learning at my Charter School are both challenging and attainable."	Date
1	Our school follows Common Core standards and looks for programs that help us to teach those standards to mastery.	4/9/2015 12:44 PM
#	Comments for "Ample materials are available to meet the learning goals of my students."	Date
1	Not enough computers for actual learning. The computers are always being used for testing. Also, delayed curriculum/materials at the beginning of the year made it hard to teach.	4/14/2015 10:20 PM
2	I feel that we need more resources for math. Wonders provides a lot of support for intervention and enrichment, but Investigations does not meet the needs of our student demographic.	4/9/2015 12:44 PM
3	Classroom supplies are limited at times.	4/6/2015 4:12 PM
4	I feel that more materials can be provided in the SPED ROOM.	4/6/2015 3:31 PM
5	More computers are needed for the middle school to have daily access in all classes.	4/6/2015 3:15 PM
6	Some of the materials are not enough to hit our standards.	4/6/2015 3:12 PM
7	Need more technology and internet that works. When even five students are trying to use their own tablets the server times out on them.	4/6/2015 1:55 PM

Q3 Parents support the students, school, and staff.

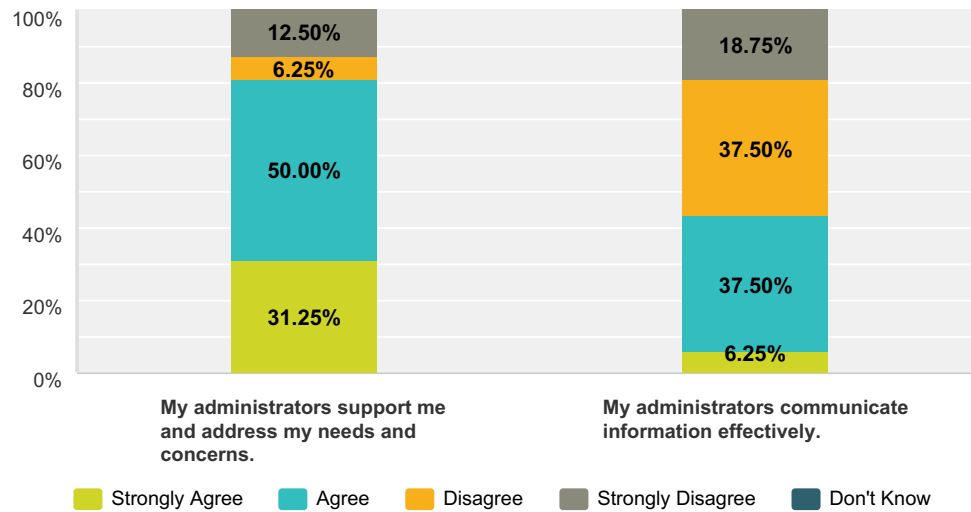
Answered: 16 Skipped: 8



#	Comment(s)	Date
1	Parents are usually happy to donate their time or supplies.	4/9/2015 12:44 PM
2	Very supportive.	4/7/2015 7:40 AM

Q4 Administration

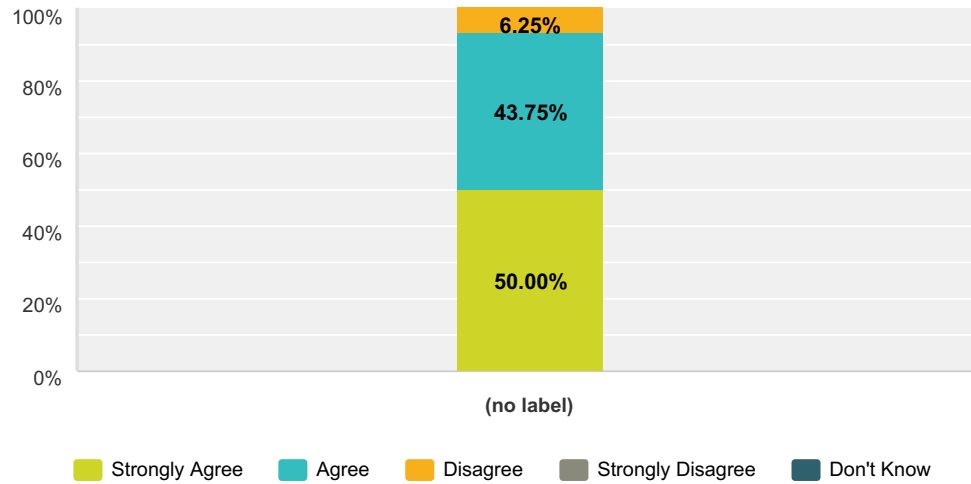
Answered: 16 Skipped: 8



#	Comments for "My administrators support me and address my needs and concerns."	Date
1	Admin is never around to help. They read emails but don't respond. They schedule meetings and then are not available.	4/14/2015 10:20 PM
2	Reggie does a very good job of addressing my concerns and supporting me. Emeri isn't very helpful at all and is almost non existent in the building and doesn't come up with effective solutions to problems.	4/13/2015 12:32 PM
3	I feel that there are concerns that are not heard and addressed, however I do feel that my administration is there to support me with parent or student issues when I need them to be.	4/9/2015 12:44 PM
4	Completely, All the time. They are wonderful!!	4/7/2015 7:40 AM
5	Felt student accusations were supported over the word of the teacher.	4/6/2015 3:31 PM
6	I have always felt that I was heard whenever there was a situation that has come up.	4/6/2015 3:12 PM
7	Sometimes emails are not responded to, but admin is always willing to help and answer questions.	4/6/2015 1:59 PM
8	I've been told multiple times I will get help when needed but then the help forgets. When I say something the person will reschedule then nothing again.	4/6/2015 1:55 PM
#	Comments for "My administrators communicate information effectively."	Date
1	Everything is last minute and rules and procedures constantly change.	4/14/2015 10:20 PM
2	We are often informed of things last minute or are left to come up with solutions ourselves. We also hear things from other grade levels and not from administration.	4/13/2015 12:32 PM
3	I feel that expectations are not always communicated clearly to the staff, and then we are penalized when we don't meet those unspoken expectations. Procedures that were fine one year are suddenly insufficient in subsequent years.	4/9/2015 12:44 PM
4	Sometimes I feel like there are too many different communication forms and I can't keep track.	4/7/2015 7:54 AM
5	At times, there is lack of communication between admin/ office staff and teachers or teachers are notified with minimal notice.	4/6/2015 4:12 PM
6	We often hear of important matters/information by word of mouth instead of by e-mail or in a staff meeting.	4/6/2015 4:06 PM
7	Emails are not always answered and some information does not come through when needed.	4/6/2015 3:12 PM
8	A lot of room for improvement here.	4/6/2015 1:55 PM

Q5 Student assessments are used to monitor student progress and improve student learning.

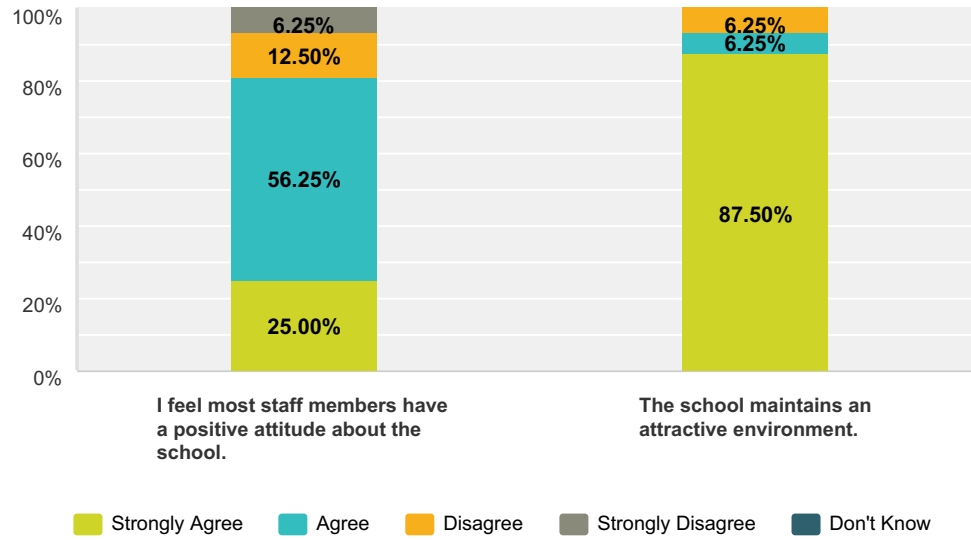
Answered: 16 Skipped: 8



#	Comment(s)	Date
1	Student assessments are fine, but I don't feel that grades are reported in a meaningful way.	4/9/2015 12:44 PM
2	Due to our math curriculum, math struggles with adequate assessments.	4/6/2015 4:12 PM
3	As a teacher, I feel these assessments are too much. While I agree it's good to see their progress, monthly progress stresses students out and does not give a good implication of student learning.	4/6/2015 3:12 PM
4	I feel the final assessment should also be the pre assessment. There have been a few times where I get a math assessment from my team five minutes before I am supposed to give it. Then with talking to another teacher on my team we realize that something on the assessment was not even taught.	4/6/2015 1:55 PM

Q6 School

Answered: 16 Skipped: 8



#	Comments for "I feel most staff members have a positive attitude about the school."	Date
1	It is a very great place to work. I love the overall work ethic here. And I feel that the teachers are here for the right reasons.	4/7/2015 7:54 AM
2	A great environment.	4/7/2015 7:40 AM
3	At times, staff members have negative attitudes towards school related concerns or situations.	4/6/2015 4:12 PM
#	Comments for "The school maintains an attractive environment."	Date
	There are no responses.	

Q7 Please tell us what you like or enjoy most about working at your Charter School.

Answered: 13 Skipped: 11

#	Responses	Date
1	I like the involvement the teachers have in making decisions.	4/14/2015 10:20 PM
2	My colleagues are always helpful and supportive. We are truly a family.	4/13/2015 12:32 PM
3	I enjoy the parent support and the ability to talk professionally and conversationally with my coworkers and administration.	4/9/2015 12:44 PM
4	The relationships between the teachers, students, and parents. It is a positive environment full of teamwork and dedication.	4/7/2015 3:09 PM
5	I feel that Reggie is a fabulous principal. I like that he is honest with me. I love how he bolsters us. I am proud to tell people I work here. I love that the students are encouraged in a well-rounded way. Not just academic focused, but, sports and clubs as well. A little something for everyone.	4/7/2015 7:54 AM
6	Everybody get involved in all kind of activities. Parents are very involved and helpful. Children have the opportunity to practice all sports during the school year. It's a great community.	4/7/2015 7:40 AM
7	I love our administration. I feel Mr. Farmer believes in his teachers and supports us, even though at times there is a lack of communication, he still is a great leader to work for. Also, the team morale build among grade levels is great to have. This builds a big family and an enjoyable place to come to everyday, especially being with my team.	4/6/2015 4:12 PM
8	I love the grade level team I work with!!!	4/6/2015 4:06 PM
9	The support I get from other teachers.	4/6/2015 3:31 PM
10	Lots of materials to use, great equipment.	4/6/2015 3:24 PM
11	I enjoy the autonomy of being able to run my classroom the way that fits my teaching style and that is good for students. I value teaching at a school that puts students needs as a top priority - doing what is best for kids.	4/6/2015 3:20 PM
12	I enjoy the small classroom sizes and the positive environment. I also like the flexibility in my teaching.	4/6/2015 3:12 PM
13	I joined this staff because of the location. I have been pleasantly surprised by how much I love working here. I've always worked in charter schools, and this one seems to be the one that actually knows what it's doing. Mr. Farmer has always been helpful, supportive, and encouraging. While he's not perfect, it's easy to see that he tries his best and loves his staff and school.	4/6/2015 1:59 PM

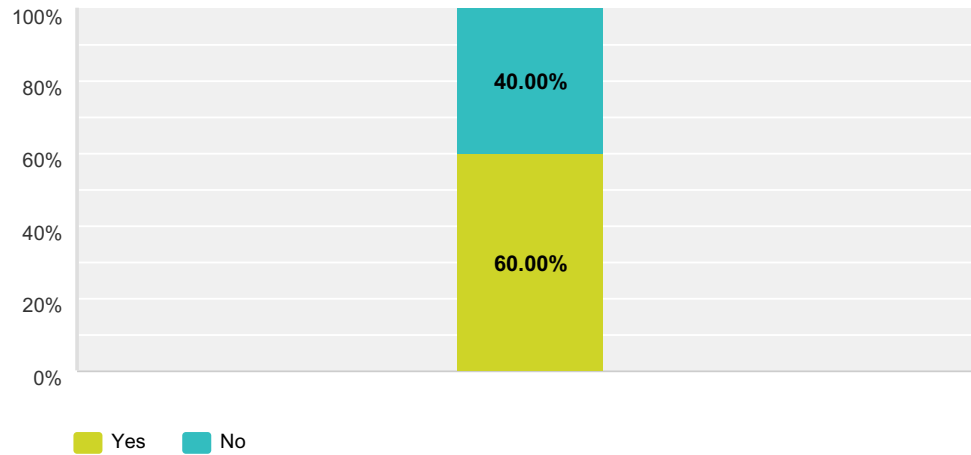
Q8 Please tell us what you would like to see changed or improved at your Charter School.

Answered: 12 Skipped: 12

#	Responses	Date
1	I would like more communication from admin. I would like to see more positivity from admin. We are told to be positive with kids and treat everyone with respect but admin doesn't do that with students or staff.	4/14/2015 10:20 PM
2	Communication throughout the building is lacking.	4/13/2015 12:32 PM
3	Expectations for student behavior need to be raised (too many students getting away with being disrespectful and a distraction to others). I would also appreciate if administration would do more than just listen to staff concerns; action should be taken when an entire staff is in agreement on an issue.	4/9/2015 12:44 PM
4	I would like to see the STAR testing improved so that it applies to the standards and is a more accurate assessment of what our students are learning and expected to master in their grade level.	4/7/2015 3:09 PM
5	I would like to use a different writing program. I also think that the support staff should not be pulled for every extra thing, like serving ice cream. I think parent volunteers would be perfect for that.	4/7/2015 7:54 AM
6	communication between admin/ office staff could be improved.	4/6/2015 4:12 PM
7	I would like to see better communication between administration and teachers.	4/6/2015 4:06 PM
8	There needs to be an audit of how much time teachers really put in to their class rooms to keep up with expectations.	4/6/2015 3:31 PM
9	Positive support to teachers. Teachers are highly criticized and put under too much pressure thus making teacher performance suffer.	4/6/2015 3:24 PM
10	If teachers are performing, I believe that the pay scale should partially reflect the level of education that have earned. Also, the medical benefits provided are fairly poor compared to the district. I realize that economies of scale allow for the district to obtain much better coverage. However, these are real things that staff must face when considering a place of employment and therefore are things to consider when asking about ways to improve. Finally, Somerset provides a lot of extra activities for students to participate in that requires a significant amount of time on the part of teachers in addition to routine responsibilities. It would be really nice if teachers were compensated in some way for these investments of time.	4/6/2015 3:20 PM
11	Quarterly testing as opposed to monthly testing. Portfolios are not the basis for our Pay for Performance.	4/6/2015 3:12 PM
12	more/easier access to technology, less obligation to after school clubs (one quarter a year). lamination (we always seem to run out!)	4/6/2015 1:59 PM

Q9 All teachers and support staff have sufficient administrative support in planning and preparation time, to meet the needs of students in and outside of their classrooms?

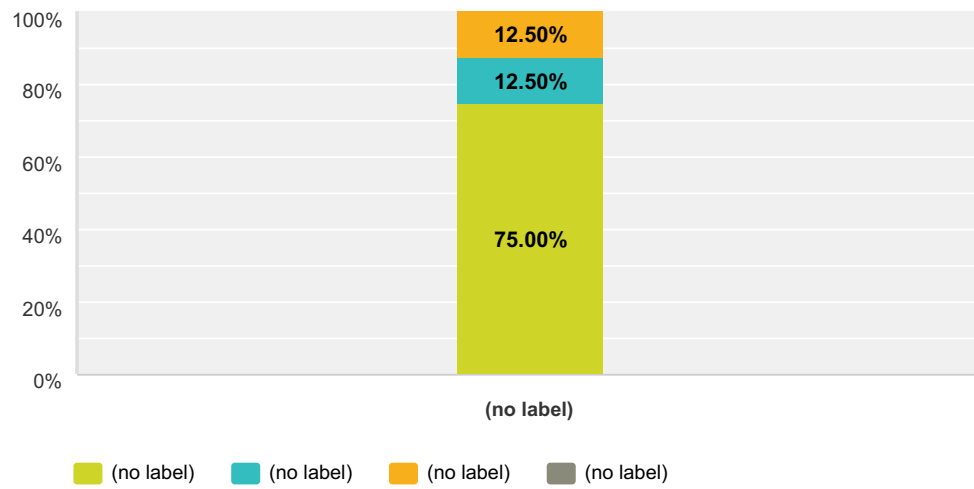
Answered: 15 Skipped: 9



#	Comments:	Date
1	I feel that we have too much on our plates, and often planning and preparation time is taken up by meetings or other activities.	4/9/2015 12:44 PM
2	I would like to see teachers able to use their time tutor or prepare for the week/or following day.	4/7/2015 3:09 PM
3	It is very difficult to get everything that needs to be done in the amount of time provided, especially if we can not depend on our support staff.	4/7/2015 7:54 AM
4	Teachers are asked to meet during their prep time which would usually be used to prepare for their class but they spend that prep time being criticized of what they are doing wrong without any input of how they should improve.	4/6/2015 3:24 PM
5	Yes and No.. I sometimes feel that the weight of what is put on us is already a lot. We have portfolios due here at Stephanie. I would rather put my time into working on my kids, I didn't realize that my portfolio was being evaluated on and used for my pay for performance. This is something that takes my time with students. I'd rather put time into working with them on lesson plans and tutoring then spending my time on a portfolio that deals with my adjustment in pay.	4/6/2015 3:12 PM
6	About 75% of the time. Sometimes too many meetings are scheduled, or "get this to us by tomorrow" items are thrown at us at the last minute.	4/6/2015 1:55 PM

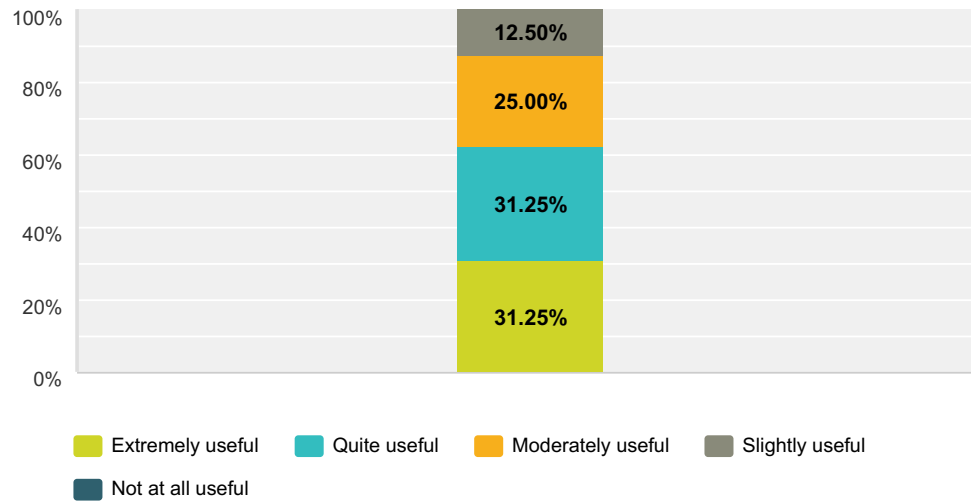
Q10 The office staff is courteous and helpful.

Answered: 16 Skipped: 8



Q11 How useful is the feedback the principal at this school gives you?

Answered: 16 Skipped: 8



2014/2015 SOMERSET ACADEMY - LOSEE CAMPUS TEACHER SURVEY RESULTS

100%		5.26%	5.26%	5.26%	5.56%	2.63%	2.63%	5.41%	8.11%	2.70%	2.63%
80%	52.63%	15.79%	7.89%	15.79%	27.78%	2.63%		32.43%			5.26%
60%							39.47%				
40%		55.26%	65.79%			52.63%			91.89%	97.30%	34.21%
20%	47.37%			78.95%	66.67%						
0%		23.68%	21.05%			42.11%	57.89%	62.16%			57.89%
Question	2A	2B	3A	4A	4B	5	6A	6B	9	10	11

The standards for student learning at my Charter School are both Challenging and attainable

Ample materials are available to meet the learning goals of my students

Parents support the students, school and staff

My Administrators support me and address my needs and concerns

My Administrators communicate information effectively

Student assessments are used to monitor student progress and improve student learning

I feel most staff members have a positive attitude about the school

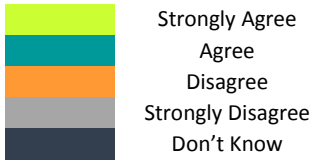
The school maintains an attractive environment

All teachers and support staff have sufficient administrative support in planning and preparation time, to meet the needs of students in and outside of their classrooms

The office staff is courteous and helpful

How useful is the feedback the Principal at this school gives you

Questions 2-6, 10

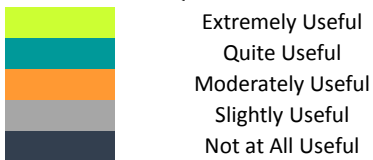


Questions 7 and 8, required a written response

Question 9

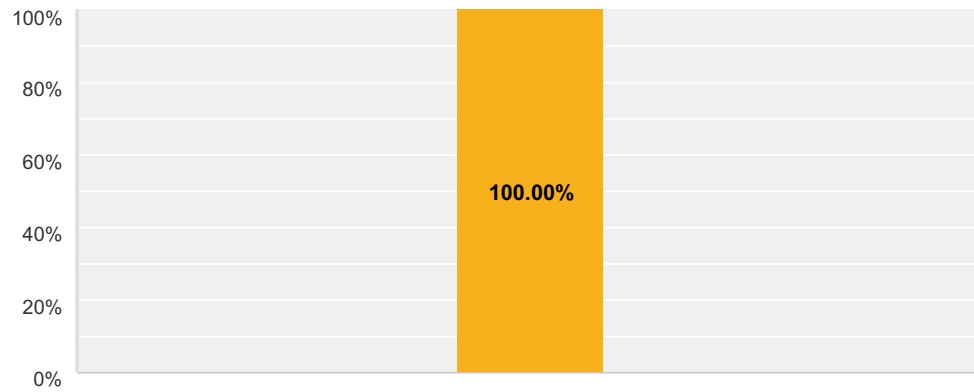


Question 11



Q1 Which campus are you currently working at?

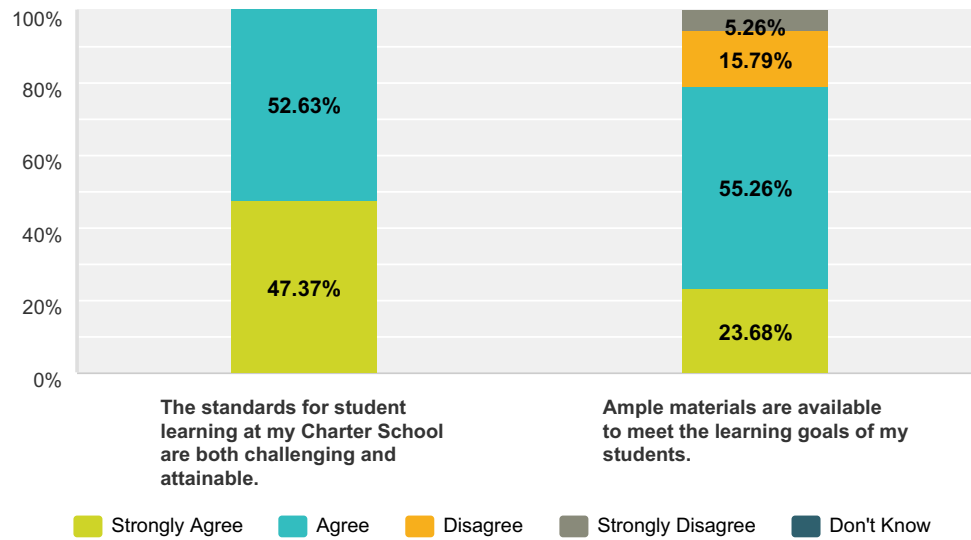
Answered: 45 Skipped: 0



- Doral Saddle
- Doral Cactus
- Somerset Losee
- Somerset NLV
- Somerset Stephanie
- Somerset Sky Pointe K-5
- Somerset Sky Pointe Middle-High
- Pinecrest Horizon
- Mater Academy

Q2 Curriculum

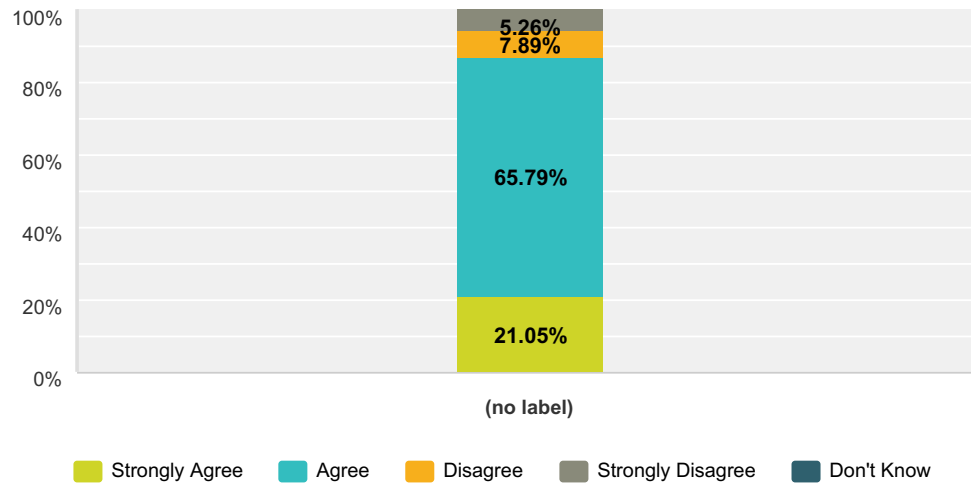
Answered: 38 Skipped: 7



#	Comments for "The standards for student learning at my Charter School are both challenging and attainable."	Date
1	It can be challenging at times to fit it all into half day Kinder.	4/7/2015 3:59 PM
2	Challenging, but sometimes seem unattainable	4/6/2015 10:07 PM
3	Science standards are not 100% attainable. They would be more attainable if grade levels had access to science curriculum/resources.	4/6/2015 9:31 PM
#	Comments for "Ample materials are available to meet the learning goals of my students."	Date
1	I have materials because I supply it. It would be nice to see more book for the students.	4/14/2015 8:26 AM
2	I think teachers need to standardize their website use-age in order to help students better utilize what is offered.	4/7/2015 7:17 AM
3	Not impressed with the math texts	4/6/2015 10:07 PM
4	Science curriculum and resources are lacking.	4/6/2015 9:31 PM
5	Materials we listed as missing at the beginning of the year were not all provided	4/6/2015 6:47 PM
6	There are limited number of textbooks resulting in large classes having to share books, no textbook homework assignments can be given. Teachers are sharing resource and teacher editions.	4/6/2015 6:11 PM
7	We are lacking in Science materials.	4/6/2015 4:24 PM
8	We do what we can, and Elaine does every single she can, but we are still lacking in so much. I'm so grateful to have the computers we now have. I also recognize that we are in our start up year, and we will gather more materials over time.	4/6/2015 2:25 PM
9	I would like to have a separate program like Reading Mastery instead of Wonders to work on with my students in the resource room. I believe that they need a different approach since they are not grasping the concepts with Wonders. I will be looking into an alternative program next year with budget money.	4/6/2015 1:47 PM

Q3 Parents support the students, school, and staff.

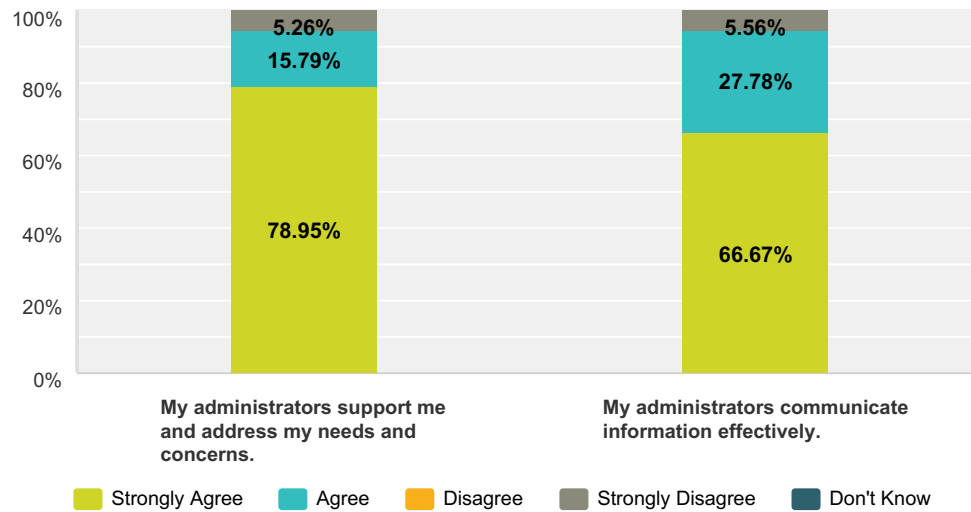
Answered: 38 Skipped: 7



#	Comment(s)	Date
1	I mostly agree, but find it easy for parents to go after the school through social media with issues that should be resolved with teachers.	4/14/2015 8:33 AM
2	Some do and some don't. Most don't.	4/8/2015 6:28 AM
3	For the most part	4/6/2015 10:07 PM
4	This year there has been a large number of students missing a lot of school and who expect 100% compensation in missed work. There needs to be an understanding that when a student misses school, "make-up" work is not equivalent to in-class instruction and participation and that school attendance is vital.	4/6/2015 6:21 PM
5	Our parents seem to be very negative. The Facebook page is very unsupportive.	4/6/2015 3:52 PM
6	The parents are difficult. Many of our students do not have computers/printers at home. I am constantly printing for our students. Parents do not take seriously the expectations of our school when it comes to us being a project based school. I hope we are able to communicate better our expectations in the upcoming year.	4/6/2015 2:25 PM

Q4 Administration

Answered: 38 Skipped: 7

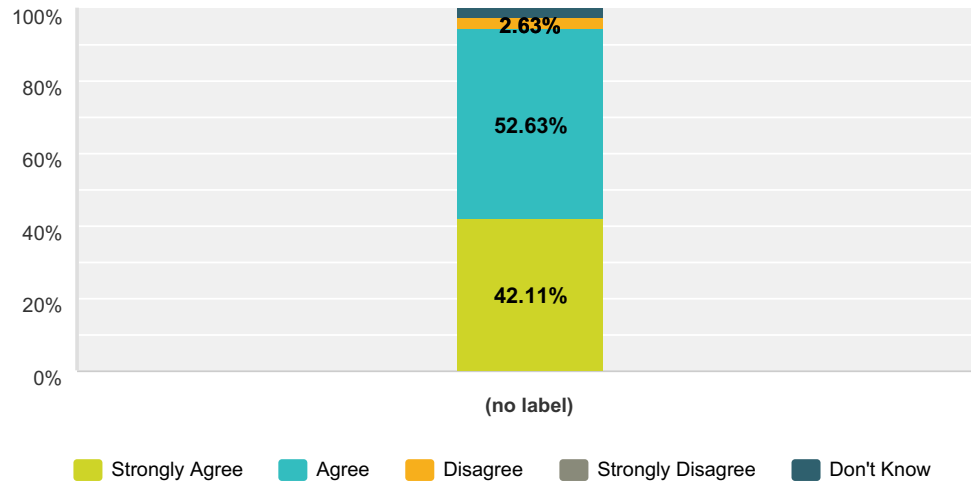


#	Comments for "My administrators support me and address my needs and concerns."	Date
1	Kate and Elaine are always willing to help us solve problems that arise as well as offer support and guidance when needed. I can tell that they want the best for their teachers as well as the best for their students. Beyond just supporting us at school, they care about what is happening outside our school lives as well which is a really nice plus. They are very honest with feedback whether it is a compliment on something you're doing well or constructive criticism to help you improve on something that isn't going well. I appreciate this honesty as it's nice to know what the expectations are and what you can do to improve if there are deficiencies.	4/9/2015 6:12 AM
2	I have never felt more supported by Administrators. They have supported me in multiple ways and have gone to war for me it seemed like. They always have the teachers support first. They don't doubt the teachers ways of teaching unless there are many factors going against them.	4/7/2015 12:27 PM
3	I feel that they go back and forth on this. It seems as if some receive more support than others.	4/6/2015 10:57 PM
4	Any time my team or I has an issue or concern we need to bring to admin, we are supported 110%	4/6/2015 6:47 PM
5	The administrators at Somerset Losee are incredible. Mr. Phillips and Mrs. Martinez are supportive, positive and bring structure and support to the entire school. They are professional and respect me as a professional and trust me to do my job. I simply cannot say enough about these two amazing individuals.	4/6/2015 6:21 PM
6	Elaine and Kate have an open door policy. They support me and provide the discipline and rewards to students as needed.	4/6/2015 4:24 PM
7	Absolutely! 100%. This is the best administration I have ever worked with!	4/6/2015 3:42 PM
8	This is the best administration I have ever worked for!	4/6/2015 2:59 PM
9	I have never felt so supported, heard, understood, valuable, important, and/or validated. I am truly blessed to be working with/for Elaine and Kate. I have been with Somerset for years, and this has been, BY FAR, the very best- because of our admin. Our administrative assistants are just as amazing as our administrators.	4/6/2015 2:25 PM
10	Elaine and Kate are AWESOME!	4/6/2015 1:16 PM
#	Comments for "My administrators communicate information effectively."	Date
1	We receive a "Rafiki's Rave" detailing all our events, special activities, rotation day schedule, and other important information that helps us plan for the next week. We have received each Rafiki's Rave in a timely matter and we receive email updates as they arise. It is nice to have this newsletter as early as we have it and allows us to ask questions (if we have any) before the week begins.	4/9/2015 6:12 AM

2	Via email mostly.	4/8/2015 6:28 AM
3	I feel I am in the loop most of the time, but there has been more than one occasion I am getting information the day of or what seems last minute.	4/6/2015 10:57 PM
4	Would like a regular schedule of monthly staff meetings to keep everyone updated & give more opportunity to ask questions	4/6/2015 10:07 PM
5	Emails are replied to quicker than anywhere I have worked. It is appreciated.	4/6/2015 6:47 PM
6	The administrators are incredibly effective and thorough with their information.	4/6/2015 6:21 PM
7	Often given mixed information. Do this and several days later how come you did that?	4/6/2015 3:45 PM
8	Please see the above comments.	4/6/2015 2:25 PM

Q5 Student assessments are used to monitor student progress and improve student learning.

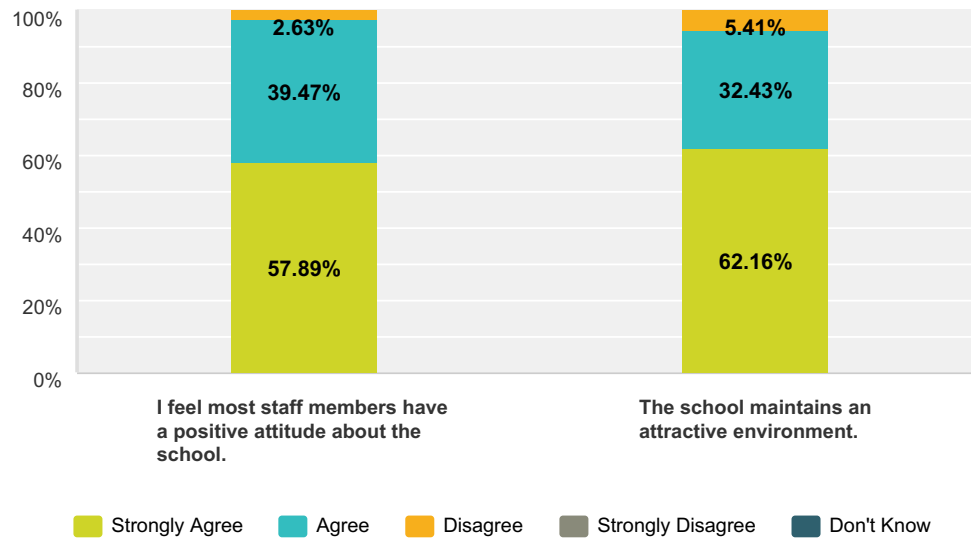
Answered: 38 Skipped: 7



#	Comment(s)	Date
1	I feel that STAR is very outdated and we should move to a newer program to assess our students for the data walls.	4/6/2015 10:57 PM
2	I would like to see a possible Reading Plus program implementation for Somerset Losee to help middle schoolers with reading comprehension.	4/6/2015 6:21 PM
3	I hope the "Learned Responses" are abbreviated in the future.	4/6/2015 2:25 PM

Q6 School

Answered: 38 Skipped: 7



#	Comments for "I feel most staff members have a positive attitude about the school."	Date
1	For starting the year as a brand new school, I think we've worked out many of the kinks and problems that arise in that first year. Most staff members in the elementary have decided to stay for the following year when many transfer opportunities were made available. The teachers leaving are doing so because of moving, or changes in life circumstance. Everyone I talk to seems very happy to be working at Somerset Losee ES.	4/9/2015 6:12 AM
2	Overall yes, but there is plenty of complaining.	4/8/2015 6:28 AM
3	In general it is a positive attitude, some teachers are negative regarding students - they feel there is nothing they can do so have not tried with some.	4/7/2015 7:17 AM
4	Most yes, all no.	4/6/2015 10:57 PM
5	Some teachers have negative attitudes, but not about the school. I think they need help with class management skills and compassion for kids.	4/6/2015 10:07 PM
6	There are several teachers who seem to actively dislike children.	4/6/2015 6:11 PM
7	Absolutely! This is the best team I have ever worked with in an educational setting!	4/6/2015 3:42 PM
8	However, it makes it difficult to enforce rules when not all of the teachers are enforcing the same ones.	4/6/2015 3:22 PM
9	This school is a joy and a pleasure. One month into our school year my husband remarked, "You have not said one negative thing about your school." That is huge. I'm not a complainer, but there is nothing to complain about at this school. I LOVE every one of my colleagues. I love being here.	4/6/2015 2:25 PM
#	Comments for "The school maintains an attractive environment."	Date
1	I feel that there are many issues still and our school can seem unattractive while these issues are present.	4/6/2015 10:57 PM
2	Love the campus	4/6/2015 10:07 PM
3	Our night janitors could do a better job. Our day janitors do a stellar job.	4/6/2015 2:25 PM

Q7 Please tell us what you like or enjoy most about working at your Charter School.

Answered: 36 Skipped: 9

#	Responses	Date
1	I truly enjoy the supportive admin and the effective way all issues are handled in a professional way.	4/14/2015 8:33 AM
2	I enjoy teaching again. My charter school allows me to teach!	4/14/2015 8:26 AM
3	Strong parental support. Smaller class size. A feeling that the school appreciates your work, and the time put in to help students.	4/9/2015 7:31 AM
4	Students, administration, other teachers, the autonomy, clubs, activities, wanting the best for students.	4/9/2015 6:12 AM
5	I love the autonomy, and truly feeling supported by the administration.	4/8/2015 8:16 AM
6	I love that the administration I have is so supportive and most of the teachers help keep a positive attitude.	4/8/2015 7:50 AM
7	The smallness of the school is wonderful. Smaller classes compared to the district.	4/8/2015 6:28 AM
8	I enjoy the students, co-workers and admin.	4/7/2015 3:59 PM
9	I enjoy the fact that I feel protected. I feel that I am important and that I mean something to the Administration here.	4/7/2015 12:27 PM
10	I like the small classes, everyone knows everyone.	4/7/2015 7:47 AM
11	I like the small environment and the opportunity to really get to know students.	4/7/2015 7:17 AM
12	I like that as a teacher I have a bit more freedom than in the district. We are not able to do thematic teaching, but able to use our creativity and own ideas within the classroom too with the curriculum.	4/6/2015 10:57 PM
13	Establishing a new foundation for the future - admin supports teachers (feel safe but challenged)	4/6/2015 10:07 PM
14	I love the feeling of community my school's administrators have helped the staff to develop. Every day there is an overwhelming feeling of positivity in the building and it makes me excited to come to work each day. I feel as though I am a valued member of the staff, that my voice is heard and my opinion counts.	4/6/2015 9:31 PM
15	The support from administration and the autonomy to teach as we like as long as the students' best interest and learning comes first.	4/6/2015 6:47 PM
16	The community feel and the support.	4/6/2015 6:23 PM
17	I enjoy the students that Somerset attracts. I also enjoy the staff and administration and their professionalism. The PTO is also amazing.	4/6/2015 6:21 PM
18	I enjoy working with the students and the support of teachers by administration	4/6/2015 6:11 PM
19	I enjoy the professional relationships that I have created with my colleagues. I like being able to collaborate across grade levels.	4/6/2015 5:06 PM
20	I like and respect the effectiveness of my administration. I like the grade level team that I have, we work well together.	4/6/2015 4:24 PM
21	The administration, my team of teachers, all the parents that appreciate what we do.	4/6/2015 4:07 PM
22	I love that we are able to communicate and that the people I work with feel like family.	4/6/2015 3:53 PM
23	My administration is phenomenal. I feel supported and valued. My team is amazing and we work well together.	4/6/2015 3:52 PM
24	I love the sense of community that I have with my peers and the ability to go ask another teacher for advice whenever I needed it.	4/6/2015 3:45 PM
25	I love the communication the administration has with staff. I love that there is a mentor program and that everyone seems to want to help you succeed. Completely different experience than the district and that is a complement!	4/6/2015 3:42 PM
26	The opportunity to think outside the box and do what's right for the students.	4/6/2015 3:22 PM

27	Losee has a great staff that works hard to excel all students	4/6/2015 3:19 PM
28	I love the administration and the staff. We are all on the same page and keep the standard up for students in all classes.	4/6/2015 2:59 PM
29	I have an awesome administrator who always listens to my concerns. He gives me anything I need to teach. I love working with concerned, actively involved parents.	4/6/2015 2:38 PM
30	The Staff Development Days are useful and informative	4/6/2015 2:28 PM
31	Elaine and Kate set a positive example of friendliness and support. Their attitudes make a huge difference. Last Fall my mom had a stroke. That afternoon I met my siblings at the hospital, and we discussed who would stay with my mom during the night and the following day. My sister, who works Sky Pointe (elementary) campus, said, "I can't take off work. I will if I have to but, my principal will not understand." She then turned to me and said, "You have the nice principal." I had to agree. (Luckily, my sister was able to talk to Sheri Pendleton, who is nearly as supportive as Elaine, and my sister was able to take off the necessary time to see to my mom's needs. But, no employee should ever be afraid to ask for time off when a widowed mother is in the hospital with a stroke. I am so fortunate to work for Elaine, who was kind and supportive through my dad's death and my mom's stroke.)	4/6/2015 2:25 PM
32	The caring community of life long learners found in our teaching staff and families we serve.	4/6/2015 2:01 PM
33	I really enjoy the community feeling that we have at our campus.	4/6/2015 1:47 PM
34	I like that I am given constructive criticism and offered different resources to improve myself as an educator.	4/6/2015 1:19 PM
35	As a first year teacher I really appreciate the support that is given to me not only by administration, but also other teachers. I like the aren't involvement that is in the school.	4/6/2015 1:16 PM
36	I love working at Somerset Losee! I came from a school in CCSD and did not have nearly the support that I have had here. The administration team has been so supportive and wonderful to work with!	4/6/2015 1:11 PM

Q8 Please tell us what you would like to see changed or improved at your Charter School.

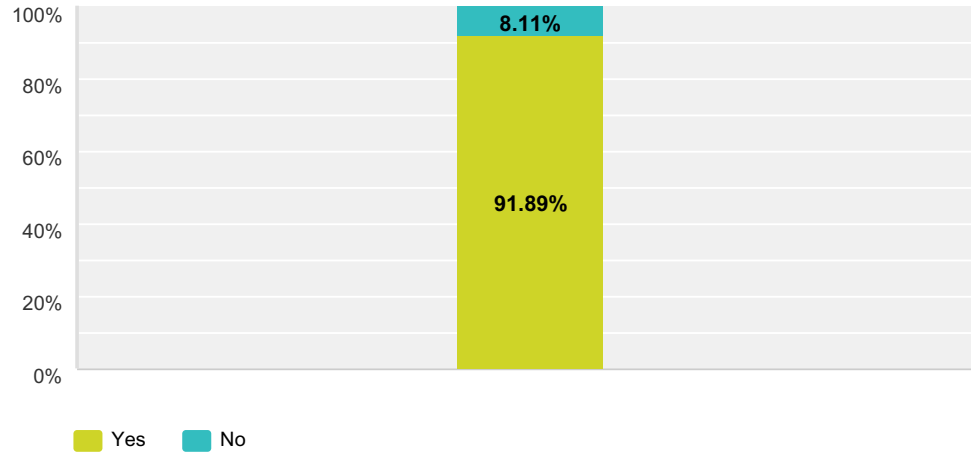
Answered: 28 Skipped: 17

#	Responses	Date
1	Educating parents on what Common Core really means and why it is important. Also, helping parents understand how project based lesson support the curriculum we use.	4/14/2015 8:33 AM
2	I would like to see more books for the students.	4/14/2015 8:26 AM
3	More facilities, and more materials.	4/9/2015 7:31 AM
4	In all honesty, teacher salaries. I may have to make the move to the district simply based on salary. A couple thousand dollars a year may not sound like much, but to a family it can be a lot. I have worked for Academica for the past three years and although the salary is competitive in the beginning, as experience and education is gained, it simply does not compare to what the district can offer, and honestly for less time involved. It is really disappointing that a decision would need to be made based on money, especially when the company is opening a considerable amount of schools each year. At some point it needs to be quality over quantity, so that the company can be competitive with the district for more educated and experienced teachers.	4/8/2015 8:16 AM
5	Communication among colleagues needs to improve a lot. I would like to have a textbook/curriculum that is supported by the charter school system. Each school having different materials makes collaboration very difficult.	4/8/2015 6:28 AM
6	I feel that some staff dev. days should include time to work in our own classrooms.	4/7/2015 3:59 PM
7	I wish they would have added ten more feet to the MP room so there could be a legit basketball court, or have a good volleyball net put in so we could host some of the volleyball and basketball games up North. All of the games had to be way south. If possible it would be a good investment to at least get a volleyball net put in with lines. There also needs to be more storage space for P.E. and athletic equipment. there is no where to store it.	4/7/2015 12:27 PM
8	I would like to see more materials available for Science.	4/7/2015 7:47 AM
9	Additional support staff for students would help teachers be able to focus more on their role in the classroom.	4/7/2015 7:17 AM
10	It really seems like there is a bit of disorganization. There seems to be a lack in communication about certain events and expectations at times and then teachers are somewhat punished for simply not knowing.	4/6/2015 10:57 PM
11	Consistent policies regarding late work, teacher websites, & attendance. Have more consequences for students that refuse to participate. More severe consequences for students who try to antagonize teachers on purpose. Some are very devious and manipulative - hurts morale.	4/6/2015 10:07 PM
12	I would like to add AIMSWeb as a tool for student monitoring and the RTI process.	4/6/2015 6:47 PM
13	I would like a teacher resource room.	4/6/2015 6:23 PM
14	A program or group that assists teachers with gaining enough credits for re-licensure. An RTI program for middle school English and Reading.	4/6/2015 6:21 PM
15	I would like to see more after school activities encouraged.	4/6/2015 6:11 PM
16	Improving the standards based grading system.	4/6/2015 5:06 PM
17	1. Science curriculum and materials 2. Teacher's pay is a little more comparable to the districts for those of us with several years invested.	4/6/2015 4:24 PM
18	We need to think about our future. We are a growing school with full classes and a huge waiting list. However, what about our future? What about high school? Families flock to us for our education in the primary grades but I am afraid we are going to lose many families because we are to worried about the next Somerset we are going to open instead of looking at what we have now. Please take this into consideration. High school has many specialty classes, debate, band, music, drama, etc. are we going to be able to hire a teacher in these areas? If not, will we lose students in the secondary levels because we cannot attend to these needs?	4/6/2015 4:07 PM
19	More materials for learning. Higher budget at the beginning of the year for teacher supplies.	4/6/2015 3:52 PM

20	Nothing at the moment.	4/6/2015 3:42 PM
21	Consistency within the staff to enforce ALL of the school rules, not just the ones that fit them.	4/6/2015 3:22 PM
22	I would like more SCHOOL staff development day, rather than a whole charter day. I need to meet with my staff and focus on what we can do to help our own personal school.	4/6/2015 2:59 PM
23	Teacher pay is very low. A cook in a casino makes more than I do.	4/6/2015 2:38 PM
24	Some of the teachers are quite negative when they are not around administration.	4/6/2015 2:28 PM
25	Better communication with our board regarding our financial needs. It was disappointing and frustrating to realize that we had the means to buy our computers long before the board agreed to purchase them.	4/6/2015 2:25 PM
26	Additional supervision and support during recess and lunch times. Too many students; too few adults.	4/6/2015 2:01 PM
27	I would like to see administration come around more often to say hello or maybe eat lunch with the students.	4/6/2015 1:19 PM
28	I would like to see a pay increase for obtaining a masters degree. I would like to have a SD that allows for me to work in my classroom, and to have more time for PLC meetings with my grade level.	4/6/2015 1:16 PM

Q9 All teachers and support staff have sufficient administrative support in planning and preparation time, to meet the needs of students in and outside of their classrooms?

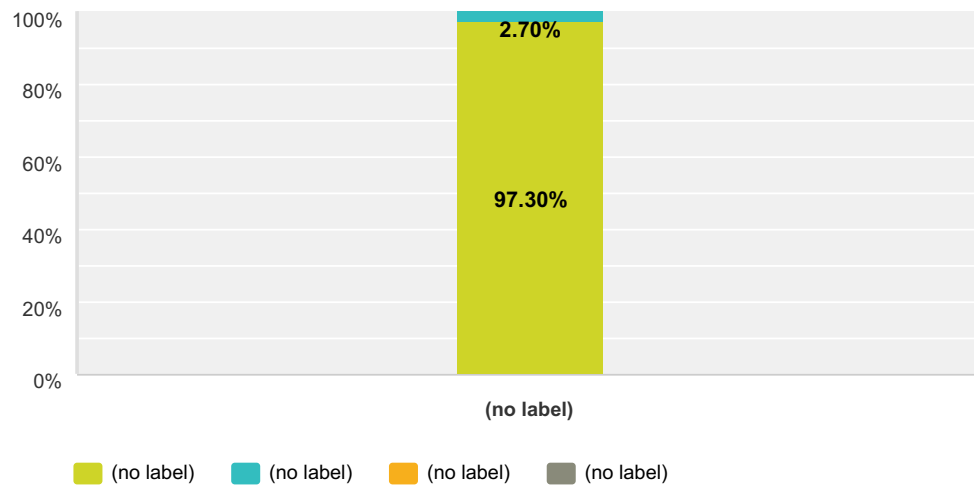
Answered: 37 Skipped: 8



#	Comments:	Date
1	Thanks for this opportunity.	4/9/2015 7:31 AM
2	For the most part. If I didn't have 3 preps I could give more interesting lessons.	4/8/2015 6:28 AM
3	I think that a standardized meeting time for grade level teams would be incredibly helpful to allow for cross curricular teaching, as well as role call for students who are struggling.	4/7/2015 7:17 AM
4	There is never enough preparation time. There is always more to do, but that may not be admins fault.	4/6/2015 10:57 PM
5	Sometimes when subs don't show, teachers sell their preps to cover. Isn't there a better company that can give more reliable subs? At least we are reimbursed for our time.	4/6/2015 10:07 PM
6	I am concerned about having a shorter Prep time next year.	4/6/2015 2:38 PM
7	I'm glad that Elaine is more understanding about clubs/teams than my previous principals.	4/6/2015 2:25 PM

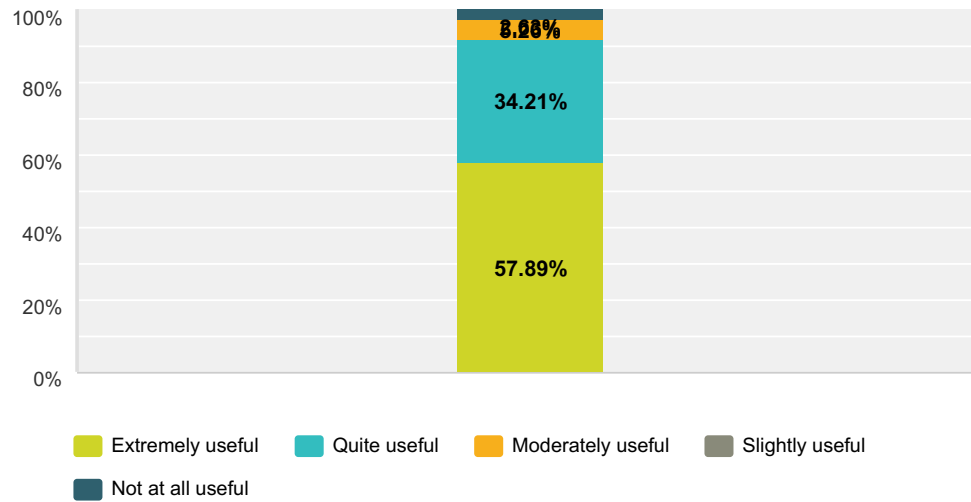
Q10 The office staff is courteous and helpful.

Answered: 37 Skipped: 8



Q11 How useful is the feedback the principal at this school gives you?

Answered: 38 Skipped: 7



2014/2015 SOMERSET ACADEMY - NORTH LAS VEGAS CAMPUS TEACHER SURVEY RESULTS

100%	4.00%	4.00%	14.29%	4.00%	20.00%	2.00%	6.00%	14.00%	46.00%	2.00%	14.00%
80%	72.00%	18.00%	63.27%	12.00%	24.00%	8.00%	12.00%	14.00%	58.00%	32.00%	6.00%
60%	72.00%	32.00%	63.27%	12.00%	44.00%	61.22%	26.00%	58.00%	54.00%	66.00%	24.00%
40%	72.00%	40.00%	63.27%	42.00%	44.00%	61.22%	50.00%	58.00%	54.00%	66.00%	38.00%
20%	24.00%	40.00%	63.27%	42.00%	44.00%	61.22%	50.00%	58.00%	54.00%	66.00%	38.00%
0%	24.00%	6.00%	22.45%	30.00%	12.00%	28.57%	6.00%	14.00%	54.00%	66.00%	18.00%
Question	2A	2B	3	4A	4B	5	6A	6B	9	10	11

The standards for student learning at my Charter School are both Challenging and attainable

Ample materials are available to meet the learning goals of my students

Parents support the students, school and staff

My Administrators support me and address my needs and concerns

My Administrators communicate information effectively

Student assessments are used to monitor student progress and improve student learning

I feel most staff members have a positive attitude about the school

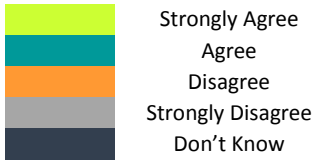
The school maintains an attractive environment

All teachers and support staff have sufficient administrative support in planning and preparation time, to meet the needs of students in and outside of their classrooms

The office staff is courteous and helpful

How useful is the feedback the Principal at this school gives you

Questions 2-6, 10

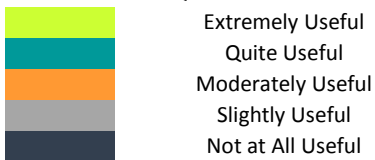


Questions 7 and 8, required a written response

Question 9

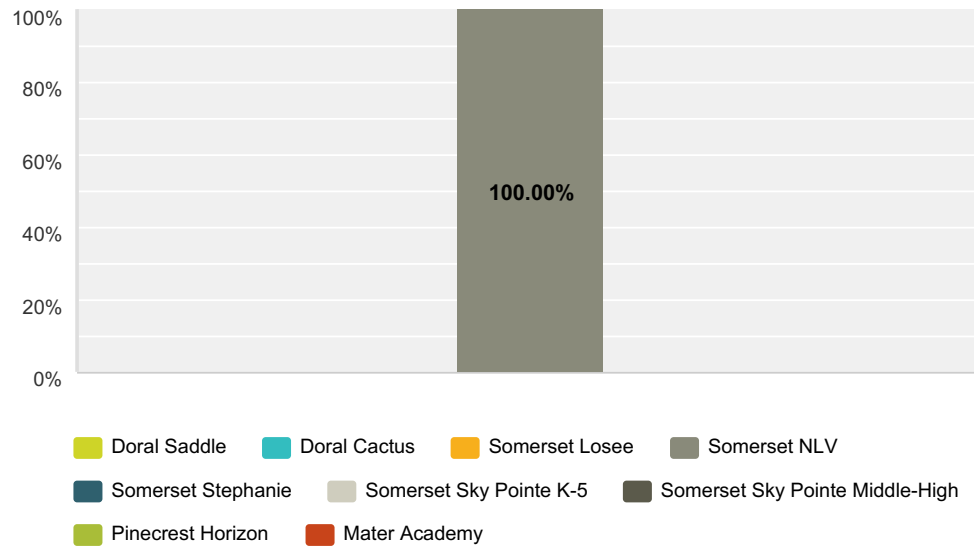


Question 11



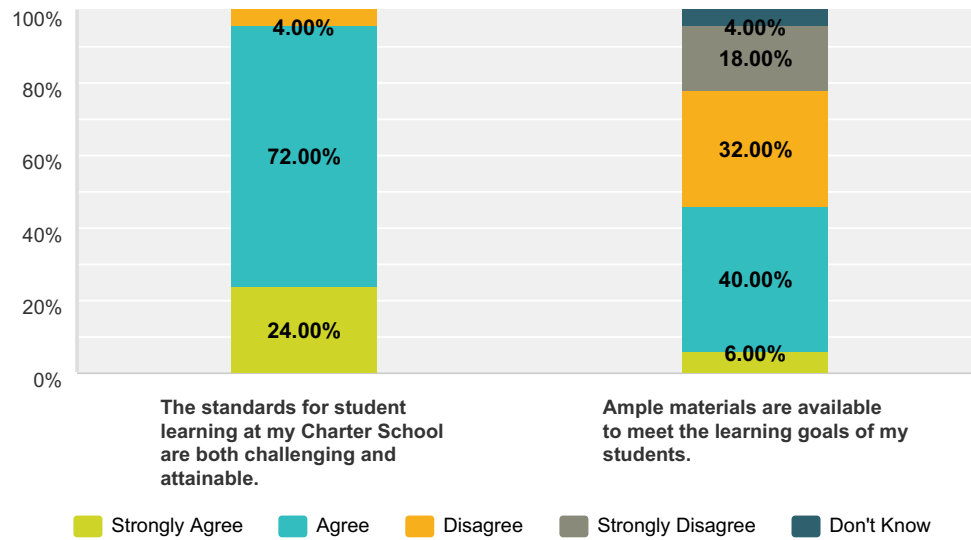
Q1 Which campus are you currently working at?

Answered: 59 Skipped: 0



Q2 Curriculum

Answered: 50 Skipped: 9



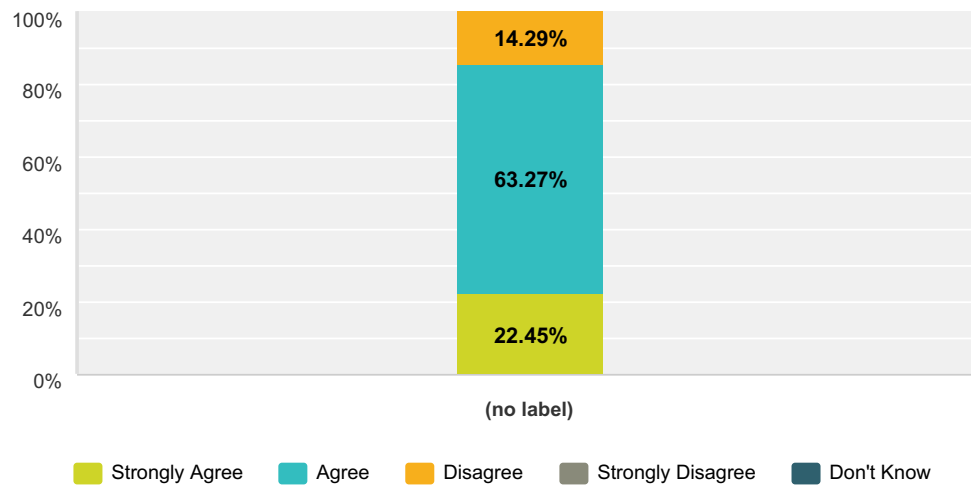
#	Comments for "The standards for student learning at my Charter School are both challenging and attainable."	Date
1	I truly appreciate the depths at which we teach conceptual knowledge.	4/9/2015 4:31 PM
2	There are classes available that push further than most other middle schools I've been to.	4/9/2015 2:52 PM
3	Even though there is grade level collaboration, it would be nice if all the teachers on the grade level taught rigorously.	4/8/2015 9:08 AM
4	The standards were not easily attainable nor very specific in my content area.	4/7/2015 9:12 PM
5	see below.	4/7/2015 5:33 PM
6	The NVACS goals adequately meet the need of the my student group. I feel that the expectations are fair and reasonable to	4/7/2015 4:13 PM
7	I am agreeing to NVACS being rigorous enough for my students. I do not believe the curriculum provided for teachers ALONE meets the students needs. Supplements are necessary for all standards.	4/7/2015 4:08 PM
8	I agree that they are very attainable, but I do not agree that the mandated academic rigor is challenging enough to meet the needs of all students, especially those who are currently at higher academic levels than their peers.	4/7/2015 4:02 PM
9	The lack of training is a joke. Can't utilize something if you don't have all the pieces and lack of knowledge.	4/7/2015 3:58 PM
#	Comments for "Ample materials are available to meet the learning goals of my students."	Date

1	I do ample supplies when I ask my parents for them, such as pencils, paper, folders, etc. I do not have ample materials when it comes to texts and other educational supplies. I have plenty of pencils, but I have no functioning pencil sharpener. I am required to teach science, but I have absolutely no materials whatsoever, and when we asked for a schedule from the science specials teacher so that we could help reinforce the concepts she was teaching, it took us 5 months to receive a schedule. My grade level does not have enough social studies books for all of our students. We have a box of math manipulatives in our room, but have never been given a list of materials that should be in it. We only learn that we are missing something when we plan our lesson and look for them. Our unit on measurement required scales and other measuring tools, there were none in our materials, and no one in the school had any either. Our Investigations text called for 5 per classroom. We have a variety of online programs, but we only have 2 computers in our classroom to use for our students. From the beginning of the year we asked for access to the computer lab-we have 3, and it took 4 months for a schedule to be created so that we could access the computers for 45 minutes each week. We are supposed to have access to the laptop cart once per week, but we have never gotten it because the middle school has priority, and no one follows the schedule. Our reading program, Wonders, refers to our classroom library and provides correlating novel studies to help reinforce the concepts, but we do not have the books. Our art classroom has no supply budget, and all costs for materials have come out of the teacher's pocket or donated by parents upon request. I love being able to use my projector, mimeo, etc., but my computer freezes constantly.	4/9/2015 5:00 PM
2	There will always be room for improvement in this area. More technology in the classroom, more materials for projects and demonstrations, alternative lessons and assignments, etc.	4/9/2015 4:31 PM
3	I am a first year teacher, and still figuring things out, but I feel like I have both support, and materials to run the curriculum smoothly.	4/9/2015 2:52 PM
4	Teachers have to jump through hoops to get money back for supply purchases. Grade levels don't have grade level funds. It isn't clear what is allowed to be purchased. If we do need something we have to pay out of pocket and wait 6 weeks for reimbursement which is hard when you have a family to support. Why can't the school cover the cost to begin with?	4/9/2015 2:01 PM
5	More laptops were needed for the students to be able to use technology in class.	4/9/2015 1:00 PM
6	Too many materials have been offered during the year and it feels like the teachers are being forced by the administration and school support staff to use the materials that are offered mid year as opposed to teaching the standards.	4/9/2015 9:39 AM
7	When we had E Time, we were teaching subjects that were not in our area of expertise. There were no teaching materials for it, and they told us to go to a specific teacher to see if she had anything. I felt there was no support in that area. We are only given Springboard, and from that, we are to teach all angles of our subject.	4/8/2015 9:37 PM
8	Curriculum was set to be ordered last year. It was never ordered. I reminded several times this year, but it has not been ordered as yet. I have supplied my own materials and curriculum.	4/8/2015 1:29 PM
9	We are supposed to be a STEM school, however, there is limited technology. If we could have 4-5 computers in each classroom, we could meet our goals. I spend way too much money for science materials.	4/8/2015 9:08 AM
10	Computer access was sparse, though other materials were there if requested	4/7/2015 9:12 PM
11	We as educators do not have the necessary resources in our classrooms for students. When paper and pencils are rationed to teachers, it makes learning for the students rationed.	4/7/2015 5:33 PM
12	In the fourth quarter, my students are still in need of curriculum supplies for all core content areas. We do not have consumable for our mathematics curriculum, we do not have manipulatives that are required as part of our curriculum. We have NEVER been provided with a science curriculum, or supplemental materials. We are missing components of the Wonders and Being a Writer program. Engaging in school-wide practices such as these make teaching quite difficult. We are required to teach and complete the provided curriculum however we are not given the tools to do so. There has been no attempt by instructional coaches or administration to work collaboratively with teachers to help fill those gaps and provide resources. My team has spent a TREMENDOUS amount of time, money, energy and instructional minutes to help gap the needs of our classroom. This makes teaching difficult for a new or even experienced teacher. In the future, there could be more opportunities for students to receive the supplies that they need for core curriculum RTI, reteaching, and enrichment.	4/7/2015 4:13 PM
13	We are constantly struggling with internet connection. In addition, there are not enough devices available for students. Students do not have devices at home to bring to school. We did not receive all of the Wonders books until December, which made long range planning difficult and had little to no differentiation with differentiation. I have had to find all of my own supplemental materials and pay for them. For next year, I need class sets of books, interactive center games, and more computers to use.	4/7/2015 4:08 PM

14	Books and other resources are always at our disposal, albeit limited at times. However, accessibility to technology can sometimes be difficult.	4/7/2015 4:02 PM
15	It would be helpful if we had science kits to help teach the NGSS.	4/7/2015 4:02 PM
16	We need a leveled library for take-home borrowing for early readers and a leveled early literacy sets for tracking student progress through Guided Reading	4/7/2015 4:01 PM
17	There is no science curriculum. You don't pay me enough to pay for a standard I am "required" to teach.	4/7/2015 3:58 PM
18	I think there needs to be resources available to meet the wide range of learners we have. I would like more of a literacy library to have available as well as a reading specialist available to help meet the needs of my students.	4/7/2015 3:54 PM
19	we are in need of curriculum resources for science and social studies.	4/7/2015 3:53 PM
20	I still feel like I have to pay a lot out of pocket to make lessons successful and engaging for students.	4/7/2015 3:53 PM
21	need more materials to cover all students even incoming mid year or mid term.	4/7/2015 3:53 PM

Q3 Parents support the students, school, and staff.

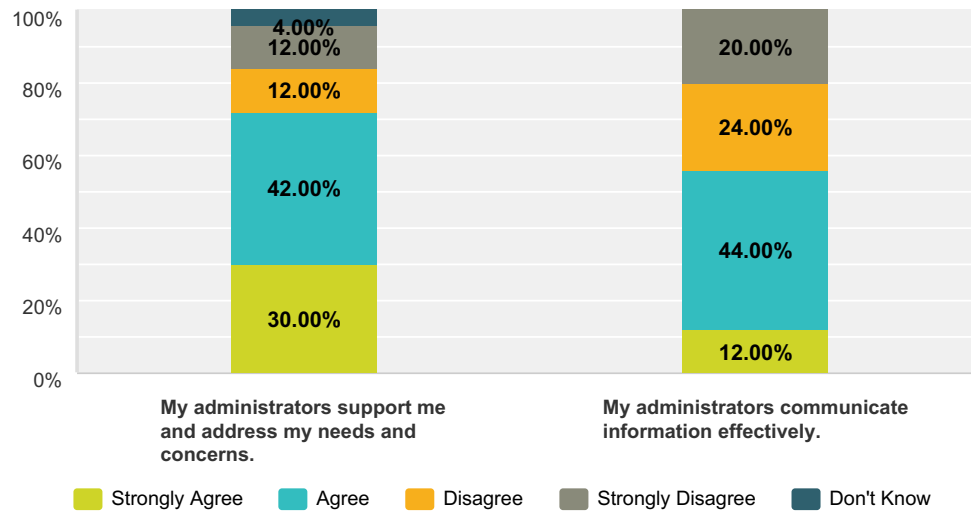
Answered: 49 Skipped: 10



#	Comment(s)	Date
1	The parents are much less involved than previous years, but still more involved than most schools I've worked in. The main difference is initiative, last year parents were much more pro-active about getting involved. This year I've had to do more asking.	4/9/2015 4:31 PM
2	in my communication with parents, they are often helpful and want the best for their students.	4/9/2015 2:52 PM
3	I feel like parents aren't allowed to be involved as much as they were in the past. The front office is no longer welcoming and is filled with rules now. I get that it's for our safety and our students safety however, it discourages volunteers.	4/9/2015 2:01 PM
4	Not sure	4/9/2015 1:23 PM
5	Overall parents were on board with the Somerset philosophy though our administrations overall lack of enforcement in maintaining the integrity of said philosophy allowed certain students and parents to create problems.	4/7/2015 9:12 PM
6	I have had very few parents give any serious issues in regards to my teaching methods, and many parents are willing to help out in terms of supplies and support.	4/7/2015 4:02 PM
7	Very helpful parents!	4/7/2015 4:02 PM
8	The parents of my students have been very supportive.	4/7/2015 4:01 PM
9	parents run the school and control the flow to the extent that teachers are afraid to teach.	4/7/2015 3:53 PM

Q4 Administration

Answered: 50 Skipped: 9



#	Comments for "My administrators support me and address my needs and concerns."	Date
1	As stated previously, when we asked for access to the computer lab, it took months to provide one. When I sent a student to the office because he punched someone during recess, my AP brought him back to me, asked me to see his progressive disciplinary plan, and then told me there wasn't anything that could be done because this was a 'first time' offense. At the beginning of the year, the SPED teacher assigned to my classroom was not meeting the minutes in my students' IEP. I brought this to the attention of my VP, and nothing was done about it. During a grade level meeting, where administration and SPED were present, I asked my teacher when she was coming back to my classroom because she had been in my room for total of 5 minutes in the past 3 months. I was instructed that I should be meeting the conditions of their IEP's on my own. I was then given a 2 on my evaluation for being unprofessional.	4/9/2015 5:00 PM
2	Francine is very approachable and in my experience understanding and helpful.	4/9/2015 4:31 PM
3	I feel like they have my back. They help me to know how to improve and I continue to ask questions as needed.	4/9/2015 2:52 PM
4	No. I feel like they are on the hunt for things to yell at us for. I was in the hallway heading to my class and overheard a teacher telling Mayfield that she was late to duty because her food was late getting to her and she couldn't leave it because she had already paid (I don't know the whole story only what I heard). She was berated in the hallway in front of myself and a parent along with all the first graders. It seemed to be a valid excuse and I have personally seen this teacher on duty everyday since day one so I'm assuming this isn't a common occurrence. You could tell the teacher was upset and truly felt bad for being late. She was told "YOU CANNOT BE LATE TO DUTY! THERE WERE KIDS EVERYWHERE!" Yeah. It's a school. This teacher stands in the hall and points the kids in the direction to the playground. Not a super serious duty position... I personally have addressed issues I was having with another teacher harassing me and the solution was to call us both into the office to discuss it. I'm sorry, but I don't want to even see this person on a daily basis let alone in a 6x6 room. And to sit and watch this teacher deny the entire thing even though the entire class witnessed it is not okay. No actions were taken against her. Why would I bring anything to them again? Several times throughout the year, we have been asked to take a "consensus" about school-wide issues or changes. We all agree to a certain stance and then a few weeks later we are told Mayfield "changed her mind". So why even ask us? It's clear we don't have any say here. There were also serious issues with infinitecampus. I know, everyone in the world had issues with IC. But when you are trying to explain how it works to an administrator and you are shushed and told to stop talking, it makes you feel as though you are not an important component of the school.	4/9/2015 2:01 PM
5	I don't feel they do, if a suggestion is made, it's not a good one until Admin brings it up.	4/9/2015 1:23 PM
6	I do not always feel that the administration will support me if there is a problem with a student. I get the feeling that the student's word is often taken over the teacher's word. We are also micromanaged.	4/9/2015 1:00 PM

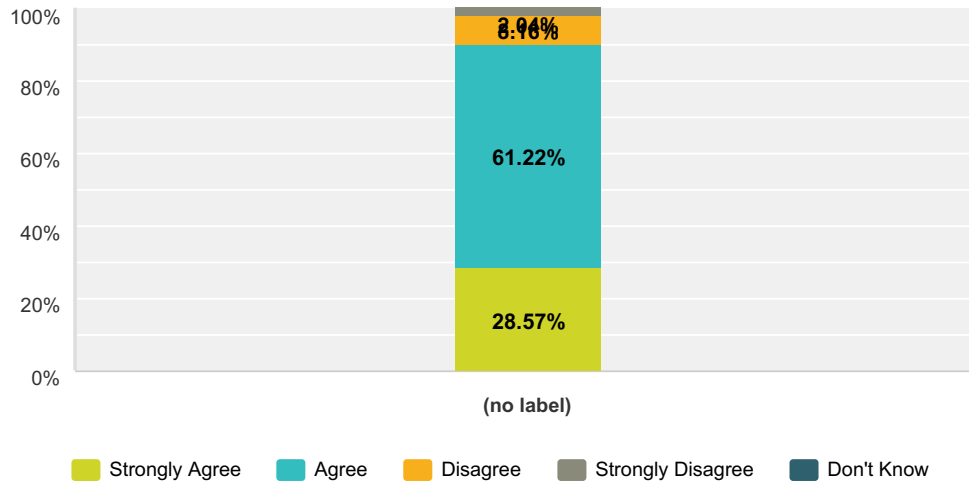
7	Often the needs of the parents are considered above the classroom/teacher/student needs. Too little to no praise given for jobs well done yet rebukes are swiftly given and disappointment felt as the feeling from admin lingers.	4/9/2015 9:39 AM
8	The administrators are very inexperienced. They are more concerned on micromanaging, treating us like inexperienced teachers. There is no professionalism regarding responses to our emails, absolutely no support in parent conferences, critiquing instead of building up. There is no trust towards staff. They are unprofessional in their comments toward staff, and do not know how unprofessional they are towards us due to their inexperience. I speak for myself, and not for the staff, yet staff complains to each other. There is very low morale at this school. They reprimand the teacher, without any prior warning that they were unhappy with the way the teacher was in teaching and treatment of students. They send out emails reprimanding the entire staff. The Vice-principals, as well as the Principal, are very inexperienced on how to handle staff, student discipline, communication, and in general how to run a school. They ignore how unhappy the staff is, and they DO NOT treat us professionally whatsoever. We rarely saw the principal, and she is not accessible. The Vice-principal makes appts., yet overlooks during evaluation time. The Principal makes unprofessional comments without knowing it, which shows inexperience. Payday is unreliable, as time was not turned in at the deadline. Paypros does not return calls, and gives out misinformation. There are delays in communication regarding important matters in which time is pending. When requests for help with Infinite Campus are made, it is not followed up. Many times I have had to follow up repeatedly to get answers. When one email is sent to all admin to find out information, there is still no response. Most requests are not followed up. Discipline at the school is frowned upon if the student gets sent to the Vice-principal. It is turned around on the teacher with emails requesting a meeting concerning classroom discipline, yet the teacher has followed the discipline plan. Again, the students do not get consequences unless it is a fight or alcohol, or low grades threatening their enrollment. They introduced citations for discipline, yet reprimanded us for using them in an email (and it was not clear what they were for), and eventually discontinued them without telling us, except in the next meeting it was "mentioned."	4/8/2015 9:37 PM
9	Admin seems interested in our needs and concerns, but many times nothing happens past that point.	4/8/2015 1:29 PM
10	I consistently felt abandoned by this administration. When I reached out for help they made me feel as though everything was my fault and that I was not fulfilling my duties in the classroom (though I am new to the profession and would have appreciated guidance and support). When my fellow colleagues and I had behavioral issues from certain students (some severe) this administration did little to nothing to help, always telling us to call their parents or send them to the councilor. Though I took on many additional duties I never felt appreciated or supported. This school year and this administration has played a part in my decision to leave the teaching profession all together. As one additional concern for future teachers at this school, I am going to receive my final evaluation though the administrator assigned to me has only been in my room a total of 15-20 minutes (spread out in 2-5 minute visits) the entire quarter. Without witnessing any full lessons, or even any transitions, how can someone effectively evaluate another's teaching.	4/7/2015 9:12 PM
11	There is no follow through from Administrators. From student discipline to promises made to staff.	4/7/2015 5:33 PM
12	Many times there is great levels of misinformation disseminated by AP's this makes it difficult to accurately inform parents, students, and structure our own schedules. Administrators have not played a consistent role in the teaching process this school year.	4/7/2015 4:13 PM
13	Administrators express desire to help and support staff constantly. However, I need more constructive feedback and ideas about teaching.	4/7/2015 4:08 PM
14	My administration has been very supportive of what I do in the classroom and is there for me when I need to address problems.	4/7/2015 4:02 PM
15	All of our administrators have helped me tremendously. Especially Mrs. Evans has been very supportive and willing to help out in whatever was needed for our grade level.	4/7/2015 4:02 PM
16	I have had much support with my class and I feel that my admin have been super helpful and have invested the time I needed in making me a better teacher.	4/7/2015 3:53 PM
#	Comments for "My administrators communicate information effectively."	Date
1	This past Monday, we were given less than 24 hours notice that our staff meeting was being moved from Wednesday to Tuesday. During the meeting, one VP asked the other if she should tell us about the next three days, and the VP said no. Later during the meeting, the VP asked the P the same question, and the P said, yes. That is when we found out that our administration was going to be gone for the next 3 days. A few months ago we had a literacy night, which we found out about 2 weeks prior. Derby events are not mentioned to the teachers, including the upcoming Stallion Stalls, and the family dance. For the most part, we have no idea what is going on until the week of, or occasionally, the day of.	4/9/2015 5:00 PM
2	This is and has been the weakest part of this campus.	4/9/2015 4:31 PM

3	Whether by email, IM or a phone call, I feel like I know what is going on.	4/9/2015 2:52 PM
4	Everything is last minute. We have meetings on Wednesdays. Monday afternoon we got an email changing it to Tuesday after school. Those of us with families struggle enough with after school meetings and to have a last minute change can have negative effects on our lives. The meeting was supposed to be about the SBAC. We were given a laptop and told we couldn't do any SBAC stuff until we completed our survey. I was flabbergasted. That is not okay. Our survey is usually emailed to us to do on our own time. I refused to take the survey and received dirty looks from Susan Concoby (she was the one running this meeting). Other teachers jumped on the no way bandwagon and we ended up wasting 45+ minutes just waiting. We didn't get out of our meeting until 5:30. FIVE THIRTY! How is that okay? We were offered 30.00 for our time. How are they offering money for our time during a long meeting yet we are no longer being paid for our preps if we cover a class? We are forced to cover classes during our preps if it falls on our assigned day yet no reimbursement. Is that okay? We still don't have a schedule for testing. We have asked and asked and we get half information and are told we will get it later. We are running out of time. Our grade level would like this info in order to plan ahead and alert our students.	4/9/2015 2:01 PM
5	I feel that Administration needs to always be one the same page	4/9/2015 1:23 PM
6	There is a strong lack of communication between the administration and staff. I often feel in the dark about certain things. We are often told things at the last minute giving us no time to prepare for things. We often hear different things about how to perform procedures, especially about the discipline plan, so there is confusion about how to follow through.	4/9/2015 1:00 PM
7	Communication is usually late in being distributed to the teachers yet they are expected to comply immediately.	4/9/2015 9:39 AM
8	Absolutely not! Emails come last minute, no response to inquiries for information, and last minute planning. It was very evident this year that they were backpedaling most of the time. They do not inform us until the last minute, and then reprimand us for not following directions. They include comments in the evaluation that are unfounded, or not substantiated. It is not until you see the evaluation that you find out all of the things that they feel you are doing wrong. There are no formal warnings, just casually in passing, then it shows up in the evaluation. Just yesterday, they had us meet in the morning at 7am, then meet again at 3:30 for what we thought was going to be Sbac training. When we got there, they had about 50 laptops waiting for us, then told us that we could not get the training until we filled out the survey. Many were very upset about this, as they would not start anything until we all filled out this survey in plain view of our colleagues. This again is inexperience. Finally, after 4:00, they started the Sbac training, and kept us until 5:30 pm. That was a 10 1/2 day for many of us. There is no consideration. There was no consideration with their staff working a long day and being pushed into filling out this survey which is supposed to be completely private, and to be done at our leisure. Putting the meeting off until we filled this out was not in the least considerate. This is one of many situations we have had to endure. They did not even tell us there was a survey, no email, no email address to access it, until we got to the meeting. Then they posted the website up on the wall so we could access it at that time in front of all of our colleagues.	4/8/2015 9:37 PM
9	Communication on this campus is much improved since last year, but I still feel like there are many last minute notifications and too many after school long faculty meetings. More information can be communicated through emails, allowing us more prep time.	4/8/2015 1:29 PM
10	Multiple changes were made to the discipline plan, class schedule and meeting schedule with little to no warning and was preceded (at times) with a last minute email.	4/7/2015 9:12 PM
11	There is no communication. However, if you are wanting a dictatorship, it has been found.	4/7/2015 5:33 PM
12	In my opinion, this is the greatest issue that is present at our school. We are often subject to large scale changes that affect the entire school population, that we are informed about much too late. We look ill prepared and misinformed to students and parents. We do not distribute the roles and responsibility for communication effectively. We often times do not have the information we need to make good informed decisions for our students.	4/7/2015 4:13 PM
13	Many times, administration does not consistently communicate. Therefore, it is difficult to know exact expectations.	4/7/2015 4:08 PM
14	everything is given to us at the 11th hour and wants it done yesterday!	4/7/2015 4:03 PM
15	There have been multiple times that emails have been sent last minute, or not at all, before a meeting had occurred or certain deadlines were due.	4/7/2015 4:02 PM
16	This has been a huge difference from last year. We are given information and things that we need to do way in advance, I really appreciate it.	4/7/2015 4:02 PM
17	Late notice for meetings. Some information has been redundant. Information given to teachers in faculty meetings has not been helpful to any type of academic progress.	4/7/2015 4:01 PM

18	I feel the administration should communicate more quickly. Many times we do not know about events or school activities until the week of. For us to plan and make our students aware we should know about things sooner.	4/7/2015 3:59 PM
19	We don't need 3-5 meetings a month to communicate effectively. I hear email is an effective way of communicating. Also information is given last minute and not given to everyone who needs the information.	4/7/2015 3:58 PM
20	usually	4/7/2015 3:56 PM
21	I feel there needs to be more communication between the administration and the staff.	4/7/2015 3:54 PM
22	I feel that we are getting a lot of last minute announcements. Also expectations on assignments and task are not scaffold correctly or fully.	4/7/2015 3:53 PM
23	faster response to email would be nice.	4/7/2015 3:53 PM

Q5 Student assessments are used to monitor student progress and improve student learning.

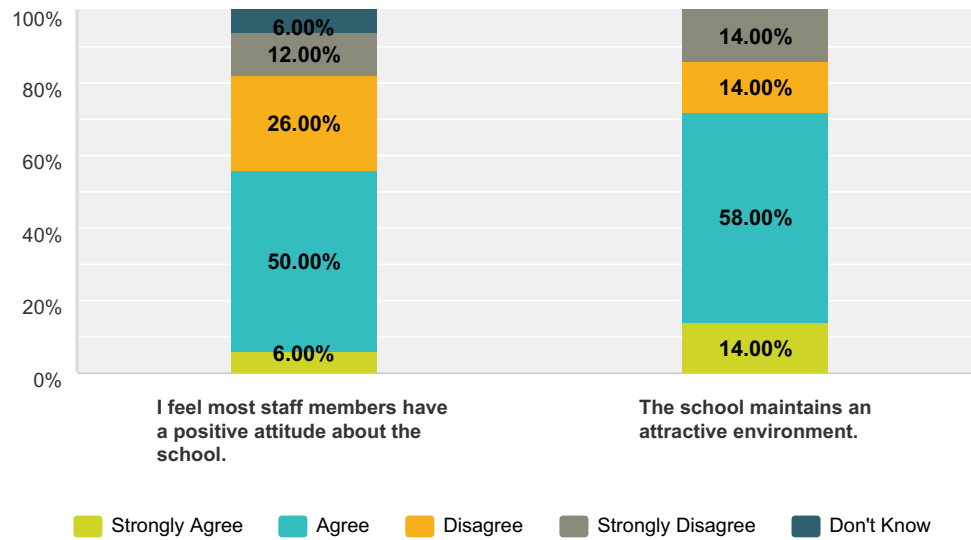
Answered: 49 Skipped: 10



#	Comment(s)	Date
1	We've used data to direct our interventions, mini-lessons, and spiral reviews often this year.	4/9/2015 4:31 PM
2	I use tests as a way to see where students need more help. and students can always study and retake tests to show accurately what they really understand.	4/9/2015 2:52 PM
3	It is in my class, but not all classes on my grade level.	4/8/2015 9:08 AM
4	Assessments did little in improving the quality of our middle school student's education.	4/7/2015 9:12 PM
5	Now that we have re-written all assessments to be standards aligned, as our curriculum is not, but our grade book requires us to be. Assessments have been of a much greater purpose.	4/7/2015 4:13 PM
6	STAR is used to assess students' current growth in math and ELA.	4/7/2015 4:02 PM
7	I do not feel the curriculum assessments provided does not match the needs of the students nor the standards.	4/7/2015 3:54 PM

Q6 School

Answered: 50 Skipped: 9



#	Comments for "I feel most staff members have a positive attitude about the school."	Date
1	I believe that the teachers have a positive attitude about the future of the school, if the administration would listen to our ideas and concerns. We hate going to other campuses because we see how much our campus is terrible. We have no support from the administration for disciplinary actions. I thoroughly love my peers, and they help make the school a better place to work. With the exception of those who are self-righteous and feel that they do not need to share with the rest of their grade level.	4/9/2015 5:00 PM
2	It all depends on who you are surrounding yourself with. I try to surround myself with positive people and problem solvers. But I know there are plenty of people who don't have the same out looks that I do. If you spent enough time with people like that, your answer to this question could be very different. It also varies a lot from day to day and issue to issue.	4/9/2015 4:31 PM
3	Some are more than others, but most of us are pretty positive. Even those who like to rant or seem bitter, do show that they are interested in the student's best interests.	4/9/2015 2:52 PM
4	It's hard to have a positive attitude toward the school when you don't feel welcome here. We build our own little families within our grade levels and other staff members but there is no connection with admin. I love what I do but I am considering finding another place to teach. I can't even go in the lunch room due to all the negativity. Other campuses we have met with have amazing stories about fun things they did together as a staff. The last fun thing we all did was the ALS ice bucket challenge in August. We need team building exercises and positive experiences.	4/9/2015 2:01 PM
5	From what I hear and see the teachers and staff have a good attitude and love teaching the children but don't get the appreciation they deserve.	4/9/2015 1:24 PM
6	I feel that most of the staff has a positive attitude about the school but not about their Administration, EXCEPT Lorriane	4/9/2015 1:23 PM
7	Most staff members feel very negative about the school climate.	4/9/2015 1:00 PM
8	Because of lack/late communication and lack of praise/recognition/little pay, staff climate has suffered and is felt within the tone of the school.	4/9/2015 9:39 AM
9	The staff members are very dissatisfied about the lack of communication with the admin. Again, last minute planning is what they do. They do not consider the teacher, and if there is a meeting at 7am, they schedule another one after school. This frustrates teachers, although most teachers will not speak up at the risk of their evaluation and reference letter.	4/8/2015 9:37 PM

10	It seems that the majority of staff members don't seem to have a positive attitude about our work environment or support from the admin.	4/8/2015 1:29 PM
11	I have had many long conversations with many of my colleges concerning the overall lack of leadership at our school. The middle school teachers were especially pessimistic over the lack of effective discipline and how the administration has, at every turn, endeavored to run the middle school in exactly the same fashion as the elementary school though our numbers and needs are very different from the younger grades.	4/7/2015 9:12 PM
12	How can there be a positive morale when we are bullied by administration. It is unfortunate we don't have a union to hear our concerns. Maybe then teachers would feel safe.	4/7/2015 5:33 PM
13	Pockets of dissent always exist in any work environment. However, the people who want to be here, the people who want to be proactive and continue to work for change, continue to be at the forefront of making positive changes towards our climate. However, the workload is SEVERELY uneven. People who do the great deal of the work are not positively rewarded. There needs to be opportunities for advancement that are truly PERFORMANCE BASED	4/7/2015 4:13 PM
14	There is a very mixed review from staff members.	4/7/2015 4:08 PM
15	Many staff members seems to upset by the lack of communication within the school.	4/7/2015 4:02 PM
16	most teachers are leaving the school... because we are treated like kids...no matter how much we do,,, nothing is appreciated	4/7/2015 3:59 PM
17	Negativity and gossip are contagious. I feel that many of the staff members and teacher like to complain to each other.	4/7/2015 3:59 PM
18	Too many people here have a sense of entitlement.	4/7/2015 3:58 PM
19	staff that do not receive the do their jobs have a negative attitude and try to involve others	4/7/2015 3:53 PM
#	Comments for "The school maintains an attractive environment."	Date
1	With the exception of our art teacher's individual work, students' art work, and individual teacher's posting of student work, our building is drab. We have no paint on the walls, we have no windows, it's depressing. Our hallways are narrow, we have no room for growth, but we do have tall ceilings!	4/9/2015 5:00 PM
2	Mr. Dominguez plays a huge role in this, decorating the halls with student artwork has really brightened this place up.	4/9/2015 4:31 PM
3	We display the student's work and keep things clean and in good repair.	4/9/2015 2:52 PM
4	The elementary side of the building constantly smells like sewage.	4/9/2015 2:01 PM
5	There are so many repairs that need to be done and it takes sooooo long to get repairs done.	4/9/2015 1:24 PM
6	Water marks from leaking in the roof, large cracks in the walls, uneven flooring with chunks of concrete missing.	4/9/2015 9:39 AM
7	Aesthetically, yes.	4/8/2015 9:37 PM
8	There is a definite difference between our school and other new Somerset campuses in the area. Our school will always be a strip mall, it was not designed as a school.	4/7/2015 9:12 PM
9	It looks like a prison.	4/7/2015 5:33 PM
10	We are in great need of a great deal of paint, a great deal of classroom refurbishment	4/7/2015 4:13 PM
11	Bulletin boards are not consistently changed. There should be set standards for bulletin boards (changed every month, criteria, etc.) Classrooms are not cleaned well.	4/7/2015 4:08 PM
12	Outside grounds could be cleaned up more often and freed from trash.	4/7/2015 4:04 PM
13	For the resources that we have at the building we are in, the school maintains a good attempt at keeping it an attractive learning environment.	4/7/2015 4:02 PM
14	We are the step child of the charter. I feel that with all of the new schools going up that we are no longer of any importance.	4/7/2015 3:58 PM
15	NLV is the "step child" of all Somerset campuses in this area. In order to make our facilities more attractive to potential students and less of a "passing through on your way to another campus" there needs to be some attention to the presentation of the campus as a whole. A new paint job on the inside, etc. This would go a long towards helping this environment be more attractive.	4/7/2015 3:58 PM

16	I feel the school needs to feel more like a school. Bulletin boards in the hallways, student work displayed more attractively.	4/7/2015 3:54 PM
17	wholes in the floors, crack in the walls.	4/7/2015 3:50 PM

Q7 Please tell us what you like or enjoy most about working at your Charter School.

Answered: 46 Skipped: 13

#	Responses	Date
1	I love my peers, and I love working with the students.	4/9/2015 5:00 PM
2	I feel that this is a great place for me to grow, develop and improve as a teacher. There are many people on this campus who have helped me in many ways during my time here.	4/9/2015 4:31 PM
3	I enjoy the freedom we have to explore non-traditional methods of teaching.	4/9/2015 4:08 PM
4	I enjoy the good atmosphere and the students that are motivated and have good support at home. I feel like I have any help I need to become a better teacher.	4/9/2015 2:52 PM
5	I love the kids and families. I wish we could get an administrator who is more family oriented and professional.	4/9/2015 2:01 PM
6	I enjoy the kids and my fellow staff.	4/9/2015 1:23 PM
7	I like the teachers that I work with and many of the students I have.	4/9/2015 1:00 PM
8	I truly enjoy working closely with my colleagues.	4/9/2015 9:39 AM
9	Absolutely nothing. I have never been treated like this, and I have been teaching for awhile now. I was treated in reaction to their abuse of their position, while they had no experience being an admin in an elementary/middle school. It has been the most stressful year in my teaching career. Loss of confidence, and loss of sleep due to the severe stress.	4/8/2015 9:37 PM
10	I enjoy the students, the smaller class sizes and my colleagues. I enjoy working for Academica.	4/8/2015 1:29 PM
11	Thoughtful and talented administration and pleasant colleagues.	4/8/2015 9:08 AM
12	Administration is the most supportive group I've ever worked for.	4/8/2015 8:01 AM
13	I enjoyed the interaction with students dedicated to their education and focused on academic excellence. Their inquisitiveness and willingness to find answers was what I enjoyed.	4/7/2015 9:12 PM
14	I am here for the kids.	4/7/2015 5:33 PM
15	I love working for this school. I love my co-workers and my students. I like the mission and philosophy behind the charter. I enjoy working in such a rigorous environment that challenges me as a professional.	4/7/2015 4:13 PM
16	I love my students.	4/7/2015 4:08 PM
17	Class size. Student respect. parent support	4/7/2015 4:07 PM
18	Freedom to do my job effectively without being micromanaged.	4/7/2015 4:04 PM
19	The students are awesome!	4/7/2015 4:03 PM
20	I enjoy the students the most. They are a good group of kids that I enjoy working with in a classroom size that is maximized at 30 students.	4/7/2015 4:02 PM
21	The parental support is fantastic at the charter school.	4/7/2015 4:02 PM
22	Friendly staff and admin	4/7/2015 4:02 PM
23	I love the desire of the parents to be involved in their children's education.	4/7/2015 4:01 PM
24	i really enjoy the students	4/7/2015 3:59 PM
25	I really like working with the students at our school.	4/7/2015 3:59 PM
26	Some of my colleagues are truly a pleasure to work with.	4/7/2015 3:58 PM
27	I enjoy the community feel and the parent support.	4/7/2015 3:58 PM

28	I enjoy the kids,the support of parents,admin and board. The atmosphere is great and I feel appreciated.	4/7/2015 3:57 PM
29	the students	4/7/2015 3:57 PM
30	I enjoy that the parents are more involved and supportive. The students are generally more actively involved and want to learn. Most students are very respectful. I like the standard dress attire. I like that I have more flexibility to implement concepts and standards in a variety of ways.	4/7/2015 3:56 PM
31	The professionalism of administration, teachers and support staff.	4/7/2015 3:55 PM
32	I enjoying working with my grade level. We cooperate well together and plan effective lessons.	4/7/2015 3:54 PM
33	Collegiality among teachers and parental support.	4/7/2015 3:54 PM
34	The benefits and the people i get to work with. I love the small classroom size and the support from admin.	4/7/2015 3:53 PM
35	I really like the positive, but constructive feedback that I get from the administration. They are always telling me what I can do to improve without being condescending or negative. I also love my students.	4/7/2015 3:53 PM
36	I am extremely happy to be employed at this school.	4/7/2015 3:53 PM
37	I love the overall school culture and environment. The parents are awesome and love to help our school! The students are eager to learn. I enjoy coming to school every day to teach.	4/7/2015 3:53 PM
38	I like having more freedom as a teacher. I feel happier with my job and the students seem to enjoy learning more than the school I used to be at (Clark County)	4/7/2015 3:51 PM
39	I love the parental involvement and the access to a variety of resources at our disposal.	4/7/2015 3:51 PM
40	freedom to teach in your own way.	4/7/2015 3:50 PM
41	Working with staff members and students	4/7/2015 3:50 PM
42	As a first year teacher my staff and administration has been very supportive and easy to approach.	4/7/2015 3:50 PM
43	I enjoy being able to have smaller classes and an environment that is more positive.	4/7/2015 3:49 PM
44	I enjoy teacher interaction	4/7/2015 3:49 PM
45	Colleagues are committed to our students	4/7/2015 3:46 PM
46	Staff	4/7/2015 3:42 PM

Q8 Please tell us what you would like to see changed or improved at your Charter School.

Answered: 45 Skipped: 14

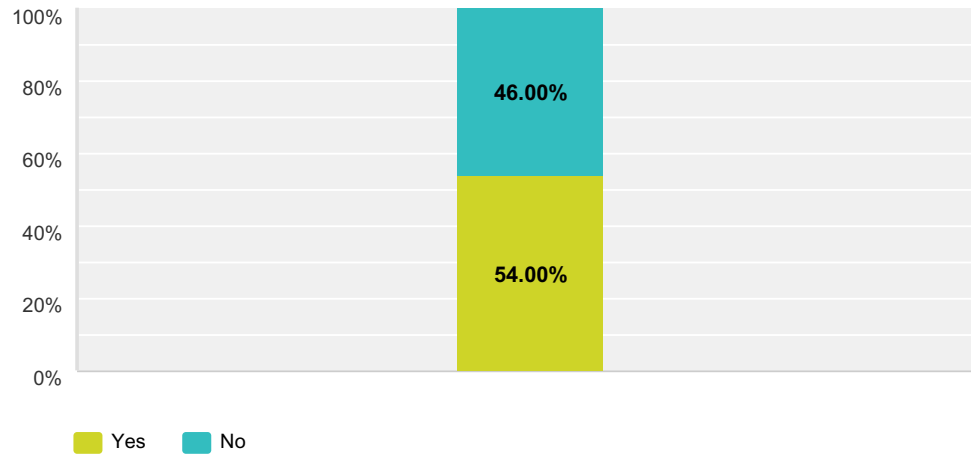
#	Responses	Date
1	I would like to see an Academics wide Athletic Director. There is no reason why during basketball season, our campus had to play our campus at Stephanie because Losee and Sky Pointe would not allow us use of their gyms-even though they weren't being used. We had to pay \$110 for soccer, when uniforms are only 25, and we are playing all of our games at Sky Pointe. It would be easier if there was one person in charge who could help regulate the sports, and help provide a friendlier relationship between campuses, while encouraging competition between the schools. Better pay for teachers, there is no reason why a teacher with a Masters and 10 years experience is being paid less than a second year teacher with a Bachelors. Our best teachers should be paid more, or they will continue to leave for better pay.	4/9/2015 5:00 PM
2	Communication - A little more notice on some things, more consistency on others. In general, more regular communication. There is a need for a more administrative backed discipline plan with clear set consequences and consistent application of consequences. While every case may be different, one complaint I've heard is that #1 there is no administrative support, often teachers find themselves in trouble when escalating discipline issues beyond the classroom. #2 Consequences often are little more than a pep talk before being sent back to class, and teachers/students feel like there are no consequences.	4/9/2015 4:31 PM
3	I would like more access to computers and curriculum supplies.	4/9/2015 4:08 PM
4	With strict curriculum should come a higher responsibility to follow the rules. I think we all need to focus on keeping the rules better, and more of a serious thought on consequences for not living up to them.	4/9/2015 2:52 PM
5	Administration! It is to the point where I dread coming to work. Not because of the kids but because I fear that I might run into an administrator. The past few days without admin in the building has been relaxed and everyone has been friendly. That can't be a coincidence.	4/9/2015 2:01 PM
6	appreciation for hard working staff.	4/9/2015 1:24 PM
7	An Administration that treats you like a person and not someone beneath them.	4/9/2015 1:23 PM
8	I would like to see a better discipline plan for middle school. The discipline plan for middle school and elementary school should be treated as separate entities, and one of the problems we have is that the administration is trying to treat them the same. There are not enough consequences for the middle schoolers, and they all know at this point that they are the ones running the school. The consequences students receive are too lenient and the students know not much will happen to them if they break a rule. Teachers are also not allowed to administer detentions, taking the power away from us so there is a lack of respect.	4/9/2015 1:00 PM
9	Equal pay for teachers who have the experience, education, and who do the majority of the work. We have teachers who are asked by the administration, take upon themselves, and who have wonderful work ethics that are working much harder than others, have more experience and education than others but who are paid less. Seems like pay was based on whether or not the previous administration liked you. It encourages poor feelings for the administration and school.	4/9/2015 9:39 AM
10	Treatment of teachers. Respond to emails, no matter what is being asked. Do not ignore requests for information on vital matters that involve teachers being informed such as scheduling, student behavior. Do not blame the teacher for their classroom management when they send a student to the office. Do not be easy on the students. The students tell us the admin does not do anything about discipline. They need to change the feel good policy on discipline. If a few teachers use inappropriate language, do not reprimand the entire staff through an email.	4/8/2015 9:37 PM

11	1. I think this should be an elementary school only. There isn't sufficient room on campus for Middle School and Elementary. I feel it would be much better as an Elementary only and make the Elementary really strong in one focus area to draw in more students. Do away with the Middle School here. 2. We were required at this campus to do a club for 3 out of the 4 quarters. This is a huge requirement. Even after we asked admin to reconsider and put it down to 1 or 2 quarters, we were denied. 3. No consequences or follow through from Admin on behavior problems. Repeat offenders are allowed to return to our campus, which poses a threat to the teachers themselves and other students. It should be a privilege that students get to come here. There is a waiting list. 3 strikes you are OUT! 4. This year the budget for buying our preps when we have to sub for other teachers on campus when they didn't get a sub was used up by November. Since then we have been pulled in to sub during our preps without being compensated. I believe the funds for this should be found somewhere and teachers should be compensated for the time and inconvenience. 5. Survey was given to us to take all together at our faculty meeting. I was so uncomfortable with that because we could all see each others screens. Not a very professional way to access the survey and feel comfortable being honest.	4/8/2015 1:29 PM
12	I had to take a \$20K pay cut to teach here. Talented teachers would stay if the pay was competitive to CCSD.	4/8/2015 9:08 AM
13	Teachers have too much on their plate. Teaching students is difficult / challenging enough. Allow teachers to just focus on their job, so they can be the great teachers.	4/8/2015 8:01 AM
14	Greater access to computers and stronger WiFi for student research.	4/7/2015 9:12 PM
15	NEW ADMINISTRATION!!! TAKE A COUNT OF HOW MANY TEACHERS THAT HAVE LEFT AND WHO ARE LEAVING. NUMBERS SPEAK VOLUMES!	4/7/2015 5:33 PM
16	We need to STRONGLY restructure our middle school program their behavior is out of control. We need more opportunity to utilize technology, we must have better opportunities there MUST be equal opportunity for Professional Development. There must be a restructuring of our discipline policy as well. It is horrid and has created such tremendous problems in my classroom this year. We have no consequences in place in our classroom, and it is difficult to enforce behavior expectations. It is a huge problem. It would be nice to be able to utilize programs that have clearly defined consequences that were enforced, and if these consequences were enforced by administration.	4/7/2015 4:13 PM
17	I would like to see more consistency. Consistency should be in communication, expectations for all teachers, etc.	4/7/2015 4:08 PM
18	Classroom set up	4/7/2015 4:07 PM
19	School wide behavior management system/rules. A framework that provides specific expectations so that any and all adults are providing consistent expectations and consequences.	4/7/2015 4:04 PM
20	equitable salaries,	4/7/2015 4:03 PM
21	A study hall or after school program that encourages students to complete homework and seek extra help.	4/7/2015 4:02 PM
22	Better use of our data days. Some of the things that we did during data days felt useless. We also could use more time to work in our classrooms. Our schedules are so full and I always had to take work home, grading and prepping. I wish we had more time to work in our classrooms.	4/7/2015 4:02 PM
23	More effective data days	4/7/2015 4:02 PM
24	I sent suggestions to my administration	4/7/2015 4:01 PM
25	better communication better resources better materials better administration (Lisa Evans needs to go and learn how to respect other teachers)	4/7/2015 3:59 PM
26	I firmly believe our school is too crowded and that the middle school is having a negative affect on our elementary school. Our middle school has gone down hill from the past few years. The hallways are filled with bad language and crude comments and actions. It is not safe for our elementary students to be interacting with that. I think that middle school should not be in the same campus as elementary, especially not in the same hallway as kindergarten.	4/7/2015 3:59 PM
27	I feel your pay should reflect that of ones experience in teaching. Too many teachers are short changed. For instance....a teacher who has been teaching for 10+ years should not be making the same or less than someone who has been teaching for 2 years.	4/7/2015 3:58 PM
28	The only thing I can think of is to find some way of holding students more responsible for their behavior when it is something chronic. Especially students who continually disrupt the learning in the classroom.	4/7/2015 3:57 PM
29	communications	4/7/2015 3:57 PM

30	Better communication with administration. Notifications given in a timely manner. I know that some teachers don't feel supported. In answer to #11, I haven't received very much feedback from my principal.	4/7/2015 3:56 PM
31	Transition bell schedule for middle school students between periods.	4/7/2015 3:55 PM
32	I would like to see more collaboration with the entire staff. I would like to have more resources available to support the standards. I would like to have more communication with administration and support the needs of my classroom.	4/7/2015 3:54 PM
33	Better materials for instruction. Administrators with time to actually sit down and work with you.	4/7/2015 3:54 PM
34	Better communication. Better use of data days. better explanation of expected analysis of data.	4/7/2015 3:53 PM
35	Better communication. I feel like half the time I'm in the dark about what is happening at the school or finding out about things last minute.	4/7/2015 3:53 PM
36	I would like to see more discipline for bad choices, I would like to see more support by parents on the side of the teachers. I would like to see more consistency in the discipline of students and teachers for bad choices.	4/7/2015 3:53 PM
37	I would like to plan the school year in advance with programs and activities for the year. I would like more volume control in the hall ways. More rallies on school, student/teacher respect and behavior at school.	4/7/2015 3:53 PM
38	The communication is usually great, but at times the communication can be spotty or last minute-which can be frustrating.	4/7/2015 3:51 PM
39	I would prefer if we had more timely communication at times.	4/7/2015 3:51 PM
40	more technology in the classrooms.	4/7/2015 3:50 PM
41	More materials and resources for content	4/7/2015 3:50 PM
42	I would like to see faster turn around when concerns are addressed. Sometimes I feel that although admin is approachable they are not delegated their jobs appropriately and things get put on the back burner too often.	4/7/2015 3:50 PM
43	Communication, organization, support from administration, clear and concise expectations.	4/7/2015 3:49 PM
44	More councilor/class involvement	4/7/2015 3:49 PM
45	Pay	4/7/2015 3:42 PM

Q9 All teachers and support staff have sufficient administrative support in planning and preparation time, to meet the needs of students in and outside of their classrooms?

Answered: 50 Skipped: 9

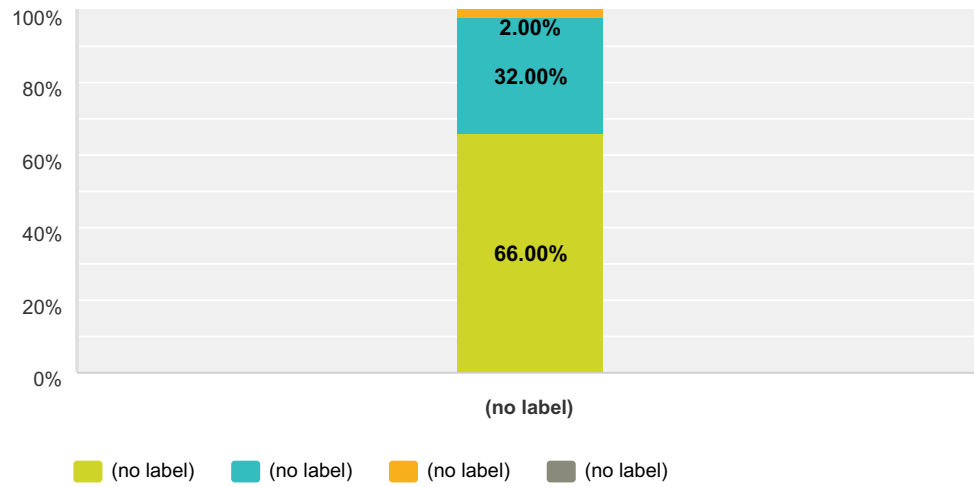


#	Comments:	Date
1	We are not given enough time to plan. We have mandatory meetings at least once per week, and there are no transition times in between specials so they have no time to prep.	4/9/2015 5:00 PM
2	Kelly Services is not a reliable service. Openings are often left unfilled and teachers are forced to cover classes during their prep periods. This is something that happens far too often and teachers are not compensated beyond a thank you.	4/9/2015 4:31 PM
3	I plan at home and if I need a day off to catch up and grade I can take one without fear of reprimand.	4/9/2015 2:52 PM
4	Our time is micro-managed down to the very last minute. Upon speaking with other teachers at other campuses, they have more time to do planning and preparation. Some teachers on our campus have an extra prep period but are required to sit in specific classrooms to "help". So we end up with an aide and another teacher in our class. Why can't those teachers prepare awesome lessons for our kids? It is a distraction in our classroom and we don't need another body in their. I apologize if my responses are all over the place but I have a lot to say and not a whole lot of brain left after our week long vacation!	4/9/2015 2:01 PM
5	When a child is having the same issue/disruptive problem or out burst there needs to be more backing and communication between teachers and/or support staff with Admin.	4/9/2015 1:23 PM
6	Most of the teacher's preps are taken by IEP's, the administration for meetings, these meetings focus on things we are doing wrong, don't know, new programs we need to implement immediately, or to cover other classes due to lack of funding for substitutes. We have been told that our preps are a privilege and that we should be lucky for each one that we get.	4/9/2015 9:39 AM
7	Need a consistent and strict behavior management program...campus wide use of citations would be good. Consistent consequences that are enforced by Admin. would be helpful.	4/8/2015 1:29 PM
8	I rarely received any aid in planning or improving curriculum and almost never from administration.	4/7/2015 9:12 PM
9	WE ARE BULLIED!!!!	4/7/2015 5:33 PM
10	Grade Level collaboration time needs to be present at Staff Development day. There needs to be more training opportunities before and after school.	4/7/2015 4:13 PM

11	There should be more meetings in order to have adequate support in planning and preparation. At my previous school, I had 3-4 morning meetings per week. Each week had a different focus on how to help us develop plans, successfully teach, and assess properly. For example, one week taught teachers how to unwrap standards and another week was about DOK levels. We would then have to reflect and had certain expectations for our lesson plans in regards to the morning meetings. I would like more training with administration on how to better myself as a teacher.	4/7/2015 4:08 PM
12	I think we do not have enough time to get all of our work done during the school day. I came in at 7am every morning and left at 4:30 everyday or later and still had to do grading and prepping at home.	4/7/2015 4:02 PM
13	Have a weekly early release Friday for teachers to actually prep and have time to meet and discuss. I am tired of taking home stuff and staying up until hours.	4/7/2015 4:02 PM
14	I am always working over-time to meet the needs of my students.	4/7/2015 4:01 PM
15	they come in and observe you for 10 minutes and expect to know everything about you as a teacher	4/7/2015 3:59 PM
16	The majority of preps are taken for IEP meetings, pointless training for information that has already been learned or should have been learned in the beginning of the year, and we have been flat out told that our prep is a privilege and not a right. Our preps can be taken from us at anytime for any reason. Most grades have not had a support staff at all this year or very little.	4/7/2015 3:58 PM
17	This particular administration tends to squeeze extra time out of our day until we get to the point that there is no time to complete the bare minimum that is required of us. This is the one thing that I would really like to see improved. 10 minutes here, 5 minutes there, 15 minutes here, LONG staff meeting that are not effective and bleed well over 4:30pm. These are the kind of things that make it difficult to do a good job.	4/7/2015 3:58 PM
18	I feel that the big concern now is worrying about our needs for next year when there are still a lot of things that need to be done for this year.	4/7/2015 3:50 PM

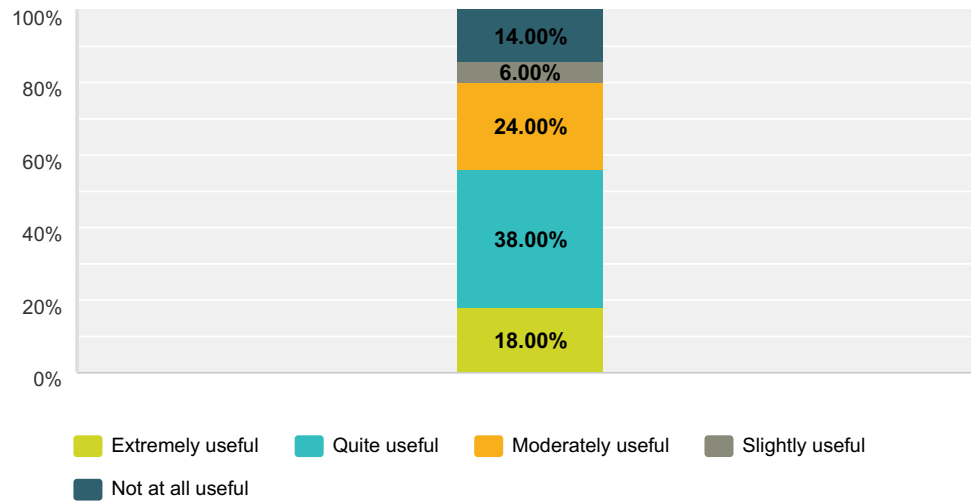
Q10 The office staff is courteous and helpful.

Answered: 50 Skipped: 9



Q11 How useful is the feedback the principal at this school gives you?

Answered: 50 Skipped: 9



2014/2015 SOMERSET ACADEMY - SKY POINT ELEMENTARY CAMPUS TEACHER SURVEY RESULTS

100%	62.50%	8.70%	4.17%	4.17%	4.55%	4.17%	29.17%	29.17%	13.64%	100.00%	4.35%					
80%		39.13%	50.00%	16.67%	27.27%	50.00%			70.83%		70.83%	86.36%	4.35%			
60%		52.17%		79.17%	68.18%								45.83%	70.83%	86.36%	60.87%
40%																
20%																
0%																
Question	2A	2B	3A	4A	4B	5	6A	6B	9	10	11					

The standards for student learning at my Charter School are both Challenging and attainable

Ample materials are available to meet the learning goals of my students

Parents support the students, school and staff

My Administrators support me and address my needs and concerns

My Administrators communicate information effectively

Student assessments are used to monitor student progress and improve student learning

I feel most staff members have a positive attitude about the school

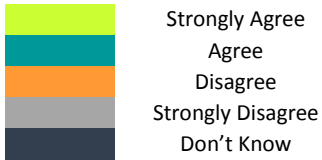
The school maintains an attractive environment

All teachers and support staff have sufficient administrative support in planning and preparation time, to meet the needs of students in and outside of their classrooms

The office staff is courteous and helpful

How useful is the feedback the Principal at this school gives you

Questions 2-6, 10

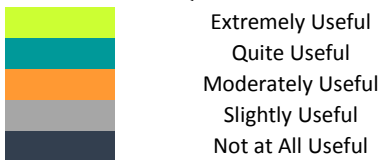


Questions 7 and 8, required a written response

Question 9

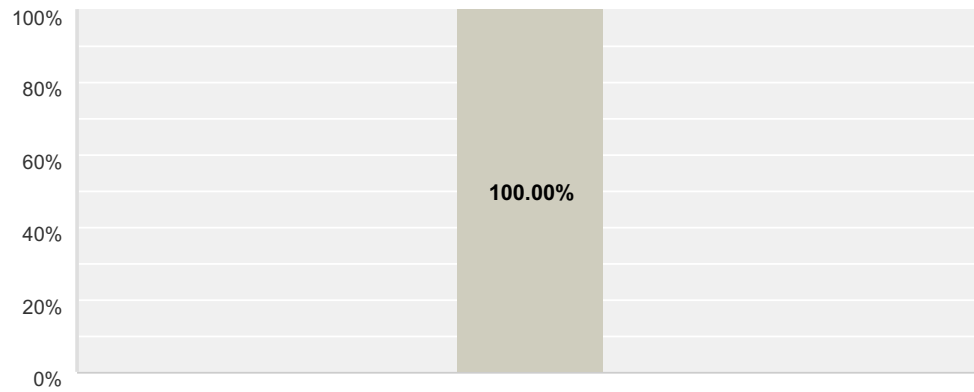


Question 11



Q1 Which campus are you currently working at?

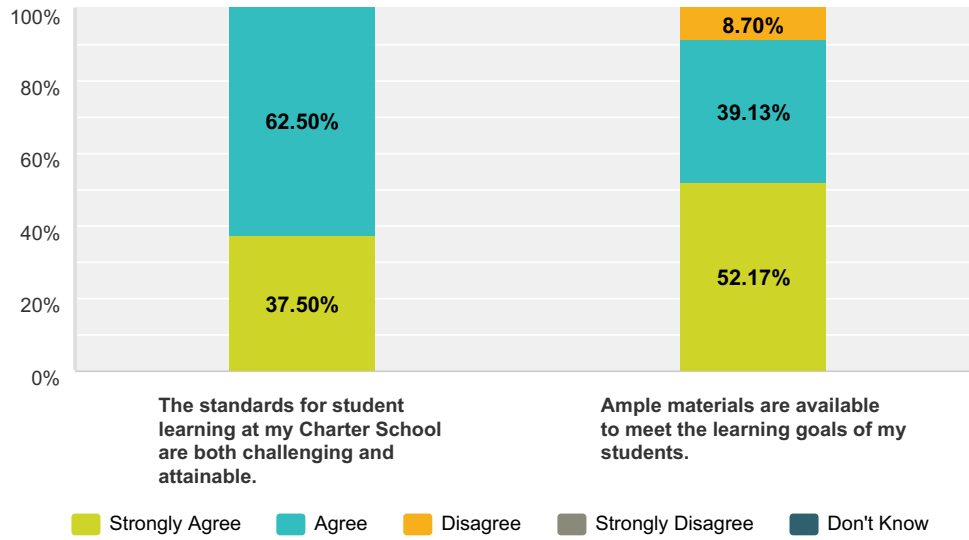
Answered: 29 Skipped: 0



- Doral Saddle
- Doral Cactus
- Somerset Losee
- Somerset NLV
- Somerset Stephanie
- Somerset Sky Pointe K-5
- Somerset Sky Pointe Middle-High
- Pinecrest Horizon
- Mater Academy

Q2 Curriculum

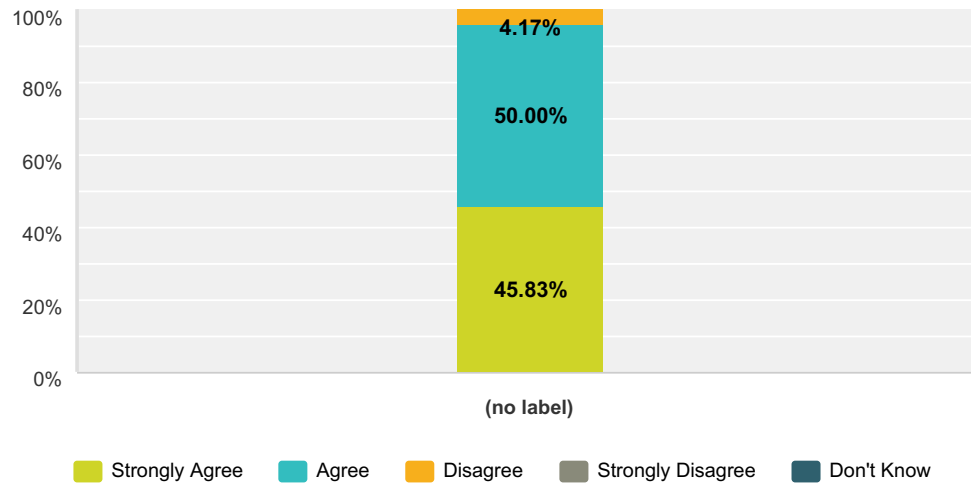
Answered: 24 Skipped: 5



#	Comments for "The standards for student learning at my Charter School are both challenging and attainable."	Date
1	An area that is being addressed and improved - new schools require time	4/7/2015 9:17 AM
2	I believe the standards are challenging, but sometimes unattainable due to being developmentally inappropriate for the age of the student.	4/7/2015 7:45 AM
#	Comments for "Ample materials are available to meet the learning goals of my students."	Date
1	We are in need of a full science curriculum	4/7/2015 12:14 PM
2	We could really use some science curriculum and more technology to go along with our Mimios (like responders or more intense training so we don't just use them as projectors) or I-pads. It is difficult to complete centers, research, or anything technology related in the classroom with only two computers. Although, we did just get laptop carts, so that should help!	4/6/2015 3:54 PM

Q3 Parents support the students, school, and staff.

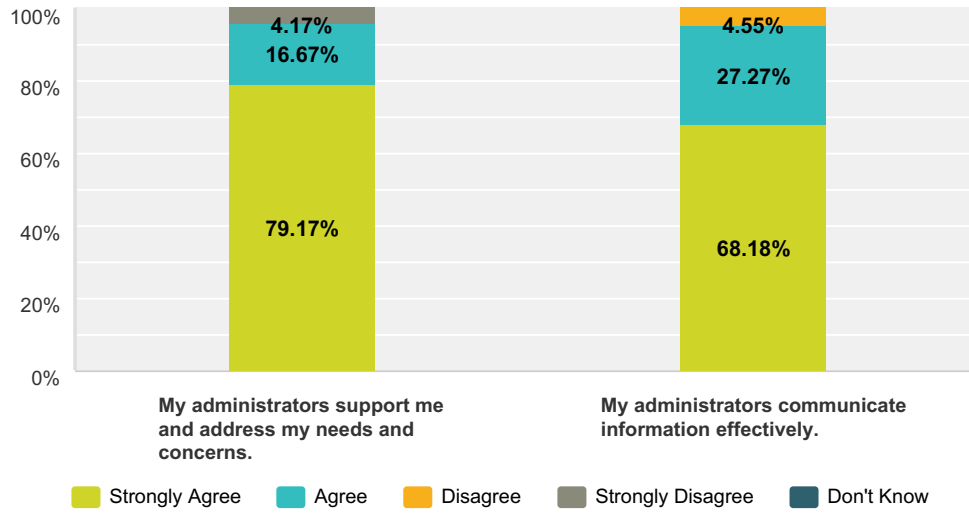
Answered: 24 Skipped: 5



#	Comment(s)	Date
1	Some areas for parental support can be improved. Such as contacting and keeping volunteers for the lunchroom and classroom.	4/8/2015 4:16 PM
2	I agree that the majority of parents are supportive of school and staff but there is a small group that are relentless on Facebook and verbally when they are away from the school. I recently attended an outside of school event where many of our parents were present and these parents were very vocal about one teacher in particular and didn't seem to mind who heard them talking. It was very uncomfortable especially given that one of the parents is a PTO officer.	4/6/2015 3:46 PM
3	It seems that the parent support is weakening. If there were only a way to make the 30 volunteer hours REQUIRED....	4/6/2015 3:40 PM

Q4 Administration

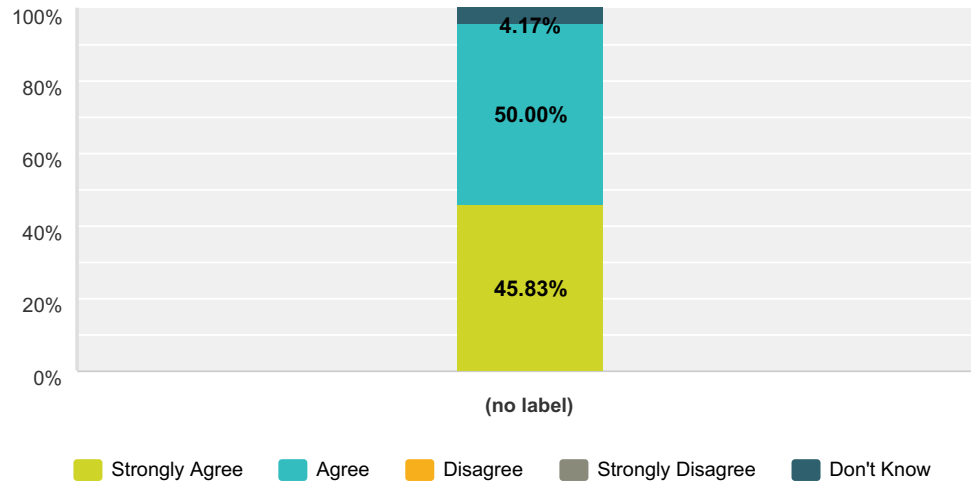
Answered: 24 Skipped: 5



#	Comments for "My administrators support me and address my needs and concerns."	Date
1	My administrators are amazing educators who are clearly here to create an environment where staff and students can flourish. They always listen to suggestions and do their best to implement practical problem solving suggestions.	4/7/2015 12:14 PM
#	Comments for "My administrators communicate information effectively."	Date
1	Friday Focuses are great. However, more details of special events need to be shared with support staff.	4/8/2015 4:16 PM
2	Yes, we are kept informed either through staff meetings or e-mails.	4/7/2015 12:14 PM
3	The Friday Focus is helpful!	4/6/2015 3:54 PM

Q5 Student assessments are used to monitor student progress and improve student learning.

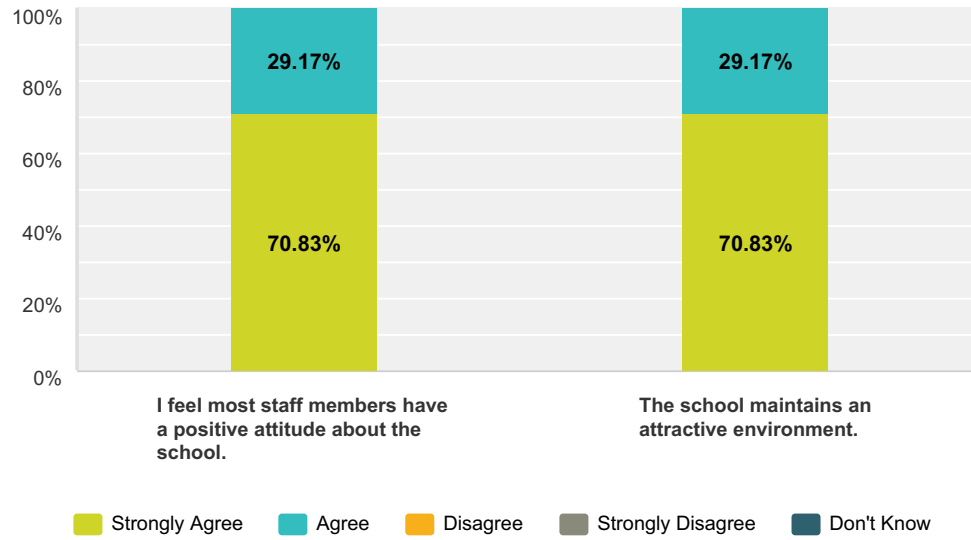
Answered: 24 Skipped: 5



#	Comment(s)	Date
1	Assessments are used to monitor progress, but I believe work samples and overall progress noted by teachers should be as important as standard tests.	4/7/2015 7:45 AM
2	We need to use something other than STAR to align with CCSS.	4/6/2015 3:40 PM

Q6 School

Answered: 24 Skipped: 5



#	Comments for "I feel most staff members have a positive attitude about the school."	Date
1	There are some staff members who have a very negative attitude. They are in the minority.	4/7/2015 12:14 PM
2	Personally, I love working here. Obviously, there are times of the year that are more challenging but I find the moral here high.	4/7/2015 9:17 AM
3	I do think we could use more team-building. It is difficult to get to know people here. I think one solution to this is to have more staff meetings that aren't so rushed.	4/6/2015 3:54 PM
4	I LOVE OUR STAFF!!	4/6/2015 3:40 PM
#	Comments for "The school maintains an attractive environment."	Date
1	The landscaping company really needs to get out here more often. Weeds are growing everywhere.	4/6/2015 4:17 PM
2	Why don't we have signage identifying our school? At least our high school deserves to have a school sign to help build their school spirit and pride. It seems as if the other schools have signs and I am not sure why we do not as we are near completing our 2nd year.	4/6/2015 3:46 PM

Q7 Please tell us what you like or enjoy most about working at your Charter School.

Answered: 21 Skipped: 8

#	Responses	Date
1	I feel fortunate to teach in such a positive and supportive environment.	4/8/2015 4:55 PM
2	I enjoy the team attitude of the staff at the school. Staff works well together and tries to support each other as we all try to help our students.	4/8/2015 4:16 PM
3	I like having a supportive administration and working with positive people.	4/8/2015 2:55 PM
4	The people are AMAZING	4/7/2015 2:07 PM
5	I enjoy working for Gayle Jefferson who allows a certain amount of autonomy in the classroom, always lends an ear, and makes it feel like we are a team. I enjoy my students who come from kind and caring homes. I enjoy the high level of parental support. I enjoy all the fun stuff we do around here to make memories as well. My children are happy here as well.	4/7/2015 12:14 PM
6	The faculty and the administrative support create a happy, productive workplace. I enjoy coming to work in the mornings!	4/7/2015 9:17 AM
7	It contrasts to the public schools, kids seem to be here because they want to be here (or their parents want them to be). Because parents have to invest in uniforms and transportation is up to them, there seems to be a higher regard to learning.	4/7/2015 7:45 AM
8	I love my administrators. They are a great team and make coming to work enjoyable.	4/7/2015 7:35 AM
9	The staff is amazing!	4/7/2015 7:20 AM
10	That I can teach and that my day is not consumed with "busywork" from the administration.	4/7/2015 5:46 AM
11	Just EVERYTHING!!! The building, the people, the kids EVERYTHING! It is just a fantastic place to work. I am so impressed. I transferred from CCSD and can't stop telling everyone I know what a great school this is.	4/6/2015 8:51 PM
12	Our administration and teachers are excellent! I work with exceptional people!!!!	4/6/2015 4:17 PM
13	I love that the teachers, parents, and students have positive attitudes. The teachers work their hardest and are outstanding! Admin. is supportive and helpful! The students enjoy coming to school and are excited about learning. It is a great environment all around!	4/6/2015 3:54 PM
14	My team	4/6/2015 3:49 PM
15	The students are well behaved and are prepared to learn. The parents are very supportive and donate a lot of time and materials. The administration is outstanding and is responsive to our needs and concerns.	4/6/2015 3:46 PM
16	I love my team! We work so well together. Our staff is such a family unit. You can't find this anywhere else.	4/6/2015 3:40 PM
17	My students and their parents	4/6/2015 3:38 PM
18	I feel that teachers are given more control of the curriculum they use.	4/6/2015 3:31 PM
19	Not having to work for the government. Academia has a way better business model than CCSD.	4/6/2015 2:47 PM
20	So much support around campus.	4/6/2015 2:32 PM
21	It is a joy to come to school each day in a place where parents truly care about their student's education. It makes such a HUGE difference in the lives of our students. I also really enjoy the optimism shared by the staff and administration.	4/6/2015 2:00 PM

Q8 Please tell us what you would like to see changed or improved at your Charter School.

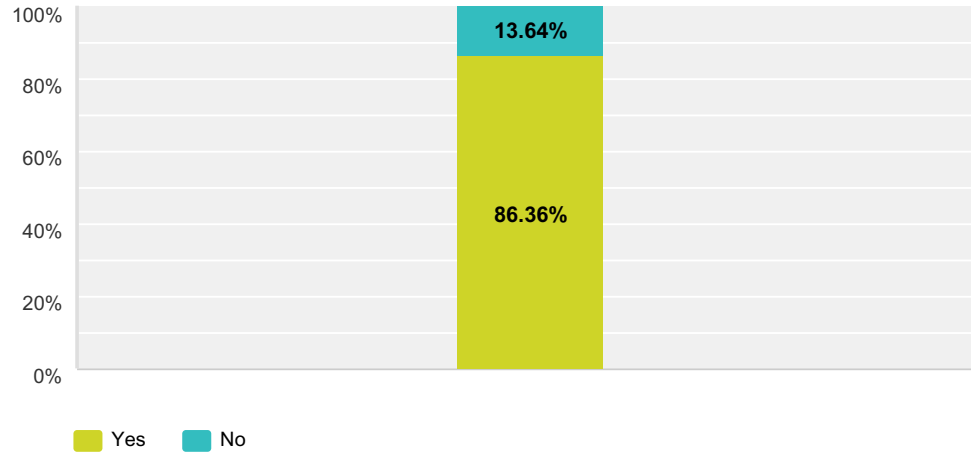
Answered: 17 Skipped: 12

#	Responses	Date
1	More work space for support staff and lockers or similar space for keeping personal items.	4/8/2015 4:16 PM
2	A field with grass year round.	4/8/2015 2:55 PM
3	I would like a more strict attendance policy. It is not uncommon for some families to take several extended vacations during the school year. They will go to Disneyland for 4-5 days or off on a family vacation to somewhere when class is in session. This creates a huge interruption to the students learning and a major inconvenience to the teacher. With so many students wanting to get into our school it is almost disrespectful to treat your acceptance into this school as an entitlement and then miss a week here or there to go on vacation. I think that any student missing more that three days of school in a row needs a doctors note and we should keep track of the repeat offenders.	4/7/2015 12:14 PM
4	Actually, the school improvement is a priority here so we are working on the areas that can be improved. For example, adding interim assessments so that our data analysis is meaningful is an addition for next school year. That is just one example.	4/7/2015 9:17 AM
5	I would like a bigger classroom. My classroom is very small compared to other classrooms I have taught in. Also, to be competitive with the school district and for the well being and greater good for the students, class sizes should be smaller--or in alignment to the school district.	4/7/2015 7:45 AM
6	What really needs to happen is that a sign is place on our building. From the street there is no indication that we are a Somerset school because there is no sign on the Sky Pointe building or Elkhorn (MS/HS bldg.).	4/7/2015 7:35 AM
7	Nothing.	4/6/2015 8:51 PM
8	More competitive salaries for teachers! We should be able to match the school district for higher pay associated with advanced degrees. Administrators should not be limited in hiring experienced personnel because they do not have the budget to pay them! Corporate greed will be our downfall if this doesn't change.	4/6/2015 4:17 PM
9	I would love to see more of a push-in Special Education program. My SPED students struggle to bring in the skills they work on when being pulled out, and they miss valuable instruction that they would benefit from when they are in another room. Because most of the students are high performing at our schools, it creates an even larger gap between the regular education students and the special education students. Overall, it is very hard to support these students when there are only are only a few special education teachers to serve the entire school.	4/6/2015 3:54 PM
10	I do not care for Common Core, but I don't know if our school has any control over teaching by Common Core standards or not.	4/6/2015 3:49 PM
11	The aides definitely need a dedicated space to work with students other than the hallways. I would like to see more teacher work time during our development days. The same classes are offered over and over or they have nothing to do with our content and it is frustrating to spend so much time doing these when we have so much to do in our classrooms. Or, I would love to have an entire day with people who teach our same content/grade to share ideas and what is working at the different campuses or maybe just do that for a half day and then have teachers work in their classes or with their teams the rest of the day. I would like there to be some accountability for parents who do not abide by their agreement to give 20 hours of service/donations to the school. I would also like us to review our absentee policy. We have so many students who miss weeks at a time for trips several times during the year and it creates so much work for the teachers and students rarely make up the work. It seems our policy is very lax and I am wondering if that is something that can be addressed in our charter so we can create stricter guidelines for attendance requirements.	4/6/2015 3:46 PM
12	I would like to see parent involvement be mandatory rather than voluntary.	4/6/2015 3:40 PM
13	Staff Development should be more meaning full and be offered for credit towards recertification.	4/6/2015 3:38 PM
14	I would like to see more staff cohesiveness.	4/6/2015 3:31 PM
15	More money set aside for technology.	4/6/2015 2:47 PM

16	We need a separate outside area for upper & lower grades.	4/6/2015 2:32 PM
17	<p>On data days (early release) I'm curious if the time to go to specials is really a help to the teachers or is just one more thing to try to cram into those short days. I'm a special's teacher & I know from my prospective it is really hard to have one class for only 1/2 the time and try to keep them up to speed wit the classes I taught for 50 minutes that week. Is it possible instead to not have data days be part of the day 1-5 specials rotation? I'd still love to invite a class or 2 to my room and do something completely different on those days (like a musical science experiment since I know that science is a focus on those half days). I am only 1 of many, but wondered if we could do something different on those days to alleviate the classroom teachers if necessary, but not have it count as one of the daily rotation days (just skip it & start with the next rotation number the next full day of school).</p> <p>Another suggestion is that all of the specialists team together and host all of the classes of a grade for their 20 minute special time and do something special (a cup stacking contest, a group art project, a fun Spanish game, music dancing or games) or something of the like. Just some thoughts...</p>	4/6/2015 2:00 PM

Q9 All teachers and support staff have sufficient administrative support in planning and preparation time, to meet the needs of students in and outside of their classrooms?

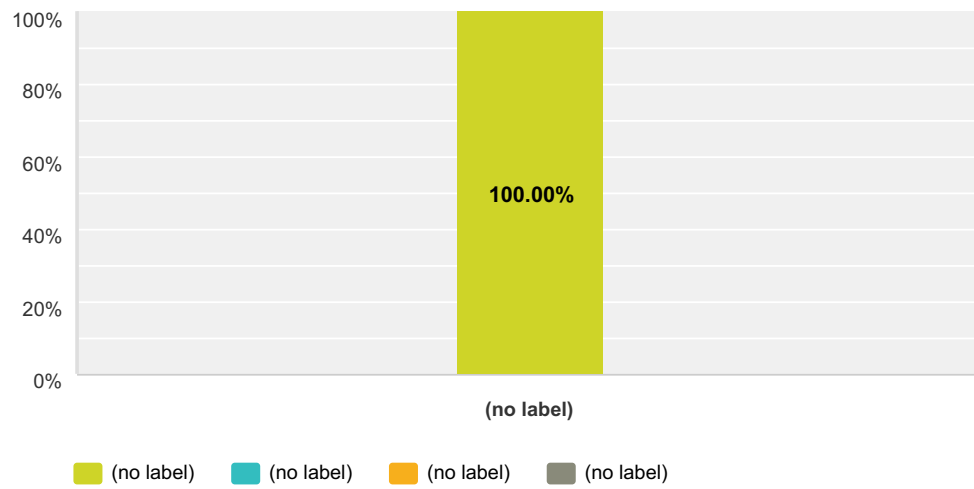
Answered: 22 Skipped: 7



#	Comments:	Date
1	The principal is very careful not to infringe on teacher prep times, even holding staff meetings during lunch time.	4/7/2015 9:17 AM
2	I have not received very much planning and preparation time outside of my daily prep.	4/6/2015 3:54 PM
3	I say yes... but there is never really enough time to get it all done with grading and other things that spring up.	4/6/2015 2:32 PM
4	Thank you for all you do for us (administration) to support what we do in our classrooms.	4/6/2015 2:00 PM

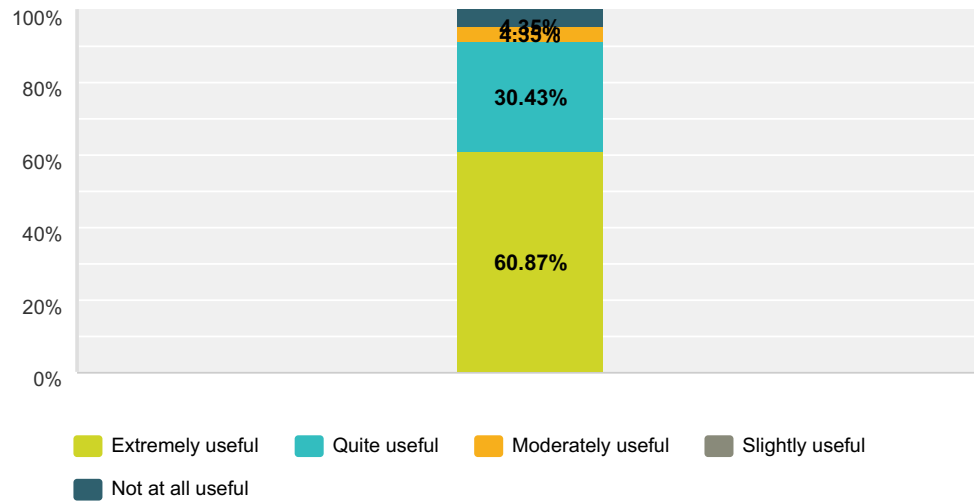
Q10 The office staff is courteous and helpful.

Answered: 22 Skipped: 7



Q11 How useful is the feedback the principal at this school gives you?

Answered: 23 Skipped: 6



2014/2015 SOMERSET ACADEMY - SKY POINTE MS/HS CAMPUS TEACHER SURVEY RESULTS

100%	4.55%	4.76%	9.09%	4.55%	14.29%	13.64%	4.55%	4.76%	22.73%	13.64%	4.55%
80%	59.09%	28.57%	72.73%	40.91%	42.86%	9.09%	45.45%	38.10%	77.27%	86.36%	13.64%
60%		57.14%		54.55%		45.45%					
40%	36.36%	9.52%	18.18%	54.55%	42.86%	22.73%	50.00%	57.14%	77.27%	86.36%	36.36%
20%											
0%											
Question	2A	2B	3A	4A	4B	5	6A	6B	9	10	11

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My Administrators communicate information effectively

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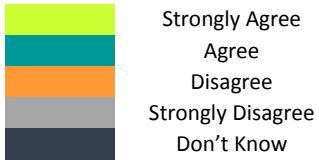
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Questions 2-6, 10



Questions 7 and 8, required a written response

Question 9

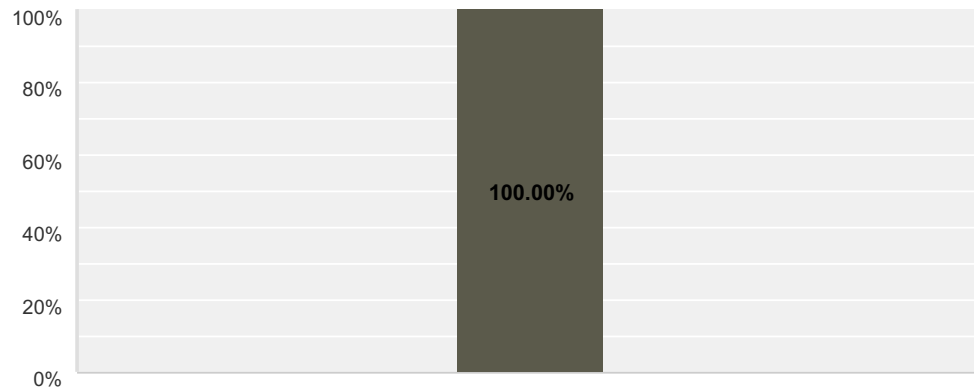


Question 11



Q1 Which campus are you currently working at?

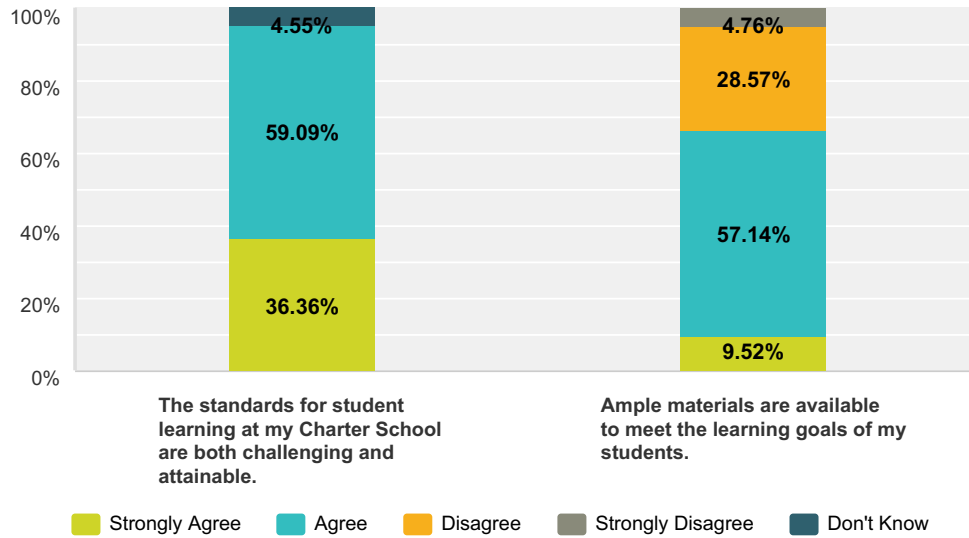
Answered: 24 Skipped: 0



- Doral Saddle
- Doral Cactus
- Somerset Losee
- Somerset NLV
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Q2 Curriculum

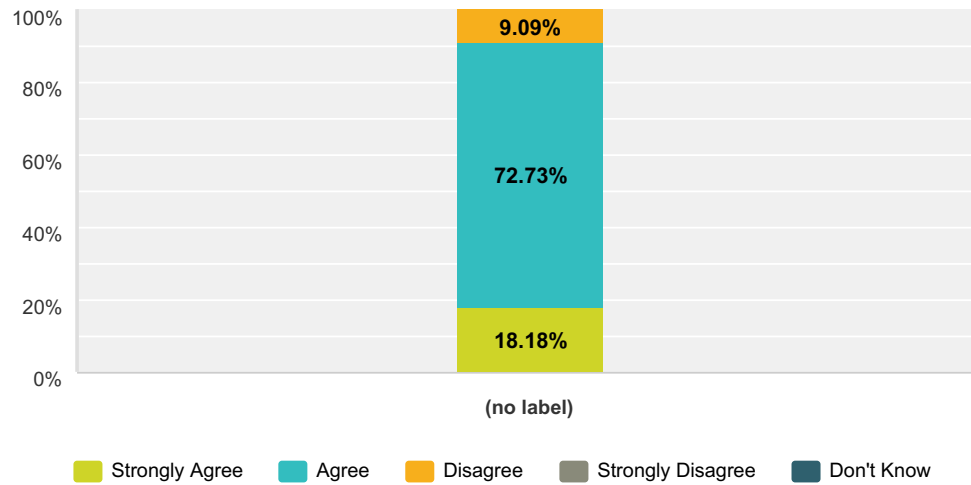
Answered: 22 Skipped: 2



#	Comments for "The standards for student learning at my Charter School are both challenging and attainable."	Date
1	Attainable certainly, challenging not so much. Without textbooks and resources for each student instead of classroom sets, it is difficult to give challenging work for students to practice as they often don't have the materials needed to be productive.	4/7/2015 1:43 PM
2	the standards are the national science standards. they are the same across all campuses	4/7/2015 10:02 AM
#	Comments for "Ample materials are available to meet the learning goals of my students."	Date
1	Textbooks and other curricular materials are not available for numerous classes within the building, and those classes that do have materials usually have only classroom sets rather than individual student materials.	4/7/2015 1:43 PM
2	It would be very nice to have libraries of manipulatives available to rookie/young teachers to check out for lessons.	4/7/2015 1:02 PM
3	Need to have additional textbooks	4/7/2015 10:46 AM

Q3 Parents support the students, school, and staff.

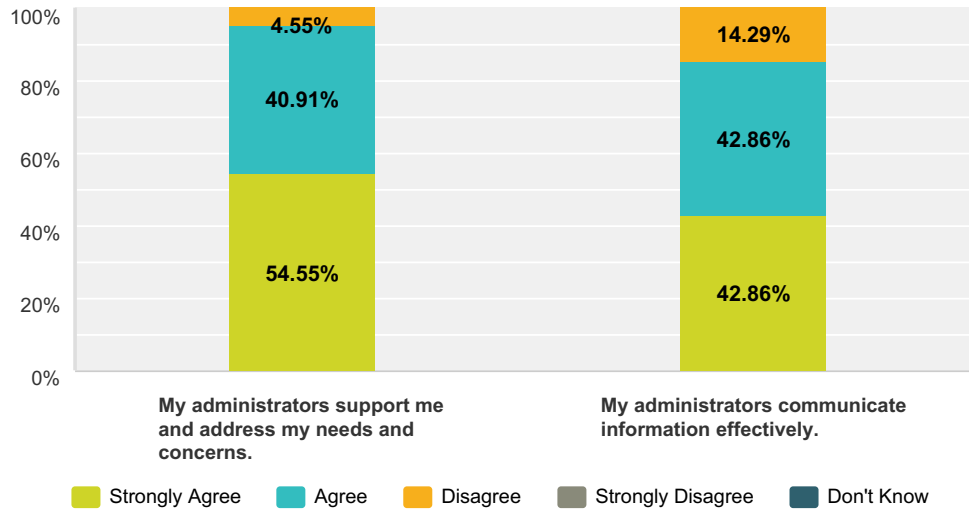
Answered: 22 Skipped: 2



#	Comment(s)	Date
1	I've asked for supplies and help from parents from time to time and rarely get any support with supplies or assistance. However, parents have been very supportive and communicative about their own child. We have a small nucleus of very dedicated parents that help with school events. Most parents are invisible when it comes to their middle/high school student unless they have a complaint. It would be great if more parents could be involved in positive ways, fulfilling their service hours for the school in clubs or other after-school services. I feel they would have a more positive experience overall if they become involved.	4/6/2015 4:46 PM

Q4 Administration

Answered: 22 Skipped: 2

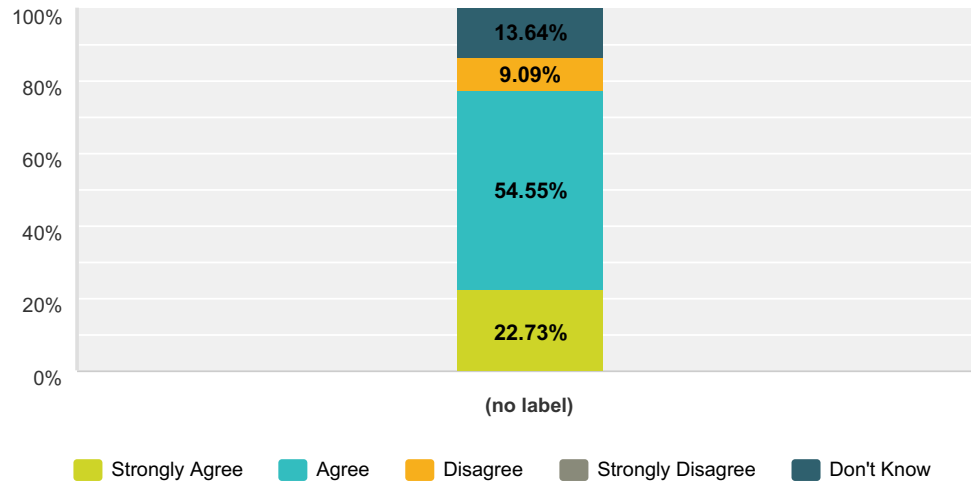


#	Comments for "My administrators support me and address my needs and concerns."	Date
1	Should provide more support to new teachers.	4/7/2015 10:02 AM
2	We have a wonderful administrator, Mr. Barlow, and his team have been an excellent and timely support this year.	4/6/2015 4:46 PM

#	Comments for "My administrators communicate information effectively."	Date
1	The weekly Pointes of Interest bulletin is very useful.	4/7/2015 1:02 PM
2	Sometimes important information is given at last minute.	4/7/2015 10:02 AM

Q5 Student assessments are used to monitor student progress and improve student learning.

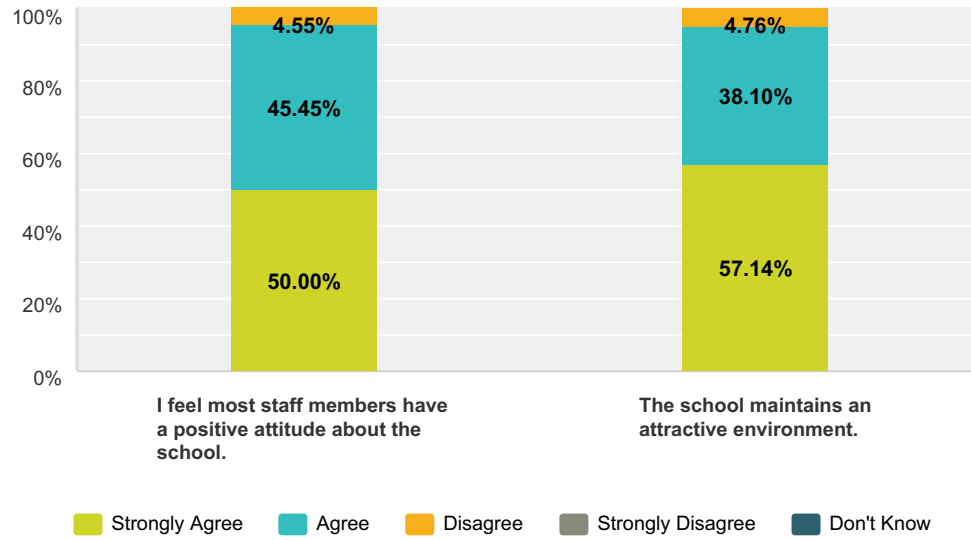
Answered: 22 Skipped: 2



#	Comment(s)	Date
1	For some reason, we did not have the STAR or Discovery assessment programs in place this year. Of course, we are always monitoring student progress through informal checks for understanding, quizzes/tests, and performance tasks.	4/9/2015 3:34 PM
2	Teacher based? Yes. Department/school-wide over interems? Definitely not.	4/7/2015 1:02 PM
3	I am unsure if you mean the schools assessments or mine	4/7/2015 7:15 AM
4	While in-class student assessments always drive learning, we have not had a standardized assessment program this year. However, we have done a lot of ground work to select the program for next year most suited to our students' needs.	4/6/2015 4:46 PM

Q6 School

Answered: 22 Skipped: 2



#	Comments for "I feel most staff members have a positive attitude about the school."	Date
1	I feel that the administration and staff do a good job working with what they have.	4/7/2015 1:43 PM
2	I would say not most but all.	4/6/2015 4:27 PM
#	Comments for "The school maintains an attractive environment."	Date
1	This building isn't built to house the number of students that are enrolled here. Due to that fact, over-crowded halls during passing times, narrow doorways and small classrooms tend to receive more abuse from student movement than would normally be expected. Also, the night time custodial staff does the bare minimum in cleaning the building.	4/7/2015 1:43 PM

Q7 Please tell us what you like or enjoy most about working at your Charter School.

Answered: 18 Skipped: 6

#	Responses	Date
1	The team at my school really cares about kids. We work together to ensure the learning of all of our students. Teachers here will not give up on a student; it's just not part of our culture. We are appreciated and valued. I feel like I matter and that I have the tools to really affect the lives of my students in a positive way.	4/10/2015 2:07 PM
2	My department staff! We feel like a family.	4/9/2015 4:14 PM
3	The students and the staff	4/9/2015 3:34 PM
4	Super supportive administration, the majority of the students are great, and the majority of parents are involved and supportive.	4/9/2015 1:44 PM
5	We are a family, and we support each other.	4/9/2015 11:35 AM
6	I have found the lack of behavior issues to be incredible. It allows for so much more instructional time.	4/9/2015 7:45 AM
7	I enjoy the students' positive attitudes and work ethic. Our school faculty at Skypointe has an overall warm and positive attitude.	4/7/2015 4:42 PM
8	I enjoy having administrators who support me and provide me with the freedom to be creative and reflective.	4/7/2015 2:35 PM
9	I really enjoy working with the students in my classes. We have good students at this school and they deserve more curriculum resources to help them succeed. I also enjoy working with the administration team and teachers that we have at the school.	4/7/2015 1:43 PM
10	Strong support for rookie teachers, 30 student size cap.	4/7/2015 1:02 PM
11	I enjoy the smaller size and the ability to know all of the teachers on staff. I also enjoy the fact that there are uniforms and that the school focuses on college prep and allows for higher rigor.	4/7/2015 12:28 PM
12	I enjoy working with the people and especially working with the students	4/7/2015 10:46 AM
13	I immensely enjoy the relationships I have made. It seems as if EVERY person working at Somerset Sky Pointe comes to work enthused and dedicated. There is good communication and strong sense that we are all here to help one another. Everyone wants to see not only the children succeed, but their colleagues as well.	4/7/2015 10:25 AM
14	The freedom to implement the NGSS standards the way I would like.	4/7/2015 10:02 AM
15	The autonomy I have to do my job.	4/7/2015 9:06 AM
16	I like the staff and administration. I like that the parents are involved.	4/7/2015 7:15 AM
17	I enjoy coming to work each day because I know that I will have a positive experience. I'm greeted by name as I come through the door by one of the office staff, my fellow teachers and I all know each other and enjoy our collaboration as professionals. The students for the most part are respectful and responsive to instruction. I feel like I'm making a positive difference in their lives.	4/6/2015 4:46 PM
18	Trusting positive atmosphere. Positive and supportive administration. Great staff.	4/6/2015 4:27 PM

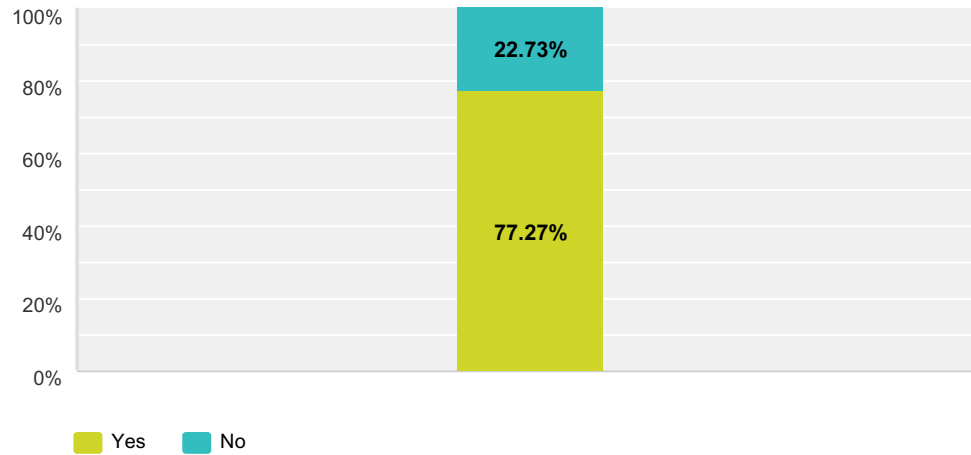
Q8 Please tell us what you would like to see changed or improved at your Charter School.

Answered: 16 Skipped: 8

#	Responses	Date
1	Teacher compensation must become more aligned with that of CCSD if we are going to attract and retain great teachers. This is definitely my biggest concern with working at Somerset as it affects my family's financial security, especially as it relates to PERS contributions.	4/10/2015 2:07 PM
2	Some classrooms still need textbooks. It would be nice to have a better (flat, grassy) field for P.E. and sports programs. . We also need more copy machines.	4/9/2015 3:34 PM
3	It often seems that certain departments get the bulk of the resources and other departments are left to just "make do." It makes it much more difficult to teach effectively when we don't have the resources we need and it can create a little resentment between colleagues and/or administration.	4/9/2015 1:44 PM
4	n/a	4/9/2015 11:35 AM
5	The pay scale is the one thing I would like to see changed. The fact that I get paid so much less then my colleagues at CCSD for doing the same job is disheartening.	4/9/2015 7:45 AM
6	I'd like to see a state of the art gymnasium built and more sports offered so we don't lose our high school students to CCSD.	4/7/2015 4:42 PM
7	I would like to see smaller class sizes. I have a few "large" classes and I know our staff can do tremendous things when we're not spread thin.	4/7/2015 2:35 PM
8	Monies are needed to support a high school environment. Physical Education and athletic facilities need to be added to attract students, and more efforts need to be made to build curricular budgets.	4/7/2015 1:43 PM
9	more career and tech prep classes, more post-school life and career success classes for HS	4/7/2015 1:02 PM
10	I would like to see better facilities. Currently, students are changing in the restroom for PE and taking up the entire restroom and this does not allow people to use the facilities during passing period.	4/7/2015 12:28 PM
11	If there needs to be a dress code, then we need to do something to modify the outer wear. The idea of sweatshirts being disallowed due to a logo on it or a different color. I also don't think that my wearing a polo with a logo is promoting any school or religion. It is a ridiculous statement and if necessary to enforce then should apply to all staff all the time.	4/7/2015 10:46 AM
12	Better educator-parent interactions.	4/7/2015 10:25 AM
13	Students who have failed the first semester shouldn't be here the second semester.	4/7/2015 10:02 AM
14	More administrative support with discipline. Have people outside to write up dress code violations. Allow the office to handle tardies. Create a Saturday school discipline policy. Remove students from our campus who continuously fail classes.	4/7/2015 7:15 AM
15	I'm excited about some of the proposed changes for next year--such as the interim STAR testing program and more varied curriculum. I'd like to see more parents involved in both in-school and after-school programs, especially as teachers are being asked to teach another period next year. We are going to need extra support with grading, displays, clubs, etc. in order to maintain the high standards we've developed over the past few years.	4/6/2015 4:46 PM
16	Less emphasis on testing. Better pay to retain high quality staff.	4/6/2015 4:27 PM

Q9 All teachers and support staff have sufficient administrative support in planning and preparation time, to meet the needs of students in and outside of their classrooms?

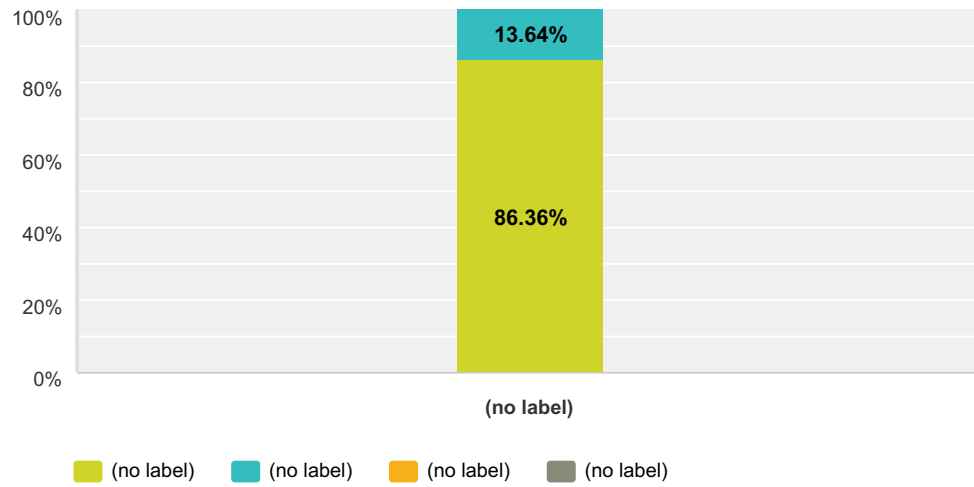
Answered: 22 Skipped: 2



#	Comments:	Date
1	Our teachers need more compensated planning time. It is highly unusual for a teacher here to leave without bring home work to complete at home. Most teachers also stay significantly beyond their contract hours to design dynamic lessons. It would be more appropriate to be provided with a sufficient amount of time to complete the daily duties which are expected.	4/10/2015 2:07 PM
2	I appreciate that we are not inundated with meetings that waste time we need in our classrooms.	4/9/2015 1:44 PM
3	Common preps for teachers teaching the same subject would be so valuable.	4/9/2015 7:45 AM
4	Who built this survey? There is no comment box below #10 about the office staff. They are courteous and helpful enough, but some could spend less time on bashing teachers and other staff in their spare time...	4/7/2015 1:43 PM
5	I would like to have more time to plan with my colleagues.	4/7/2015 12:28 PM
6	I would like to have some additional time to meet with my department to discuss lesson planning and ideas for presentations.	4/7/2015 10:46 AM
7	If we were given more prep time we could create a more engaging lessons.	4/7/2015 10:02 AM
8	We need to spend more time as a department. Data days could be used for that time, even staff development could be used for us to collaborate. It is very difficult to collaborate when we all have different preps.	4/7/2015 7:15 AM
9	Of course we could always use more!	4/6/2015 4:46 PM

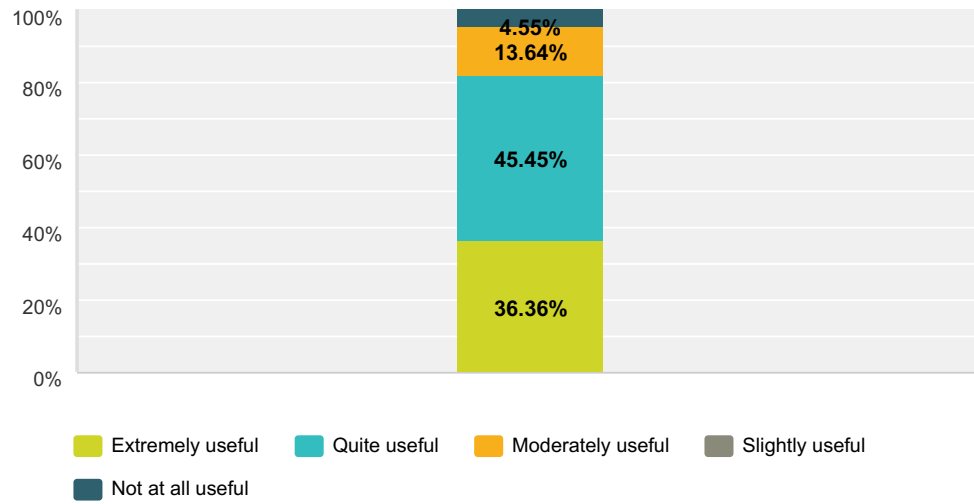
Q10 The office staff is courteous and helpful.

Answered: 22 Skipped: 2



Q11 How useful is the feedback the principal at this school gives you?

Answered: 22 Skipped: 2



SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2015
Agenda Item: 16 – Principal Reports and Curriculum Report.
Number of Enclosures: 0

SUBJECT: Principal Reports and Curriculum Report.

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Principals and Bethany Farmer

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 10-15 Minutes

Background: The Principals will provide information regarding school/campus happenings.

Bethany Farmer to provide a report regarding curriculum.

Submitted By: Staff